

Agenda
December 17th, 2020 @ 6:00pm
Regular Council Meeting

The City Council meeting will be **held via video conference** and will be made available to the public by:

- Going to: <https://us02web.zoom.us/j/86764122975?pwd=U1RnamtYMDZQWDRWoe5wa2UwYnZDQT09>
- Or toll free phone at: 346-248-7799
 - Entering Meeting ID: 867 6412 2975
 - Enter Meeting Password: 9HLYXE
 - Email Citizen Comments to: contact@tooltexas.org

Agenda

1. Call to Order
2. Roll Call: Fladmark, Dumont, Austin, Hamaker, Sestito and Harrison
 - a. **Establish Quorum**
3. Invocation and Pledge of Allegiance
4. Open public hearing to receive testimony on an unsafe building located at 308 Kalura Way of the Paradise Bay subdivision reputedly owned by Larry Cockerham
 - a. Close hearing and take action.
5. Open public hearing to considering the approval of an agreement with the law firm of Linebarger Goggan Blair & Sampson, LLP as special counsel to perform all legal services necessary to collect delinquent property taxes and authorizing the execution of such agreement.
 - a. Close hearing and act on the following:
 - i. Terminate the existing interlocal agreement with Henderson County relating to the collection of Ad Valorem taxes.
 - ii. Authorize a new interlocal agreement with Henderson County relating to the collection of Ad Valorem taxes.
 - iii. Adopt a Resolution approving a contract with Linebarger Goggan Blair & Sampson, LLP to enforce the collection of delinquent ad valorem taxes pursuant to the Texas Property Tax Code.
6. Approve Minutes: November 16th and 24th, 2020
7. Approve Consent Agenda Items “A” thru “G”; Monthly Activity Reports for November 2020 as presented: (A) Municipal Court; (B) Police; (C) Financial and Expenditure; (D) Maintenance; (E) Building (F) Code Enforcement and; (G) Animal Control
8. Action to adopt Ordinance#2020-07; 2018 I-Codes and fee schedule attachments
9. General discussion on hog abatement

General Discussions

10. Staff

Closing

11. Next Meeting: January 21st, 2020
12. Adjourn

A meeting that is “open to the public”, pursuant to the Open Meetings Act, is one that the public is permitted to attend. The act does not entitle the public to choose the items to be discussed or to speak about items on the agenda. If the City Council, during the course of the meeting covered by this notice, should determine that an executive session is required, then such executive session, as authorized by the Texas Open Meetings Act, Texas Government Code, Section 551.001 et seq., will be held by the Council at the date, hour and place given in this notice, concerning but not limited to the following sections and purposes of the Act: 551.071 Private consultation with the city’s attorney; 551.072 Deliberations about Real Property; or, 551.074 Discussing personnel or to hear complaints against personnel. Should any final action, final decision or final vote be required in the opinion of the City Council with regard to any matter considered in such executive session, then the final action, final decision or final vote shall be in the open meeting covered by this Notice upon the reconvening of the public meeting.

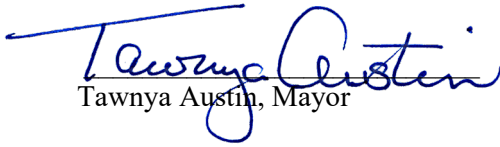
“Pursuant to Texas Government Code section 551.007, members of the public may speak on an agenda item during the citizens comment section of the meeting or at the time the agenda item is called for discussion by the Mayor. Speakers must sign up with the City Secretary to speak and shall be given three (3) minutes to speak. A speaker needing a translator and/or interpreter may be given six (6) minutes to speak.

Agenda
December 17th, 2020 @ 6:00pm
Regular Council Meeting

Criticism of city employees or staff is prohibited. Those wishing to address the Council regarding an item not on the agenda must be a citizen, property owner or business owner of Tool. Comments on such non-agenda items shall be limited to three minutes. The Council will not comment on items not on the agenda; however, the Council may refer the item to city staff for research, resolution or referral of the matter to the Council as a future agenda item.”

I certify that the above notice of meeting, a true and correct copy, was posted on the bulletin board in front of Tool City Hall prior to the required 72 hours and that the city’s official newspaper was notified.

Attest:


Tawnya Austin, Mayor




Cindy Bray, City Secretary

Minutes

November 16, 2020 @ 5:00 pm
Special Council Meeting

1. Call to Order @ 5:01 pm
2. Roll Call: Fladmark, M^cDonald, Austin, Hamaker, Sestito and Harrison were present. Quorum was established with Mayor Austin presiding.
3. Canvass votes from the November 03rd, 2020, City of Tool General Election. Mayor Austin read the election results as follows:
 - For office of City Council Member, Gary Sestito with 446 votes
 - For office of City Council, Mike Dumont with 508 votes
 - For office of City Council, Summer Harrison with 433 votes
 - For office of City Council, David Moses with 346 votesWinners for the office of City Council Members were Gary Sestito, Mike Dumont and Summer Harrison
4. Recognize outgoing governing body member. Mayor Austin thanked outgoing City Council Member Keith McDonald for his service.
5. Install newly elected Council Members to assume the duties of office effective immediately. City Administrator Lyons administered Oaths of Office to newly elected officials.
6. Consideration and appointment of the Mayor Pro-Tem for a term of one year. Mayor Austin made the recommendation to reappoint Gary Sestito for Mayor Pro-Tem for an additional year. Motion to appoint Gary Sestito as Mayor Pro-Tem for the term of one year was made by Council Member Harrison second by Council Member Hamaker. Motion passed 5/0
7. Consideration and appointment of the City Secretary, Cindy Bray. Motion to appoint Cindy Bray as the City Secretary was made by Council Member Hamaker second by Council Member Harrison. Motion passed 5/0
8. Install newly appointed Mayor Pro-Tem and City Secretary. City Administrator Lyons administered Oaths of Office to newly appointed Mayor Pro-Tem and City Secretary.
9. Action to adopt Resolution# 2015-04R_A6 providing for corporate bank authorizations. Motion to approve was made by Council Member Sestito, second by Council Member Harrison. Motion passed 5/0.
10. Action to adopt Resolution #2020-07R appointing an official City Newspaper for the 2020-2021 fiscal year newspaper designation Motion to approve The Monitor as the official City Newspaper was made by Council Member Dumont, second by Council Member Harrison. Motion passed 5/0.
11. Adjourn @ 5:31 pm

Tawnya Austin, Mayor



Attest:

Cindy Bray, City Secretary

Minutes

November 24, 2020 @ 6:00pm

Special Council Meeting

Replaced 11/16/20 Regular Meeting

1. Call to Order @ 6:00 pm
2. Roll Call & Establish Quorum: Fladmark, Austin, Haymaker, Sestito and Harrison were present with Mayor Austin presiding. Council Member Dumont was absent.
3. Invocation and Pledge of Allegiance was led by Mayor Austin.
4. Citizen Comments: Citizens wishing to speak on an agenda item must sign up to do so (3 Minute Maximum)
5. Approve Minutes: October 08th, October 09th and October 15th. Motion to approved was made by Council Member Fladmark, second by Council Member Haymaker. Motion passed 4/0.
6. Approve Consent Agenda Items “A” thru “G”; Monthly Activity Reports for October 2020 as presented: (A) Municipal Court; (B) Police; (C) Financial and Expenditure; (D) Maintenance; (E) Building (F) Code Enforcement and; (G) Animal Control. Motion to approve was made by Council Member Harrison, second by Council Member Sestito. Motion passed 4/0.
7. Action on a request by John and Jodi Measels of 1201 South Wellington Point Road, McKinney, TX to replat lots 250, 251 and 252 in the Westwood Beach Subdivision, Section II creating one 0.747-acre lot: 251-A. Motion to approve was made by Council Member Harrison, second by Council Member Sestito. Motion passed 4/0.
8. Action on a request by Scott and Marian Felton of 89 Hillcrest Drive, Tool, TX to replat lots 13R, 15R, 16, 17 and part lot 18 in the Arnold Hills Subdivision, creating: one 0.40 acre lot 13-R2, one 0.42 acre lot 15-R2 and one 0.52-acre lot 17R. Motion to approve was made by Council Member Sestito, second by Council Member Fladmark. Motion passed 4/0.
9. Mike Miller of M&M BBQ Pit Repair Inc. request approval to construct a 7,500 sq. metal building in a B-1 Zone located at 1331 N. Tool Drive for purposes of business expansion. Motion to approve was made by Council Member Harrison, second by Council Member Hamaker. Motion passed 4/0.
10. Action to amend the Municipal Materials Management Agreement with Republic Services to include language regarding the franchise fee. Motion to approve as presented was made by Council Member Harrison, second by Council Member Sestito. Motion passed 4/0.
11. Convene into executive session pursuant to Texas Government Code Chapter 551 (2) sections: @ 6:12 pm.
 - a. Section 551.074 to consider the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Administrator.
12. Reconvene in open session and take any action necessary resulting from executive session @ 6:42 pm. No action from Executive Session.
13. Staff
14. Next Meeting: December 17th, 2020
15. Adjourn @ 6:50 pm

Tawnya Austin, Mayor



Attest:

Cindy Bray, City Secretary

Tool Municipal Court

November 2020 Monthly Report

Money Collected:	● Cash:	\$ 2,108.80
	● Check:	\$ 381.00
	● Money Order:	\$ 293.00
	● Online Payments:	\$ 3,042.80
	Total:	\$ 5,825.60
	Money Collected	
	Remitted to State	\$ 1,547.29
	OMNI	\$ 26.04
	Security Fund	\$ 80.82
	Technology Fund	\$ 74.16
	Collection Fees	\$ 442.90
	Jury Fund	\$ 1.31
	Truancy Fund	\$ 66.22
		\$ 2,238.74
	Money Kept by City	\$ 3,586.86
	Number of Citations	42
Warrants:	● Entered:	0
	● Cleared:	25
Dismissals:	● Indigent:	1
	● Guilty/No Contest:	28
	● Community Service:	0
	● Time Served:	10



Tool Police Department Monthly Report
Nov-20

CALL DATE	CFS#	SIGNAL	RECIEVED	ARRIVED	CLEARED	COUNT: CFS#
11/1/2020	20111021	LOUD MUSIC	1:46	1:56	1:56	
	20111022	INFORMATION	7:56	7:59	8:17	
	20111023	MENTAL HEALTH CHECK	14:11	14:15	14:55	
	20111024	SUSPICIOUS ACTIVITY	18:39	18:45	18:49	
	20111025	INFORMATION	19:16	19:20	19:35	
						5
11/2/2020	20111026	ANIMAL COMPLAINT CALL	8:35	8:39	9:12	
	20111027	ANIMAL COMPLAINT CALL	9:14	9:16	9:32	
	20111028	ANIMAL COMPLAINT CALL	9:31	9:39	9:17	
	20111029	DOG BITE/ANIMAL BITE	11:29	11:40	15:01	
	20111030	GUNSHOTS	18:02	18:09	18:09	
	20111031	MEDICAL EMERGENCY CALL	18:13	18:16	18:31	
	20111032	LOUD NOISE	18:32	18:34	18:36	
	20111033	ANIMAL COMPLAINT CALL	19:46	19:49	19:53	
	20111034	MEDICAL EMERGENCY CALL	22:45	22:45	23:21	
						9
11/3/2020	20111035	MEDICAL EMERGENCY CALL	11:06	11:14	11:30	
	20111036	ACCIDENT MAJOR	13:21	13:23	14:00	
						2
11/4/2020	20111037	ANIMAL COMPLAINT CALL	16:19	16:26	16:33	
	20111038	DISTURBANCE	18:06	18:12	18:20	
						2
11/5/2020	20111039	ANIMAL COMPLAINT CALL	9:37	9:37	9:45	
	20111040	MENTAL HEALTH CHECK	10:34	10:38	12:09	
	20111041	WELFARE CHECK	12:47	13:05	13:07	
	20111042	DISTURBANCE	19:28	19:36	20:00	
						4
11/6/2020	20111043	ANIMAL COMPLAINT CALL	9:42	9:42	10:28	
	20111044	WELFARE CHECK	10:57	11:07	11:09	
	20111045	ANIMAL COMPLAINT CALL	12:06	12:10	12:37	
	20111046	LOOSE LIVESTOCK	13:34	13:41	14:09	
	20111047	ANIMAL COMPLAINT CALL	13:42	13:44	14:27	
	20111048	WELFARE CHECK	14:50	14:57	15:04	
						6
11/7/2020	20111049	INFORMATION	0:45	0:54	0:57	
	20111050	ASSIST OTHER AGENCY	21:40	21:43	22:18	
						2
11/8/2020	20111051	TRAFFIC STOP	1:17	1:17	1:57	
	20111052	INFORMATION	3:38	3:45	3:51	
	20111053	ASSIST OTHER AGENCY	5:17	5:19	5:23	

	20111054	INFORMATION	13:01	13:17	13:38	
						4
11/9/2020	20111055	ANIMAL COMPLAINT CALL	7:43	7:49	7:53	
	20111056	ANIMAL COMPLAINT CALL	7:41	7:49	8:04	
	20111057	ANIMAL COMPLAINT CALL	12:44	13:15	13:25	
						3
11/10/2020	20111058	GUNSHOTS	18:34	18:37	18:42	
	20111059	INFORMATION	20:25	20:28	20:32	
	20111060	WELFARE CHECK	20:32	20:33	20:45	
	20111061	INFORMATION	20:49	20:51	21:03	
						4
11/11/2020	20111062	ALARM RESIDENCE	3:03	3:11	3:20	
	20111063	WELFARE CHECK	10:59	11:50	12:13	
	20111064	INFORMATION	16:35	16:39	17:26	
						3
11/12/2020	20111065	LOOSE LIVESTOCK	9:34	9:45	9:50	
						1
11/13/2020	20111066	CITIZEN COMPLAINT	9:25	9:37	9:37	
	20111067	SUSPICIOUS VEHICLE	22:52	22:55	23:09	
						2
11/14/2020	20111068	WELFARE CHECK	8:56	9:04	9:13	
	20111069	SUSPICIOUS CIRCUMSTANCES	13:03	13:15	13:18	
	20111070	ALARM RESIDENCE	22:26	22:35	22:37	
						3
11/15/2020	20111071	ASSIST OTHER AGENCY	18:28	18:35	18:39	
						1
11/16/2020	20111072	ANIMAL COMPLAINT CALL	7:50	7:54	8:37	
	20111073	WELFARE CHECK	9:00	9:05	9:12	
	20111074	WELFARE CHECK	9:23	9:29	9:34	
	20111075	INFORMATION	10:15	10:19	10:25	
	20111076	WELFARE CHECK	13:00	13:04	13:07	
	20111077	WELFARE CHECK	14:10	14:14	14:18	
						6
11/17/2020	20111078	INFORMATION	20:13	20:13	20:17	
	20111079	DISORDERLY CONDUCT	23:01	23:01	23:10	
						2
11/18/2020	20111080	MOTORIST ASSIST	14:37	14:39	14:50	
	20111081	RECKLESS DRIVING	18:14	18:17	18:20	
	20111082	INFORMATION	23:06	23:06	23:06	
						3
11/19/2020	20111083	ANIMAL COMPLAINT CALL	8:09	8:20	8:44	
	20111084	SUSPICIOUS PERSON	11:28	11:36	12:05	
	20111085	ANIMAL COMPLAINT CALL	14:39	14:44	14:47	
	20111086	TRAFFIC STOP	20:50	20:50	22:02	
						4
11/20/2020	20111087	ANIMAL COMPLAINT CALL	7:59	8:03	8:07	
	20111088	WELFARE CHECK	8:51	9:05	9:08	

	20111089	CIVIL STANDBY	10:25	10:25	11:56	
	20111090	ATV/OFFROAD VEHICLE COM	12:18	12:29	12:29	
	20111091	ANIMAL COMPLAINT CALL	15:04	15:04	15:16	
	20111092	INFORMATION	20:39	20:39	20:39	
						6
11/21/2020	20111093	ASSIST OTHER AGENCY	0:06	0:14	0:33	
	20111094	INFORMATION	0:34	0:42	0:45	
	20111095	ASSIST OTHER AGENCY	0:50	1:18	1:18	
	20111096	ANIMAL COMPLAINT CALL	13:22	13:22	14:43	
	20111097	ASSIST OTHER AGENCY	17:49	18:00	18:09	
	20111098	ANIMAL COMPLAINT CALL	18:11	18:28	18:30	
	20111099	INFORMATION	17:48	18:37	18:40	
	20111100	ASSIST OTHER AGENCY	23:34	23:51	1:01	
						8
11/22/2020	20111101	ASSIST OTHER AGENCY	18:49	18:54	19:02	
	20111102	DISTURBANCE	20:54	20:56	23:40	
						2
11/23/2020	20111103	DOG BITE/ANIMAL BITE	11:30	11:58	12:06	
	20111104	ASSIST OTHER AGENCY	18:49	18:51	18:56	
	20111105	INFORMATION	19:15	19:15	19:46	
	20111106	GUNSHOTS	21:52	21:53	21:10	
						4
11/24/2020	20111107	INFORMATION	0:08	0:11	0:26	
	20111108	ANIMAL COMPLAINT CALL	13:14	13:16	15:06	
	20111109	ANIMAL COMPLAINT CALL	15:22	15:22	16:02	
	20111110	ANIMAL COMPLAINT CALL	16:04	16:09	16:22	
						4
11/25/2020	20111111	ANIMAL COMPLAINT CALL	9:55	10:11	10:44	
	20111112	MEDICAL EMERGENCY CALL	15:35	15:36	15:55	
	20111113	FIGHT IN PROGRESS	16:27	16:32		
	20111114	INFORMATION	22:24	22:51	22:54	
						4
11/26/2020	20111115	LOUD MUSIC	3:51	4:05	4:33	
	20111116	ASSAULT FAMILY VIOLENCE	16:38	18:12	19:05	
	20111117	ASSIST OTHER AGENCY	20:18	20:26	20:37	
	20111118	WARRANT/LOCAL	20:46	20:46	22:56	
	20111119	LOUD NOISE	22:55	23:15	23:20	
						5
11/27/2020	20111120	ASSIST OTHER AGENCY	9:41	9:51	10:13	
	20111121	SUSPICIOUS PERSON	15:31	15:43	15:57	
	20111122	ASSIST OTHER AGENCY	21:09	21:17	21:36	
						3
11/28/2020	20111123	VEHICLE IMPOUND	10:52	10:52	11:48	
	20111124	ASSIST OTHER AGENCY	11:48	11:49	12:18	
	20111125	VEHICLE IMPOUND	14:04	14:04	14:47	
						3
11/29/2020	20111126	ASSIST OTHER AGENCY	2:15	2:27	2:44	

	20111127	DISTURBANCE	12:11	12:14	13:36	
	20111128	SUSPICIOUS VEHICLE	20:37	20:45	21:01	
						3
11/30/2020	20111129	ALARM RESIDENCE	7:42	7:56	8:01	
	20111130	INFORMATION	17:43	17:43	18:30	
						2
						COUNT: CFS#
						110

City of Tool Profit & Loss Budget vs. Actual

October through November 2020

	Oct - Nov 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 - Revenues				
4010 - Animal Registrations/ Fees	60.00	200.00	-140.00	30.0%
4020 - Building Permits	13,431.76	127,500.00	-114,068.24	10.5%
4030 - Civic Center Rentals	0.00	1,000.00	-1,000.00	0.0%
4040 - Cable TV	7,745.55	5,350.00	2,395.55	144.8%
4064 - Fines & Forfeitures	10,295.76	150,000.00	-139,704.24	6.9%
4066 - Court Building Security Fund	261.47	2,500.00	-2,238.53	10.5%
4067 - Court Technology Fund	239.59	3,000.00	-2,760.41	8.0%
4070 - HCAD Ad Valorem	138,750.33	797,906.19	-659,155.86	17.4%
4071 - HCAD Interest & Sinking (GO)	0.00	284,909.88	-284,909.88	0.0%
4072 - HCAD Interest & Sinking (CO)	0.00	36,547.93	-36,547.93	0.0%
4080 - Interest Income	162.35	12,500.00	-12,337.65	1.3%
4090 - Trinity Valley Electric	0.00	68,804.88	-68,804.88	0.0%
4100 - Miscellaneous Revenue	2,379.20	6,000.00	-3,620.80	39.7%
4110 - Hotel Occupancy Tax	3,091.89	5,000.00	-1,908.11	61.8%
4120 - State Sales Tax-Rev. Sharing	25,463.51	140,000.00	-114,536.49	18.2%
4121 - State Mixed Beverage Sale Tax R	1,127.37	3,000.00	-1,872.63	37.6%
4122 - Sales & Use Tax - Street Maint	25,463.52	140,000.00	-114,536.48	18.2%
4140 - TU/Oncor Electric	1,000.00	18,000.00	-17,000.00	5.6%
4150 - Allied Waste Services	5,886.55	21,500.00	-15,613.45	27.4%
4160 - Telephone Franchise Fees	1,898.90	38,000.00	-36,101.10	5.0%
4190 - Reimbursements	111.91	2,800.00	-2,688.09	4.0%
4300 - Fund Balance	0.00	16,919.69	-16,919.69	0.0%
4301 - L.E.O.S.E	0.00	1,000.00	-1,000.00	0.0%
Total 4000 - Revenues	237,369.66	1,882,438.57	-1,645,068.91	12.6%
Total Income	237,369.66	1,882,438.57	-1,645,068.91	12.6%
Gross Profit	237,369.66	1,882,438.57	-1,645,068.91	12.6%
Expense				
Merchant deposit fees	0.00	0.00	0.00	0.0%
QuickBook Fees	144.04	0.00	144.04	100.0%
5000 - Expenditures				
5010 - Accounting Services	0.00	3,000.00	-3,000.00	0.0%
5020 - Advertising Expense	168.00	1,200.00	-1,032.00	14.0%
5030 - Animal Care	770.00	3,000.00	-2,230.00	25.7%
5050 - Auto Fuel	1,735.53	23,200.00	-21,464.47	7.5%
5060 - Audit Fees	0.00	9,000.00	-9,000.00	0.0%
5070 - Bank Charges	5.00	50.00	-45.00	10.0%
5096 - Property Abatements	0.00	23,000.00	-23,000.00	0.0%
5097 - Computers,Software & Supplies	96.90			
5100 - Contract Services	21,952.55	160,444.97	-138,492.42	13.7%
5110 - CourtSpecial Fund Accounts	4,500.00	5,500.00	-1,000.00	81.8%
5120 - Court Costs & Arrest Fees	1,280.00	7,150.00	-5,870.00	17.9%
5121 - Debt Service	0.00	446,457.88	-446,457.88	0.0%
5140 - Dues & Subscriptions	179.50	8,102.05	-7,922.55	2.2%
5150 - Election Expense	0.00	7,707.00	-7,707.00	0.0%
5160 - Employee Benefits - Retirement	9,930.43	9,950.00	-19.57	99.8%
5170 - Equipment Purchases	494.12	7,250.00	-6,755.88	6.8%
5171 - Events	3,158.46	10,000.00	-6,841.54	31.6%
5200 - HCAD Collections	3,024.00	20,150.00	-17,126.00	15.0%
5220 - Insurance Property & Liability	4,122.04	15,796.00	-11,673.96	26.1%
5230 - Insurance - Medical	13,610.02	128,638.80	-115,028.78	10.6%
5250 - Insurance - Workers Comp.	3,193.46	13,000.00	-9,806.54	24.6%
5265 - Janitorial Supplies	289.29	3,300.00	-3,010.71	8.8%
5270 - Juror Fees	0.00	100.00	-100.00	0.0%
5300 - Legal Fees	5,050.62	25,000.00	-19,949.38	20.2%
5301 - LEOSE	0.00	2,135.42	-2,135.42	0.0%
5302 - Marketing	0.00	2,500.00	-2,500.00	0.0%
5310 - Mayor / Council Expense	200.00	3,000.00	-2,800.00	6.7%
5320 - Maintenance-Building	552.26	7,500.00	-6,947.74	7.4%
5330 - Maintenance-Equipment	0.00	6,000.00	-6,000.00	0.0%
5340 - Maintenance-Vehicle	1,040.37	19,000.00	-17,959.63	5.5%
5350 - Maintenance-Road Materials	1,601,247.09	19,500.00	1,581,747.09	8,211.5%
5365 - Miscellaneous Expense	97.77	250.00	-152.23	39.1%
5370 - Office Expense	1,024.55	8,500.00	-7,475.45	12.1%
5380 - Postage	865.02	3,000.00	-2,134.98	28.8%
5390 - Records Management	0.00	750.00	-750.00	0.0%
5430 - Salaries				
5430-1 - Admin	22,563.86	149,013.00	-126,449.14	15.1%
5430-2 - Police	71,225.49	435,968.64	-364,743.15	16.3%
5430-3 - Maint	15,378.78	115,119.20	-99,740.42	13.4%
5430-4 - Judicial	5,600.09	31,629.60	-26,029.51	17.7%

City of Tool
Profit & Loss Budget vs. Actual

Accrual Basis

October through November 2020

	Oct - Nov 20	Budget	\$ Over Budget	% of Budget
5430-8 · Code Enforcement	8,326.26	45,470.40	-37,144.14	18.3%
Total 5430 · Salaries	123,094.48	777,200.84	-654,106.36	15.8%
5440 · Taxes-Payroll	0.00	64,014.09	-64,014.09	0.0%
5460 · Telephone	2,308.79	15,600.00	-13,291.21	14.8%
5470 · Travel Expense	0.00	8,000.00	-8,000.00	0.0%
5480 · Training/Education Expense	645.00	8,750.00	-8,105.00	7.4%
5490 · Uniforms	209.27	4,500.00	-4,290.73	4.7%
5500 · Utilities-Electricity	1,296.55	12,000.00	-10,703.45	10.8%
5510 · Utilities-Water	361.74	3,000.00	-2,638.26	12.1%
5520 · Vehicle Purchases & Payments	0.00	0.00	0.00	0.0%
5530 · Wrecker Fees	0.00	500.00	-500.00	0.0%
5540 · Website	0.00	0.00	0.00	0.0%
Total 5000 · Expenditures	1,806,502.81	1,896,697.05	-90,194.24	95.2%
5098 · Equipment Payment	0.00	0.00	0.00	0.0%
6000 · Payroll Expenses	59.73	6,278.82	-6,219.09	1.0%
6506 · Payroll Taxes	9,576.15	1,402.79	8,173.36	682.7%
Total Expense	1,816,282.73	1,904,378.66	-88,095.93	95.4%
Net Ordinary Income	-1,578,913.07	-21,940.09	-1,556,972.98	7,196.5%
Net Income	-1,578,913.07	-21,940.09	-1,556,972.98	7,196.5%



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City Of Tool Maint Report for the week of: 11/2/ - 11/6/20

Day	Location	Action	Equipment	Material	Cost	Frank M.	Chance	Notes
Monday	Maint Office	Reports/Emails/Sched.	Time Sheet			2		
	O.W.C.C./CityHall	Take Down Put Away	Trunk or Treat Stuff			5	1	
	U Rent It/Gun Barrel	Return Generator				1		
	1104RoyalWay/802Regal	Dog@Large	A/C Trk.				1	A/C Call - R.T.O. Verbal Warning
	817 Crown	Dog@Large	A/C Trk.				1	A/C Call - R.T.O. Trckets (3rd.) Call
	Hwy.274@Avant	Dog@Large	A/C Trk.				1	A/C Call - U.T.L. / Ran Away
	213Hickory	Dog Bite/Investigation	A/C Trk.				4	A/C Call (1) Humane Society/Surrender
Tuesday	Maint Office	Reports/Emails/Sched.	Test Generator	Phone Calls		2		
	Maint Office	Dog Bite Reports					3	Reports&Statements
	Paradise Bay	Install Signs	Trk./Hand Tools	Signs&Posts	\$ 100.00	3		Speed Limit/Watch for Children/Chevrons
	812 Oak Circle	Sewer Leak in Road				2		Met with W.C.C.M.U.D./Sewer Leak
	Hwy274@Lucky's	Dog @ Large	A/C Trk.				1	A/C Call - U.T.L.
	804 Knight Dr.	AggressiveDog@Large	A/C Trk.				3	A/C Call - Set Trap/Check for Puppies under Building
	Hwy 274@Spillway	Hog Pieces in Road Way	Maint Trk./Shovels			1	1	Called from Dispatch
Wednesday	Maint Office	Reports/Emails/Sched.				1		
	O.W.C.C.	Clean&Set for Meeting				0.5	0.5	
	804 Knight Dr.	Ck.&Rebate Trap					0.5	
	Maint Barn	Ck.Equip./Load Culvert	Trk./Trl./BackHoe/Dmp.			0.5	1	
	909 Royal Way	Install Culvert/Ditching	Trk./Trl./BackHoe/Dmp.			6	6 W/O	
Thursday	Maint Office	Reports/Emails/Sched	Calls/Humane Society	Reports		1	0.5	Reports on Dog that was Surrendered
	708 Royal Way	Follow up on Injured Dog	A/C Trk.				0.5	
	802Regal	Dog@Large/RTO	A/C Trk.			1	1	A/C Call - RTO - Tickets
	Hwy274@Tapuna	Deer shot/Dumped	A/C Trk./Maint Trk.			1	1	A/C Call/Called Tx.Dot/GameWardden- 1601&1611 Asst.
	Royal Way@ POA Park	Stray Cat	A/C Trk.			0.5	0.5	A/C Call - 1 Cat Humane Society
	Molokai Ct.	Half Circle	Dmp.Trk./Loader	Millings	\$ 400.00	4	4	Not Part of Road Project
	Hwy274N.of Spillway	Debree in Roadway	Trk.			0.5	0.5	Called in by Code Inforcement
Friday	Maint Office	Reports/Emails/Sched.				1	0.5	
	Maint Barn	Ck.Equip/Grease				1		
	718 Sun Crest	Dog@Large	A/C Trk.				1	A/C Call - 1 Humane Society - Surrendered
	Utopia/Owhyhe	Boom Cut	J.D.-Boomcutter			4.5	4.5	
	1206 Luzon	Tied up Choking	A/C Trk.				0.5	A/C Call -1 Humane Society/No food/Water/Shelter/Choking on Leash
	708 Royal Way	Follow up on Dog	A/C Trk.			1	1	Follow up on Injured Dog/SheriffSteward/1601/1616/Chance
	Maint Office	R&I Tracking Devices	P.D.101/Maint. Trk.			0.5	0.5	
Total					\$ 500.00	40	0	40



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City Of Tool Maint Report for the week of: 11/9/20 - 11/13/20

Day	Location	Action	Equipment	Material	Cost	Frank M.	Chance	Notes
Monday	Maint Office	Reports/Emails/Sched.	Time Sheets			1		
	Oak Circle/Midway	Road Project/Paving				3	2.5	
	712 Molokai Ct.	Dog@Large	A/C Trk.				0.5	A/C Call - RTO
	Utopia	Road Project/Paving				4	2.5	
	403 Kingsway	10 or more Cat Comp.	A/C Trk.				1	A/C Call - 10 Days to take care of cat problem
	Sun Rise	Trim Trees	Backhoe/Saws				1.5	
Tuesday	Maint Office	Reports/Emails/Sched.	Test Generator			1		
	Utopia	Road Project/Paving				1		
	Heatherwoods	Road Project/Paving				3	3	
	E. Will White Rd.	Road Project/Paving				3	3	
	Oak Circle	Drive Way Tie In	Loader/Handtools	Cold Mix	\$ 75.00		2	
Wednesday	Holiday	Veterans Day						
	E. Will White Rd	Road Project/Paving				8		Traffic Control for Texana
Thursday	Maint Office	Reports/Emails/Sched.				1		
	Maint Barn	Road Project Plans				1		
	W. Will White Rd.	Road Project/Paving				2	3	Traffic Control
	Sun Rise	Road Project/Paving				2	2	Traffic Control
	Old Indian Trl.	Road Project/Paving				2	3	Traffic Control
Friday	Maint Office	Reports/Emails/Sched.				1		
	Maint Barn/Circle S	Ck.Equip./Fuel	Saws/Blower				1	
	N.Old Indian Trl.	Road Project/Paving				2	2	
	Plantation/Tanglewood	Road Project/Paving				2	1	
	LakewayBlvd./Moonglow	Road Project/Paving				2	1	Part of Lakeway Blvd./Started on Moonglow
	Woodcanyon	Trim Trees	Chain Saw				2	
611 N. Old Indian Trl.	Drop off@Mail Box	Loader/Hand Tools	Base Rock	\$ 20.00		1	1	
Total					\$ 95.00	40	0	32



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City Of Tool Maint Report for the week of: 11/16 - 11/20/20

Day	Location	Action	Equipment	Material	Cost	Frank M.	Chance	Notes
Monday	Maint Office	Reports/Emails/Sched.	Time Sheets/Uniforms			1		
	Maint Barn/Circle S	Ck.Equip./Fuel	Kubota/Brush Hog				1	
	Paradise Bay	Mow Lot	Kubota/Brush Hog				1	
	802 Regal	Dog@Large	A/C Trk.				1	A/C Call - 1 Humane Society
	Avant/Jones/Mason Ln.	Road Project/Paving				3	2.5	
	Island Cir./Austin Isle	Road Project/Paving				2	2.5	
	Park Place/Trails End	Road Project/Paving				2		
Tuesday	Maint Office	Reports/Emails/Sched.	Test Generator			1		
	Maint Office	ACO Investigation Report					1	
	309&404 Oak Dr.	Dog Investigation	A/C Trk.				2	A/C Call - Report
	Mason Ln./HollaCt.	Road Project/Paving				3	3	
	Mona/Laua/Atoll Ct.	Road Project/Paving				2		
	Alhoa/Arnold Hill Rd	Road Project/Paving				2	2	
Wednesday	Maint Office	Reports/Emails/Sched.				1		
	Arnold Hills Rd.	Road Project/Paving				7	8	
Thursday	Maint Office	Reports/Emails/Sched.	Road Project Figures	Phone Calls		2.5		
	201 Meadow	Dog@Large	A/C Trk.				1	A/C Call - 1 Humane Society
	Mason Ln	Driveway Tie In	Loader/Hand Tools	Millings	\$ 50.00	2.5	2.5	
	Bora Bora Ct.	Driveway Tie In	Loader/Hand Tools	Millings	\$ 25.00	1.5	1.5	
	1117 Kanoka Dr	Culvert Replacement	Trk			0.5		Met with Resident for Installation
	1916 Island Cir	Dogs Tied /Short Leash	A/C Trk.				0.5	A/C Call - Warning to Owner
	Maint Office	Ordinance/Investigation				1	2.5	Sheriffs Dept./City of Mabank/City of Tyler - ACO's
Friday	Maint Office	Reports/Emails/Sched.	Phone Calls			2		
	Maint Office/BuyLo/Barn	T/S: Won't Start/Elect. Pro.	Dodge			4	4	
	All Subdivisions	Patrol for Animals	A/C Trk.				2.5	
	Oak Circle	Shoulder up Corner	Loader/Rake/Shovel			2		
	716 Ridgewood	2 Dogs@Large	A/C Trk.				0.5	A/C Call - RTO - Spoke with Owner-Warning
	708 Royal Way	Dog@Large	A/C Trk.				0.5	A/C Call - RTO - Tickets - 1611
	1003 Chancellor	Dog@Large	A/C Trk.				0.5	A/C Call - UTL

Total	\$ 75.00	40	0	40
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City Of Tool Maint Report for the week of: 11/23 - 11/27/20

Day	Location	Action	Equipment	Material	Cost	Frank M.	Chance	Notes
Monday	Maint Office	Reports/Emails/Sched.	Time Sheets/Uniforms			1		
	City Hall	Reprogram Locks				2	2	Mak's&Cindy's Door Locks
	Keene&Joe Dupree	Measure for Repairs				1		
	Maint Barn	Service Spray Machine	Crack Pro 3000 Sprayer			2	2	
	Woodcanyon	Trim Trees for R.P.				2	1.5	
	400 E Will White Rd	Cat Bite	A/C Trk.				1	A/C Call - Set Trap for Cat/Report/Statement/Pictures
	Royal Oaks	Dogs@Large	A/C Trk.				1.5	(4) A/C Calls - (4) Warnings
Tuesday	Maint Office	Reports/Emails/Sched.	Test Generator			1		Drizzle on& off
	Maint Barn	Mount Drum&Sprayer	Crack Pro 3000			1.5	2	
	City Streets	Crack Seal	Dodge/CrackPro3000	Crack Seal	\$ 100.00	2	2	
	Utopia@Culvert	Trim Trees	Chain Saws			1	1	
	Westwood Beach	Boomcut	J.D. Boomcutter			2.5		
	2209 Oak Ridge	2 Doga@Large	A/C Trk.				1	A/C Call - 2 Dogs Humane Society
	Royal Oaks	3 Dogs @ Large	A/C Trk.				2.5	(2) A/C Calls - 3 Dogs Humane Society
Wednesday	Maint Office	Reports/Emails/Sched.	Phone Calls			1		
	228 Royal Way	Animal Complaint	A/C Trk.				1	A/C Call - 2 Humane Society
	City Streets	Crack Seal	Trk./Crack Pro.3000	Crack Seal	\$ 400.00	6	6	
	Maint Barn	Clean Machine Out				1	1	
Thursday	Holiday							
	Thanksgiving							
Friday	Holiday							
Total					\$ 500.00	24	0	24.5



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City Of Tool Maint Report for the week of:

Day	Location	Action	Equipment	Material	Cost	Frank M.	James C.	James F.	Notes
Monday									
Tuesday									
Wednesday									
Thursday									
Friday									

Total	\$	-	0	0	0
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November - Maintenance Report

Week Of	Road Repairs	Culverts & Ditches	Animal Control	City Property Maint.	Citizen Work Orders	Misc.	After Hours	Material Expense
Nov.2nd.	1	1	14	2	2	6		\$ 500.00
Nov.9th.	2		2			13		\$ 95.00
Nov.16th.	3		3			10		\$ 75.00
Nov.23rd.	8		6	1		6		\$ 500.00
TOTALS	14	1	25	3	2	35	0	\$1,170



Code Enforcement

[« Return to Report Criteria](#)

Summary Report

Code Enforcement Summary Report

Case Detail Report

Report Criteria:

Costs By Case Report

Status	Assigned To	Census Tract	Violation	Initiation	Open Date Range	Follow up Date Range	Close Date Range
All	All		All	All	From 10/01/2020 To 11/30/2020	From To	From To

Last Activity

CE Totals

Daily Activity

	Total	Closed Cases	Open Cases
Totals	27	3	24

Time by Census Tract

CE Cases by Employee

Time by Violations

Employee	Total	Closed Cases	Open Cases
Lyons, Jeremy	27	3	24
Totals	27	3	24

Time by User

CE Cases by Violation

Open Cases by Location

Violation	Total Violations	Closed Violations	Open Violations
90.012 SWINE AND LIVESTOCK.	0	0	0
ABANDONING ANIMALS.	0	0	0
HARBORING UNVACCINATED ANIMALS.	0	0	0
JUNKED, ABANDONED AND/OR LEGALLY UNUSABLE VEHICLES, BOATS AND TRAILERS DECLARED A PUBLIC NUISANCE.	10	1	9
LOUD NOISES PROHIBITED; ENUMERATION.	0	0	0
151.027 DANGEROUS BUILDING.	0	0	0
90.012 DOMESTICATED FOWL	0	0	0
ACCESSORY BUILDINGS	0	0	0
ADDRESSES SHALL BE DISPLAYED, CLEARLY MARKED AND LEGIBLE	0	0	0
Alarm Permit Required	0	0	0
ANIMAL NUISANCE.	0	0	0
ANIMAL POISONING.	0	0	0
ANIMALS PROHIBITED.	0	0	0
ANIMALS RUNNING AT LARGE	0	0	0
CRUELTY TO ANIMALS.	0	0	0
DANGEROUS BUILDINGS	8	0	8
DRAINAGE	0	0	0
DUMPING ON PROPERTY PROHIBITED.	16	2	14
Fence restrictions	0	0	0
FIGHTING ANIMALS OR FOWL.	0	0	0
FILTH PROHIBITED.	0	0	0
GARBAGE CONTAINERS REQUIRED	2	1	1
HOME OCCUPATIONS.	0	0	0
Illegal Burn	0	0	0
MATERIALS PROHIBITED FROM BURNING.	2	1	1
Number of Animals	0	0	0
Outside storage	1	0	1
PEDDLER (VENDOR) LICENSE REQUIRED.	0	0	0
PERMIT REQUIRED.	3	1	2

Report by Location

Exception Report

Monthly Activity Report

Time to Close

Time to Close by Location

Forms Issued

Case Aging

Case Aging by Location

Case by Status

Case Response Time

Cases with Notes

Proactive vs. Reactive

Violation Levels Report

CDBG Summary Report

CDBG Case Detail Report

REGISTRATION OF DOG(S) AND/OR CAT(S).	0	0	0
SALE OR USE OF FIREWORKS UNLAWFUL.	0	0	0
Sewer/Water connection R306.3 & R306.4	0	0	0
SIGNS	0	0	0
Stagnant Water	0	0	0
Subdivision Ordinance	0	0	0
SWIMMING POOL FENCE HEIGHT RESTRICTED; LOCKING DEVICE REQUIRED.	0	0	0
SWIMMING POOLS.	0	0	0
TALL WEEDS AND GRASS PROHIBITED.	16	0	16
VICIOUS ANIMALS.	0	0	0
Zoning Violation	2	0	2
	0	0	0
Totals	60	6	54



Code Enforcement Activity Report

Report Criteria:

Location Type	Location Field	Date From	To
All	All	11/01/2020	11/30/2020

Case Activity:

	Lyons, Jeremy	Total
New Cases	18	18
Closed Cases	16	16
Open Cases at start of period	89	89
Open Cases at end of period	91	91

Violation Activity

New Violations Cited	Lyons, Jeremy	Total
JUNKED, ABANDONED AND/OR LEGALLY UNUSABLE VEHICLES, BOATS AND TRAILERS DECLARED A PUBLIC NUISANCE.	7	7
DANGEROUS BUILDINGS	4	4
DUMPING ON PROPERTY PROHIBITED.	8	8
GARBAGE CONTAINERS REQUIRED	1	1
MATERIALS PROHIBITED FROM BURNING.	1	1
Outside storage	1	1
PERMIT REQUIRED.	2	2
TALL WEEDS AND GRASS PROHIBITED.	11	11
Zoning Violation	2	2
Totals	37	37



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November - Animal Control Report

CALLS FOR SERVICE	25
UNABLE TO LOCATE	2
OWNER RECOVERED	10
HUMANE SOCIETY	13
TRAPS SET	1
ANIMALS TRAPPED	
Bites	1
VICIOUS DOGS	