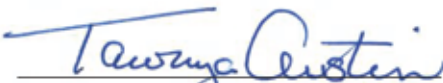


Minutes

June 13th, 2019 @ 1:00pm
Special Council Meeting


1. Call to Order
2. Roll Call: Whitfill, McDonald, Austin, Napoles, Sestito and Harrison
 - a. **Establish Quorum**
3. Discuss and take action on the City of Tool Employee Handbook Policy. General discussions took place regarding the policy and the following changes were agreed upon.
 - a. Section 2.10, final paragraph, first sentence should read "Prior Budgetary Authorization".
 - b. Section 2.17, add "Eligibility criteria for passing or failing a background check shall be determined by the Mayor, City Secretary and the hiring department head" as the last sentence in the paragraph.
 - c. Remove all references of "sick" and "vacation" and replace with "Paid Time Off" to be consistent throughout policy.
 - d. Section 6.3, second sentence, change "City Secretary" to "Mayor".
 - e. Section 5.10 under Salary Continuation Benefits, second paragraph, change City Secretary to Mayor.
 - f. Section 5.2 Paid Time Off, last paragraph, remove "during the calendar year".
 - g. Remove the word "likely" in all instances referring to disciplinary action.
 - h. Section 5.16, Longevity Compensation: Mayor Austin along with Council Members McDonald, Sestito and Harrison were all in favor of the longevity compensation terms of the policy. Council Members Whitfill and Napoles were strongly opposed. Mayor Austin stated that she would attempt to rewrite it in a way that would accommodate concerns and present at a later date for final approval.
4. Adjourn @ 2:34 pm.

Passed and approved this 20th, day of June 2019.


Tawnya Austin, Mayor



Attest:


Makenzie Lyons, City Secretary