



701 N. Tool Dr.
Tool, TX 75143

Office: 903.432.3522
Fax: 903.432.3867

www.tooltexas.org
Permits@tooltexas.org

City Permit Application

Permit Number: _____
(*if permit application is approved)

Permit Address: _____ Subdivision: _____ Lot / Block: _____ / _____

Owner-Name & Address: _____

Phone: _____ Email Address: _____

Contractor-Name & Address: _____ Phone: _____

**Contractors must be registered with the City of Tool*

Estimated Cost of Project: \$ _____ Estimated Square Footage: _____

Brief Description of Project: _____

NOTICE TO APPLICANT: This permit is issued on the basis of information furnished in this application and on any submitted plans, any change to plans after permit is issued must be approved by Building Official and additional fees may apply and is subject to the provisions and requirements of the City of Tool Code of Ordinances and International Building Codes. This permit is used only for the purpose of allowing construction of a building or structure conforming to the codes and ordinances of the City, regardless of information and/or plans submitted. Where work for which a permit is required by the code is started or preceded prior to obtaining said permit, the fees herein specified may be doubled. The payment of such double fee shall not relieve any persons from fully complying with the requirements of this code in the execution of the work.

I HEREBY ACCEPT ALL CONDITIONS HEREIN ABOVE MENTIONED AND CERTIFY THAT ALL STATEMENTS HEREIN RECORDED BY ME ARE TRUE; I ALSO UNDERSTAND THAT THIS PERMIT EXPIRES SIX MONTHS FROM ISSUE DATE, AND THAT A 24 HOUR NOTICE IS REQUIRED FOR ALL INSPECTION REQUESTS.

Applicant's Signature	Date	Permit Fee: \$ _____
Permit Processor's Signature	Date	
		Payment Type: Cash / Check # _____ / CC (*Fees apply if using CC)

******* BELOW TO BE COMPLETED BY THE CITY *******

PERMIT TYPE:

- | | | | |
|---|---|-------------------------------------|--|
| <input type="checkbox"/> New Construction | <input type="checkbox"/> General Construction | <input type="checkbox"/> Demolition | <input type="checkbox"/> Garage / Carport / Storage (Circle One) |
| <input type="checkbox"/> Electrical | <input type="checkbox"/> Plumbing | <input type="checkbox"/> Concrete | <input type="checkbox"/> Pool* / Spa / Hot Tub (Circle One) |
| <input type="checkbox"/> Sign(s) | <input type="checkbox"/> Mobile Home | <input type="checkbox"/> Roofing | <input type="checkbox"/> Other _____ |

*Storable swimming pools must conform to 2006 section E4107 IRC code and section 3109IBC code _____
Applicant's Initials

ZONING / STRUCTURE TYPE:

- | | | | | |
|--|---|---------------------------------|--------------------------------------|------------------------------------|
| <input type="checkbox"/> Single Family | <input type="checkbox"/> Industrial Warehouse | <input type="checkbox"/> Church | <input type="checkbox"/> School | <input type="checkbox"/> Apartment |
| <input type="checkbox"/> Town House | <input type="checkbox"/> Commercial Area | <input type="checkbox"/> Duplex | <input type="checkbox"/> Other _____ | |

Located in Flood Zone? _____ If Yes, Floodplain Development Permit is required.

Inspection(s) that will be required: _____

Additional Information: _____



Residential Permit Submittal Requirements

CONSTRUCTION DOCUMENT SUBMITTALS: Two (2) copies of complete set of construction documents are required for plan review. Construction documents must be submitted along with a completed permit application form.

Site plans (plot plans) drawn to a scale of 1" = 20'. Site plans must show lot dimensions, footprint of building and distance from building to property lines, platted building lines, driveways, all easements, and the address and legal description of the lot.

Floor plans drawn to a scale of 1/4" = 1'. Floor plans must show all dimensions, room names, size and type of windows and doors, cabinets and fixtures, and ceiling heights.

Exterior elevation plans drawn to a scale of 1/4" = 1'. Exterior elevation plans must show exterior materials, windows and doors, roof slopes, chimneys, and overhangs.

Structural plans, where required, drawn to a scale of 1/4" = 1'. Structural plans must show second floor framing, ceiling framing, roof framing, headers, and beams.

Foundation plans (must be sealed by a State of Texas Licensed Engineer or Foundation Detail (Refer to IRC for additional requirements) drawn to a scale of 1/4" = 1'. Foundation plans must show all dimensions, location and spacing of beams, location of post-tensioning cables (if applicable), location and sizes of rebar (if applicable), concrete specifications, slab thickness, beam sizes and details, post-tensions cable details (if applicable), other notes and requirements by the Engineer, and the address and legal description of the lot.

Engineer's foundation design letters. Letters must include a statement that the foundation has been designed specifically for soil conditions of listed lot and that design is in accordance with the building code, must be sealed by the State of Texas Licensed Engineer that designed the foundation plans, and must show the address and legal description of the lot.

Masonry on Wood details, if applicable. Masonry on wood details must be sealed by a State of Texas Licensed Engineer or built to the International Residential Code details.

Electrical plans (may be combined with floor plan) drawn to a scale of 1/4" = 1'. Electrical plans must show location of receptacles and other outlets, exhaust fans, smoke detectors, light fixtures, service equipment and panels.

Plumbing plans (may be combined with floor plan) drawn to a scale of 1/4" = 1'. Plumbing plans must show location of fixtures, water heaters, and gas outlets.

Energy Compliance Report or Energy Compliance Form. (www.energycodes.gov)

NOTE: A Form Survey sealed by a State of Texas Licensed Surveyor will be required to be on site for the Plumbing Rough Inspection.



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KWright@tooltexas.org

Contractor Registration

Date _____

Company Name _____ Owner Name _____

Company Mailing Address _____

Company Physical Address _____

Contact Numbers (Cell) _____ (Home/Office) _____ (Fax) _____

Name of License Holder _____ Company Email _____

Contractor Signature

Approved By Signature

Required Documents

- Completed Contractor Registration Form
- Copy of State Trade License (TRCC)
- Copy of Drivers License / Government I.D.
- Copy of Company Liability Insurance

Contractor Registration Fee: \$75.00 (REGISTRATION IS VALID FROM JAN 1 TO DEC 31)

**No fee for Plumbing registration*

Early Renewal (Dec 1 – Dec 31) : \$25.00

Office Use

License / Registration Type

- Electric
- General Contractor
- Plumbing
- Other _____
- HVAC

Amount Paid \$ _____ Date Paid _____ Expiration Date _____



SUBCONTRACTOR VALIDATION SHEET

Permit Number _____ Project Address _____

ELECTRICAL	
Company Name:	
Master Electrician's Name:	
State License Number:	
Phone Number:	

PLUMBING	
Company Name:	
Master Plumber's Name:	
State License Number:	
Phone Number:	

HVAC	
Company Name:	
Master HVAC's Name:	
State License Number:	
Phone Number:	

MUST PROVIDE COPIES OF STATE LICENSING



Ordinance # 2020-07

INTERNATIONAL CODES

AN ORDINANCE OF THE CITY OF TOOL REPEALING ORDINANCE 2016-05_A1 BUILDING CODES, AMENDING THE CITY'S CODE OF ORDINANCES; AND ADOPTING THE INTERNATIONAL CODES, 2018 EDITION AS PUBLISHED AND AMENDED BY THE INTERNATIONAL CODE OF COUNCIL AS FOLLOWS: BUILDING CODE, RESIDENTIAL CODE, FIRE CODE, PLUMBING CODE, MECHANICAL CODE, ENERGY CONSERVATION CODE, FUEL AND GAS CODE, EXISTING BUILDING CODE, PRIVATE SEWAGE DISPOSAL CODE, PROPERTY MAINTENANCE CODE, ZONING CODE, PERFORMACE CODE FOR BUILDING AND FACILITIES, SWIMMING POOL AND SPA CODE, AND GREEN CONSTRUCTION CODE AND THE 2017 NATIONAL ELECTRIC CODE; PROVIDING FOR THE ISSUANCE OF PERMITS, ESTABLISHMENT OF ADDITIONAL PERMIT REQUIREMENTS, COLLECTION AND SCHEDULE OF FEES, PENALTIES FOR VIOLATIONS, SAVINGS, A REPEALING CLAUSE AND SEVERABILITY.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TOOL:

Section 1. The City of Tool, Texas, hereby adopts, by reference as though they were copied herein fully, the 2018 International Codes as published and amended by the International Code Council, Inc. as follows:

- | | |
|---|--|
| (A) 2018 International Building Code | (I) 2018 International Private Sewage Disposal Code |
| (B) 2018 International Residential Code | (J) 2018 International Property Maintenance Code |
| (C) 2018 International Fire Code | (K) 2018 International Zoning Code |
| (D) 2018 International Plumbing | (L) 2018 International Swimming Pool & Spa Code |
| (E) 2018 International Mechanical Code | (M) 2018 International Green Construction Code |
| (F) 2018 International Energy Conservation Code | (N) 2018 International Code Council Performance Code
for Buildings and Facilities |
| (G) 2018 International Fuel and Gas Code | |
| (H) 2018 International Existing Building Code | |

SECTION 2. The following sections of the Building Code and Residential Code are hereby revised and therefore, said items shall be subject to issuance of a building permit:

(A) International Building Code - In addition to permits per Section 105 the City of Tool requires permits on the following:

1. One-story detached accessory structures used as tool and storage sheds, playhouses and similar uses;
2. Fences exceeding 2 feet in height;
3. Retaining walls over 4- feet (1219 mm) in height measured from the bottom of the footing to the top of the wall;
4. Water tanks supported directly on grade if the capacity does exceed 300 gallons and the ratio of height to diameter or width exceeds 2: 1;
5. Sidewalks and driveways;
6. Temporary motion picture, television and theater stage sets and scenery;
7. Shade cloth structures constructed for nursery or agricultural purposes, not including service systems;
8. Window awnings supported by an exterior wall projecting more than 54 inches (1372 mm) from the exterior wall and require additional support;
9. Non-fixed and movable fixtures, cases, racks, counters and partitions over 5 feet 9 inches (1753 mm) in height.
10. Interior Remodels – Framing, Electrical, Plumbing, HVAC, Concrete

(B) International Residential Code - In addition to permits per Section 105 the City of Tool requires permits on the following:

1. One-story detached accessory structures used as tool and storage sheds, playhouses and similar use;
2. Fences exceeding 2 feet in height;



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3. Retaining walls over 4 feet (1219 mm) in height measured from the bottom of the footing to the top of the wall;
 4. Water tanks supported directly upon grade if the capacity does exceed 300 gallons and the ratio of height to diameter or width exceeds 2 :1;
 5. Sidewalks and driveways;
 6. Window awnings supported by an exterior wall projecting more than 54 inches (1372 mm) from the exterior wall and do not require additional support.
 7. Interior Remodels – Framing, Electrical, Plumbing, HVAC, Concrete
- (C-N) Reserved for future use

Section 3. It is further ordained that the 2018 International Codes, including amendments by the International Code Council, Inc., and the 2017 National Electric Code be adopted by reference herein shall include any and all amendments or supplements that may be prepared in the future, thereby, being revised periodically, are to be kept on file in the office of the City Secretary and / or Building Official;

Section 4. That Ordinance#2016-05_A1 of The City of Tool and all other ordinances, Code of Ordinances or parts of laws in conflict herewith are hereby repealed.

Section 5. That if any section, subsection, sentence, clause or phrase of this legislation is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Tool City Council hereby declares that it would have passed this law, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 6. That nothing in this legislation or in the Building Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 4 of this law; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this legislation.

Section 7. Providing for penalties: these Codes shall be controlling in the areas governed and do include certain penalty provisions, which shall be expressly adopted along with any general provisions contained therein. Any person, firm or corporation violating any provision of this ordinance or failing to observe any provision thereof is guilty of a separate offense for each day during which the violation is committed, continued, or permitted, and is punishable by a fine not to exceed two thousand dollars (\$2,000.00) per offense.

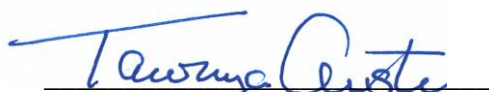
Section 8. The City of Tool hereby adopts Attachment A: Valuation Chart - Permit Fee Schedule, Flat Rate - Permit Fee Schedule and New Construction or Improvement of a Residential Dwelling; attached hereto, incorporated herein and shall allow for future revisions as deemed necessary with approval of Tool City Council.

Section 9. That the City Secretary is hereby ordered and directed to cause this legislation to be published.

Section 10. That this law and the rules, regulations, provisions, requirements, orders, and matters established and adopted hereby shall take effect and be in full force and effect from and after the date of its final passage, adoption and publication as required by law.

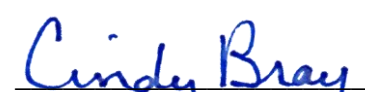
PASSED AND APPROVED this 17th day of December 2020.

APPROVED:


Tawnya Austin, Mayor



ATTEST:


Cindy Bray, City Secretary



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INTERNATIONAL CODES

ATTACHMENT A
Valuation Chart - Permit Fee Schedule:

Commercial & Multi-Family Permit Fees	
Total Valuation	Fees
\$1.00 → \$500	\$50.00 Minimum fee
\$501.00 → \$2,000	\$50.00 + \$3.05 for each additional \$100 (Or fraction of) Up to and including \$2,000
\$2001.00 → \$25,000	\$95.00 + \$14.00 for each additional \$1,000 (Or fraction of) Up to and including \$25,000
\$25,001.00 → \$50,000	\$417.00 + \$10.10 for each additional \$1,000 (Or fraction of) Up to and including \$50,000
\$50,001.00 → \$100,000	\$669.50 + \$7.00 for each additional \$1,000 (Or fraction of) Up to and including \$100,000
\$100,001.00 → \$500,000	\$1,019.50 + \$5.60 for each additional \$1,000 (Or fraction of) Up to and including \$500,000
\$500,001.00 → \$1,000,000	\$3,259.50 + \$4.75 for each additional \$1,000 (Or fraction of) Up to and including \$1,000,000
\$1,000,001 and Up	\$5,634.50 + \$3.65 for each additional \$1,000 (Or fraction of)



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ATTACHMENT "A" Flat Rate - Permit Fee Schedule

Building Permit Fee Schedule		
Type	Base Fee	Additional Fee / Notes
Alarms	\$100 Commercial \$50 Residential	Must Re-register Annually
Certificate of Occupancy	\$100 / Annually	B-1 Zoned Districts Only (New permit required every 12 months)
Concrete	\$75	Flatwork (Sidewalks and Driveways)
Contractor Registration	\$75- Initial & Expired Registrations \$25 - Early Renewal	Liability Insurance Required
Demolition	\$75	Contractor Registration Required
Electrical	\$200	Contractor Registration Required
Extension Request	\$50 each request	Three-month extension
Fence	\$75	Site Plan Required
Garage Sale	\$5.00	Per Sale
General Construction	Based on Valuation Chart	
HVAC	\$200	Contractor Registration Required
Manufactured Homes	\$175 (Must be HUDD Code)	Electrical + Plumbing + HVAC
Moving Fee	\$100	(Portable Buildings Excluded)
New Construction - Commercial	Based on Valuation Chart	
Plumbing	\$200	Contractor Registration Required
Pools – In Ground	Based on Valuation Chart	Electrical + Plumbing Permit
Pools , Hot Tub & Spa	\$75	Site Plan Required
Remodels	\$200 / Per Trade	Electrical + Plumbing Permit + HVAC
Roofing	\$200	Only required if >10% Replaced
Storage Building / Carport	\$75	Portable (Prefabricated)



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ATTACHMENT "A"

New Construction or Improvement of a Residential Dwelling

Residential New Construction

Square Footage (S.F.)	Fee
0 - 1,500 S.F.	\$1,250
1,501 - 10,000 S.F.	\$1,250 for the first 1,500 S.F. plus \$0.55 for each additional S.F. to and including 10,000 S.F.
Over 10,000 S.F.	\$6,000.00 for the first 10,000 S.F. plus \$0.25 for each additional S.F. over 10,000 S.F.

Alteration / Addition for Residential Construction

Trade Permits	Fee
Building, Mechanical, Electrical, Plumbing, Fuel Gas and similar	\$200.00 per trade
Other Project types not listed above	\$200.00 per trade