

Minutes

May 22nd, 2019 @ 10:00am
Special Council Meeting

1. Call to Order @ 10:00am
2. Roll Call: Whitfill, McDonald, Austin, Napoles, and Sestito present
 - (a) Establish Quorum, Mayor Austin presiding
3. Consider and take action on the appointment of a City Council Member to fill the remainder of an unexpired term. Mayor Austin announced executive session at 10:01am for item three. Convene into open session at 10:36am. Council Member Sestito made a recommendation to appoint Elisha (Summer) Harrison to fill the remainder of an unexpired term, second by Whitfill. Motion passed 5/0.
4. Install newly appointed Council Member Harrison to assume the duties of office immediately. Mayor Austin administered Oath of Office and Anti- Bribery Oath to newly appointed member.
5. Action to approve request by Denzil Wright III of 304 Lakeway Blvd. to replat lots 2, 3 and 4 of block 4 in the Lakeway Estate Subdivision creating one 0.74 acre lot; 2R. Motion to approve was made by Council Member Napoles, second by Council Member McDonald. Motion passed 5/0.
6. Consider and take action on "Tool Turns 50" event. Council Member Whitfill stated she really wanted it separate from Fall Fest because this is more for adults and Fall Fest is for the kids. Council Member Whitfill made a motion to postpone action until next meeting until we can get more dates in mind. All in favor.
7. General discussion on a proposal by Mark Priestner with "Planning Concepts" to create a comprehensive plan for the City, make recommendations for updates and revisions to the City's Planning and Zoning Ordinance and Zoning Map. Mayor Austin's recommendation was that they talk about the things that are most important. Pick one and see how things work out with them. Council Member Whitfill wanted to know if anyone else was considered and also had questions about the amounts that aren't listed. She agrees we need a comprehensive plan, but thought we were already looking at what we currently have. Suggested a workshop of some sort for the zoning plans. She also suggested we get POA/homeowners input first. Council Member Napoles thinks main priority should be roads, not zoning. Mayor Austin stated that the roads are definitely a priority and still high priority. She stated we need to look at ordinances that have been brought up consistently and we need to see if these can be re-written. Council Member Sestito agrees that we need to make ordinance changes, but also needs long term goal for the city. He really things we need to at least do #1 and make a vision for the city. Council Member Whitfill agrees on comprehensive plan, but thinks we need to see what citizens want. Thinks we all need to be on the same page first and the Council have an idea of where we need to go. Council Member Sestito stated we should have the company here to discuss this. Council Member Whitfill suggested discussing among Council first. Mayor Austin stated we will get more expanded info before going forward. Council Member Whitfill wants to know for sure this company is the best one financially. Mayor Austin stated we will get more info from the other companies that were checked with. Council Member Whitfill stated she got feedback from other cities our size and who they used. She will be getting that information together to present. She also stated we do need a comprehensive plan, but need a plan within ourselves first. Council Member Napoles state he thinks we need to do annexation and stated this has never even been discuss. Mayor Austin said we will get more information and the quotes and report back findings for an additional source.
8. General discussion on the City of Tool Employee Handbook Policy. Mayor Austin stated, regarding City Secretary involvement, that anything we have been doing the past year has been having that involvement. Now, the City Secretary and department head make the decisions, then the department head formalizes the offer, etc.. Mayor Austin recommended adding that any termination that occurs will be confirmed by City Council. Council Member Whitfill asked that in case of personnel matters, that Department heads pretty much take care of it, but if there were any problems, they would come to Mayor Austin? Mayor Austin stated that opposite actually. They come to Mayor Austin and City Secretary first and then action would be taken by department heard. Old handbook states that it is the Mayors decision. Council Whitfill thinks Mayor should be responsible to check with department manager and City Secretary but not in policy that need to be written. Mayor Austin said it was suggested because before, Mayor only had action and did not get council and department head's input and it has come back to hurt the City. Council Member Napoles stated City Secretary should not be involved in policies and procedures. Mayor Austin asked, if they are stating that is should be Mayor's responsibility to go to whoever she need to talk to and then she has the only decision? Council Member Napoles stated that if we have City Secretary then as it currently sits, it would be nepotism because she is married to the Code Enforcement Officer. If this


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policy was adopted, she will definitely be removed from any action on his behalf as directed by the City Lawyer. Council Member Whitfill stated she is saying she doesn't want to be micromanaging the employees. She is not changing that Mayor uses everyone, but she doesn't like the fact that it is giving power to someone besides the Mayor. She is the elected official and she need to be the one making the decision. Mayor Austin stated she will make the changes to not have City Secretary included in the handbook. Council Member Whitfill stated she also found a couple of items that needed to be cleaned up and spoke with City Attorney. Council Member Napoles suggested a workshop. Council Member Whitfill stated she had a problem with longevity pay. She stated that after speaking with City Attorney, if it's in the handbook, it has to be paid even if we don't have the funds. Stated we should do a non-bonus instead. Mayor Austin stated that we took out some things that would save money. Stated we need to allow Summer time to look over the handbook and we will schedule a workshop just about this tentatively for June 13, 2019 @ 2:00pm.


9. Adjourn @ 11:36pm.

Passed and approved this 20th day of June 2019.


Tawnya Austin, Mayor



Attest:


Makenzie Lyons, City Secretary