

**Agenda**  
January 18<sup>th</sup>, 2024 @ 6:00 p.m.  
Regular Council Meeting



1. Call to Order
2. Roll Call: Bennett, Dumont, Figueroa, Fladmark, Holley, Sayre  
**(a) Establish Quorum**
3. Invocation and Pledge of Allegiance
4. **Presentations, Proclamations and Recognitions**
  - (a)** Leslie Anderson of the Eight at Tool Park Construction Committee to give updates via committee reports
  - (b)** Kathy Donoghue of the Eight at Tool Park Garden & Beautification Committee to give updates via committee reports
  - (c)** City Secretary Kimberley Price to give presentation for the Employee of the Year
5. **Citizen Comments:** Citizens wishing to speak on an agenda item must sign up to do so **(3 Minute Maximum)**
6. **Consent Agenda** - *Approval of Consent Agenda items authorize each to be implemented in accordance with staff recommendations provided. An item may be removed from the consent agenda and added to the Statutory Agenda for full discussion upon request by a member of the Council present at this meeting.*
  - A. Approve Minutes: December 18<sup>th</sup> 2023 Special Meeting and December 21<sup>st</sup> 2023 Regular Meeting
  - B. Approve Monthly Activity Reports for December 2023 as presented: (A) Executive Summary (B) Financial and Expenditure (C) Municipal Court; (D) Police (E) Maintenance; (F) Building (G) Code Enforcement and; (H) Animal Control.

**Statutory Agenda** - *The purpose of this section is to have full discussion upon request by the Tool City Council. Ideas, thoughts and decisions are formulated by City Council and staff plans, operations, policies, and/or future projects, including the following:*

7. Consider, Discuss and take action on a request by Dana Pendergraph to allow a drive-through restaurant, Elevation Coffee & Bakery, to be opened at 1201 North Tool Drive with the placement of a portable building
8. General Discussion on the creation of a Planning and Zoning Commission
9. Discuss and take action on the allocation of city funds

**Ordinance Readings**

10. Discuss and take action to adopt Ordinance 2024-01, Emergency Fund Balance Standards
11. Discuss and take action to adopt Ordinance 2024-02, General Fund Overage
12. General Discussion on first reading of Ordinance 2024-03, Planned Development - Lakeside

**Resolution Adoption**

13. Discuss and take action to Adopt Resolution 2024-01R Local Park Grant Program Resolution Authorizing Application.

**Agenda**  
January 18<sup>th</sup>, 2024 @ 6:00 p.m.  
Regular Council Meeting



**Appointments**

14. Consider and take action on the appointments to the Eight at Tool Park Board of Directors

**Executive Session**

15. Convene into executive session pursuant to Texas Government Code Chapter Section 551.072 to deliberate on the purchase, exchange, lease, or value of real property of two acres located along County Road 2403.
16. Reconvene in open session and take any action necessary resulting from executive session.
17. **Council Comments** - *Hear announcements concerning matters appearing on the agenda; items of community interest; and/or inquiries of staff regarding specific factual information or existing policy from the Mayor, Councilpersons, and City staff, for which no formal action will be discussed or taken.*
18. **Staff Comments** - *Hear announcements concerning matters appearing on the agenda; items of community interest; Staff gives regards dealing with specific factual information or existing policy dealing within the City, that may have an impact on citizens, staff or the City Council of Tool. No formal action will be discussed or taken.*
19. **Closing**
  - A. Next Meeting: February 15<sup>th</sup>, 2024
  - B. Adjourn

**A meeting that is “open to the public”, pursuant to the Open Meetings Act, is one that the public is permitted to attend. The act does not entitle the public to choose the items to be discussed or to speak about items on the agenda.** If the City Council, during the course of the meeting covered by this notice, should determine that an executive session is required, then such executive session, as authorized by the Texas Open Meetings Act, Texas Government Code, Section 551.001 et seq., will be held by the Council at the date, hour and place given in this notice, concerning but not limited to the following sections and purposes of the Act: 551.071 Private consultation with the city’s attorney; 551.072 Deliberations about Real Property; or, 551.074 Discussing personnel or to hear complaints against personnel. Should any final action, final decision or final vote be required in the opinion of the City Council regarding any matter considered in such executive session, then the final action, final decision or final vote shall be in the open meeting covered by this Notice upon the reconvening of the public meeting.

I certify that the above notice of meeting, a true and correct copy, was posted on the bulletin board in front of Tool City Hall prior to the required 72 hours and that the city’s official newspaper was notified.

Attest:

SEAL

\_\_\_\_\_  
Mike Dumont, Mayor

\_\_\_\_\_  
Kimberley Price, City Secretary



# City of Tool City Council

## City Council Agenda Request

Meeting Date Requested: January 18<sup>th</sup>, 2024

Requested By: \_\_\_\_\_

Department: \_\_\_\_\_

Is this a Budgeted Item? ☐ Yes ☐ No

☐ Contract/Agreement ☐ General Discussion ☐ Ordinance ☐ Report ☐ Resolution

Attachments: \_\_\_\_\_

Agenda  
Item No.  
**4c**

### Summary of Agenda Item to be considered:

Staff is presenting the leading nominee for the Employee of the Year award, voted on by Council members and also by staff.

### Action Requested to be taken by Council:

Receive presentation for Employee of the Year

*The deadline for agenda requests is by the end of the day on the first Wednesday of the month, prior to the scheduled Council Meeting. If you have any additional information you would like for Council to view, please attach it to this form. Please send this form to Kimberley Price, City Secretary when finished.*

### Approved for the City Council meeting agenda

\_\_\_\_\_  
Julius Kizzee, City Administrator

\_\_\_\_\_  
Date

Minutes  
December 18<sup>th</sup>, 2023 @ 6:00 p.m.  
Special Council Meeting



1. Call to Order @ 6:00PM
2. Roll Call: Bennett, Figueroa, Fladmark, Holley, Dumont. All Present with Mayor Dumont Presiding.  
**(a) Establish Quorum**
3. **Citizen Comments:** Citizens wishing to speak on an agenda item must sign up to do so **(3 Minute Maximum)**

No citizens signed up to speak

**Statutory Agenda** - *The purpose of this section is to have full discussion upon request by the Tool City Council. Ideas, thoughts and decisions are formulated by City Council and staff plans, operations, policies, and/or future projects, including the following:*

4. Receive applications and hold discussion for filling the vacancy for the remainder of the unexpired one-year term for City Council.

Leslie Anderson:

- Has lived in Tool for a few years
- Current Chair of the Eight at Tool Park Construction Committee
- Wants to give back to the community
- Believes in sustainable growth

John Brasfield:

- Longtime resident of Tool
- Would like to see the city continue to grow
- Would like to see a tornado siren installed on this side of Cedar Creek Lake
- Previous City Councilmember
- Naval Veteran

Randall Ingle:

- New to Tool
- Would like to see the city grow
- Would like to see the city be cleaned up

Daniel Sayre:

- New to Tool
- Believes in smart growth
- Marine Corps Veteran
- Believes in bringing all neighborhoods together

**Executive Session**

5. Convene into executive session pursuant to Texas Government Code Chapter section 551.074, to discuss the appointment of a Councilmember to fill the unexpired one-year term for City Council @ 6:22pm.
6. Reconvene in open session and take any action necessary as a result of executive session @ 6:54pm. Motion to Appoint Daniel Sayre as a Councilmember to fill the unexpired one-year term for City Council was made by Councilmember Bennett with second by Councilmember Figueroa. Motion Passed 4/0.

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December 18<sup>th</sup>, 2023 @ 6:00 p.m.  
Special Council Meeting



**Appointments**

7. Install newly appointed Councilmember to assume the duties of office effective immediately. City Secretary Kimberley Price swore in the Appointed Official Daniel Sayre by means of Oaths of Office and Statement of Appointed Official.
8. **Council Comments** - *Hear announcements concerning matters appearing on the agenda; items of community interest; and/or inquiries of staff regarding specific factual information or existing policy from the Mayor, Councilpersons, and City staff, for which no formal action will be discussed or taken.*
  - Councilmember Bennett thanked everyone who applied and stated that she looked forward to working with Councilmember Sayre.
  - Councilmember Figueroa thanked everyone who applied and looked forward to working with Councilmember Sayre.
  - Councilmember Fladmark congratulated Councilmember Sayre on his appointment to the City Council.
9. **Staff Comments** - *Hear announcements concerning matters appearing on the agenda; items of community interest; Staff gives regards dealing with specific factual information or existing policy dealing within the City, that may have an impact on citizens, staff or the City Council of Tool. No formal action will be discussed or taken.*
10. **Closing**
  - A. Next Meeting: December 21<sup>st</sup>, 2023
  - B. Adjourn @ 6:58PM

**A meeting that is “open to the public”, pursuant to the Open Meetings Act, is one that the public is permitted to attend. The act does not entitle the public to choose the items to be discussed or to speak about items on the agenda.** If the City Council, during the course of the meeting covered by this notice, should determine that an executive session is required, then such executive session, as authorized by the Texas Open Meetings Act, Texas Government Code, Section 551.001 et seq., will be held by the Council at the date, hour and place given in this notice, concerning but not limited to the following sections and purposes of the Act: 551.071 Private consultation with the city’s attorney; 551.072 Deliberations about Real Property; or, 551.074 Discussing personnel or to hear complaints against personnel. Should any final action, final decision or final vote be required in the opinion of the City Council regarding any matter considered in such executive session, then the final action, final decision or final vote shall be in the open meeting covered by this Notice upon the reconvening of the public meeting.

I certify that the above notice of meeting, a true and correct copy, was posted on the bulletin board in front of Tool City Hall prior to the required 72 hours and that the city’s official newspaper was notified.

Attest:

*SEAL*

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Mike Dumont, Mayor

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Kimberley Price, City Secretary

Minutes  
December 21<sup>st</sup>, 2023 @ 6:00 p.m.  
Regular Council Meeting



1. Call to Order @ 6:00 pm
2. Roll Call: Bennett, Figueroa, Fladmark, Holley, Dumont. Bennett, Fladmark, Holley, and Sayre present in person. Figueroa present via Zoom. Councilmember Sayre was appointed to the City Council during the December 18<sup>th</sup>, 2023 Special Meeting which was held after the posting deadline for this meeting. Quorum was established with Mayor Dumont Presiding.
3. Invocation and Pledge of Allegiance
4. **Presentations, Proclamations and Recognitions**
  - (a) Leslie Anderson of the Eight at Tool Park Construction Committee to give updates via committee reports
    - Applied for and received a City Permit for Construction of the Eight at Tool
    - Tree trimming/removal has taken place
    - A revised bid was sent to West Cedar Creek Municipal Utility District
    - Park planning session to be held January 6<sup>th</sup>, 2024
    - Hoping to have groundbreaking ceremony end of January or early February
  - (b) Kathy Donoghue of the Eight at Tool Beautification and Garden Committee to give updates via committee reports
    - Discussed native plants, trees and shrubs that were discovered
    - Recommended that each committee try to apply for at least one grant for the park
5. **Citizen Comments:** Citizens wishing to speak on an agenda item must sign up to do so **(3 Minute Maximum)**
  - Kathy Donoghue spoke on Item 14 at the time Item 14 was discussed
  - Gary Sestito spoke on Item 14 at the time Item 14 was discussed
6. **Consent Agenda** - *Approval of Consent Agenda items authorize each to be implemented in accordance with staff recommendations provided. An item may be removed from the consent agenda and added to the Statutory Agenda for full discussion upon request by a member of the Council present at this meeting.*
  - A. Approve Minutes: November 16th, 2023 Regular Meeting. Councilmember Fladmark requested two language changes. Motion to Approve Minutes: November 16th, 2023 Regular Meeting with the two language changes as requested by Councilmember Fladmark was made by Councilmember Bennett with second by Councilmember Holley. Motion Passed 5/0.
  - B. Approve Monthly Activity Reports for November 2023 as presented: (A) Executive Summary (B) Financial and Expenditure (C) Municipal Court; (D) Police (E) Maintenance; (F) Building (G) Code Enforcement and; (H) Animal Control. City Administrator Julius Kizzee presented the Executive Summary and Financial Expenditure Reports and highlighted the continued work with Paul Canup on the City Hall remodel, Republic Services on updated signage for the recycling container, Magic A/V for upcoming upgrades to the Oran White Civic Center and continued efforts on a strategic plan. City Administrator Kizzee concluded by discussing the future process

# Minutes

December 21<sup>st</sup>, 2023 @ 6:00 p.m.  
Regular Council Meeting



of reallocation of funds from bank account to bank account. Councilmember Bennett requested clarification on funds in the Ad Valorem Account and the Bond Account to which City Administrator Kizzee provided clarification. Motion to Approve Monthly Activity Reports for November 2023 as presented: (A) Executive Summary (C) Municipal Court; (D) Police (E) Maintenance; (F) Building (G) Code Enforcement and; (H) Animal Control and bring back item (B) Financial and Expenditure to the January 18<sup>th</sup> 2024 Regular Meeting was made by Councilmember Bennett with second by Councilmember Holley. Councilmember Fladmark stated that he would like to review item (B) Financial and Expenditure a second time. Councilmember Figueroa stated that he agreed City Council should make the recommendation on what funds and the allocation of those funds to be transferred between city bank accounts as needed. Councilmember Fladmark stated that it has been great working with City Administrator Kizzee on this issue. Motion Passed 5/0.

**Statutory Agenda** - *The purpose of this section is to have full discussion upon request by the Tool City Council. Ideas, thoughts and decisions are formulated by City Council and staff plans, operations, policies, and/or future projects, including the following:*

7. Consider, Discuss and take action on a request by Dana Pendergraph to allow a drive-through restaurant, Elevation Coffee & Bakery, to be opened at 1201 North Tool Drive with the placement of a portable building. Building Official Davis stated that this variance was to allow a portable building since it would not be the primary structure on the property. Mayor Dumont inquired if the building would meet all required setbacks to which Building Official Davis stated that yes it would meet all required setbacks. Councilmember Fladmark requested clarification on the logistics of the drive-through and parking for the business. Building Official Davis explained how customers would enter and exit the property and the designated parking for the business. Councilmember Bennett inquired if the proposed structure would be considered a portable building or a permanent structure as the requirements for the permit would be different.

- Dana Pendergraph stated the vision for her coffee shop and provided details regarding parking, drive-through services and seating for the business.

Councilmember Figueroa expressed concern for the lack of restrooms in the structure and that the inclusion of restrooms would be mandatory.

Motion to Approve request by Dana Pendergraph to allow a drive-through restaurant, Elevation Coffee & Bakery, to be opened at 1201 North Tool Drive with the placement of a portable building was made by Councilmember Holley. No Second Motion. Motion Failed.

8. Consider, Discuss and take action on a request by Guy & Terri Crawford to allow the construction of a storage building encroaching the 5' setback from the main structure, located at 1618 Oak Shore Drive. Building Official Davis stated that construction was already underway, and that the setback was less than five feet from the principal structure.

- Guy Crawford stated that the home was built without a laundry room and that he was building on existing foundation. Guy Crawford continued by stating that he knows he



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should have obtained a building permit prior to the start of the construction. Guy Crawford concluded by discussing what types of building materials were being used in his construction.

Councilmember Bennett stated the importance of obtaining Building Permits prior to starting projects. Councilmember Fladmark inquired what the minimum setback requirements were per the International Fire Code to which Building Official Davis stated that the minimum setback was five foot and currently the setback of the structure is three feet. Motion to Approve the request by Guy & Terri Crawford to allow the construction of a storage building encroaching the 5' setback from the main structure, located at 1618 Oak Shore Drive was made by Councilmember Bennett with second by Councilmember Sayre. Motion Passed 5/0.

9. Consider, Discuss and take action on a request by Sarah Bartlett on behalf of Donna Shay to deed over City-owned property leading into 713 Luzon Court.

- Sarah Barlett stated that the property was currently up for sale but was not under contract. Sarah Barlett continued by stating that per the plat, the road was never developed and is currently being used as a driveway.

Councilmember Figueroa inquired regarding road access to serve the lots. Councilmember Bennett stated that she felt like the property must first be replated as one lot. Motion to Approve request by Sarah Bartlett on behalf of Donna Shay to deed over City-owned property leading into 713 Luzon Court was made by Councilmember Fladmark. No Second Motion. Motion Failed.

10. Action on a request by Neta Snyder of 121 East Oakwood Drive of the Snyder Subdivision to replat the 1.66 Acre Tract creating one 0.40 Acre Tract, Tract One and one 1.30 Acre Tract, Tract Two. Building Official Davis stated that this item was brought to City Council at a previous meeting and is being brought back since the plat was recreated to include a 20-foot easement for access to the other lots.

- Alan Lynch spoke on Neta Snyder behalf stating that the replat included a 20-foot easement and had no intentions of selling the properties since it is used as agriculture land

Councilmember Bennett inquired the number of copies that were provided for this request to which Building Official Davis stated that there was four complete copies. Motion to Approve request by Neta Snyder of 121 East Oakwood Drive of the Snyder Subdivision to replat the 1.66 Acre Tract creating one 0.40 Acre Tract, Tract One and one 1.30 Acre Tract, Tract Two was made by Councilmember Bennett with second by Councilmember Sayre. Motion Passed 5/0.

11. Action to approve and enter into an Interlocal Agreement with The Local Government Purchasing Cooperative for the purposes of facilitating compliance with state procurement requirements. City Administrator Kizzee stated that the city must enter into this Interlocal Agreement to have access to purchase through this particular BuyBoard and that BuyBoards



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are commonly used by local governments and could be a possible use to purchase items for the Eight at Tool Park. Councilmember Fladmark stated that by purchasing from a purchasing cooperative does provide reduced pricing but there are certain guidelines that must be followed and there are membership dues affiliated with this. Councilmember Holley inquired what the dues for this membership would be. City Administrator Kizzee stated that he would find out the exact cost of the dues before signing off on the agreement. Councilmember Fladmark requested language edits to the Interlocal Agreement and requested that the Resolution be on City Letterhead. After amendment, Motion to amend the Interlocal Agreement to be on City Letterhead and to have a definite cost was made by Councilmember Fladmark with second by Councilmember Sayre. Motion Passed 5/0.

12. Action to approve and enter into an Interlocal Agreement with Henderson County for the purposes of City-County Plat Approval, subject to Texas Local Government Code, Section 242.001. City Administrator Kizzee stated that other cities around the lake have entered into this Interlocal Agreement. City Administrator Kizzee continued by stating that this agreement would allow for better management of the Extra-Territorial Jurisdiction so when there is development in the Extra-Territorial Jurisdiction the developer would have go to only one place. Councilmember Fladmark stated that this would be an opportunity to work closely with Henderson County in regard to floodplain management and subdevelopment management. City Administrator Kizzee concluded by stating that the Extra-Territorial Jurisdiction for the City of Tool is half a mile. Motion to Approve and enter into an Interlocal Agreement with Henderson County for the purposes of City-County Plat Approval, subject to Texas Local Government Code, Section 242.001 was made by Councilmember Fladmark with second by Councilmember Bennett. Motion Passed 5/0.
13. Consider, Discuss and take action to approve and accept the revised by-laws for the Eight at Tool Park Board. City Administrator Kizzee stated that Councilmember Bennett and Councilmember Sayre need to be added to the Park Board and that would be done in January. City Administrator Kizzee continued by stating that the only addition was Clause 6A which states that a staff member could sit on the Park Board in the absence of a City Councilmember and would only be done in dire situations. Councilmember Holley stated that the two previous Councilmembers needed to be removed from the Park Board as well. Councilmember Figueroa stated that Park Board could only be made up of Councilmembers. Councilmember Bennett requested a language change to Clause 6A in regard to staff members sitting on the Park Board. Councilmember Figueroa stated that the by-laws need to be revised to reflect the addition of two members, the removal of two members and recommended that a Park Board Meeting be held quarterly. Motion to Approve and Accept the revised by-laws for the Eight at Tool Park Board was made by Councilmember Bennett. No Second Motion. Motion Failed.

**(Mayor Dumont called for a five-minute adjournment for a break @ 7:58 PM and reconvened @ 8:06 PM.)**

## Ordinance Readings

14. General Discussion on First reading of Ordinance 2023-17, Minimum Emergency Fund Balance. City Administrator Kizzee explained the Balance Standards and suggested a minimum of four months and a maximum of six months of the city's operating expenses be kept in the Emergency Fund bank account to be used in the event of an emergency. City

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Regular Council Meeting



Administrator Kizzee continued by stating that at the time of the agenda printing, the balance in the Emergency Fund was \$519,998.15. Councilmember Bennett requested to table this item. Councilmember Figueroa stated that it needed to be decided on what the minimum balance should be in the Emergency Fund. Mayor Dumont stated that it costs roughly \$160,000 per month to operate the City.

- Kathy Donoghue recommended that the minimum balance should be a minimum of \$375,00 and should be built up from there.
- Gary Sestito discussed the history of the Emergency Fund and stated that the streets and culverts are not insured so the city would have to come up with the cash if these items were destroyed and needed to be replaced.

Councilmember Figueroa suggested that the Emergency Fund be built up to \$500,000 over the course of two years.

**Resolution Adoption**

15. Consider, Discuss and take action to Adopt Resolution 2023-04R Bank Authorizations for the Eight at Tool Park. City Administrator Kizzee stated that this resolution would add the following people to the Eight at Tool Bank Account: City Administrator Julius Kizzee, Chief of Police Robert Walker, City Secretary Kimberley Price and Director Of Maintenance and Operations Frank Martin. Motion to Adopt Resolution 2023-04R Bank Authorizations for the Eight at Tool Park was made by Councilmember Bennett with second by Councilmember Sayre. Motion Passed 5/0.

**Executive Session**

16. Convene into executive session pursuant to Texas Government Code Chapter Section 551.074 to consider the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Chief of Police, City Administrator and City Secretary @ 8:07 PM.
17. Reconvene in open session and take any action necessary resulting from executive session @ 8:42PM. No Action was taken.
18. **Council Comments** - *Hear announcements concerning matters appearing on the agenda; items of community interest; and/or inquiries of staff regarding specific factual information or existing policy from the Mayor, Councilpersons, and City staff, for which no formal action will be discussed or taken.*
  - A Councilmember Bennett stated that she appreciated everyone's support and wished everyone a Merry Christmas.
  - B Councilmember Sayre expressed appreciation for his appointment to City Council and wished everyone a Merry Christmas.
  - C Mayor Dumont discussed the Home Tour that was held by the Cedar Creek Garden Club and wished everyone a Merry Christmas.
  - D Councilmember Fladmark wished everyone Merry Christmas and welcomed Councilmember Sayre to City Council.
  - E Councilmember Figueroa wished everyone a Merry Christmas and welcomed Councilmember Sayre to City Council.

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December 21<sup>st</sup>, 2023 @ 6:00 p.m.  
Regular Council Meeting



19. **Staff Comments** - *Hear announcements concerning matters appearing on the agenda; items of community interest; Staff gives regards dealing with specific factual information or existing policy dealing within the City, that may have an impact on citizens, staff or the City Council of Tool. No formal action will be discussed or taken.*

- A Director of Maintenance and Operations Frank Martin wished everyone a Merry Christmas.
- B Chief of Police Robert Walker wished everyone a Merry Christmas and welcomed Councilmember Sayre.
- C Police Sergeant Jason Lee thanked the City Council for their support of the Police Department.
- D City Clerk Alicia Keith discussed the Angle Tree Sponsor.
- E City Secretary Kimberley Price congratulated City Clerk Alicia Keith on completing her six-month probationary period with the city.

20. **Closing**

- A. Next Meeting: January 18<sup>th</sup>, 2024
- B. Adjourn @ 8:48PM

**A meeting that is “open to the public”, pursuant to the Open Meetings Act, is one that the public is permitted to attend. The act does not entitle the public to choose the items to be discussed or to speak about items on the agenda.** If the City Council, during the course of the meeting covered by this notice, should determine that an executive session is required, then such executive session, as authorized by the Texas Open Meetings Act, Texas Government Code, Section 551.001 et seq., will be held by the Council at the date, hour and place given in this notice, concerning but not limited to the following sections and purposes of the Act: 551.071 Private consultation with the city’s attorney; 551.072 Deliberations about Real Property; or, 551.074 Discussing personnel or to hear complaints against personnel. Should any final action, final decision or final vote be required in the opinion of the City Council regarding any matter considered in such executive session, then the final action, final decision or final vote shall be in the open meeting covered by this Notice upon the reconvening of the public meeting.

I certify that the above notice of meeting, a true and correct copy, was posted on the bulletin board in front of Tool City Hall prior to the required 72 hours and that the city’s official newspaper was notified.

Attest:

*SEAL*

\_\_\_\_\_  
Mike Dumont, Mayor

\_\_\_\_\_  
Kimberley Price, City Secretary



# City of Tool City Council

## City Council Agenda Request

Meeting Date Requested: January 18<sup>th</sup>, 2024

Requested By: Staff

Department: \_\_\_\_\_

Is this a Budgeted Item? ☐ Yes ☐ No

☒ Report ☐ Ordinance ☐ Presentation ☐ Resolution ☐ Executive Session

Attachments: Monthly Reports for the Executive Summary, Financial & Expenditure, Municipal Court, Police, Maintenance, Building, Code Enforcement and Animal Control

Agenda  
Item No.  
**6B**

### Summary of Agenda Item to be considered:

Staff would like to present the monthly reports for the month of December.

### Action Requested to be taken by Council:

Approve Monthly Reports for the month of December.

*The deadline for agenda requests is by the end of the day on the first Wednesday of the month, prior to the scheduled Council Meeting. If you have any additional information you would like for Council to view, please attach it to this form. Please send this form to Kimberley Price, City Secretary when finished.*

### Approved for the City Council meeting agenda

\_\_\_\_\_  
Julius Kizzee, City Administrator

\_\_\_\_\_  
Date



# Executive Summary

## From the City Administrator

Dear Council and Mayor,

Here is a Monthly Executive Summary of the past 30 days for the City.

- ◇ Staff has continued working with Paul Canup, of Paul Canup Architect to have architectural drawings done for the City Hall Remodel and addition. Mr. Canup has completed final drawings for City Hall and the bid has been placed in the paper.
- ◇ The sign by the recycling bin is set to be replaced by Republic Services this month.
- ◇ With the passage of the CIP Ordinance, Staff will begin to work on a 5-year plan for allocating and spending those funds for the city.
- ◇ The City of Tool collected \$384,339.04 in sales tax revenue in the 2023 calendar year, as compared to \$348,686.40 in the 2022 calendar year, a 10.22% increase over the year.
- ◇ Magic AV is set to complete the work in the Oran White Civic Center the week of January 8<sup>th</sup>.
- ◇ To date, the city of Tool's sales tax has reached \$355,914 in total sales tax revenue, with the month of December left. Last year in total, the city of Tool received \$348,686 in total sales tax revenue.
- ◇ Two Councilmembers and I held a meeting with TXDOT representatives and other leaders in the county regarding Highway 274. The meeting was very productive with clear next steps, for a feasibility study and funding projections for the goal of widening Highway 274.
- ◇ All park committees met on Saturday, January 6<sup>th</sup> to discuss progress and the upcoming groundbreaking. Progress was made towards both efforts – with the anticipation that the groundbreaking will be well-attended. Events Committee chair David Moses will take the lead on the groundbreaking ceremony on January 27<sup>th</sup>.
- ◇ The Maintenance team has cleaned up and demolished the older home that was owned by the city for several years, located behind City Hall and the Civic Center.



# Financial and Expenditure Cover Page

Council and Mayor,

I wanted to give additional notes from the financial reports that are presented. This is for information for this Council Meeting on January 18<sup>th</sup>, 2024.

The Balance Sheet will undergo the first quarterly review in February.

Our first payments towards our General Debt Service is upcoming in February.

No transfers from the General Fund have been made to the CIP Fund yet (This is budgeted at \$200,000 for the year).

The attached Financial & Expenditure Summaries for the Month are for General City Expenses, Park Expenses and Eight at Tool expenses.

## Income

- 4010 Animal Registrations/Fees have almost met budgetary expectations. This is an initiative from our Animal Control services to help reduce city costs and give more awareness to the community.
- 4070 HCAD Ad Valorem is on track for budgetary amounts.
- 4071 HCAD Interest & Sinking is on track for budgetary amounts.
- The Interest Income for all of the accounts has exceeded budgetary amounts for nearly each account.

## Expenditures

- 5020 Advertising Expense is exceeding budgetary expectations due to park postings and City Hall being posted in the paper last month, prematurely.
- 5070 Bank Charges are almost at budgetary numbers only three numbers into the fiscal year. This is for account analysis charges, but most bank accounts that we have are accruing interest.
- 5097-1 Computers, Software and Supplies has the Magic AV Civic Center upgrade in our financials.
- 5120-4 Court Costs & Arrest Fees captures expenses relative to bailiff fees, GHSL Collection fees and the State Comptroller payments as well.
- 5140-8 Dues and Subscriptions will be expensed this month, because of the MyGov software that is under integration and implementation right now. That expense is budgeted at \$18,000 and true costs are \$20,000.
- 5150 Election Expense exceeding budget number of \$3,200 by \$33.44 due to the election back in November.

Respectfully,

Julius Kizzee  
City Administrator

| Account Name                                 | 1/10/2024              |
|--|------------------------|
|  |                        |
| General Fund                                 | \$ 71,332.16           |
| Ad Valorem                                   | \$ 678,404.15          |
| Emergency Fund                               | \$ 378,755.28          |
| Municipal Court                              | \$ 46,718.46           |
| Security Fund (Municipal Court)              | \$ 20,829.61           |
| Tech Fund (Municipal Court)                  | \$ 6,541.07            |
| Interest Sinking                             | \$ 278,037.85          |
| Police Seizure Fund                          | \$ 135.09              |
| Public Funds MM 9 /City Hall Buildout        | \$ 532,351.74          |
| Public Funds MM 10/Escrow Draw 380 Agreement | \$ 208,596.70          |
| Texas Star                                   | \$ 856.69              |
| Capital Improvement Fund Acct                | \$ 503,587.22          |
| Park Construction Account                    | \$ 669,803.18          |
| The Eight At Tool Inc / PF IntCK 11          | \$ 10,170.17           |
|  |                        |
| <b>Total Cash on Hand</b>                    | <b>\$ 3,406,119.37</b> |

**\*\* Significant changes to these accounts at the request of Mayor and Council Members Bennett, Figueroa and Mayor Dumont since the 12/31/23 bank balance reports.**

- Transferred \$128,119.87 out of the Emergency Fund Bank Account to the CIF Account to leave a balance in the Emergency Fund Acct \$375K plus interest for Nov/December
- Transferred \$275,000 out of the Bond Project Fund Bank Account to the CIF Account





# CITY OF TOOL

## Balance Sheet

As of December 31, 2023

|                                     |  | TOTAL                 |
|-------------------------------------|--|-----------------------|
| <b>ASSETS</b>                       |  |                       |
| Current Assets                      |  |                       |
| Bank Accounts                       |  | \$3,250,119.22        |
| Accounts Receivable                 |  | \$ -9,072.63          |
| Other Current Assets                |  | \$91,654.89           |
| <b>Total Current Assets</b>         |  | <b>\$3,332,701.48</b> |
| Fixed Assets                        |  | \$170,740.82          |
| Other Assets                        |  | \$ -347,739.55        |
| <b>TOTAL ASSETS</b>                 |  | <b>\$3,155,702.75</b> |
| <b>LIABILITIES AND EQUITY</b>       |  |                       |
| Liabilities                         |  | \$ -3,071,008.86      |
| Equity                              |  | \$6,226,711.61        |
| <b>TOTAL LIABILITIES AND EQUITY</b> |  | <b>\$3,155,702.75</b> |



# CITY OF TOOL

## Profit and Loss

December 2023

|   | TOTAL               |
|---|---------------------|
| Income  |                     |
| 4000 Revenues                                 |                     |
| 4010 Animal Registrations/ Fees               | 260.00              |
| 4012 Garage Sale Permits                      | 10.00               |
| 4020 Building Permits                         | 6,532.15            |
| 4030 Civic Center Rental                      | 700.00              |
| 4064 Fines & Forfeitures                      | 16,084.12           |
| 4064a - Municipal 3rd Party Payout            | 9,974.12            |
| 4064b - Municipal Jury Fund (MJF)             | 10.13               |
| 4064c - Municipal Truancy & Prev (MTPF)       | 506.00              |
| 4064d - Municipal Court Security Fund (MSF)   | 495.50              |
| 4064e - Municipal Court Technology Fund (MTF) | 404.86              |
| <b>Total 4064 Fines &amp; Forfeitures</b>     | <b>27,474.73</b>    |
| 4068 Service Fee Retained by City             | 53.02               |
| 4070 HCAD Ad Valorem                          | 506,893.00          |
| 4071 HCAD Interest & Sinking                  | 178,406.76          |
| <b>Total 4070 HCAD Ad Valorem</b>             | <b>685,299.76</b>   |
| 4100 Miscellaneous Revenue                    | 0.00                |
| 4110 Hotel Occupancy Tax                      | 578.74              |
| 4120 State Sales Tax-Rev. Sharing             | 14,212.73           |
| 4121 State Mixed Beverage Sale Tax R          | 130.29              |
| 4122 Sales & Use Tax - Street Maint           | 14,212.72           |
| 4140 TU/Oncor Electric                        | 18,404.55           |
| <b>Total 4000 Revenues</b>                    | <b>767,868.69</b>   |
| <b>Total Income</b>                           | <b>\$767,868.69</b> |
| GROSS PROFIT                                  | <b>\$767,868.69</b> |
| Expenses                                      |                     |
| 5000 Expenditures                             |                     |
| 5010 Accounting Services                      | 376.30              |
| 5030 Animal Care                              | 1,375.00            |
| 5045 Auto Allowance                           | 369.24              |
| 5050 Auto Fuel                                | 2,236.21            |
| 5070 Bank Charges                             | 390.78              |
| 5080-1a Park                                  | 7,950.00            |
| 5096 Property Abatements                      | 11,070.00           |
| 5097 Computers,Software & Supplies            | 15,447.62           |
| 5101-0 Contract Services IT-Multi Dept        | 2,615.71            |
| 5102-0 Contract Services Acct-Multi Dept      | 4,305.00            |



# CITY OF TOOL

## Profit and Loss

December 2023

|  | TOTAL               |
|--|---------------------|
| 5103 Permit and InspectBuilding/Code                                 | 7,814.50            |
| 5120-4 Court Costs & Arrest Fees - Judicial                          | 10,234.12           |
| 5140 Dues & Subscriptions  | 200.00              |
| 5160 Employee Benefits - Retirement                                  | 3,770.60            |
| 5170 Equipment Purchases   | 540.88              |
| 5171 - HOT FUND Events - HOT FUND                                    | 1,289.18            |
| 5200-0 HCAD Collections-Multi Dept                                   | 7,704.75            |
| 5230 Employee Insurance Benefits (Medical, Dental, Vision and Life)) | 10,511.02           |
| 5250 Workers Comp Insurance  | 105.00              |
| 5264 Vehicle Loan Interest   | 2,316.86            |
| 5265 Janitorial/Cleaning   | 538.94              |
| 5300 Legal Fees (Professional)                                       | 3,906.76            |
| 5301 LEOSE   | 695.00              |
| 5320 Maintenance Building  | 679.98              |
| 5335-0 Maintenance - CITY PARK                                       | 600.00              |
| 5340 Maintenance-Vehicle   | 3,323.83            |
| 5366 Neighborhood Infrastructure Reinvestment                        | 350.00              |
| 5370 Office Supplies Expense   | 1,000.91            |
| 5380 Postage   | 280.82              |
| 5390 Records Management  | 121.00              |
| 5400 Printing  | 246.36              |
| 5430 Salaries  | 71,192.69           |
| 5460 Telephone and Internet  | 1,394.57            |
| 5480 Training/Education Expense                                      |                     |
| 5480-2 Training/Education Expense-Police                             | 40.00               |
| <b>Total 5480 Training/Education Expense</b>                         | <b>40.00</b>        |
| 5490 Uniforms  | 145.10              |
| 5500 Utilities/Electricity   | 768.52              |
| 5510 Utilities/Water   | 263.51              |
| 5540-0 Website-Multi Dept.   | 550.00              |
| <b>Total 5000 Expenditures</b>                                       | <b>176,720.76</b>   |
| 6000 Payroll Expenses  |                     |
| xxxxx6500 Payroll Taxes Total  | 5,457.00            |
| <b>Total 6000 Payroll Expenses</b>                                   | <b>5,457.00</b>     |
| QuickBooks Payments Fees   | 0.00                |
| Reimbursements   | 0.00                |
| <b>Total Expenses</b>  | <b>\$182,177.76</b> |
| <b>NET OPERATING INCOME</b>  | <b>\$585,690.93</b> |



# CITY OF TOOL

## Profit and Loss

December 2023

|                           | TOTAL               |
|---------------------------|---------------------|
| Other Income              |                     |
| 4800 Interest Earned      | 11,802.22           |
| <b>Total Other Income</b> | <b>\$11,802.22</b>  |
| NET OTHER INCOME          | <b>\$11,802.22</b>  |
| NET INCOME                | <b>\$597,493.15</b> |



# CITY OF TOOL

## Budget vs. Actuals: FY\_2023\_2024 - FY24 P&L

October 2023 - September 2024

|   | TOTAL               |                     |                    |
|---|---------------------|---------------------|--------------------|
|   | ACTUAL              | BUDGET              | OVER BUDGET        |
| Income  |                     |                     |                    |
| 4000 Revenues                                 |                     |                     |                    |
| 4010 Animal Registrations/ Fees               | 350.00              | 650.00              | -300.00            |
| 4011 Alarm Permit                             | 60.00               | 500.00              | -440.00            |
| 4012 Garage Sale Permits                      | 70.00               | 200.00              | -130.00            |
| 4020 Building Permits                         | 30,644.35           | 110,000.00          | -79,355.65         |
| 4025 Short Term Rental Annual Permit          | 200.00              | 5,000.00            | -4,800.00          |
| 4030 Civic Center Rental                      | 1,200.00            | 400.00              | 800.00             |
| 4040 Cable TV                                 | 8,223.57            | 5,417.98            | 2,805.59           |
| 4050 Contributions/Donations                  |                     |                     |                    |
| 4050-1b Event Donations/Contributions/Fees    | 125.00              |                     | 125.00             |
| <b>Total 4050 Contributions/Donations</b>     | <b>125.00</b>       |                     | <b>125.00</b>      |
| 4050-1a City Contributions-Park               |                     | 750,000.00          | -750,000.00        |
| Park Build/Development Contributions          | 7,500.00            | 47,770.00           | -40,270.00         |
| <b>Total 4050-1a City Contributions-Park</b>  | <b>7,500.00</b>     | <b>797,770.00</b>   | <b>-790,270.00</b> |
| 4051 Park Grant Money                         |                     |                     |                    |
| Texas Wild Life Park Grant                    |                     | 750,000.00          | -750,000.00        |
| <b>Total 4051 Park Grant Money</b>            |                     | <b>750,000.00</b>   | <b>-750,000.00</b> |
| 4064 Fines & Forfeitures                      | 57,553.29           |                     | 57,553.29          |
| 4064a - Municipal 3rd Party Payout            | 36,613.57           | 160,564.68          | -123,951.11        |
| 4064b - Municipal Jury Fund (MJF)             | 39.52               | 96.00               | -56.48             |
| 4064c - Municipal Truancy & Prev (MTPF)       | 1,968.82            | 5,280.00            | -3,311.18          |
| 4064d - Municipal Court Security Fund (MSF)   | 1,938.54            | 4,920.00            | -2,981.46          |
| 4064e - Municipal Court Technology Fund (MTF) | 1,588.96            | 4,200.00            | -2,611.04          |
| <b>Total 4064 Fines &amp; Forfeitures</b>     | <b>99,702.70</b>    | <b>175,060.68</b>   | <b>-75,357.98</b>  |
| 4068 Service Fee Retained by City             | 2,069.14            | 5,000.00            | -2,930.86          |
| 4069 Police Seizure Income                    |                     | 0.00                | 0.00               |
| 4070 HCAD Ad Valorem                          | 749,294.21          | 1,306,469.65        | -557,175.44        |
| 4071 HCAD Interest & Sinking                  | 260,030.96          | 459,768.75          | -199,737.79        |
| <b>Total 4070 HCAD Ad Valorem</b>             | <b>1,009,325.17</b> | <b>1,766,238.40</b> | <b>-756,913.23</b> |
| 4090 Trinity Valley Electric                  |                     | 89,054.79           | -89,054.79         |
| 4100 Miscellaneous Revenue                    | 0.00                | 3,500.00            | -3,500.00          |
| 4110 Hotel Occupancy Tax                      | 14,254.45           | 35,000.00           | -20,745.55         |
| 4120 State Sales Tax-Rev. Sharing             | 51,288.10           | 190,000.00          | -138,711.90        |
| 4121 State Mixed Beverage Sale Tax R          | 324.21              | 1,000.00            | -675.79            |
| 4122 Sales & Use Tax - Street Maint           | 51,288.10           | 190,000.00          | -138,711.90        |
| 4140 TU/Oncor Electric                        | 20,296.55           | 18,801.00           | 1,495.55           |
| 4150 Waste Services                           | 7,675.19            | 30,000.00           | -22,324.81         |
| 4160 Telephone Franchise Fees                 | 46.04               | 8,000.00            | -7,953.96          |
| 4301 L.E.O.S.E                                |                     | 500.00              | -500.00            |



# CITY OF TOOL

## Budget vs. Actuals: FY\_2023\_2024 - FY24 P&L

October 2023 - September 2024

|   | TOTAL                 |                       |                         |
|---|-----------------------|-----------------------|-------------------------|
|   | ACTUAL                | BUDGET                | OVER BUDGET             |
| <b>Total 4000 Revenues</b>                        | <b>1,304,642.57</b>   | <b>4,182,092.85</b>   | <b>-2,877,450.28</b>    |
| <b>Total Income</b>                               | <b>\$1,304,642.57</b> | <b>\$4,182,092.85</b> | <b>\$ -2,877,450.28</b> |
| <b>GROSS PROFIT</b>                               | <b>\$1,304,642.57</b> | <b>\$4,182,092.85</b> | <b>\$ -2,877,450.28</b> |
| Expenses  |                       |                       |                         |
| 5000 Expenditures                                 |                       |                       |                         |
| 5010 Accounting Services                          |                       |                       |                         |
| 5010-1 Accounting Services-Admin                  | 752.60                |                       | 752.60                  |
| <b>Total 5010 Accounting Services</b>             | <b>752.60</b>         |                       | <b>752.60</b>           |
| 5020 Advertising Expense                          |                       |                       |                         |
| 5020-1 Advertising-Admin                          | 2,544.40              | 4,500.00              | -1,955.60               |
| <b>Total 5020 Advertising Expense</b>             | <b>2,544.40</b>       | <b>4,500.00</b>       | <b>-1,955.60</b>        |
| 5030 Animal Care                                  |                       |                       |                         |
| 5030-9 Animal Control                             | 2,634.50              | 15,900.00             | -13,265.50              |
| <b>Total 5030 Animal Care</b>                     | <b>2,634.50</b>       | <b>15,900.00</b>      | <b>-13,265.50</b>       |
| 5045 Auto Allowance                               |                       |                       |                         |
| 5045-1 Executive Auto Allowance-Admin             | 1,292.34              | 4,800.00              | -3,507.66               |
| <b>Total 5045 Auto Allowance</b>                  | <b>1,292.34</b>       | <b>4,800.00</b>       | <b>-3,507.66</b>        |
| 5050 Auto Fuel                                    |                       |                       |                         |
| 5050-1 Auto Fuel-Admin.                           |                       | 500.00                | -500.00                 |
| 5050-2 Auto Fuel-Police                           | 6,853.07              | 17,000.00             | -10,146.93              |
| 5050-3 Auto Fuel-Maint                            | 1,133.41              | 6,000.00              | -4,866.59               |
| 5050-8 Auto Fuel-Building/Code                    | 353.99                | 2,500.00              | -2,146.01               |
| <b>Total 5050 Auto Fuel</b>                       | <b>8,340.47</b>       | <b>26,000.00</b>      | <b>-17,659.53</b>       |
| 5060 Audit Fees                                   |                       |                       |                         |
| 5060-1 Audit Fees -Admin                          |                       | 25,250.00             | -25,250.00              |
| <b>Total 5060 Audit Fees</b>                      |                       | <b>25,250.00</b>      | <b>-25,250.00</b>       |
| 5070 Bank Charges                                 |                       |                       |                         |
| 5070-1 Bank Charges-Admin                         | 1,596.91              | 1,938.24              | -341.33                 |
| <b>Total 5070 Bank Charges</b>                    | <b>1,596.91</b>       | <b>1,938.24</b>       | <b>-341.33</b>          |
| 5080 Bond   |                       |                       |                         |
| 5080-0 Bond - Multi Departmental                  |                       | 1,000.00              | -1,000.00               |
| <b>Total 5080 Bond</b>                            |                       | <b>1,000.00</b>       | <b>-1,000.00</b>        |
| 5080-1a Park                                      |                       |                       |                         |
| Concrete Expenses                                 |                       |                       |                         |
| Concrete - Parking & Driveway                     |                       | 150,000.00            | -150,000.00             |
| Concrete Pads for Buildings                       |                       | 0.00                  | 0.00                    |
| <b>Total Concrete Expenses</b>                    |                       | <b>150,000.00</b>     | <b>-150,000.00</b>      |
| Electrical Contractors                            |                       |                       |                         |
| Electrical Labor & Install Amphitheater/Restrooms |                       | 47,000.00             | -47,000.00              |



# CITY OF TOOL

## Budget vs. Actuals: FY\_2023\_2024 - FY24 P&L

October 2023 - September 2024

|   | TOTAL           |                   |                    |
|---|-----------------|-------------------|--------------------|
|   | ACTUAL          | BUDGET            | OVER BUDGET        |
| Solar Lighting Expenses                                       |                 | 49,999.00         | -49,999.00         |
| <b>Total Electrical Contractors</b>                           |                 | <b>96,999.00</b>  | <b>-96,999.00</b>  |
| Engineering Plans   |                 | 147,620.00        | -147,620.00        |
| Geotechnical & Environmental                                  | 1,250.00        | 30,000.00         | -28,750.00         |
| Grading Expenses  |                 |                   |                    |
| Grading for Building Pads                                     |                 | 16,500.00         | -16,500.00         |
| Multi Use Trail Drainage                                      |                 | 89,000.00         | -89,000.00         |
| Multi Use Trail Entrance Grading/Culvert                      |                 | 7,250.00          | -7,250.00          |
| Multi Use Trail Grading                                       |                 | 49,250.00         | -49,250.00         |
| Multi Use Trail Silt Fence                                    |                 | 8,000.00          | -8,000.00          |
| <b>Total Grading Expenses</b>                                 |                 | <b>170,000.00</b> | <b>-170,000.00</b> |
| Insurance Expenses - Park                                     |                 | 5,000.00          | -5,000.00          |
| Landscaping/Land Development                                  |                 |                   |                    |
| Butterfly Garden  |                 | 2,500.00          | -2,500.00          |
| Irrigation Expenses   |                 | 30,000.00         | -30,000.00         |
| Native Plants & Trees   |                 | 49,999.00         | -49,999.00         |
| Tree Removal  | 6,700.00        | 6,800.00          | -100.00            |
| Well Service  |                 | 3,500.00          | -3,500.00          |
| <b>Total Landscaping/Land Development</b>                     | <b>6,700.00</b> | <b>92,799.00</b>  | <b>-86,099.00</b>  |
| Park Equipment Expenses                                       |                 |                   |                    |
| Dog Park Expenses   |                 | 15,000.00         | -15,000.00         |
| Dog Park Fence  |                 | 20,000.00         | -20,000.00         |
| Park Signage  |                 | 1,000.00          | -1,000.00          |
| Playground Equipment Expenses                                 |                 | 160,000.00        | -160,000.00        |
| Playground Floor/Dog Park Installation                        |                 | 35,000.00         | -35,000.00         |
| Shades/Covering Expenses                                      |                 | 25,000.00         | -25,000.00         |
| Site Furnishing Expenses(tables/benches)                      |                 | 40,000.00         | -40,000.00         |
| <b>Total Park Equipment Expenses</b>                          |                 | <b>296,000.00</b> | <b>-296,000.00</b> |
| Plumbing Contractors  |                 | 40,000.00         | -40,000.00         |
| Recreation Equipment & Installation Expenses                  |                 |                   |                    |
| Fishing Pier  |                 | 18,500.00         | -18,500.00         |
| Game Courts   |                 | 2,000.00          | -2,000.00          |
| Pickleball Courts   |                 | 110,000.00        | -110,000.00        |
| Sand Volleyball   |                 | 3,000.00          | -3,000.00          |
| <b>Total Recreation Equipment &amp; Installation Expenses</b> |                 | <b>133,500.00</b> | <b>-133,500.00</b> |
| Structure Installs  |                 |                   |                    |
| Amphitheater Structure Kit & Install                          |                 | 180,000.00        | -180,000.00        |
| Restroom Structure Structure Kit & Install                    |                 | 114,000.00        | -114,000.00        |
| <b>Total Structure Installs</b>                               |                 | <b>294,000.00</b> | <b>-294,000.00</b> |
| Utility Installations & Expenses                              |                 |                   |                    |





# CITY OF TOOL

## Budget vs. Actuals: FY\_2023\_2024 - FY24 P&L

October 2023 - September 2024

|   | ACTUAL           | TOTAL               |                      |
|---|------------------|---------------------|----------------------|
|   |                  | BUDGET              | OVER BUDGET          |
| Dumpster and Roll Off Expenses  |                  | 1,000.00            | -1,000.00            |
| Porta Potty Expenses  |                  | 1,000.00            | -1,000.00            |
| TVEC Utility Installation & Labor   |                  | 5,000.00            | -5,000.00            |
| WCC MUD Utility Installation & Labor  |                  | 20,000.00           | -20,000.00           |
| <b>Total Utility Installations &amp; Expenses</b>                           |                  | <b>27,000.00</b>    | <b>-27,000.00</b>    |
| <b>Total 5080-1a Park</b>   | <b>7,950.00</b>  | <b>1,482,918.00</b> | <b>-1,474,968.00</b> |
| 5096 Property Abatements  | 11,070.00        |                     | 11,070.00            |
| 5096-8 Unsafe Building Fund-Building  |                  | 20,000.00           | -20,000.00           |
| <b>Total 5096 Property Abatements</b>                                       | <b>11,070.00</b> | <b>20,000.00</b>    | <b>-8,930.00</b>     |
| 5097 Computers,Software & Supplies  |                  |                     |                      |
| 5097-0 Computers,Software & Supplies-Multi                                  | 417.29           | 1,500.00            | -1,082.71            |
| 5097-1 Computers,Software & Supplies-Admin                                  | 15,447.62        | 3,500.00            | 11,947.62            |
| 5097-2 Computers,Software & Supplies-Police                                 |                  | 2,000.00            | -2,000.00            |
| 5097-4 MTF (FUND) Computers,Software & Supplies-Judicial - MTF Fund         |                  | 6,100.00            | -6,100.00            |
| 5097-8 Computers,Software & Supplies-Building/Code                          |                  | 5,000.00            | -5,000.00            |
| <b>Total 5097 Computers,Software &amp; Supplies</b>                         | <b>15,864.91</b> | <b>18,100.00</b>    | <b>-2,235.09</b>     |
| 5101-0 Contract Services IT-Multi Dept                                      | 10,384.84        | 27,000.00           | -16,615.16           |
| 5102-0 Contract Services Acct-Multi Dept                                    | 16,283.75        | 35,217.00           | -18,933.25           |
| 5103 Permit and InspectBuilding/Code  | 17,975.99        | 110,000.00          | -92,024.01           |
| 5104-2 Contract Services PD-Police  |                  | 37,300.00           | -37,300.00           |
| 5120-4 Court Costs & Arrest Fees - Judicial                                 | 37,477.82        | 14,000.00           | 23,477.82            |
| 5121 Debt Service   |                  |                     |                      |
| 5121-1 Admin GO Bond  |                  | 275,000.00          | -275,000.00          |
| 5121-2 Admin CO Bond  |                  | 105,000.00          | -105,000.00          |
| <b>Total 5121 Debt Service</b>  |                  | <b>380,000.00</b>   | <b>-380,000.00</b>   |
| 5122-0 General Debt Service-Multi Dept                                      |                  | 100,000.00          | -100,000.00          |
| 5140 Dues & Subscriptions   |                  |                     |                      |
| 5140-0 Dues & Subscriptions-Multi   |                  | 50.00               | -50.00               |
| 5140-1 Dues & Subscriptions-Admin.  | 2,822.80         | 6,000.00            | -3,177.20            |
| 5140-2 Dues & Subscriptions-Police  | 240.00           | 200.00              | 40.00                |
| 5140-4 MTF (FUND) Dues & Subscriptions-Judicial - Judicial/Court (MTF FUND) |                  | 400.00              | -400.00              |
| 5140-8 Dues & Subscriptions-Build/Code                                      |                  | 18,000.00           | -18,000.00           |
| <b>Total 5140 Dues &amp; Subscriptions</b>                                  | <b>3,062.80</b>  | <b>24,650.00</b>    | <b>-21,587.20</b>    |
| 5150 Election Expense   | 3,233.44         | 3,200.00            | 33.44                |
| 5160 Employee Benefits - Retirement   |                  |                     |                      |
| 5160-1 Employee Benefits/Retirement-Admin                                   | 1,711.03         | 8,756.61            | -7,045.58            |
| 5160-2 Employee Benefits/Retirement-Police                                  | 5,329.82         | 15,989.68           | -10,659.86           |
| 5160-3 Employee Benefits/Retirement-Maint                                   | 1,646.57         | 5,317.72            | -3,671.15            |
| 5160-4 Employee Benefits/Retirement-Judicial/Court                          | 489.18           | 1,644.72            | -1,155.54            |
| 5160-8 Employee Benefits/Retirement-Build/Code                              | 862.81           | 3,228.52            | -2,365.71            |



# CITY OF TOOL

Budget vs. Actuals: FY\_2023\_2024 - FY24 P&L

October 2023 - September 2024

|  |                  | TOTAL            |                   |
|--|------------------|------------------|-------------------|
|  | ACTUAL           | BUDGET           | OVER BUDGET       |
| <b>Total 5160 Employee Benefits - Retirement</b>                     | <b>10,039.41</b> | <b>34,937.25</b> | <b>-24,897.84</b> |
| 5170 Equipment Purchases   |                  |                  |                   |
| 5170-0 Equipment Purchases-Multi                                     |                  | 1,500.00         | -1,500.00         |
| 5170-1 Equipment Purchases-Admin                                     | 2,767.52         |                  | 2,767.52          |
| 5170-2 Equipment Purchases-Police                                    | 7,746.91         | 10,000.00        | -2,253.09         |
| 5170-3 Equipment Purchases-Maint.                                    | 11,318.90        | 20,000.00        | -8,681.10         |
| 5170-8 Equipment Purchases-Building/Code                             |                  | 5,000.00         | -5,000.00         |
| 5170-9 Equipment Purchases-Animal Control                            |                  | 450.00           | -450.00           |
| <b>Total 5170 Equipment Purchases</b>                                | <b>21,833.33</b> | <b>36,950.00</b> | <b>-15,116.67</b> |
| 5170-MSF Equipment Purchases-Court-Municipal Security Fund           | 22.08            |                  | 22.08             |
| 5171 - HOT FUND Events - HOT FUND                                    | 2,424.34         | 20,000.00        | -17,575.66        |
| 5190 Filing/Notary Fees  |                  |                  |                   |
| 5190-1 Filing/Notary Fees-Admin                                      | 110.00           | 110.00           | 0.00              |
| <b>Total 5190 Filing/Notary Fees</b>                                 | <b>110.00</b>    | <b>110.00</b>    | <b>0.00</b>       |
| 5200-0 HCAD Collections-Multi Dept                                   | 9,241.95         | 30,100.00        | -20,858.05        |
| 5220 Insurance Property & Liability                                  |                  |                  |                   |
| 5220-0 Insurance Property & Liability-Multi Dept.                    |                  | 13,698.33        | -13,698.33        |
| 5220-1 Insurance-Prop.&Liab-Admin                                    | 907.25           |                  | 907.25            |
| 5220-2 Insurance-Prop.&Liab-Police                                   | 1,704.75         |                  | 1,704.75          |
| 5220-3 Insurance-Prop.&Liab-Maint                                    | 952.50           |                  | 952.50            |
| <b>Total 5220 Insurance Property &amp; Liability</b>                 | <b>3,564.50</b>  | <b>13,698.33</b> | <b>-10,133.83</b> |
| 5225 Insurance/Auto  |                  |                  |                   |
| 5225-0 Insurance/Auto-Multi Dept.                                    |                  | 8,006.82         | -8,006.82         |
| 5225-1 Insurance/Auto-Admin  | 74.00            |                  | 74.00             |
| 5225-2 Insurance/Auto-Police   | 2,219.75         | 9,990.66         | -7,770.91         |
| 5225-3 Insurance/Auto- Maintenance                                   | 355.00           |                  | 355.00            |
| 5225-8 Insurance/Auto-Build & Code                                   | 126.50           |                  | 126.50            |
| <b>Total 5225 Insurance/Auto</b>                                     | <b>2,775.25</b>  | <b>17,997.48</b> | <b>-15,222.23</b> |
| 5230 Employee Insurance Benefits (Medical, Dental, Vision and Life)) |                  |                  |                   |
| 5230-1 Admin   |                  |                  |                   |
| 5230-1a Employee Medical Insurance-Admin                             | 5,512.47         | 25,200.00        | -19,687.53        |
| 5230-1b Employee Dental & Vision Insurance-Admin                     | 396.52           | 1,786.68         | -1,390.16         |
| 5230-1c Employee Life Insurance-Admin                                | 80.70            | 322.80           | -242.10           |
| <b>Total 5230-1 Admin</b>  | <b>5,989.69</b>  | <b>27,309.48</b> | <b>-21,319.79</b> |
| 5230-2 Police  |                  |                  |                   |
| 5230-2a Employee Medical Insurance-Police                            | 16,977.95        | 61,200.00        | -44,222.05        |
| 5230-2b Employee Dental & Vision Insurance-Police                    | 890.54           | 5,346.36         | -4,455.82         |
| 5230-2c Employee Life Insurance-Police                               | 211.38           | 1,219.10         | -1,007.72         |
| <b>Total 5230-2 Police</b>   | <b>18,079.87</b> | <b>67,765.46</b> | <b>-49,685.59</b> |
| 5230-3 Maint   |                  |                  |                   |



# CITY OF TOOL

Budget vs. Actuals: FY\_2023\_2024 - FY24 P&L

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|   | TOTAL            |                   |                    |
|---|------------------|-------------------|--------------------|
|   | ACTUAL           | BUDGET            | OVER BUDGET        |
| 5230-3a Employee Medical Insurance-Maint.   | 5,016.96         | 25,200.00         | -20,183.04         |
| 5230-3b Employee Dental & Vision Insurance-Maint.                                 | 297.78           | 1,786.68          | -1,488.90          |
| 5230-3c Employee Life Insurance-Maint.  | 200.76           | 832.80            | -632.04            |
| <b>Total 5230-3 Maint</b>   | <b>5,515.50</b>  | <b>27,819.48</b>  | <b>-22,303.98</b>  |
| 5230-4 Employee Insurance Benefits-Judicial                                       |                  |                   |                    |
| 5230-4a Employee Medical Insurance-Judicial                                       | 1,672.32         | 9,600.00          | -7,927.68          |
| 5230-4b Employee Dental & Vision Insurance-Judicial                               | 313.76           | 1,184.28          | -870.52            |
| 5230-4c Employee Life Insurance-Judicial  | 61.74            | 246.96            | -185.22            |
| <b>Total 5230-4 Employee Insurance Benefits-Judicial</b>                          | <b>2,047.82</b>  | <b>11,031.24</b>  | <b>-8,983.42</b>   |
| 5230-8 Employee Insurance Benefits-Building/Code                                  |                  |                   |                    |
| 5230-8a Employee Medical Insurance-Build/Code                                     | 1,672.32         | 16,800.00         | -15,127.68         |
| 5230-8b Employee Dental & Vision Insurance-Build/Code                             | 141.11           | 1,191.12          | -1,050.01          |
| 5230-8c Employee Life Insurance-Build/Code  | 157.58           | 155.52            | 2.06               |
| <b>Total 5230-8 Employee Insurance Benefits-Building/Code</b>                     | <b>1,971.01</b>  | <b>18,146.64</b>  | <b>-16,175.63</b>  |
| <b>Total 5230 Employee Insurance Benefits (Medical, Dental, Vision and Life))</b> | <b>33,603.89</b> | <b>152,072.30</b> | <b>-118,468.41</b> |
| 5250 Workers Comp Insurance   |                  |                   |                    |
| 5250-1 Workers Comp Insurance-Admin.  | 199.75           | 1,608.42          | -1,408.67          |
| 5250-2 Workers Comp Insurance-Police  | 2,912.50         | 19,622.77         | -16,710.27         |
| 5250-3 Workers Comp Insurance-Maint.  | 1,484.25         | 9,972.23          | -8,487.98          |
| 5250-8 Workers Comp Insurance-Building/Code                                       | 249.50           | 965.05            | -715.55            |
| <b>Total 5250 Workers Comp Insurance</b>  | <b>4,846.00</b>  | <b>32,168.47</b>  | <b>-27,322.47</b>  |
| 5263 Interest Expense on General Expenses   |                  | 79,768.75         | -79,768.75         |
| 5264 Vehicle Loan Interest  |                  |                   |                    |
| 5264 - 2 Vehicle Loan Interest - Police   |                  |                   |                    |
| 5264 - 2a - Vehicle Loan Interest - Police -Tahoes (3)                            | 7,372.11         |                   | 7,372.11           |
| <b>Total 5264 - 2 Vehicle Loan Interest - Police</b>                              | <b>7,372.11</b>  |                   | <b>7,372.11</b>    |
| <b>Total 5264 Vehicle Loan Interest</b>   | <b>7,372.11</b>  |                   | <b>7,372.11</b>    |
| 5265 Janitorial/Cleaning  |                  |                   |                    |
| 5265-0 Janitorial/Cleaning-Multi Dept   | 130.65           | 4,800.00          | -4,669.35          |
| 5265-1 Janitorial/Cleaning-Admin  | 1,059.41         |                   | 1,059.41           |
| <b>Total 5265 Janitorial/Cleaning</b>   | <b>1,190.06</b>  | <b>4,800.00</b>   | <b>-3,609.94</b>   |
| 5270 - 4 MJF (FUND) Juror Fees - Judicial/Court                                   |                  | 100.00            | -100.00            |
| 5290 Lease Equipment Expense  |                  |                   |                    |
| 5290-1 Lease Equipment Expense-Admin  |                  | 8,302.56          | -8,302.56          |
| <b>Total 5290 Lease Equipment Expense</b>   |                  | <b>8,302.56</b>   | <b>-8,302.56</b>   |
| 5300 Legal Fees (Professional)  |                  |                   |                    |
| 5300-1 Legal Fees-Admin   | 2,300.00         | 9,000.00          | -6,700.00          |
| 5300-10 Legal Fees-Council/Mayor  | 50.00            | 6,500.00          | -6,450.00          |
| 5300-4 Legal Fees-Judicial  | 3,711.76         | 12,500.00         | -8,788.24          |



# CITY OF TOOL

## Budget vs. Actuals: FY\_2023\_2024 - FY24 P&L

October 2023 - September 2024

|  | TOTAL           |                  |                   |
|--|-----------------|------------------|-------------------|
|  | ACTUAL          | BUDGET           | OVER BUDGET       |
| <b>Total 5300 Legal Fees (Professional)</b>                    | <b>6,061.76</b> | <b>28,000.00</b> | <b>-21,938.24</b> |
| 5301 LEOSE   |                 |                  |                   |
| 5301-2 Police  | 695.00          | 500.00           | 195.00            |
| <b>Total 5301 LEOSE</b>  | <b>695.00</b>   | <b>500.00</b>    | <b>195.00</b>     |
| 5302 Marketing   |                 |                  |                   |
| 5302-0 Marketing-Multi HOT                                     |                 | 5,000.00         | -5,000.00         |
| 5302-1 Marketing-Admin   |                 | 120.00           | -120.00           |
| 5302-10 Marketing-Council/Mayor                                |                 | 1,250.00         | -1,250.00         |
| <b>Total 5302 Marketing</b>                                    |                 | <b>6,370.00</b>  | <b>-6,370.00</b>  |
| 5305 - MTPF Public Awareness & Education - Police              |                 | 2,000.00         | -2,000.00         |
| 5310 Mayor / Council Expense                                   |                 |                  |                   |
| 5310-1 Mayor   | 1,100.00        |                  | 1,100.00          |
| <b>Total 5310 Mayor / Council Expense</b>                      | <b>1,100.00</b> |                  | <b>1,100.00</b>   |
| 5320 Maintenance Building                                      |                 |                  |                   |
| 5320-0 Maintenance Building-Multi Dept                         | 1,124.12        | 8,800.00         | -7,675.88         |
| 5320-1 Maintenance Building-Admin                              | 1,055.60        |                  | 1,055.60          |
| <b>Total 5320 Maintenance Building</b>                         | <b>2,179.72</b> | <b>8,800.00</b>  | <b>-6,620.28</b>  |
| 5330 Maintenance-Equipment                                     |                 |                  |                   |
| 5330-2 Maintenance-Equipment-Police                            | 1,500.00        | 6,250.00         | -4,750.00         |
| 5330-3 Maintenance-Equipment-Maint                             | 334.37          | 5,500.00         | -5,165.63         |
| <b>Total 5330 Maintenance-Equipment</b>                        | <b>1,834.37</b> | <b>11,750.00</b> | <b>-9,915.63</b>  |
| 5335-0 Maintenance - CITY PARK                                 | 895.00          | 45,011.49        | -44,116.49        |
| 5340 Maintenance-Vehicle                                       |                 |                  |                   |
| 5340-1 Maintenance-Vehicle-Admin                               |                 | 300.00           | -300.00           |
| 5340-2 Maintenance-Vehicle-Police                              | 3,640.35        | 7,000.00         | -3,359.65         |
| 5340-3 Maintenance-Vehicle-Maint                               | 283.96          | 2,500.00         | -2,216.04         |
| 5340-8 Maintenance-Vehicle-Building/Code                       | 2,066.09        | 3,000.00         | -933.91           |
| 5340-9 Maintenance-Vehicle-                                    | 363.76          | 5,250.00         | -4,886.24         |
| <b>Total 5340 Maintenance-Vehicle</b>                          | <b>6,354.16</b> | <b>18,050.00</b> | <b>-11,695.84</b> |
| 5350 Maintenance-Road Materials                                |                 |                  |                   |
| 5350-3 Maintenance-Road Materials-                             | 281.80          | 38,100.00        | -37,818.20        |
| <b>Total 5350 Maintenance-Road Materials</b>                   | <b>281.80</b>   | <b>38,100.00</b> | <b>-37,818.20</b> |
| 5355 Meals   |                 |                  |                   |
| 5355-1 Meals-Admin   | 197.97          | 750.00           | -552.03           |
| <b>Total 5355 Meals</b>  | <b>197.97</b>   | <b>750.00</b>    | <b>-552.03</b>    |
| 5366 Neighborhood Infrastructure Reinvestment                  | 180.00          |                  | 180.00            |
| 5366-8 Neighborhood Infrastructure Reinvestment-Building& Code | 420.75          | 5,000.00         | -4,579.25         |
| <b>Total 5366 Neighborhood Infrastructure Reinvestment</b>     | <b>600.75</b>   | <b>5,000.00</b>  | <b>-4,399.25</b>  |
| 5370 Office Supplies Expense                                   |                 |                  |                   |



# CITY OF TOOL

## Budget vs. Actuals: FY\_2023\_2024 - FY24 P&L

October 2023 - September 2024

|   | TOTAL             |                   |                    |
|---|-------------------|-------------------|--------------------|
|   | ACTUAL            | BUDGET            | OVER BUDGET        |
| 5370-1 Office Supplies-Admin              | 797.80            | 2,500.00          | -1,702.20          |
| 5370-10 Office Supplies-Council/Mayor     | 199.12            | 400.00            | -200.88            |
| 5370-2 Office Supplies-Police             | 789.70            | 1,300.00          | -510.30            |
| 5370-3 Office Supplies-Maint.             | 85.24             | 420.00            | -334.76            |
| 5370-4 Office Supplies-Judicial           | 574.93            | 1,000.00          | -425.07            |
| 5370-8 Office Supplies-Building/Code      | 430.00            | 330.00            | 100.00             |
| 5370-9 Office Supplies--Animal Control    | 59.42             | 300.00            | -240.58            |
| <b>Total 5370 Office Supplies Expense</b> | <b>2,936.21</b>   | <b>6,250.00</b>   | <b>-3,313.79</b>   |
| 5380 Postage                              |                   |                   |                    |
| 5380-1 Postage-Admin.                     | 632.88            | 300.00            | 332.88             |
| 5380-2 Postage-Police                     | 28.65             |                   | 28.65              |
| 5380-3 Postage-Maint.                     | 72.70             |                   | 72.70              |
| 5380-4 Postage-Judicial                   |                   | 1,100.00          | -1,100.00          |
| 5380-8 Postage - Build/Code               | 200.00            | 1,100.00          | -900.00            |
| <b>Total 5380 Postage</b>                 | <b>934.23</b>     | <b>2,500.00</b>   | <b>-1,565.77</b>   |
| 5390 Records Management                   |                   |                   |                    |
| 5390-1 Records Management-Admin           | 140.00            | 1,200.00          | -1,060.00          |
| 5390-2 Records Management-Police          | 241.00            | 727.50            | -486.50            |
| <b>Total 5390 Records Management</b>      | <b>381.00</b>     | <b>1,927.50</b>   | <b>-1,546.50</b>   |
| 5400 Printing                             |                   |                   |                    |
| 5400-1 Printing- Admin.                   | 840.74            | 3,109.20          | -2,268.46          |
| 5400-4 MTF Printing - Judicial (MTF FUND) |                   | 80.00             | -80.00             |
| <b>Total 5400 Printing</b>                | <b>840.74</b>     | <b>3,189.20</b>   | <b>-2,348.46</b>   |
| 5430 Salaries                             |                   |                   |                    |
| 5430-1 Salaries-Admin                     | 46,173.55         | 242,859.89        | -196,686.34        |
| 5430-10 Salaries-Council/Mayor            |                   | 1,200.00          | -1,200.00          |
| 5430-2 Salaries-Police                    | 128,233.78        | 419,565.81        | -291,332.03        |
| 5430-3 Salaries-Maint                     | 39,229.42         | 139,207.32        | -99,977.90         |
| 5430-4 Salaries-Other-Judicial            | 11,377.02         | 43,055.40         | -31,678.38         |
| 5430-8 Salaries-Building/Code-            | 24,722.68         | 96,764.29         | -72,041.61         |
| <b>Total 5430 Salaries</b>                | <b>249,736.45</b> | <b>942,652.71</b> | <b>-692,916.26</b> |
| 5460 Telephone and Internet               |                   |                   |                    |
| 5460-0 Tel/Internet-Multi Dept.           | 2,019.94          | 11,800.68         | -9,780.74          |
| 5460-1 Tel/Internet-Admin.                | 1,012.00          | 3,215.76          | -2,203.76          |
| 5460-2 Tel/Internet-Police                | 1,067.33          | 4,122.60          | -3,055.27          |
| 5460-3 Tel/Internet-Maint.                | 311.17            | 630.00            | -318.83            |
| 5460-8 Tel/Internet-Building/Code         | 516.04            | 1,200.00          | -683.96            |
| 5460-9 Tel/Internet-Animal Control        | 16.50             | 629.04            | -612.54            |
| <b>Total 5460 Telephone and Internet</b>  | <b>4,942.98</b>   | <b>21,598.08</b>  | <b>-16,655.10</b>  |
| 5470 Travel Expense                       |                   |                   |                    |



# CITY OF TOOL

## Budget vs. Actuals: FY\_2023\_2024 - FY24 P&L

October 2023 - September 2024

|  |                   | TOTAL               |                      |
|--|-------------------|---------------------|----------------------|
|  | ACTUAL            | BUDGET              | OVER BUDGET          |
| 5470-1 Travel-Admin                              | 33.47             | 1,000.00            | -966.53              |
| 5470-10 Travel-Council/Mayor                     |                   | 250.00              | -250.00              |
| 5470-2 Travel-Police                             |                   | 1,150.00            | -1,150.00            |
| 5470-3 Travel-Maint.                             |                   | 150.00              | -150.00              |
| 5470-4 Travel-Judicial                           |                   | 300.00              | -300.00              |
| 5470-8 Travel-Building/Code                      | 841.93            | 2,700.00            | -1,858.07            |
| 5470-9 Travel-Animal Control                     |                   | 120.00              | -120.00              |
| <b>Total 5470 Travel Expense</b>                 | <b>875.40</b>     | <b>5,670.00</b>     | <b>-4,794.60</b>     |
| 5480 Training/Education Expense                  |                   |                     |                      |
| 5480-1 Training/Education Expense-Admin.         | 340.00            | 3,000.00            | -2,660.00            |
| 5480-10 Training/Education Expense-Council/Mayor |                   | 600.00              | -600.00              |
| 5480-2 Training/Education Expense-Police         | 80.00             | 2,000.00            | -1,920.00            |
| 5480-4 Training/Education Expense-Judicial       |                   | 340.00              | -340.00              |
| 5480-8 Training/Education Expense-Building/Code  | 238.00            | 3,240.00            | -3,002.00            |
| 5480-9 Training/Education Expense-Animal Control |                   | 600.00              | -600.00              |
| <b>Total 5480 Training/Education Expense</b>     | <b>658.00</b>     | <b>9,780.00</b>     | <b>-9,122.00</b>     |
| 5490 Uniforms                                    |                   |                     |                      |
| 5490-2 Uniforms-Police                           | 267.05            | 2,000.00            | -1,732.95            |
| 5490-3 Uniforms-Maint                            | 180.24            | 1,050.00            | -869.76              |
| 5490-8 Uniforms-Building/Code                    | 176.97            | 250.00              | -73.03               |
| 5490-9 Uniforms-Animal Control                   |                   | 100.00              | -100.00              |
| <b>Total 5490 Uniforms</b>                       | <b>624.26</b>     | <b>3,400.00</b>     | <b>-2,775.74</b>     |
| 5500 Utilities/Electricity                       |                   |                     |                      |
| 5500-0 Utilities/Electricity-Multi Dept          | 2,159.76          | 13,400.00           | -11,240.24           |
| <b>Total 5500 Utilities/Electricity</b>          | <b>2,159.76</b>   | <b>13,400.00</b>    | <b>-11,240.24</b>    |
| 5510 Utilities/Water                             |                   |                     |                      |
| 5510-0 Utilities/Water-Multi Dept-Multi Dept.    |                   | 3,200.00            | -3,200.00            |
| 5510-1 Utilities/Water-Admin                     | 603.84            |                     | 603.84               |
| 5510-3 Utilities/Water-Maint                     | 179.93            |                     | 179.93               |
| <b>Total 5510 Utilities/Water</b>                | <b>783.77</b>     | <b>3,200.00</b>     | <b>-2,416.23</b>     |
| 5540-0 Website-Multi Dept.                       |                   | 1,000.00            | -1,000.00            |
| 5540-1 Website-Multi Dept.-Admin                 | 550.00            |                     | 550.00               |
| <b>Total 5540-0 Website-Multi Dept.</b>          | <b>550.00</b>     | <b>1,000.00</b>     | <b>-450.00</b>       |
| <b>Total 5000 Expenditures</b>                   | <b>523,111.02</b> | <b>3,941,677.36</b> | <b>-3,418,566.34</b> |
| 6000 Payroll Expenses                            | 0.00              |                     | 0.00                 |
| xxxxx6500 Payroll Taxes Total                    |                   |                     |                      |
| 6500-1 Payroll Taxes - Admin                     | 3,546.76          | 19,252.15           | -15,705.39           |
| 6500-2 Payroll Taxes- Police                     | 9,886.80          | 35,453.21           | -25,566.41           |
| 6500-3 Payroll Taxes- Maint                      | 3,006.19          | 11,936.36           | -8,930.17            |
| 6500-4 Payroll Taxes- Judicial                   | 871.93            | 3,722.74            | -2,850.81            |



# CITY OF TOOL

## Budget vs. Actuals: FY\_2023\_2024 - FY24 P&L

October 2023 - September 2024

|  | TOTAL               |                       |                         |
|--|---------------------|-----------------------|-------------------------|
|  | ACTUAL              | BUDGET                | OVER BUDGET             |
| 6500-8 Payroll Taxes- Building/Code                    | 1,955.78            | 7,323.49              | -5,367.71               |
| <b>Total xxxxx6500 Payroll Taxes Total</b>             | <b>19,267.46</b>    | <b>77,687.95</b>      | <b>-58,420.49</b>       |
| <b>Total 6000 Payroll Expenses</b>                     | <b>19,267.46</b>    | <b>77,687.95</b>      | <b>-58,420.49</b>       |
| 6500 Payroll Tax Totals - ALL DEPARTMENTS              |                     |                       |                         |
| 6500- 1 Payroll Taxes - Admin-1                        | 0.00                |                       | 0.00                    |
| 6500- 2 Payroll Taxes- Police-2                        | 0.00                |                       | 0.00                    |
| 6500- 3 Payroll Taxes- Maint-3                         | 0.00                |                       | 0.00                    |
| 6500- 4 Payroll Taxes- Judicial-4                      | 0.00                |                       | 0.00                    |
| 6500- 8 Payroll Taxes- Building/Code-8                 | 0.00                |                       | 0.00                    |
| <b>Total 6500 Payroll Tax Totals - ALL DEPARTMENTS</b> | <b>0.00</b>         |                       | <b>0.00</b>             |
| QuickBooks Payments Fees                               | 9.12                |                       | 9.12                    |
| Reimbursements   | 29.67               |                       | 29.67                   |
| <b>Total Expenses</b>                                  | <b>\$542,417.27</b> | <b>\$4,019,365.31</b> | <b>\$ -3,476,948.04</b> |
| <b>NET OPERATING INCOME</b>                            | <b>\$762,225.30</b> | <b>\$162,727.54</b>   | <b>\$599,497.76</b>     |
| Other Income   |                     |                       |                         |
| 4800 Interest Earned                                   |                     |                       |                         |
| 4800-a Interest Income-Ad Valorem                      | 6,819.13            | 5,000.00              | 1,819.13                |
| 4800-b Interest Income-Capitol Improvement             | 467.35              | 300.00                | 167.35                  |
| 4800-c Interest Income-Emergency Fund                  | 6,586.39            | 10,735.98             | -4,149.59               |
| 4800-d Interest Income-General Fund                    | 50.61               | 250.00                | -199.39                 |
| 4800-e Interest Income-Hotel-Motel Tax                 |                     | 1,500.00              | -1,500.00               |
| 4800-f Interest Income-Municipal Fund                  | 590.86              | 0.00                  | 590.86                  |
| 4800-g Interest Income-Municipal Security              | 0.64                | 568.19                | -567.55                 |
| 4800-h Interest Income-Public Funds MM 9               | 14,931.96           | 7,000.00              | 7,931.96                |
| 4800-i Interest Income-Public Funds MM 10              | 6,719.85            | 2,500.00              | 4,219.85                |
| 4800-j Interest Income-TexStar                         | 14.87               |                       | 14.87                   |
| 4800-k Interest Income-Municipal Tech                  | 0.18                |                       | 0.18                    |
| 4800-L Interest Earned - Park Construction Acct        | 3,349.36            |                       | 3,349.36                |
| <b>Total 4800 Interest Earned</b>                      | <b>39,531.20</b>    | <b>27,854.17</b>      | <b>11,677.03</b>        |
| <b>Total Other Income</b>                              | <b>\$39,531.20</b>  | <b>\$27,854.17</b>    | <b>\$11,677.03</b>      |
| Other Expenses   |                     |                       |                         |
| 9990-0 GF Transfer to CIP Fund-Multi Dept.             |                     | 200,000.00            | -200,000.00             |
| <b>Total Other Expenses</b>                            | <b>\$0.00</b>       | <b>\$200,000.00</b>   | <b>\$ -200,000.00</b>   |
| <b>NET OTHER INCOME</b>                                | <b>\$39,531.20</b>  | <b>\$ -172,145.83</b> | <b>\$211,677.03</b>     |
| <b>NET INCOME</b>                                      | <b>\$801,756.50</b> | <b>\$ -9,418.29</b>   | <b>\$811,174.79</b>     |





# CITY OF TOOL

## Profit and Loss

January - December 2023

|   | JAN 2023            |                     | FEB 2023            |                     | MAR 2023           |                    |
|---|---------------------|---------------------|---------------------|---------------------|--------------------|--------------------|
|   | CURRENT             | JAN 2022 (PY)       | CURRENT             | FEB 2022 (PY)       | CURRENT            | MAR 2022 (PY)      |
| Income  |                     |                     |                     |                     |                    |                    |
| 4000 Revenues                                 |                     |                     |                     |                     |                    |                    |
| 4010 Animal Registrations/ Fees               | 20.00               | 10.00               | 70.00               |                     | 195.00             | 5.00               |
| 4011 Alarm Permit                             |                     | 10.00               | 150.00              | 100.00              | 50.00              |                    |
| 4012 Garage Sale Permits                      | 5.00                |                     |                     |                     | 5.00               |                    |
| 4020 Building Permits                         | 7,256.00            | 7,878.50            | 7,641.75            | 4,303.08            | 13,666.98          | 5,346.00           |
| 4025 Short Term Rental Annual Permit          | 600.00              |                     | 1,000.00            |                     | 1,200.00           |                    |
| 4030 Civic Center Rental                      |                     | 200.00              |                     |                     |                    |                    |
| 4040 Cable TV                                 | 6,638.97            | 6,847.54            | 0.00                |                     |                    |                    |
| 4050 Contributions/Donations                  |                     |                     |                     | 2,089.78            | 4,641.95           |                    |
| 4050-1a City Contributions-Park               |                     |                     |                     |                     |                    |                    |
| Park Build/Development Contributions          |                     |                     |                     |                     |                    |                    |
| <b>Total 4050-1a City Contributions-Park</b>  |                     |                     |                     |                     |                    |                    |
| 4064 Fines & Forfeitures                      | 8,055.76            | 8,041.30            | 6,762.94            | 6,937.15            | 13,284.30          | 13,482.43          |
| 4064a - Municipal 3rd Party Payout            |                     |                     |                     |                     |                    |                    |
| 4064b - Municipal Jury Fund (MJF)             | 3.29                | 2.11                | 3.59                | 2.60                | 8.04               | 2.53               |
| 4064c - Municipal Truancy & Prev (MTPF)       | 167.65              | 107.02              | 181.59              | 128.70              | 403.15             | 125.98             |
| 4064d - Municipal Court Security Fund (MSF)   | 170.78              | 126.68              | 185.61              | 148.36              | 403.85             | 185.26             |
| 4064e - Municipal Court Technology Fund (MTF) | 142.72              | 114.68              | 155.53              | 132.64              | 334.22             | 182.19             |
| <b>Total 4064 Fines &amp; Forfeitures</b>     | <b>8,540.20</b>     | <b>8,391.79</b>     | <b>7,289.26</b>     | <b>7,349.45</b>     | <b>14,433.56</b>   | <b>13,978.39</b>   |
| 4068 Service Fee Retained by City             |                     | 35.77               | 6.00                | 26.34               | 14.21              | 72.12              |
| 4070 HCAD Ad Valorem                          | 418,673.88          | 378,602.02          | 136,816.13          | 130,902.05          | 36,645.72          | 27,879.38          |
| 4071 HCAD Interest & Sinking                  |                     |                     |                     |                     |                    |                    |
| <b>Total 4070 HCAD Ad Valorem</b>             | <b>418,673.88</b>   | <b>378,602.02</b>   | <b>136,816.13</b>   | <b>130,902.05</b>   | <b>36,645.72</b>   | <b>27,879.38</b>   |
| 4080 Interest Income                          |                     | 0.00                |                     | 0.00                |                    | 0.00               |
| 4090 Trinity Valley Electric                  |                     | 70,962.70           | 79,655.45           |                     |                    |                    |
| 4100 Miscellaneous Revenue                    |                     | 0.00                |                     |                     |                    |                    |
| 4110 Hotel Occupancy Tax                      |                     | 568.32              | 1,291.48            |                     |                    |                    |
| 4120 State Sales Tax-Rev. Sharing             | 12,343.61           | 17,545.06           | 18,186.28           | 16,368.22           | 12,251.96          | 11,024.61          |
| 4121 State Mixed Beverage Sale Tax R          |                     |                     |                     |                     |                    |                    |
| 4122 Sales & Use Tax - Street Maint           | 12,343.61           | 17,545.06           | 17,240.94           | 15,513.28           | 12,251.97          | 11,024.61          |
| 4140 TU/Oncor Electric                        |                     |                     |                     |                     |                    |                    |
| 4150 Waste Services                           |                     |                     | 6,186.40            | 5,936.31            |                    |                    |
| 4160 Telephone Franchise Fees                 |                     |                     | 1,867.79            | 2,075.48            |                    |                    |
| <b>Total 4000 Revenues</b>                    | <b>466,421.27</b>   | <b>508,596.76</b>   | <b>277,401.48</b>   | <b>184,663.99</b>   | <b>95,356.35</b>   | <b>69,330.11</b>   |
| <b>Total Income</b>                           | <b>\$466,421.27</b> | <b>\$508,596.76</b> | <b>\$277,401.48</b> | <b>\$184,663.99</b> | <b>\$95,356.35</b> | <b>\$69,330.11</b> |
| GROSS PROFIT                                  | <b>\$466,421.27</b> | <b>\$508,596.76</b> | <b>\$277,401.48</b> | <b>\$184,663.99</b> | <b>\$95,356.35</b> | <b>\$69,330.11</b> |
| Expenses                                      |                     |                     |                     |                     |                    |                    |
| 5000 Expenditures                             |                     |                     |                     |                     |                    |                    |
| 5010 Accounting Services                      |                     | 98.52               | 354.94              | 286.82              |                    | 72.51              |
| 5020 Advertising Expense                      |                     |                     | 445.00              | 52.60               | 1,033.09           |                    |
| 5030 Animal Care                              |                     | 165.00              |                     | 110.00              | 2,925.00           | 165.00             |
| 5045 Auto Allowance                           |                     |                     |                     |                     |                    |                    |
| 5050 Auto Fuel                                | 1,390.61            | 1,288.41            | 1,472.58            | 1,677.13            |                    | 918.87             |
| 5060 Audit Fees                               |                     | 185.00              |                     | 500.00              | 1,762.40           |                    |
| 5070 Bank Charges                             | 43.80               |                     | 123.50              |                     | 183.20             |                    |
| 5080-1a Park                                  |                     |                     |                     | 11,200.00           |                    | 2,800.00           |
| 5096 Property Abatements                      |                     |                     |                     |                     |                    |                    |
| 5097 Computers,Software & Supplies            |                     |                     | 722.06              |                     | 159.80             |                    |
| 5100 Contract Services                        |                     |                     |                     |                     |                    | 1,170.74           |
| 5101-0 Contract Services IT-Multi Dept        | 2,549.74            | 2,324.74            | 2,541.74            | 2,356.74            |                    | 2,417.74           |
| 5102-0 Contract Services Acct-Multi Dept      |                     |                     |                     |                     |                    |                    |
| 5103 Permit and InspectBuilding/Code          | 236.92              |                     | 17,587.02           | 9,689.67            |                    | 476.92             |
| 5104-2 Contract Services PD-Police            |                     |                     |                     |                     |                    |                    |
| 5120-4 Court Costs & Arrest Fees - Judicial   |                     | 1,344.90            | 1,552.53            | 1,561.35            | 1,235.41           | 2,709.07           |
| 5121 Debt Service                             |                     | 270,000.00          | 405,017.50          | 131,015.00          |                    |                    |
| 5140 Dues & Subscriptions                     |                     | 452.27              | 590.00              | 657.27              |                    | 607.07             |
| 5150 Election Expense                         |                     |                     |                     |                     |                    |                    |
| 5160 Employee Benefits - Retirement           | 2,142.08            |                     | 2,181.19            |                     | 2,091.17           |                    |



# CITY OF TOOL

## Profit and Loss

January - December 2023

|  | JAN 2023            |                     | FEB 2023              |                      | MAR 2023             |                      |
|--|---------------------|---------------------|-----------------------|----------------------|----------------------|----------------------|
|  | CURRENT             | JAN 2022 (PY)       | CURRENT               | FEB 2022 (PY)        | CURRENT              | MAR 2022 (PY)        |
| 5170 Equipment Purchases   |                     |                     |                       |                      |                      |                      |
| 5170-1 Equipment Purchases-Admin                                     |                     | 1,065.18            | 1,383.76              | 1,065.18             | 691.88               | 1,065.18             |
| 5170-2 Equipment Purchases-Police                                    |                     | 866.80              |                       | 4,987.50             | 107.50               |                      |
| 5170-3 Equipment Purchases-Maint.                                    |                     | 9,266.00            |                       | 615.91               | 20,000.00            |                      |
| 5170-8 Equipment Purchases-Building/Code                             |                     |                     |                       |                      |                      |                      |
| 5170-9 Equipment Purchases-Animal Control                            |                     |                     | 652.81                | 329.97               |                      |                      |
| <b>Total 5170 Equipment Purchases</b>                                |                     | <b>11,197.98</b>    | <b>2,036.57</b>       | <b>6,998.56</b>      | <b>20,799.38</b>     | <b>1,065.18</b>      |
| 5170-MSF Equipment Purchases-Court-Municipal Security Fund           |                     |                     |                       |                      |                      |                      |
| 5171 - HOT FUND Events - HOT FUND                                    |                     |                     |                       |                      |                      |                      |
| 5172 Contribution / Donation   |                     |                     |                       |                      |                      |                      |
| 5174 Finance and Late Fees   |                     |                     |                       |                      |                      | 41.23                |
| 5190 Filing/Notary Fees  |                     |                     |                       |                      |                      |                      |
| 5190-1 Filing/Notary Fees-Admin                                      |                     |                     |                       |                      |                      |                      |
| <b>Total 5190 Filing/Notary Fees</b>                                 |                     |                     |                       |                      |                      |                      |
| 5200-0 HCAD Collections-Multi Dept                                   |                     | 754.88              | 8,780.40              |                      | 756.90               | 7,479.38             |
| 5210 Investigation/Test Expense                                      |                     |                     |                       |                      |                      |                      |
| 5210-2 Investigation/Test-Police                                     |                     |                     | 220.42                |                      |                      |                      |
| <b>Total 5210 Investigation/Test Expense</b>                         |                     |                     | <b>220.42</b>         |                      |                      |                      |
| 5215 Test/License Expense  |                     |                     | 50.00                 |                      |                      |                      |
| 5220 Insurance Property & Liability                                  | 4,503.00            | 4,324.25            |                       |                      |                      |                      |
| 5225 Insurance/Auto  |                     |                     |                       |                      |                      |                      |
| 5230 Employee Insurance Benefits (Medical, Dental, Vision and Life)) | 430.34              | 4,677.66            | 14,701.61             | 5,255.02             | 11,920.06            | 6,703.62             |
| 5250 Workers Comp Insurance  | 5,037.50            | 3,343.00            |                       | 3,678.00             |                      |                      |
| 5263 Interest Expense on General Expenses                            |                     | 10,905.75           | 9,137.25              |                      |                      |                      |
| 5264 Vehicle Loan Interest   |                     |                     |                       |                      |                      |                      |
| 5265 Janitorial/Cleaning   | 145.97              | 603.91              | 500.14                | 294.41               | 286.92               | 286.04               |
| 5300 Legal Fees (Professional)                                       | 600.00              | 1,200.00            | 5,341.76              | 3,254.54             | 3,256.76             | 3,234.54             |
| 5301 LEOSE   |                     |                     |                       |                      |                      |                      |
| 5302 Marketing   |                     |                     |                       |                      |                      |                      |
| 5310 Mayor / Council Expense   | 42.91               |                     | 125.00                |                      |                      |                      |
| 5320 Maintenance Building  | 140.00              | 387.35              | 369.28                | 240.24               | 215.38               | 17,040.06            |
| 5330 Maintenance-Equipment   | 136.14              |                     | 1,500.00              |                      | 4,609.96             | 720.78               |
| 5335-0 Maintenance - CITY PARK                                       |                     |                     |                       |                      |                      |                      |
| 5340 Maintenance-Vehicle   | 50.60               | 28.50               | 977.54                | 745.20               | 1,406.61             | 300.68               |
| 5350 Maintenance-Road Materials                                      |                     | 207.09              | 2,431.39              | 1,169.72             | 31.74                | 1,864.00             |
| 5355 Meals   |                     | 11.75               |                       |                      | 66.32                |                      |
| 5366 Neighborhood Infrastructure Reinvestment                        |                     |                     |                       |                      |                      |                      |
| 5370 Office Supplies Expense   | 346.13              | 633.40              | 502.59                | 425.39               | 495.50               | 108.38               |
| 5380 Postage   | 100.00              | 200.00              | 406.34                | 100.00               | 331.72               | 161.64               |
| 5390 Records Management  |                     | 80.00               | 120.50                |                      | 60.00                |                      |
| 5400 Printing  |                     | 374.74              | 564.08                | 274.96               | 316.23               | 301.98               |
| 5430 Salaries  | 57,075.25           | 46,010.55           | 54,749.66             | 44,187.69            | 81,289.13            | 66,796.63            |
| 5460 Telephone and Internet  | 685.72              | 1,548.17            | 1,727.50              | 1,733.64             | 1,507.32             | 681.78               |
| 5470 Travel Expense  |                     | 1,797.62            |                       |                      |                      |                      |
| 5480 Training/Education Expense                                      |                     |                     | 872.00                |                      | 40.00                | 1,011.00             |
| 5490 Uniforms  | 852.15              | 33.36               | 688.75                | 971.25               | 1,738.17             | 309.23               |
| 5500 Utilities/Electricity   | 1,309.41            | 876.51              | 1,417.04              | 1,441.28             | 827.64               | 1,255.11             |
| 5510 Utilities/Water   | 208.64              | 179.36              | 209.48                | 261.65               | 224.68               | 220.92               |
| 5540-0 Website-Multi Dept.   |                     | 239.88              |                       |                      |                      |                      |
| <b>Total 5000 Expenditures</b>                                       | <b>82,130.66</b>    | <b>365,474.55</b>   | <b>544,891.11</b>     | <b>232,227.91</b>    | <b>142,326.74</b>    | <b>120,920.10</b>    |
| 6000 Payroll Expenses  |                     |                     | 0.00                  |                      |                      |                      |
| 6500 Payroll Tax Totals - ALL DEPARTMENTS                            | 4,423.36            |                     | 4,241.74              |                      | 6,295.61             |                      |
| 6506XX Payroll Taxes   | 0.00                | 4,808.12            | 0.00                  | 4,589.58             |                      | 6,332.37             |
| <b>Total Expenses</b>  | <b>\$86,554.02</b>  | <b>\$370,282.67</b> | <b>\$549,132.85</b>   | <b>\$236,817.49</b>  | <b>\$148,622.35</b>  | <b>\$127,252.47</b>  |
| NET OPERATING INCOME   | <b>\$379,867.25</b> | <b>\$138,314.09</b> | <b>\$ -271,731.37</b> | <b>\$ -52,153.50</b> | <b>\$ -53,266.00</b> | <b>\$ -57,922.36</b> |
| Other Income   |                     |                     |                       |                      |                      |                      |
| 4800 Interest Earned   | 4,619.07            | 219.50              | 4,427.91              | 194.01               | 4,813.42             | 297.06               |
| <b>Total Other Income</b>  | <b>\$4,619.07</b>   | <b>\$219.50</b>     | <b>\$4,427.91</b>     | <b>\$194.01</b>      | <b>\$4,813.42</b>    | <b>\$297.06</b>      |
| NET OTHER INCOME   | <b>\$4,619.07</b>   | <b>\$219.50</b>     | <b>\$4,427.91</b>     | <b>\$194.01</b>      | <b>\$4,813.42</b>    | <b>\$297.06</b>      |
| NET INCOME   | <b>\$384,486.32</b> | <b>\$138,533.59</b> | <b>\$ -267,303.46</b> | <b>\$ -51,959.49</b> | <b>\$ -48,452.58</b> | <b>\$ -57,625.30</b> |



# CITY OF TOOL

## Profit and Loss

January - December 2023

|   | APR 2023           |                    | MAY 2023           |                    | JUN 2023           |                    | JUL 2023           |                    |
|---|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
|   | CURRENT            | APR 2022 (PY)      | CURRENT            | MAY 2022 (PY)      | CURRENT            | JUN 2022 (PY)      | CURRENT            | JUL 2022 (PY)      |
| Income  |                    |                    |                    |                    |                    |                    |                    |                    |
| 4000 Revenues                                 |                    |                    |                    |                    |                    |                    |                    |                    |
| 4010 Animal Registrations/ Fees               | 215.00             | 10.00              | 50.00              | 80.00              | 110.00             | 20.00              | 60.00              | 10.00              |
| 4011 Alarm Permit                             |                    | 10.00              |                    |                    | 100.00             | 20.00              | 100.00             | 60.00              |
| 4012 Garage Sale Permits                      | 30.00              | 15.00              | 20.00              | 20.00              | 5.00               | 45.00              | 20.00              | 25.00              |
| 4020 Building Permits                         | 6,470.31           | 19,328.90          | 7,676.91           | 9,206.50           | 9,440.43           | 6,082.90           | 11,351.20          | 13,067.20          |
| 4025 Short Term Rental Annual Permit          | 1,000.00           |                    | 400.00             |                    |                    |                    | 200.00             |                    |
| 4030 Civic Center Rental                      |                    |                    |                    | 100.00             | 150.00             |                    |                    |                    |
| 4040 Cable TV                                 | 6,192.65           | 7,014.39           | 0.00               |                    |                    |                    | 6,425.79           | 6,817.00           |
| 4050 Contributions/Donations                  | <b>245.05</b>      |                    |                    |                    | <b>875.00</b>      | <b>100.00</b>      | <b>50.00</b>       | <b>504.00</b>      |
| 4050-1a City Contributions-Park               |                    |                    |                    |                    |                    |                    |                    |                    |
| Park Build/Development Contributions          |                    |                    |                    |                    |                    |                    |                    |                    |
| <b>Total 4050-1a City Contributions-Park</b>  |                    |                    |                    |                    |                    |                    |                    |                    |
| 4064 Fines & Forfeitures                      | 11,989.89          | 3,890.35           | 13,317.98          | 9,349.56           | 14,929.38          | 4,309.95           | 7,279.97           | 7,496.95           |
| 4064a - Municipal 3rd Party Payout            |                    |                    |                    |                    |                    |                    | 7,152.16           |                    |
| 4064b - Municipal Jury Fund (MJF)             | 9.46               | 2.03               | 8.02               | 3.34               | 9.60               | 3.51               | 6.97               | 4.02               |
| 4064c - Municipal Truancy & Prev (MTPF)       | 474.46             | 102.86             | 403.68             | 167.25             | 478.99             | 175.73             | 346.74             | 201.26             |
| 4064d - Municipal Court Security Fund (MSF)   | 468.07             | 106.33             | 398.95             | 198.33             | 469.69             | 176.15             | 349.53             | 229.53             |
| 4064e - Municipal Court Technology Fund (MTF) | 383.63             | 88.66              | 327.43             | 179.73             | 383.56             | 145.79             | 290.36             | 203.31             |
| <b>Total 4064 Fines &amp; Forfeitures</b>     | <b>13,325.51</b>   | <b>4,190.23</b>    | <b>14,456.06</b>   | <b>9,898.21</b>    | <b>16,271.22</b>   | <b>4,811.13</b>    | <b>15,425.73</b>   | <b>8,135.07</b>    |
| 4068 Service Fee Retained by City             | 107.22             | 2,055.50           | 95.81              | 3,941.53           | 255.64             | 29.68              | 294.22             | 82.10              |
| 4070 HCAD Ad Valorem                          | 10,207.61          | 9,728.03           | 8,162.34           | 12,867.40          | 8,593.70           | 7,055.63           | 8,760.79           | 9,502.24           |
| 4071 HCAD Interest & Sinking                  |                    |                    |                    |                    |                    |                    |                    |                    |
| <b>Total 4070 HCAD Ad Valorem</b>             | <b>10,207.61</b>   | <b>9,728.03</b>    | <b>8,162.34</b>    | <b>12,867.40</b>   | <b>8,593.70</b>    | <b>7,055.63</b>    | <b>8,760.79</b>    | <b>9,502.24</b>    |
| 4080 Interest Income                          |                    | <b>0.00</b>        |                    | <b>0.00</b>        |                    | <b>0.00</b>        |                    | <b>1,538.58</b>    |
| 4090 Trinity Valley Electric                  |                    |                    |                    |                    |                    |                    |                    |                    |
| 4100 Miscellaneous Revenue                    |                    | 643.00             |                    | 135.00             |                    |                    |                    | 1,985.55           |
| 4110 Hotel Occupancy Tax                      | 7,454.13           | 1,787.14           | 3,594.26           |                    | 1,100.01           |                    | 17,558.93          | 631.88             |
| 4120 State Sales Tax-Rev. Sharing             | 14,853.88          | 11,889.04          | 17,947.45          | 15,722.98          | 13,390.53          | 15,676.13          | 14,794.91          | 13,027.50          |
| 4121 State Mixed Beverage Sale Tax R          |                    |                    |                    |                    | 134.35             |                    | 278.47             | 325.26             |
| 4122 Sales & Use Tax - Street Maint           | 14,853.88          | 11,889.05          | 17,947.46          | 15,587.45          | 13,390.52          | 15,483.16          | 14,794.90          | 13,027.51          |
| 4140 TU/Oncor Electric                        | 56.60              | 36.26              |                    |                    |                    |                    |                    |                    |
| 4150 Waste Services                           | 6,225.75           | 5,897.68           |                    |                    |                    |                    | 6,249.06           |                    |
| 4160 Telephone Franchise Fees                 |                    |                    | 1,672.82           | 1,855.43           |                    |                    |                    |                    |
| <b>Total 4000 Revenues</b>                    | <b>81,237.59</b>   | <b>74,494.22</b>   | <b>72,023.11</b>   | <b>69,414.50</b>   | <b>63,816.40</b>   | <b>49,323.63</b>   | <b>96,364.00</b>   | <b>68,738.89</b>   |
| <b>Total Income</b>                           | <b>\$81,237.59</b> | <b>\$74,494.22</b> | <b>\$72,023.11</b> | <b>\$69,414.50</b> | <b>\$63,816.40</b> | <b>\$49,323.63</b> | <b>\$96,364.00</b> | <b>\$68,738.89</b> |
| GROSS PROFIT                                  | <b>\$81,237.59</b> | <b>\$74,494.22</b> | <b>\$72,023.11</b> | <b>\$69,414.50</b> | <b>\$63,816.40</b> | <b>\$49,323.63</b> | <b>\$96,364.00</b> | <b>\$68,738.89</b> |
| Expenses                                      |                    |                    |                    |                    |                    |                    |                    |                    |
| 5000 Expenditures                             |                    |                    |                    |                    |                    |                    |                    |                    |
| 5010 Accounting Services                      | <b>279.10</b>      | <b>1,752.48</b>    | <b>357.17</b>      | <b>1,020.19</b>    | <b>357.11</b>      | <b>95.32</b>       | <b>357.11</b>      | <b>103.21</b>      |
| 5020 Advertising Expense                      | <b>72.15</b>       | <b>435.55</b>      |                    | <b>111.83</b>      | <b>97.60</b>       |                    |                    |                    |
| 5030 Animal Care                              |                    | <b>275.00</b>      | <b>835.00</b>      | <b>220.00</b>      |                    | <b>495.00</b>      |                    | <b>965.00</b>      |
| 5045 Auto Allowance                           |                    |                    |                    |                    |                    |                    |                    |                    |
| 5050 Auto Fuel                                | <b>4,349.61</b>    | <b>1,785.59</b>    | <b>2,399.19</b>    | <b>1,883.60</b>    | <b>2,439.15</b>    | <b>2,210.27</b>    | <b>2,711.64</b>    | <b>3,244.11</b>    |
| 5060 Audit Fees                               |                    |                    |                    | <b>1,750.00</b>    | <b>12,076.35</b>   | <b>2,064.45</b>    |                    | <b>750.00</b>      |
| 5070 Bank Charges                             | <b>151.11</b>      |                    | <b>152.92</b>      | <b>24.87</b>       | <b>194.18</b>      | <b>24.91</b>       | <b>459.68</b>      |                    |
| 5080-1a Park                                  |                    |                    |                    | <b>2,800.00</b>    |                    |                    |                    |                    |
| 5096 Property Abatements                      |                    |                    |                    | <b>250.00</b>      |                    |                    |                    |                    |
| 5097 Computers,Software & Supplies            |                    |                    | <b>50.95</b>       | <b>951.08</b>      | <b>4,886.00</b>    |                    | <b>2,480.66</b>    |                    |
| 5100 Contract Services                        |                    | -2,644.98          |                    | 1,185.24           |                    | -654.42            |                    | 3,638.28           |
| 5101-0 Contract Services IT-Multi Dept        | 5,047.48           | 2,410.75           | 2,505.74           | 2,514.75           | 2,505.74           | 2,462.75           | 2,540.69           | 2,485.74           |
| 5102-0 Contract Services Acct-Multi Dept      |                    |                    |                    |                    |                    |                    |                    |                    |
| 5103 Permit and InspectBuilding/Code          | 9,254.76           | 1,704.53           |                    | 5,959.93           | 3,815.92           |                    | 1,254.57           | 6,251.50           |
| 5104-2 Contract Services PD-Police            |                    |                    |                    |                    |                    |                    |                    |                    |
| 5120-4 Court Costs & Arrest Fees - Judicial   | <b>1,293.17</b>    | <b>3,839.95</b>    | <b>1,004.58</b>    | <b>1,615.24</b>    | <b>729.18</b>      | <b>2,726.28</b>    | <b>7,768.45</b>    | <b>206.70</b>      |
| 5121 Debt Service                             |                    |                    | <b>400.00</b>      |                    |                    | <b>9,058.65</b>    |                    | <b>400.00</b>      |
| 5140 Dues & Subscriptions                     | <b>250.00</b>      | <b>28.00</b>       | <b>75.00</b>       | <b>882.50</b>      | <b>5,547.47</b>    | <b>28.00</b>       |                    | <b>28.00</b>       |
| 5150 Election Expense                         |                    |                    |                    |                    |                    |                    |                    |                    |
| 5160 Employee Benefits - Retirement           | <b>3,105.23</b>    | <b>3,499.53</b>    | <b>2,162.41</b>    | <b>3,765.61</b>    | <b>2,105.04</b>    | <b>4,214.43</b>    | <b>2,201.97</b>    | <b>4,402.95</b>    |



# CITY OF TOOL

## Profit and Loss

January - December 2023

|  | APR 2023             |                      | MAY 2023             |                      | JUN 2023             |                      | JUL 2023             |                      |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
|  | CURRENT              | APR 2022 (PY)        | CURRENT              | MAY 2022 (PY)        | CURRENT              | JUN 2022 (PY)        | CURRENT              | JUL 2022 (PY)        |
| 5170 Equipment Purchases   |                      |                      |                      |                      |                      |                      |                      |                      |
| 5170-1 Equipment Purchases-Admin                                     | 691.88               |                      |                      | 2,130.36             | 691.88               |                      | 691.88               | 1,065.18             |
| 5170-2 Equipment Purchases-Police                                    | 257.50               |                      |                      | 30,581.00            | -32,730.67           |                      |                      |                      |
| 5170-3 Equipment Purchases-Maint.                                    |                      |                      |                      | 34.62                |                      | 44.99                |                      | 1,949.98             |
| 5170-8 Equipment Purchases-Building/Code                             | 4,365.99             |                      |                      | 2,991.14             |                      |                      |                      |                      |
| 5170-9 Equipment Purchases-Animal Control                            |                      |                      |                      |                      |                      |                      |                      |                      |
| <b>Total 5170 Equipment Purchases</b>                                | <b>5,315.37</b>      |                      |                      | <b>35,737.12</b>     | <b>-32,038.79</b>    | <b>44.99</b>         | <b>691.88</b>        | <b>3,015.16</b>      |
| 5170-MSF Equipment Purchases-Court-Municipal Security Fund           |                      |                      |                      |                      |                      |                      |                      |                      |
| 5171 - HOT FUND Events - HOT FUND                                    | 120.05               |                      | 499.99               |                      |                      | 478.26               |                      | 769.55               |
| 5172 Contribution / Donation   |                      |                      |                      |                      |                      |                      |                      |                      |
| 5174 Finance and Late Fees   |                      |                      |                      |                      |                      |                      |                      |                      |
| 5190 Filing/Notary Fees  |                      |                      |                      |                      |                      |                      |                      |                      |
| 5190-1 Filing/Notary Fees-Admin                                      |                      |                      |                      |                      |                      |                      |                      |                      |
| <b>Total 5190 Filing/Notary Fees</b>                                 |                      |                      |                      |                      |                      |                      |                      |                      |
| 5200-0 HCAD Collections-Multi Dept                                   |                      |                      | 8,023.50             | 6,724.50             |                      | 754.86               | 756.90               |                      |
| 5210 Investigation/Test Expense                                      |                      |                      |                      |                      |                      |                      |                      |                      |
| 5210-2 Investigation/Test-Police                                     |                      | 110.00               |                      |                      |                      |                      |                      |                      |
| <b>Total 5210 Investigation/Test Expense</b>                         |                      | <b>110.00</b>        |                      |                      |                      |                      |                      |                      |
| 5215 Test/License Expense  |                      |                      |                      |                      |                      |                      | 150.00               |                      |
| 5220 Insurance Property & Liability                                  | 4,503.00             | 4,324.25             | 849.00               |                      |                      |                      | 3,654.00             | 4,324.25             |
| 5225 Insurance/Auto  |                      |                      |                      |                      |                      |                      |                      |                      |
| 5230 Employee Insurance Benefits (Medical, Dental, Vision and Life)) | 9,140.94             | 7,485.63             | 11,094.54            | 7,022.03             | 10,559.65            | 8,255.61             | 8,699.74             | 413.89               |
| 5250 Workers Comp Insurance  | 5,037.50             | 3,343.00             | 612.50               |                      |                      |                      | 182.50               | 3,343.00             |
| 5263 Interest Expense on General Expenses                            |                      |                      |                      |                      |                      |                      |                      |                      |
| 5264 Vehicle Loan Interest   |                      |                      |                      |                      |                      |                      |                      |                      |
| 5265 Janitorial/Cleaning   | 286.60               | 275.16               | 359.84               | 275.30               | 488.71               | 280.43               | 395.22               | 152.09               |
| 5300 Legal Fees (Professional)                                       | 600.00               |                      | 700.00               | 2,514.54             | 1,285.67             | 4,033.29             | 2,756.76             |                      |
| 5301 LEOSE   |                      |                      | 695.00               |                      |                      |                      |                      |                      |
| 5302 Marketing   |                      | 30.03                |                      |                      |                      | 34.57                |                      |                      |
| 5310 Mayor / Council Expense   |                      |                      | 46.89                |                      |                      |                      | 167.91               |                      |
| 5320 Maintenance Building  | 424.16               | 1,045.58             | 1,609.36             | 13.12                | 271.68               |                      | 339.90               | 4,096.50             |
| 5330 Maintenance-Equipment   | 1,829.75             | 467.20               | 735.99               | 1,158.03             | 2,242.61             | 1,233.43             | 2,151.41             | 763.18               |
| 5335-0 Maintenance - CITY PARK                                       |                      |                      |                      |                      | 600.00               |                      |                      |                      |
| 5340 Maintenance-Vehicle   | 273.00               | 409.87               | 3,853.55             | 709.13               | 132.71               | 686.46               | 84.74                |                      |
| 5350 Maintenance-Road Materials                                      | 3,069.36             | 3,854.94             |                      | 2,686.17             | 616.62               |                      |                      | 2,933.96             |
| 5355 Meals   | 107.20               |                      | 87.73                | 298.51               | 45.63                | 11.05                |                      | 17.00                |
| 5366 Neighborhood Infrastructure Reinvestment                        |                      |                      |                      |                      |                      |                      |                      |                      |
| 5370 Office Supplies Expense   | 1,006.35             | 978.31               | 495.70               | 822.55               | 614.49               | 1,105.00             | 411.31               | 244.62               |
| 5380 Postage   | 266.50               | 100.00               | 102.60               | 100.00               | 791.23               | 680.82               | 100.00               | 153.89               |
| 5390 Records Management  |                      |                      | 510.38               | 71.50                | 4,500.00             |                      | 60.00                | 1,292.00             |
| 5400 Printing  | 249.51               | 278.90               | 243.58               | 287.20               | 444.17               | 352.22               | 287.47               | 326.42               |
| 5430 Salaries  | 56,607.61            | 43,647.95            | 55,105.75            | 47,782.61            | 57,705.68            | 52,919.93            | 56,494.50            | 52,343.28            |
| 5460 Telephone and Internet  | 1,480.01             | 784.24               | 2,052.17             | 1,025.52             | 1,568.72             | 1,315.73             | 1,736.50             | 1,034.07             |
| 5470 Travel Expense  | 39.61                |                      |                      | 391.00               | 318.91               | 11.13                | 153.71               | 542.15               |
| 5480 Training/Education Expense                                      | 575.00               | 525.00               | 640.00               |                      | 1,299.00             | 17.18                | 335.00               | 250.00               |
| 5490 Uniforms  | 189.44               | 107.36               | 460.39               | 202.68               | 287.25               | 58.68                | 253.62               | 29.34                |
| 5500 Utilities/Electricity   | 754.42               | 731.27               | 812.73               | 780.94               | 857.21               | 985.58               | 1,015.47             | 1,206.83             |
| 5510 Utilities/Water   | 223.00               |                      | 219.60               | 431.32               | 244.94               | 224.68               | 251.69               |                      |
| 5540-0 Website-Multi Dept.   |                      |                      |                      | 239.88               | 262.01               |                      |                      |                      |
| <b>Total 5000 Expenditures</b>                                       | <b>118,657.24</b>    | <b>81,585.09</b>     | <b>102,440.00</b>    | <b>134,208.49</b>    | <b>91,774.34</b>     | <b>96,209.54</b>     | <b>104,833.75</b>    | <b>99,726.67</b>     |
| 6000 Payroll Expenses  |                      |                      |                      |                      |                      |                      |                      |                      |
| 6500 Payroll Tax Totals - ALL DEPARTMENTS                            | 4,378.93             |                      | 4,229.87             |                      | 4,418.75             |                      | 4,337.84             |                      |
| 6506XX Payroll Taxes   |                      | 3,297.17             |                      | 3,666.71             |                      | 3,828.22             |                      | 4,012.21             |
| <b>Total Expenses</b>  | <b>\$123,036.17</b>  | <b>\$84,882.26</b>   | <b>\$106,669.87</b>  | <b>\$137,875.20</b>  | <b>\$96,193.09</b>   | <b>\$100,037.76</b>  | <b>\$109,171.59</b>  | <b>\$103,738.88</b>  |
| NET OPERATING INCOME   | <b>\$ -41,798.58</b> | <b>\$ -10,388.04</b> | <b>\$ -34,646.76</b> | <b>\$ -68,460.70</b> | <b>\$ -32,376.69</b> | <b>\$ -50,714.13</b> | <b>\$ -12,807.59</b> | <b>\$ -34,999.99</b> |
| Other Income   |                      |                      |                      |                      |                      |                      |                      |                      |
| 4800 Interest Earned   | 12,231.23            | 413.26               | 10,091.59            | 725.28               | 9,073.60             | 1,051.17             | 9,501.16             |                      |
| <b>Total Other Income</b>  | <b>\$12,231.23</b>   | <b>\$413.26</b>      | <b>\$10,091.59</b>   | <b>\$725.28</b>      | <b>\$9,073.60</b>    | <b>\$1,051.17</b>    | <b>\$9,501.16</b>    | <b>\$0.00</b>        |
| NET OTHER INCOME   | <b>\$12,231.23</b>   | <b>\$413.26</b>      | <b>\$10,091.59</b>   | <b>\$725.28</b>      | <b>\$9,073.60</b>    | <b>\$1,051.17</b>    | <b>\$9,501.16</b>    | <b>\$0.00</b>        |
| NET INCOME   | <b>\$ -29,567.35</b> | <b>\$ -9,974.78</b>  | <b>\$ -24,555.17</b> | <b>\$ -67,735.42</b> | <b>\$ -23,303.09</b> | <b>\$ -49,662.96</b> | <b>\$ -3,306.43</b>  | <b>\$ -34,999.99</b> |





# CITY OF TOOL

## Profit and Loss

January - December 2023

|   | AUG 2023            |                    | SEP 2023           |                    | OCT 2023            |                     |
|---|---------------------|--------------------|--------------------|--------------------|---------------------|---------------------|
|   | CURRENT             | AUG 2022 (PY)      | CURRENT            | SEP 2022 (PY)      | CURRENT             | OCT 2022 (PY)       |
| Income  |                     |                    |                    |                    |                     |                     |
| 4000 Revenues   |                     |                    |                    |                    |                     |                     |
| 4010 Animal Registrations/ Fees   | 70.00               | 10.00              | 10.00              | 120.00             | 40.00               | 105.00              |
| 4011 Alarm Permit   |                     | 150.00             | 50.00              |                    | 60.00               | 150.00              |
| 4012 Garage Sale Permits  | 20.00               | 10.00              | 25.00              | 25.00              | 35.00               | 70.00               |
| 4020 Building Permits   | 17,990.12           | 8,270.05           | 7,634.61           | 7,795.66           | 15,242.70           | 14,992.15           |
| 4025 Short Term Rental Annual Permit                                    | 200.00              |                    | 200.00             |                    | 200.00              |                     |
| 4030 Civic Center Rental  | 3,850.00            | 200.00             |                    |                    | 400.00              | 100.00              |
| 4040 Cable TV   | 1,054.49            |                    |                    |                    | 7,165.84            | 6,605.15            |
| 4050 Contributions/Donations  | 30.00               | 230.00             | 290.00             |                    | 25.00               | 320.00              |
| 4050-1a City Contributions-Park<br>Park Build/Development Contributions |                     |                    |                    |                    |                     |                     |
| <b>Total 4050-1a City Contributions-Park</b>                            |                     |                    |                    |                    |                     |                     |
| 4064 Fines & Forfeitures  | 20,756.85           | 4,408.71           | 18,497.78          | 6,324.76           | 16,819.66           | 4,028.12            |
| 4064a - Municipal 3rd Party Payout                                      | 10,361.27           |                    | 12,356.73          |                    | 12,316.96           |                     |
| 4064b - Municipal Jury Fund (MJF)                                       | 9.70                | 3.61               | 12.94              | 4.11               | 13.81               | 0.63                |
| 4064c - Municipal Truancy & Prev (MTPF)                                 | 483.44              | 183.03             | 647.54             | 207.31             | 684.57              | 31.92               |
| 4064d - Municipal Court Security Fund (MSF)                             | 485.96              | 184.87             | 637.29             | 217.31             | 680.75              | 32.41               |
| 4064e - Municipal Court Technology Fund (MTF)                           | 402.95              | 153.76             | 521.59             | 184.73             | 560.82              | 27.07               |
| <b>Total 4064 Fines &amp; Forfeitures</b>                               | <b>32,500.17</b>    | <b>4,933.98</b>    | <b>32,673.87</b>   | <b>6,938.22</b>    | <b>31,076.57</b>    | <b>4,120.15</b>     |
| 4068 Service Fee Retained by City                                       | 122.31              | 87.09              | 61.44              | 34.87              | 69.27               | 1,060.81            |
| 4070 HCAD Ad Valorem  | 3,950.64            | 5,021.15           | 2,312.38           | 2,703.10           | 58,162.04           | 64,431.75           |
| 4071 HCAD Interest & Sinking  |                     |                    |                    |                    |                     |                     |
| <b>Total 4070 HCAD Ad Valorem</b>                                       | <b>3,950.64</b>     | <b>5,021.15</b>    | <b>2,312.38</b>    | <b>2,703.10</b>    | <b>77,893.45</b>    | <b>64,431.75</b>    |
| 4080 Interest Income  |                     | 2,099.08           |                    | 2,392.78           |                     |                     |
| 4090 Trinity Valley Electric  |                     |                    |                    |                    |                     |                     |
| 4100 Miscellaneous Revenue  |                     | 2,405.27           |                    |                    |                     |                     |
| 4110 Hotel Occupancy Tax  | 1,863.56            | 3,134.11           | 3,323.93           |                    | 12,333.08           | 3,838.32            |
| 4120 State Sales Tax-Rev. Sharing                                       | 20,621.08           | 17,640.46          | 17,437.05          | 15,355.69          | 17,525.41           | 13,857.31           |
| 4121 State Mixed Beverage Sale Tax R                                    | 291.06              | 320.04             | 398.72             | 280.15             | 129.65              | 135.88              |
| 4122 Sales & Use Tax - Street Maint                                     | 20,621.09           | 17,640.47          | 17,437.05          | 15,355.70          | 17,525.42           | 13,857.31           |
| 4140 TU/Oncor Electric  |                     |                    |                    |                    |                     |                     |
| 4150 Waste Services   |                     | 5,990.95           |                    |                    | 7,675.19            | 6,149.19            |
| 4160 Telephone Franchise Fees   | 608.67              | 2,053.79           |                    |                    |                     |                     |
| <b>Total 4000 Revenues</b>  | <b>103,793.19</b>   | <b>70,196.44</b>   | <b>81,854.05</b>   | <b>51,001.17</b>   | <b>187,396.58</b>   | <b>129,793.02</b>   |
| <b>Total Income</b>   | <b>\$103,793.19</b> | <b>\$70,196.44</b> | <b>\$81,854.05</b> | <b>\$51,001.17</b> | <b>\$187,396.58</b> | <b>\$129,793.02</b> |
| GROSS PROFIT  | <b>\$103,793.19</b> | <b>\$70,196.44</b> | <b>\$81,854.05</b> | <b>\$51,001.17</b> | <b>\$187,396.58</b> | <b>\$129,793.02</b> |
| Expenses  |                     |                    |                    |                    |                     |                     |
| 5000 Expenditures   |                     |                    |                    |                    |                     |                     |
| 5010 Accounting Services  | 351.78              | 617.93             |                    | -804.72            |                     | 72.70               |
| 5020 Advertising Expense  |                     | 112.80             | 482.40             | 724.35             | 97.60               | 128.60              |
| 5030 Animal Care  | 7,259.50            | 570.00             | 1,250.00           | 1,425.00           |                     | 855.00              |
| 5045 Auto Allowance   |                     |                    |                    |                    | 369.24              |                     |
| 5050 Auto Fuel  | 2,626.56            | 2,416.03           | 3,583.37           | 1,332.25           | 3,154.16            | 1,896.70            |
| 5060 Audit Fees   |                     |                    |                    | 1,000.00           |                     | 2,053.75            |
| 5070 Bank Charges   | 337.31              | 17.98              | 459.11             | 17.99              | 392.03              | 18.00               |
| 5080-1a Park  |                     |                    |                    | 620.00             |                     |                     |
| 5096 Property Abatements  |                     |                    | 2,080.00           | 4,000.00           |                     |                     |
| 5097 Computers,Software & Supplies                                      | 60.62               |                    | 4,939.07           |                    | 376.30              |                     |
| 5100 Contract Services  |                     |                    |                    | -2,694.86          |                     |                     |
| 5101-0 Contract Services IT-Multi Dept                                  | 2,791.68            | 2,500.73           | 2,823.72           | 2,485.74           | 2,522.71            | 2,485.74            |
| 5102-0 Contract Services Acct-Multi Dept                                |                     |                    |                    |                    |                     |                     |
| 5103 Permit and InspectBuilding/Code                                    | 10,742.69           |                    | 14,143.22          | 9,301.22           |                     | 5,915.84            |
| 5104-2 Contract Services PD-Police                                      | 11,400.00           |                    |                    |                    |                     |                     |
| 5120-4 Court Costs & Arrest Fees - Judicial                             | 10,298.53           | 1,606.39           | 12,296.31          | 1,897.89           | 12,621.21           |                     |
| 5121 Debt Service   |                     | 35,017.50          |                    |                    |                     |                     |
| 5140 Dues & Subscriptions   |                     | 2,364.60           | 3,874.28           | 723.00             | 240.00              | 28.00               |
| 5150 Election Expense   |                     |                    | 1,570.92           |                    | 185.81              |                     |
| 5160 Employee Benefits - Retirement                                     | 2,158.09            | 4,589.92           | 2,158.29           | 4,251.80           | 2,928.83            | 2,646.80            |



# CITY OF TOOL

## Profit and Loss

January - December 2023

|  | AUG 2023            |                     | SEP 2023            |                     | OCT 2023            |                     |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|  | CURRENT             | AUG 2022 (PY)       | CURRENT             | SEP 2022 (PY)       | CURRENT             | OCT 2022 (PY)       |
| 5170 Equipment Purchases   |                     |                     |                     |                     |                     |                     |
| 5170-1 Equipment Purchases-Admin                                     | 931.65              | 1,065.18            | 691.88              | 1,863.58            | 691.88              | 691.88              |
| 5170-2 Equipment Purchases-Police                                    |                     |                     |                     | 26,979.00           | 3,397.91            | 3,397.96            |
| 5170-3 Equipment Purchases-Maint.                                    |                     |                     |                     | 2,657.80            | 10,803.96           |                     |
| 5170-8 Equipment Purchases-Building/Code                             | 89.85               |                     | 49.98               | 2,657.81            |                     |                     |
| 5170-9 Equipment Purchases-Animal Control                            |                     | 37.13               | 1,535.00            | 154.20              |                     |                     |
| <b>Total 5170 Equipment Purchases</b>                                | <b>1,021.50</b>     | <b>1,102.31</b>     | <b>2,276.86</b>     | <b>34,312.39</b>    | <b>14,893.75</b>    | <b>4,089.84</b>     |
| 5170-MSF Equipment Purchases-Court-Municipal Security Fund           |                     |                     |                     |                     | 22.08               |                     |
| 5171 - HOT FUND Events - HOT FUND                                    | 3,136.08            |                     | 1,615.80            | 1,391.79            | 459.69              | 2,919.04            |
| 5172 Contribution / Donation   |                     |                     |                     |                     |                     |                     |
| 5174 Finance and Late Fees   |                     | 70.92               |                     |                     |                     |                     |
| 5190 Filing/Notary Fees  |                     |                     |                     |                     |                     |                     |
| 5190-1 Filing/Notary Fees-Admin                                      |                     |                     |                     |                     | 110.00              |                     |
| <b>Total 5190 Filing/Notary Fees</b>                                 |                     |                     |                     |                     |                     |                     |
| 5200-0 HCAD Collections-Multi Dept                                   |                     |                     | 8,023.50            | 6,724.50            | 768.60              | 756.90              |
| 5210 Investigation/Test Expense                                      |                     |                     |                     |                     |                     |                     |
| 5210-2 Investigation/Test-Police                                     |                     |                     |                     |                     |                     |                     |
| <b>Total 5210 Investigation/Test Expense</b>                         |                     |                     |                     |                     |                     |                     |
| 5215 Test/License Expense  |                     |                     |                     |                     |                     |                     |
| 5220 Insurance Property & Liability                                  |                     |                     |                     |                     | 3,564.50            | 4,503.00            |
| 5225 Insurance/Auto  |                     |                     |                     |                     | 2,775.25            |                     |
| 5230 Employee Insurance Benefits (Medical, Dental, Vision and Life)) | 9,925.48            | 14,400.19           | 10,614.53           | 8,350.57            | 11,228.70           | 8,199.16            |
| 5250 Workers Comp Insurance  | 387.50              |                     |                     |                     | 4,741.00            | 5,037.50            |
| 5263 Interest Expense on General Expenses                            | 41,336.25           |                     |                     |                     |                     |                     |
| 5264 Vehicle Loan Interest   |                     |                     |                     |                     |                     |                     |
| 5265 Janitorial/Cleaning   | 255.00              | 580.46              | 277.03              | 261.49              | 254.93              | 231.58              |
| 5300 Legal Fees (Professional)                                       | 450.00              | 2,298.29            | 3,379.26            | 4,429.08            | 600.00              | 100.00              |
| 5301 LEOSE   |                     |                     | 695.00              |                     |                     |                     |
| 5302 Marketing   |                     |                     |                     |                     |                     |                     |
| 5310 Mayor / Council Expense   |                     |                     |                     |                     |                     |                     |
| 5320 Maintenance Building  | 299.07              | 155.31              | 270.00              |                     | 305.50              | 369.00              |
| 5330 Maintenance-Equipment   | 4,735.00            | 5,273.71            | 420.06              | 625.87              | 1,562.74            | 500.00              |
| 5335-0 Maintenance - CITY PARK                                       |                     |                     |                     |                     |                     | 500.00              |
| 5340 Maintenance-Vehicle   | 4,933.49            | 4,272.77            | 2,077.41            | 1,735.74            | 2,037.51            | 406.40              |
| 5350 Maintenance-Road Materials                                      | 3,855.38            | 299.79              | 4,587.86            | 7,300.55            |                     | 2,034.97            |
| 5355 Meals   |                     |                     |                     |                     | 33.43               | 29.18               |
| 5366 Neighborhood Infrastructure Reinvestment                        |                     |                     | 1,500.00            |                     | 250.75              |                     |
| 5370 Office Supplies Expense   | 892.16              | 537.74              | 884.78              | 326.29              | 554.82              | 599.18              |
| 5380 Postage   | 1,078.98            | 200.00              | 115.89              | 130.82              | 198.17              | 150.00              |
| 5390 Records Management  | 200.00              |                     | 60.00               | 65.50               | 200.00              | 60.50               |
| 5400 Printing  | 354.91              | 330.97              | 429.21              | 600.97              | 251.89              |                     |
| 5430 Salaries  | 79,629.09           | 48,206.38           | 60,576.13           | 71,802.89           | 66,769.59           | 48,090.26           |
| 5460 Telephone and Internet  | 1,415.61            | 1,220.01            | 1,594.96            | 1,338.66            | 1,683.07            | 1,575.58            |
| 5470 Travel Expense  |                     | 289.40              |                     | 621.57              | 33.47               |                     |
| 5480 Training/Education Expense                                      | 116.77              | 426.53              | 250.00              | 250.00              |                     | 180.00              |
| 5490 Uniforms  | 825.85              | 2,117.03            | 437.92              | 58.68               | 419.08              | 396.20              |
| 5500 Utilities/Electricity   | 960.26              | 1,387.97            | 1,265.36            | 1,068.36            |                     | 1,017.75            |
| 5510 Utilities/Water   | 246.63              | 480.59              | 241.56              | 293.90              | 265.19              | 273.33              |
| 5540-0 Website-Multi Dept.   |                     |                     | 165.80              |                     |                     |                     |
| <b>Total 5000 Expenditures</b>                                       | <b>209,804.27</b>   | <b>133,464.25</b>   | <b>157,623.36</b>   | <b>165,969.28</b>   | <b>144,204.10</b>   | <b>98,120.50</b>    |
| 6000 Payroll Expenses  |                     |                     | 0.00                |                     | 5,136.47            |                     |
| 6500 Payroll Tax Totals - ALL DEPARTMENTS                            | 6,046.50            |                     | 4,511.38            |                     | 0.00                | 3,678.91            |
| 6506XX Payroll Taxes   |                     | 3,693.07            |                     | 5,303.09            |                     | 0.00                |
| <b>Total Expenses</b>  | <b>\$215,850.77</b> | <b>\$137,157.32</b> | <b>\$162,134.74</b> | <b>\$171,272.37</b> | <b>\$149,340.57</b> | <b>\$101,799.41</b> |
| NET OPERATING INCOME   | \$ -112,057.58      | \$ -66,960.88       | \$ -80,280.69       | \$ -120,271.20      | \$38,056.01         | \$27,993.61         |
| Other Income   |                     |                     |                     |                     |                     |                     |
| 4800 Interest Earned   | 9,760.67            |                     |                     |                     | 18,779.04           | 3,067.55            |
| <b>Total Other Income</b>  | <b>\$9,760.67</b>   | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$18,779.04</b>  | <b>\$3,067.55</b>   |
| NET OTHER INCOME   | <b>\$9,760.67</b>   | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$18,779.04</b>  | <b>\$3,067.55</b>   |
| NET INCOME   | \$ -102,296.91      | \$ -66,960.88       | \$ -80,280.69       | \$ -120,271.20      | \$56,835.05         | \$31,061.16         |



# CITY OF TOOL

## Profit and Loss

January - December 2023

|   | NOV 2023            |                     | DEC 2023            |                     | TOTAL                 |                       |
|---|---------------------|---------------------|---------------------|---------------------|-----------------------|-----------------------|
|   | CURRENT             | NOV 2022 (PY)       | CURRENT             | DEC 2022 (PY)       | CURRENT               | JAN - DEC 2022 (PY)   |
| Income  |                     |                     |                     |                     |                       |                       |
| 4000 Revenues                                 |                     |                     |                     |                     | \$0.00                | \$0.00                |
| 4010 Animal Registrations/ Fees               |                     | 50.00               | 260.00              |                     | \$1,100.00            | \$420.00              |
| 4011 Alarm Permit                             |                     |                     |                     | 50.00               | \$510.00              | \$550.00              |
| 4012 Garage Sale Permits                      | 20.00               | 5.00                | 10.00               | 5.00                | \$195.00              | \$220.00              |
| 4020 Building Permits                         | 7,094.50            | 1,325.00            | 6,532.15            | 2,450.83            | \$117,997.66          | \$100,046.77          |
| 4025 Short Term Rental Annual Permit          |                     |                     |                     |                     | \$5,000.00            | \$0.00                |
| 4030 Civic Center Rental                      |                     |                     | 700.00              | 100.00              | \$5,100.00            | \$700.00              |
| 4040 Cable TV                                 | 1,057.73            |                     |                     |                     | \$28,535.47           | \$27,284.08           |
| 4050 Contributions/Donations                  | 100.00              |                     |                     |                     | \$6,257.00            | \$3,243.78            |
| 4050-1a City Contributions-Park               |                     |                     |                     |                     | \$0.00                | \$0.00                |
| Park Build/Development Contributions          | 7,500.00            | 7,500.00            |                     |                     | \$7,500.00            | \$7,500.00            |
| <b>Total 4050-1a City Contributions-Park</b>  | <b>7,500.00</b>     | <b>7,500.00</b>     |                     |                     | <b>\$7,500.00</b>     | <b>\$7,500.00</b>     |
| 4064 Fines & Forfeitures                      | 19,750.51           | 3,761.96            | 16,084.12           | 4,308.33            | \$167,529.14          | \$76,339.57           |
| 4064a - Municipal 3rd Party Payout            | 14,322.49           |                     | 9,974.12            |                     | \$66,483.73           | \$0.00                |
| 4064b - Municipal Jury Fund (MJF)             | 15.58               | 1.68                | 10.13               | 2.45                | \$111.13              | \$32.62               |
| 4064c - Municipal Truancy & Prev (MTPF)       | 778.25              | 83.95               | 506.00              | 122.79              | \$5,556.06            | \$1,637.80            |
| 4064d - Municipal Court Security Fund (MSF)   | 762.29              | 93.78               | 495.50              | 126.11              | \$5,508.27            | \$1,825.12            |
| 4064e - Municipal Court Technology Fund (MTF) | 623.28              | 82.49               | 404.86              | 105.95              | \$4,530.95            | \$1,601.00            |
| <b>Total 4064 Fines &amp; Forfeitures</b>     | <b>36,252.40</b>    | <b>4,023.86</b>     | <b>27,474.73</b>    | <b>4,665.63</b>     | <b>\$249,719.28</b>   | <b>\$81,436.11</b>    |
| 4068 Service Fee Retained by City             | 1,930.95            | 32.49               | 53.02               | 10.66               | \$3,010.09            | \$7,468.96            |
| 4070 HCAD Ad Valorem                          | 65,665.53           | 74,925.83           | 506,893.00          | 455,851.91          | \$1,264,843.76        | \$1,179,470.49        |
| 4071 HCAD Interest & Sinking                  |                     |                     |                     |                     |                       |                       |
| <b>Total 4070 HCAD Ad Valorem</b>             | <b>86,081.55</b>    | <b>74,925.83</b>    | <b>685,299.76</b>   | <b>455,851.91</b>   | <b>\$1,483,397.95</b> | <b>\$1,179,470.49</b> |
| 4080 Interest Income                          |                     |                     |                     |                     | \$0.00                | \$6,030.44            |
| 4090 Trinity Valley Electric                  |                     |                     |                     |                     | \$79,655.45           | \$70,962.70           |
| 4100 Miscellaneous Revenue                    |                     |                     | 0.00                |                     | \$0.00                | \$5,168.82            |
| 4110 Hotel Occupancy Tax                      | 1,075.39            |                     | 578.74              |                     | \$50,173.51           | \$9,959.77            |
| 4120 State Sales Tax-Rev. Sharing             | 19,549.96           | 15,701.78           | 14,212.73           | 11,717.84           | \$193,114.85          | \$175,526.62          |
| 4121 State Mixed Beverage Sale Tax R          | 64.27               | 150.17              | 130.29              |                     | \$1,426.81            | \$1,211.50            |
| 4122 Sales & Use Tax - Street Maint           | 19,549.96           | 15,701.79           | 14,212.72           | 11,717.85           | \$192,169.52          | \$174,343.24          |
| 4140 TU/Oncor Electric                        | 1,892.00            |                     | 18,404.55           | 18,639.99           | \$20,353.15           | \$18,676.25           |
| 4150 Waste Services                           |                     |                     |                     |                     | \$26,336.40           | \$23,974.13           |
| 4160 Telephone Franchise Fees                 | 46.04               | 2,232.27            |                     |                     | \$4,195.32            | \$8,216.97            |
| <b>Total 4000 Revenues</b>                    | <b>182,214.75</b>   | <b>121,648.19</b>   | <b>767,868.69</b>   | <b>505,209.71</b>   | <b>\$2,475,747.46</b> | <b>\$1,902,410.63</b> |
| <b>Total Income</b>                           | <b>\$182,214.75</b> | <b>\$121,648.19</b> | <b>\$767,868.69</b> | <b>\$505,209.71</b> | <b>\$2,475,747.46</b> | <b>\$1,902,410.63</b> |
| GROSS PROFIT                                  | <b>\$182,214.75</b> | <b>\$121,648.19</b> | <b>\$767,868.69</b> | <b>\$505,209.71</b> | <b>\$2,475,747.46</b> | <b>\$1,902,410.63</b> |
| Expenses                                      |                     |                     |                     |                     |                       |                       |
| 5000 Expenditures                             |                     |                     |                     |                     | \$0.00                | \$0.00                |
| 5010 Accounting Services                      | 376.30              | 103.79              | 376.30              | -76.49              | \$2,809.81            | \$3,342.26            |
| 5020 Advertising Expense                      | 2,446.80            |                     |                     | 413.24              | \$4,674.64            | \$1,978.97            |
| 5030 Animal Care                              | 1,259.50            | 1,150.00            | 1,375.00            | 190.00              | \$14,904.00           | \$6,585.00            |
| 5045 Auto Allowance                           | 369.24              |                     | 369.24              |                     | \$1,107.72            | \$0.00                |
| 5050 Auto Fuel                                | 2,950.10            | 1,150.74            | 2,236.21            | 1,006.53            | \$29,313.18           | \$20,810.23           |
| 5060 Audit Fees                               |                     |                     |                     |                     | \$13,838.75           | \$8,303.20            |
| 5070 Bank Charges                             | 403.69              | 18.00               | 390.78              | 44.94               | \$3,291.31            | \$166.69              |
| 5080-1a Park                                  |                     |                     | 7,950.00            |                     | \$7,950.00            | \$17,420.00           |
| 5096 Property Abatements                      |                     |                     | 11,070.00           |                     | \$13,150.00           | \$4,250.00            |
| 5097 Computers,Software & Supplies            | 40.99               |                     | 15,447.62           |                     | \$29,164.07           | \$951.08              |
| 5100 Contract Services                        |                     |                     |                     |                     | \$0.00                | \$0.00                |
| 5101-0 Contract Services IT-Multi Dept        | 2,615.71            | 2,505.74            | 2,615.71            | 2,552.73            | \$31,060.66           | \$29,503.89           |
| 5102-0 Contract Services Acct-Multi Dept      |                     |                     |                     |                     |                       |                       |
| 5103 Permit and InspectBuilding/Code          | 10,161.49           | 6,850.35            | 7,814.50            | 3,270.60            | \$75,011.09           | \$49,420.56           |
| 5104-2 Contract Services PD-Police            |                     |                     |                     |                     | \$11,400.00           | \$0.00                |
| 5120-4 Court Costs & Arrest Fees - Judicial   | 14,382.49           | 977.76              | 10,234.12           | 697.84              | \$73,415.98           | \$19,183.37           |
| 5121 Debt Service                             |                     |                     |                     |                     | \$405,417.50          | \$445,491.15          |
| 5140 Dues & Subscriptions                     | 2,622.80            | 2,525.80            | 200.00              | 200.00              | \$13,399.55           | \$8,524.51            |
| 5150 Election Expense                         | 3,047.63            | 2,941.19            |                     |                     | \$4,804.36            | \$2,941.19            |
| 5160 Employee Benefits - Retirement           | 3,339.98            | 1,666.32            | 3,770.60            | 1,544.33            | \$30,344.88           | \$30,581.69           |



# CITY OF TOOL

## Profit and Loss

January - December 2023

|  | NOV 2023            |                    | DEC 2023            |                     | TOTAL                 |                       |
|--|---------------------|--------------------|---------------------|---------------------|-----------------------|-----------------------|
|  | CURRENT             | NOV 2022 (PY)      | CURRENT             | DEC 2022 (PY)       | CURRENT               | JAN - DEC 2022 (PY)   |
| 5170 Equipment Purchases   |                     |                    |                     |                     | \$0.00                | \$0.00                |
| 5170-1 Equipment Purchases-Admin                                     | 691.88              | 761.07             | 691.88              | 691.88              | \$7,850.45            | \$11,464.67           |
| 5170-2 Equipment Purchases-Police                                    | 4,500.00            |                    | -151.00             |                     | \$ -24,618.76         | \$66,812.26           |
| 5170-3 Equipment Purchases-Maint.                                    | 514.94              |                    |                     |                     | \$31,318.90           | \$14,569.30           |
| 5170-8 Equipment Purchases-Building/Code                             |                     |                    |                     |                     | \$4,505.82            | \$5,648.95            |
| 5170-9 Equipment Purchases-Animal Control                            |                     |                    |                     |                     | \$2,187.81            | \$521.30              |
| <b>Total 5170 Equipment Purchases</b>                                | <b>5,706.82</b>     | <b>761.07</b>      | <b>540.88</b>       | <b>691.88</b>       | <b>\$21,244.22</b>    | <b>\$99,016.48</b>    |
| 5170-MSF Equipment Purchases-Court-Municipal Security Fund           |                     |                    |                     |                     | \$22.08               | \$0.00                |
| 5171 - HOT FUND Events - HOT FUND                                    | 675.47              | 68.84              | 1,289.18            | 976.79              | \$7,796.26            | \$6,604.27            |
| 5172 Contribution / Donation   |                     |                    |                     |                     |                       |                       |
| 5174 Finance and Late Fees   |                     |                    |                     |                     | \$0.00                | \$112.15              |
| 5190 Filing/Notary Fees  |                     |                    |                     |                     | \$0.00                | \$0.00                |
| 5190-1 Filing/Notary Fees-Admin                                      |                     |                    |                     |                     | \$110.00              | \$0.00                |
| <b>Total 5190 Filing/Notary Fees</b>                                 |                     |                    |                     |                     |                       |                       |
| 5200-0 HCAD Collections-Multi Dept                                   |                     |                    | 7,704.75            | 8,037.75            | \$34,814.55           | \$31,232.77           |
| 5210 Investigation/Test Expense                                      |                     |                    |                     |                     | \$0.00                | \$0.00                |
| 5210-2 Investigation/Test-Police                                     |                     |                    |                     |                     | \$220.42              | \$110.00              |
| <b>Total 5210 Investigation/Test Expense</b>                         |                     |                    |                     |                     | <b>\$220.42</b>       | <b>\$110.00</b>       |
| 5215 Test/License Expense  |                     |                    |                     |                     | \$200.00              | \$0.00                |
| 5220 Insurance Property & Liability                                  |                     |                    |                     |                     | \$17,073.50           | \$17,475.75           |
| 5225 Insurance/Auto  |                     |                    |                     |                     | \$2,775.25            | \$0.00                |
| 5230 Employee Insurance Benefits (Medical, Dental, Vision and Life)) | 11,864.17           | 10,762.02          | 10,511.02           | 4,594.09            | \$120,690.78          | \$86,119.49           |
| 5250 Workers Comp Insurance  |                     |                    | 105.00              | 4,109.00            | \$16,103.50           | \$22,853.50           |
| 5263 Interest Expense on General Expenses                            |                     |                    |                     |                     | \$50,473.50           | \$10,905.75           |
| 5264 Vehicle Loan Interest   | 2,683.75            |                    | 2,316.86            |                     | \$5,000.61            | \$0.00                |
| 5265 Janitorial/Cleaning   | 313.52              | 365.69             | 538.94              | 284.14              | \$4,102.82            | \$3,890.70            |
| 5300 Legal Fees (Professional)                                       | 1,555.00            | 1,700.00           | 3,906.76            | 3,127.50            | \$24,431.97           | \$25,891.78           |
| 5301 LEOSE   |                     |                    | 695.00              |                     | \$2,085.00            | \$0.00                |
| 5302 Marketing   |                     |                    |                     |                     | \$0.00                | \$64.60               |
| 5310 Mayor / Council Expense   | 1,100.00            | 1,593.52           |                     | 222.89              | \$1,482.71            | \$1,816.41            |
| 5320 Maintenance Building  | 1,194.24            | 455.88             | 679.98              | 805.27              | \$6,118.55            | \$24,608.31           |
| 5330 Maintenance-Equipment   | 271.63              | 597.20             |                     | 565.51              | \$20,195.29           | \$11,904.91           |
| 5335-0 Maintenance - CITY PARK                                       | 295.00              |                    | 600.00              |                     | \$1,495.00            | \$500.00              |
| 5340 Maintenance-Vehicle   | 992.82              |                    | 3,323.83            | 1,238.70            | \$20,143.81           | \$10,533.45           |
| 5350 Maintenance-Road Materials                                      | 281.80              |                    |                     |                     | \$14,874.15           | \$22,351.19           |
| 5355 Meals   | 164.54              | 48.98              |                     | 61.20               | \$504.85              | \$477.67              |
| 5366 Neighborhood Infrastructure Reinvestment                        |                     |                    | 350.00              |                     | \$2,100.75            | \$0.00                |
| 5370 Office Supplies Expense   | 1,380.48            | 218.91             | 1,000.91            | 666.87              | \$8,585.22            | \$6,666.64            |
| 5380 Postage   | 455.24              |                    | 280.82              | 234.71              | \$4,227.49            | \$2,211.88            |
| 5390 Records Management  | 60.00               | 63.50              | 121.00              | 60.00               | \$5,891.88            | \$1,693.00            |
| 5400 Printing  | 342.49              | 244.75             | 246.36              |                     | \$3,729.90            | \$3,373.11            |
| 5430 Salaries  | 75,042.63           | 54,233.86          | 71,192.69           | 56,075.34           | \$772,237.71          | \$632,097.37          |
| 5460 Telephone and Internet  | 1,865.34            | 818.37             | 1,394.57            | 1,194.69            | \$18,711.49           | \$14,270.46           |
| 5470 Travel Expense  | 841.93              | 38.89              |                     |                     | \$1,387.63            | \$3,691.76            |
| 5480 Training/Education Expense                                      | 618.00              | 1,575.00           | 40.00               | 325.00              | \$4,785.77            | \$4,559.71            |
| 5490 Uniforms  | 45.06               | 80.65              | 145.10              | 2,375.34            | \$6,342.78            | \$6,739.80            |
| 5500 Utilities/Electricity   | 940.13              | 832.38             | 768.52              | 625.71              | \$10,928.19           | \$12,209.69           |
| 5510 Utilities/Water   | 255.07              | 314.17             | 263.51              | 229.75              | \$2,853.99            | \$2,909.67            |
| 5540-0 Website-Multi Dept.   |                     |                    | 550.00              | 495.00              | \$977.81              | \$974.76              |
| <b>Total 5000 Expenditures</b>                                       | <b>156,873.10</b>   | <b>94,663.37</b>   | <b>176,720.76</b>   | <b>98,810.85</b>    | <b>\$2,032,279.43</b> | <b>\$1,721,380.60</b> |
| 6000 Payroll Expenses  | 5,764.87            |                    | 5,457.00            |                     | \$16,358.34           | \$0.00                |
| 6500 Payroll Tax Totals - ALL DEPARTMENTS                            |                     | 4,152.50           |                     | 4,384.88            | \$42,883.98           | \$12,216.29           |
| 6506XX Payroll Taxes   |                     | 0.00               |                     | 0.00                | \$0.00                | \$39,530.54           |
| <b>Total Expenses</b>  | <b>\$162,637.97</b> | <b>\$98,815.87</b> | <b>\$182,177.76</b> | <b>\$103,195.73</b> | <b>\$2,091,521.75</b> | <b>\$1,773,127.43</b> |
| NET OPERATING INCOME   | <b>\$19,576.78</b>  | <b>\$22,832.32</b> | <b>\$585,690.93</b> | <b>\$402,013.98</b> | <b>\$384,225.71</b>   | <b>\$129,283.20</b>   |
| Other Income   |                     |                    |                     |                     |                       |                       |
| 4800 Interest Earned   | 8,949.94            | 3,707.86           | 11,802.22           | 4,270.77            | \$104,049.85          | \$13,946.46           |
| <b>Total Other Income</b>  | <b>\$8,949.94</b>   | <b>\$3,707.86</b>  | <b>\$11,802.22</b>  | <b>\$4,270.77</b>   | <b>\$104,049.85</b>   | <b>\$13,946.46</b>    |
| NET OTHER INCOME   | <b>\$8,949.94</b>   | <b>\$3,707.86</b>  | <b>\$11,802.22</b>  | <b>\$4,270.77</b>   | <b>\$104,049.85</b>   | <b>\$13,946.46</b>    |
| NET INCOME   | <b>\$28,526.72</b>  | <b>\$26,540.18</b> | <b>\$597,493.15</b> | <b>\$406,284.75</b> | <b>\$488,275.56</b>   | <b>\$143,229.66</b>   |





# CITY OF TOOL

## Profit and Loss - City Park

December 2023

|   |  | TOTAL               |
|---|--|---------------------|
| Income                                    |  |                     |
| <b>Total Income</b>                       |  |                     |
| GROSS PROFIT                              |  | <b>\$0.00</b>       |
| Expenses                                  |  |                     |
| 5000 Expenditures                         |  |                     |
| 5080-1a Park                              |  |                     |
| Geotechnical & Environmental              |  | 1,250.00            |
| Landscaping/Land Development              |  |                     |
| Tree Removal                              |  | 6,700.00            |
| <b>Total Landscaping/Land Development</b> |  | <b>6,700.00</b>     |
| <b>Total 5080-1a Park</b>                 |  | <b>7,950.00</b>     |
| <b>Total 5000 Expenditures</b>            |  | <b>7,950.00</b>     |
| <b>Total Expenses</b>                     |  | <b>\$7,950.00</b>   |
| NET OPERATING INCOME                      |  | <b>\$ -7,950.00</b> |
| NET INCOME                                |  | <b>\$ -7,950.00</b> |

Eight at Tool, Inc  
Profit & Loss  
December 2023

|                                 | Dec 23 |
|---------------------------------|--------|
| Ordinary Income/Expense         |        |
| Income                          |        |
| Direct Public Support           |        |
| Individ, Business Contributions | 100.00 |
| Total Direct Public Support     | 100.00 |
| Investments                     |        |
| Interest-Savings, Short-term CD | 0.08   |
| Total Investments               | 0.08   |
| Total Income                    | 100.08 |
| Gross Profit                    | 100.08 |
| Expense                         |        |
| Other Types of Expenses         |        |
| Bank Fees                       | 23.82  |
| Total Other Types of Expenses   | 23.82  |
| Total Expense                   | 23.82  |
| Net Ordinary Income             | 76.26  |
| Net Income                      | 76.26  |

# Tool Municipal Court

## DEC 2023 Monthly Report

|                  |   |             |           |
|------------------|---|-------------|-----------|
| Money Collected: | <div><div></div> Cash:</div>            | \$7,710.30  |           |
|                  | <div><div></div> Check:</div>           | \$1,059.43  |           |
|                  | <div><div></div> Money Order:</div>     | \$984.00    |           |
|                  | <div><div></div> Online Payments:</div> | \$15,571.00 |           |
|                  | <div>Total:</div>                       | \$          | 25,324.73 |

|  |                    |    |            |   |
|--|--------------------|----|------------|---|
|  | Money Collected    | \$ | 25,324.73  |   |
|  | Remitted to State  |    | \$8,962.82 |   |
|  | OMNI               |    | \$63.31    | <div><div></div> TLFT2</div>                            |
|  | Security Fund      | \$ | 495.50     | <div><div></div> LBSF</div> <div><div></div> MCBS</div> |
|  | Technology Fund    | \$ | 404.86     | <div><div></div> CTF</div> <div><div></div> LCTF</div>  |
|  | Collection Fees    |    | \$8.99     | <div><div></div> PC30</div>                             |
|  | Jury Fund          |    | \$10.13    | <div><div></div> LMJF</div>                             |
|  | Truancy Fund       |    | \$506.00   | <div><div></div> LTPF</div>                             |
|  |                    | \$ | 10,451.61  |   |
|  | Money Kept by City | \$ | 14,873.12  |   |

|                      |    |
|----------------------|----|
| Number of Citations: | 94 |
|----------------------|----|

|           |                                 |     |
|-----------|---------------------------------|-----|
| Warrants: | <div><div></div> Entered:</div> | 28  |
|           | <div><div></div> Cleared:</div> | 9   |
|           | CLOSED CASES:                   | 132 |

|             |   |     |
|-------------|---|-----|
| Dismissals: | <div><div></div> HEARINGS:</div>          | 101 |
|             | <div><div></div> TRIALS:</div>            | 0   |
|             | <div><div></div> Community Service:</div> |     |
|             | <div><div></div> Time Served:</div>       |     |



# Tool Police Department

701 N. Tool Drive | Tool, TX 75143  
Office 903-432-2550 | Fax 903-432-3867

**Chief of Police**  
Robert Walker, PID# 313572  
903.880-8872  
[rwalker@tooltexas.org](mailto:rwalker@tooltexas.org)

Police Sergeant  
Jason Lee  
[jlee@tooltexas.org](mailto:jlee@tooltexas.org)

Mayor and City Council,

This will be a quick overview of other incidents that have occurred in the City of Tool other than those reflected on the Bar Chart.

The Tool Police Department had one Theft and one Pursuit last month. We also had one crash report with no major injuries and three warrant arrest.

The Bar Chart shows the activity from calendar years 2022 and 2023.

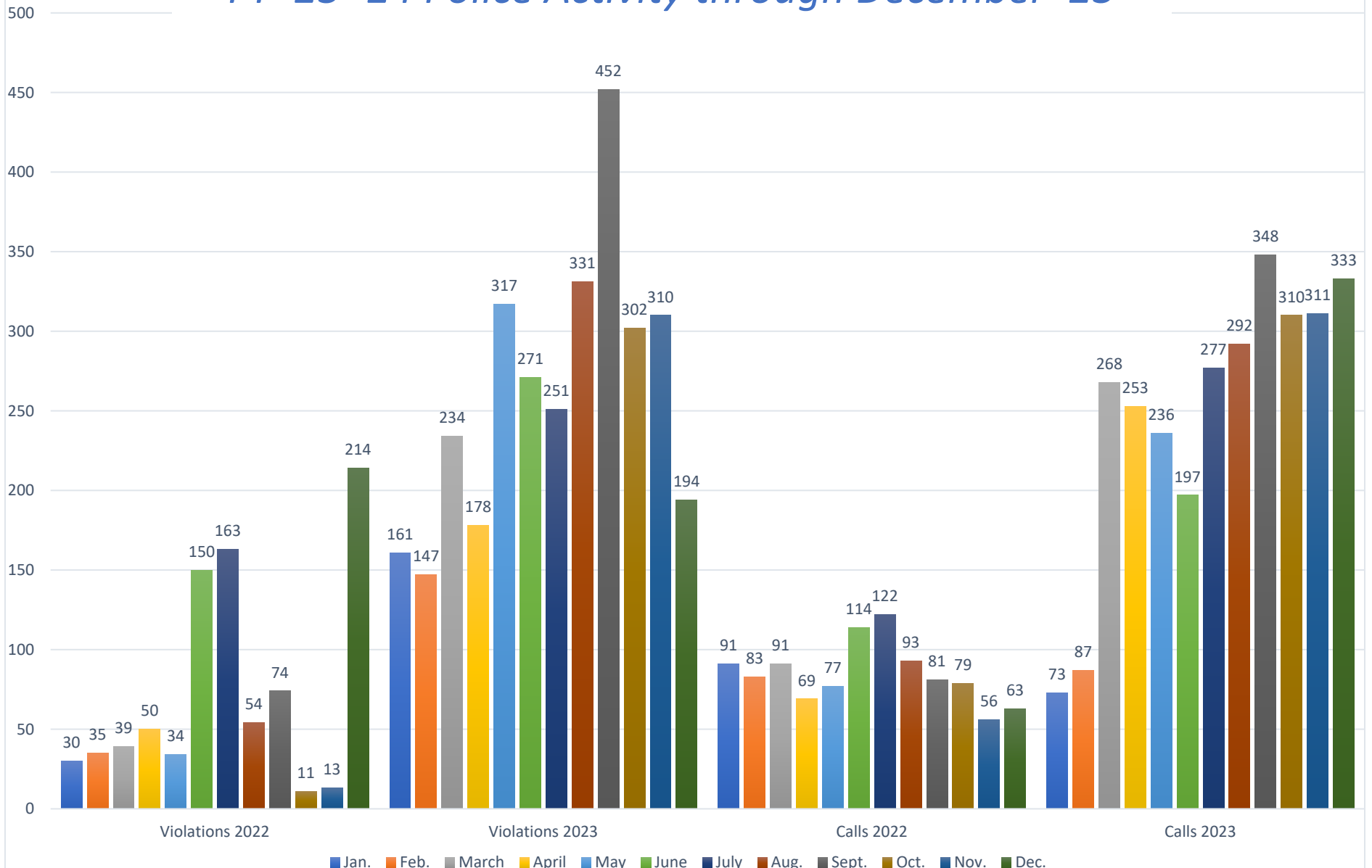
The department has had 194 traffic violations in the month of December. The department wrote 68 citations and 126 warnings. We also had 333 calls for service. This includes extra patrols and minor complaints that just require a call sheet.

The month of December was overall a slow month due to holidays for the department.

Thank You  
Chief Robert Walker

# Tool Police Department

*FY '23-'24 Police Activity through December '23*





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## City Of Tool Maint Report for the week of: 12/1/23

| Day       | Location               | Action                     | Equipment   | Material | Cost | Frank M. | Jeff | Troy | Notes                        |
|-----------|------------------------|----------------------------|-------------|----------|------|----------|------|------|------------------------------|
| Monday    |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
| Tuesday   |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
| Wednesday |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
| Thursday  |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
| Friday    | Maint Office           | Reports/Emails/Sched.      | Phone Calls |          |      | 1        |      | 0.5  | Jeff Off                     |
|           | OWCC/Miss Frans Garden | Tables/Chairs              | Trk.        |          |      | 0.5      |      | 0.5  | For Garden Club Home Tours   |
|           | City Hall / Maint Barn | Tree/Christmas Decorations | Trk.        |          |      | 4.5      |      | 4.5  | For Tree Lighting on 12/5/23 |
|           | Maint Barn             | Install Hyd. Cyclinder     | Loader      |          |      | 2        |      | 2    |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           | 1013 Kingsway          | Dog @ Large                | A/C Trk.    |          |      |          |      | 0.5  | A/C Call - RTO               |

|       |    |   |   |   |   |
|-------|----|---|---|---|---|
| Total | \$ | - | 8 | 0 | 8 |
|-------|----|---|---|---|---|



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## City Of Tool Maint Report for the week of: 12/4 - 12/8/23

| Day       | Location                | Action                          | Equipment                | Material  | Cost     | Frank M. | Jeff | Troy | Notes  |
|-----------|-------------------------|---------------------------------|--------------------------|-----------|----------|----------|------|------|--|
| Monday    | Maint Office            | Reports/Emails/Sched.           | Phone Calls/Time Sheets  |           |          | 3        | 1    | 1    | 37 Degrees   |
|           | Lowe's (2) Times        | Christ. Lights/ Fire Ant Killer | Trk.                     |           |          |          | 1.5  | 1.5  |  |
|           | Maint Office            | Meeting A/C                     |                          |           |          | 0.5      | 0.5  | 0.5  | Julius, Chief & My Crew                              |
|           | City Hall               | Replace Lights/ Clean Canopy    |                          |           |          | 1.5      | 1    | 1    |  |
|           | Maint Barn              | Repair for Inspection           | Dmp. Trk.                |           |          | 3        | 3    | 3    |  |
|           | 501 Cedar Trails        | 2 Stray dogs                    | A/C Trk.                 |           |          |          | 1    | 1    | A/C Call - UTL - Patrol Area                         |
| Tuesday   | Maint Office            | Reports/Emails/Sched.           | Phone Calls/Research     |           |          | 2        | 1    | 1    | 39 Degrees   |
|           | City Hall               | Set up For Tree Lighting        |                          |           |          | 2.5      | 2.5  | 2.5  |  |
|           | Miss Frans Garden       | Pick up Tables&Chairs           | Trk.                     |           |          | 0.5      | 0.5  | 0.5  |  |
|           | Maint Barn              | Repair Vehicle                  | Dmp. Trk.                |           |          | 3        | 3.5  | 3    |  |
|           | Orielly's               | Parts                           | Dmp. Trk.                |           |          |          | 0.5  | 0.5  |  |
|           | Tool Marine             | State Inspection                | Dmp. Trk.                |           |          |          |      | 0.5  |  |
| Wednesday | Maint Office            | Reports/Emails/Sched.           | Phone Calls              |           |          | 2        | 1    | 1    |  |
|           | City Hall / Canopy      | Clean up                        |                          |           |          | 0.5      | 0.5  | 0.5  |  |
|           | Maint Barn              | Ck.Equip.                       | Dmp.Trk./Backhoe         |           |          | 1        | 2    | 2    |  |
|           | Sunrise Dr.             | Clean Ditch                     | Dmp.Trk./Backhoe         |           |          | 3.5      | 4.5  | 4.5  |  |
|           | OWCC                    | Dept. Head Meeting              |                          |           |          | 1        |      |      |  |
|           |                         |                                 |                          |           |          |          |      |      |  |
| Thursday  | Maint Office            | Reports/Emails/Sched.           | Phone Calls              |           |          | 1        | 1    | 1    |  |
|           | Tool Elem.              | Santa for Kids                  | Trk                      |           |          | 4        |      | 4    | Troy & Frank - Per Julius                            |
|           | Maint Barn              | Service Equip/Clean Shop        | Loader/Backhoe           |           |          |          | 6    |      |  |
|           |                         |                                 |                          |           |          |          |      |      |  |
|           | Maint Office / P.D.     | Dog Dumped/Abandon              | Research/ Paper Work     |           |          | 3        |      | 2    |  |
|           | 203 Lakeview            | Dog Dumped/Abandon              | A/C Trk.                 |           |          |          | 1    | 1    | A/C Call - 1H.S. / Dog was found @ Tool Bapt. Church |
| Friday    | Maint Office            | Reports/Emails/Sched.           | Phone Calls/Clean Office |           |          | 2        | 1.5  |      | Troy Off Vacation 8hrs.                              |
|           | Park Property (2) Times | Ck. Survey Markings             | Side by Side             |           |          | 1        | 1    |      | Me&Jeff -- Me &Vera                                  |
|           | Maint Barn              | Ck. Equip.                      | Loader/Backhoe           |           |          | 1.5      | 2    |      |  |
|           | 1000 Aloha Rd.          | Sink Hole / Saw Cut Out         | Trk./Saw/Hand Tools      | Base Rock | \$ 50.00 | 3        | 3    |      | Saw cut Street and rebased                           |
|           | OWCC                    | Ck. Supplies for Rental         |                          |           |          | 0.5      | 0.5  |      |  |
|           |                         |                                 |                          |           |          |          |      |      |  |
| Total     |                         |                                 |                          |           | \$ 50.00 | 40       | 40   | 32   |  |



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## City Of Tool Maint Report for the week of: 12/11 - 12/15/23

| Day       | Location                 | Action                      | Equipment                     | Material       | Cost     | Frank M. | Jeff | Troy | Notes                     |
|-----------|--------------------------|-----------------------------|-------------------------------|----------------|----------|----------|------|------|---------------------------|
| Monday    | Maint Office             | Reports/Emails/Sched.       | Phone Calls/Research          | Material Cost  |          | 3        | 2    | 2    | 34 Degrees                |
|           | Maint Barn               | Start/Ck./Grind Material    | All Equip.                    |                |          | 2        | 2    | 2    | Troy Off @ 2:00           |
|           | Luzon                    | Patch                       | Trk./Hand Tools               | Cold Mix       | \$ 50.00 | 2        | 2    |      |                           |
|           | City Streets             | Check Repairs               | Trk.                          |                |          | 1        | 1    |      |                           |
|           |                          |                             |                               |                |          |          |      |      |                           |
|           | Humane Society           | Paperwork for Case File     | A/C Trk.                      |                |          |          |      | 1    |                           |
|           | Subdivisions             | Patrol for Animals          | A/C Trk.                      |                |          |          | 1    | 1    |                           |
| Tuesday   | Maint Office             | Reports/Emails/Sched.       | Phone Calls                   |                |          | 2        | 2    | 2    | 39 Degrees                |
|           | Maint Barn               | Start/Ck/Equip              |                               |                |          | 1.5      | 2    | 1.5  |                           |
|           | Tool Elm.                | Picture with Santa          | Trk.                          |                |          | 0.5      |      | 0.5  | Per Julius                |
|           | Behind OWCC              | Cut up Old Pipe to Haul off | Backhoe/Saw/Trk.              |                |          | 2        | 2    | 2    |                           |
|           | City Hall                | Help Load Trailer           | Backhoe                       |                |          | 1        | 1    | 1    | Vender Broke Down         |
|           | Winding Shore            | Ck. Equip.& Material Need   | Trk.                          |                |          | 0.5      | 0.5  | 0.5  |                           |
|           | OWCC                     | Set up                      |                               |                |          | 0.5      | 0.5  | 0.5  |                           |
| Wednesday | Maint Office             | Reports/Emails/Sched.       | Phone Calls / Order parts for | Code&Bld. Cars |          | 2        | 2    | 2    |                           |
|           | OWCC                     | Bld.Maint./ Clean           |                               |                |          | 3        | 3    | 3    |                           |
|           | City Park                | Pull out stuck tractor      | Loader                        |                |          | 1        | 1    | 1    | Guy mowing Park got stuck |
|           | Sunrise                  | Repair Bent Down Culvert    | Trk./Jack/Impact              |                |          | 2        | 2    | 2    |                           |
|           |                          |                             |                               |                |          |          |      |      |                           |
|           |                          |                             |                               |                |          |          |      |      |                           |
| Thursday  | Maint Office             | Reports/Emails/Sched.       | Phone Calls                   |                |          | 2        | 1    | 1    |                           |
|           | City Hall                | Bld. Maint.                 |                               |                |          | 1        | 1    | 1    |                           |
|           | Lowe's                   | Supplies                    | Trk.                          |                |          |          | 0.5  | 0.5  |                           |
|           | Behind OWCC              | Load Old Culverts           | Backhoe                       |                |          | 2        | 2    | 2    |                           |
|           | Maint Barn               | Equip. Maint                |                               |                |          | 3        | 3.5  | 3.5  |                           |
|           |                          |                             |                               |                |          |          |      |      |                           |
| Friday    | Maint Office             | Sched./Phone Calls          |                               |                |          |          | 1    | 1    | Frank 8hrs. Vacation      |
|           | Buy-Low                  | Get Parts                   | Trk.                          |                |          |          | 1    | 1    | Raining                   |
|           | All City Culverts        | Ck.& Clear                  | Trk./Hand Tools               |                |          |          | 2    | 2    |                           |
|           | Oak Circle/CityHall/Park | Unstop Culvert              | Trk./Hand Tools               |                |          |          | 2    | 2    |                           |
|           | OWCC                     | Clean Mop Floors            |                               |                |          |          | 1    | 1    |                           |
|           |                          |                             |                               |                |          |          |      |      |                           |
| Total     |                          |                             |                               |                | \$ 50.00 | 32       | 39   | 37   |                           |





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## City Of Tool Maint Report for the week of: 12/18 - 12/22/23

| Day       | Location                 | Action                     | Equipment                    | Material | Cost | Frank M. | Jeff | Troy | Notes   |
|-----------|--------------------------|----------------------------|------------------------------|----------|------|----------|------|------|---|
| Monday    | Maint Office             | Reports/Emails/Sched.      | Phone Calls/Safety Meeting   |          |      | 2        | 1    | 1    |   |
|           | OWCC                     | Set up Council Meeting     |                              |          |      | 0.5      | 0.5  | 0.5  |   |
|           | Maint Barn               | Brakes/Oil Change          | Code Vehicle                 |          |      | 3.5      | 5    | 4.5  |   |
|           | OWCC                     | Meeting with Contractor    |                              |          |      | 2        |      |      |   |
|           |                          |                            |                              |          |      |          |      |      |   |
|           | City Hall                | Animal Surrender           | A/C Trk.                     |          |      |          |      | 0.5  | A/C Call - 1 H.S. Payed Surrender Fee           |
|           | Royal Oaks&Cedar Crest   | Extra Patrol               | A/C Trk.                     |          |      |          | 1.5  | 1.5  | Extra Patrols                                   |
| Tuesday   | Maint. Office            | Reports/Emails/Sched.      | Phone Calls/Order Parts      |          |      | 2        | 1    | 1    |   |
|           | Maint Barn               | Service Equip./Repair      |                              |          |      | 1.5      | 2.5  | 2.5  |   |
|           | City Hall& Park Property | Meeting with WCCMUD        |                              |          |      | 1.5      |      |      | Frank,Julius,LaCosta,Vera                       |
|           | Buy-Low                  | Exchange Parts/Supplies    | Trk.                         |          |      |          |      | 0.5  |   |
|           | Maint Barn               | Front Brakes               | Bld.Dept. Vehicle            |          |      | 3        | 3    | 2.5  |   |
|           |                          |                            |                              |          |      |          |      |      |   |
|           | Westwood Beach/TradeW.   | Extra Patrols              | A/C Trk.                     |          |      |          | 1.5  | 1.5  |   |
| Wednesday | Maint Office             | Reports/Emails/Sched.      | Phone Calls/Supply Quote     |          |      | 2        | 1.5  | 1.5  |   |
|           | Maint Barn               | Chain Saws/ Chains/Filters | Chain Saws                   |          |      | 2        | 2    | 2    |   |
|           | Buy Low                  | Parts/Supplies             | Trk.                         |          |      |          | 0.5  | 0.5  |   |
|           | Maint Barn               | Rear Brakes/ Service Trk.  | Bld.Dept.Vehicle/Maint. Trk. |          |      | 3        | 3    | 3    |   |
|           | Park Property            | Check for Water Leak       | Trk.                         |          |      | 0.5      |      |      | Frank with WCCMUD - Test Water                  |
|           | 1418 Oakshore            | 4 @ Dogs @ Large           | A/C Trk. Maint. Trk.         |          |      | 0.5      | 1    | 1    | A/C Call - RTO with Tickets / 1604 on Scen also |
| Thursday  | Maint Office             | Reports/Emails/Sched.      | Phone Calls                  |          |      | 1        | 1    | 1    | Light Rain @ Noon                               |
|           | Maint Barn               | Replace Rear Calipers      | Code Vehicle                 |          |      | 3.5      | 3.5  | 3.5  |   |
|           | Buy-Low                  | Return Cores               | Trk.                         |          |      |          |      | 0.5  |   |
|           | OWCC                     | Set up for Meeting         |                              |          |      | 0.5      | 0.5  |      |   |
|           | All City Culverts        | Precheck/ Clear            | Trk./Hand Tools              |          |      | 3        | 3    | 3    |   |
|           |                          |                            |                              |          |      |          |      |      |   |
| Friday    | Closed --- Holiday       |                            |                              |          |      |          |      |      |   |
|           |                          |                            |                              |          |      |          |      |      |   |
|           |                          |                            |                              |          |      |          |      |      |   |
|           |                          |                            |                              |          |      |          |      |      |   |
|           |                          |                            |                              |          |      |          |      |      |   |
|           |                          |                            |                              |          |      |          |      |      |   |
| Total     |                          |                            |                              |          | \$ - | 32       | 32   | 32   |   |



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## City Of Tool Maint Report for the week of: 12/25 - 12/29/23

| Day       | Location                  | Action                                | Equipment                     | Material      | Cost     | Frank M. | Jeff | Troy | Notes             |
|-----------|---------------------------|---------------------------------------|-------------------------------|---------------|----------|----------|------|------|-------------------|
| Monday    | Closed -- Holiday         |                                       |                               |               |          |          |      |      |                   |
|           |                           |                                       |                               |               |          |          |      |      |                   |
|           | Christmas Day             |                                       |                               |               |          |          |      |      |                   |
|           |                           |                                       |                               |               |          |          |      |      |                   |
|           |                           |                                       |                               |               |          |          |      |      |                   |
|           |                           |                                       |                               |               |          |          |      |      |                   |
| Tuesday   | Maint Office              | Reports/Emails/Sched.                 | Phone Calls/Research          |               |          | 3        | 1    | 1    | 32 Degrees        |
|           | Maint Barn                | Start&Ck.Equip.                       |                               |               |          | 1        | 2    | 2    |                   |
|           | OWCC                      | Take Down/Sweep                       |                               |               |          | 0.5      |      |      |                   |
|           | W. Will White@Sunset      | Culvert End Bent                      | Trk. Hand Tools               |               |          | 2.5      | 2.5  | 2.5  |                   |
|           | 805 Oak Cir./Storage      | Move Furniture/Pictures               | Trk.                          |               |          | 1        | 1    | 1    |                   |
|           | Cedar Crest/ Royal Oaks   | Extra Patrols                         | A/C Trk.                      |               |          |          | 1    | 1    |                   |
|           | 201 N. Tool Dr            | Dog @ Large                           | A/C Trk.                      |               |          |          | 0.5  | 0.5  | A/C Call - 1 H.S. |
| Wednesday | Maint Office              | Reports/Emails/Sched.                 | Phone Calls/Search for Dogs   | Owner         |          | 3        | 1.5  | 1.5  | 33 Degrees        |
|           | Maint Barn                | Start/Ck.Equip./Grind Mat.            | Loader/Grinder                |               |          | 3        | 3    | 3    |                   |
|           | Shoreline                 | Ck.for Materials Needed               | Trk.                          |               |          | 0.5      | 0.5  | 0.5  |                   |
|           | Aloha Rd.                 | Patch                                 | Trk./Hand Tools               | Cold Mix      | \$ 50.00 | 1.5      | 1.5  | 1.5  |                   |
|           | Westwood Beach/Lakeway    | Extra Patrol                          | A/C Trk.                      |               |          |          | 1    | 1    |                   |
|           | 300 N. Tool Dr.           | <a href="#">Dog@Large/ In Roadway</a> | A/C Trk.                      |               |          |          | 0.5  | 0.5  | A/C Call - 1 H.S. |
| Thursday  | Maint Office              | Reports/Emails/Sched.                 | Phone Calls/Research Parts    |               |          | 3        | 2    | 2    | 36 Degrees        |
|           | Maint Barn                | Start/Ck./Repair Blower Fan           | Fan Not Blowing/Dodge         |               |          | 3        | 3    | 3    |                   |
|           | O'Reilly's                | Order Parts                           | Blower/Relay                  |               |          |          | 1    |      |                   |
|           | Maint Barn                | Service Vehicles                      | Ford/Dodge                    |               |          | 2        | 2    | 3    |                   |
|           |                           |                                       |                               |               |          |          |      |      |                   |
|           |                           |                                       |                               |               |          |          |      |      |                   |
| Friday    | Maint Office              | All Reports/Emails/Sched.             | Phone Calls/Parking Lot Plans | Quote Asphalt |          | 3        | 1.5  | 1.5  | 32 Degrees        |
|           | Maint Barn                | Start/Ck. Equip./Service              |                               |               |          | 3        | 3    | 3    |                   |
|           | OWCC                      | Bld.Maint.                            |                               |               |          | 2        | 2    | 2    |                   |
|           |                           |                                       |                               |               |          |          |      |      |                   |
|           |                           |                                       |                               |               |          |          |      |      |                   |
|           | Hwy. 274                  | Remove Dead Animal                    | Trk.                          |               |          |          | 0.5  | 0.5  |                   |
|           | Sport-N Rest/Paradise Bay | Extra Patrols                         | A/C Trk.                      |               |          |          | 1    | 1    |                   |
| Total     |                           |                                       |                               |               | \$ 50.00 | 32       | 32   | 32   |                   |



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## City Of Tool Maint Report for the week of: 12/1/23

| Day       | Location               | Action                     | Equipment   | Material | Cost | Frank M. | Jeff | Troy | Notes                        |
|-----------|------------------------|----------------------------|-------------|----------|------|----------|------|------|------------------------------|
| Monday    |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
| Tuesday   |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
| Wednesday |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
| Thursday  |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
| Friday    | Maint Office           | Reports/Emails/Sched.      | Phone Calls |          |      | 1        |      | 0.5  | Jeff Off                     |
|           | OWCC/Miss Frans Garden | Tables/Chairs              | Trk.        |          |      | 0.5      |      | 0.5  | For Garden Club Home Tours   |
|           | City Hall / Maint Barn | Tree/Christmas Decorations | Trk.        |          |      | 4.5      |      | 4.5  | For Tree Lighting on 12/5/23 |
|           | Maint Barn             | Install Hyd. Cyclinder     | Loader      |          |      | 2        |      | 2    |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           | 1013 Kingsway          | Dog @ Large                | A/C Trk.    |          |      |          |      | 0.5  | A/C Call - RTO               |

|       |    |   |   |   |   |
|-------|----|---|---|---|---|
| Total | \$ | - | 8 | 0 | 8 |
|-------|----|---|---|---|---|



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## City Of Tool Maint Report for the week of: 12/4 - 12/8/23

| Day       | Location                | Action                          | Equipment                | Material  | Cost     | Frank M. | Jeff | Troy | Notes  |
|-----------|-------------------------|---------------------------------|--------------------------|-----------|----------|----------|------|------|--|
| Monday    | Maint Office            | Reports/Emails/Sched.           | Phone Calls/Time Sheets  |           |          | 3        | 1    | 1    | 37 Degrees   |
|           | Lowe's (2) Times        | Christ. Lights/ Fire Ant Killer | Trk.                     |           |          |          | 1.5  | 1.5  |  |
|           | Maint Office            | Meeting A/C                     |                          |           |          | 0.5      | 0.5  | 0.5  | Julius, Chief & My Crew                              |
|           | City Hall               | Replace Lights/ Clean Canopy    |                          |           |          | 1.5      | 1    | 1    |  |
|           | Maint Barn              | Repair for Inspection           | Dmp. Trk.                |           |          | 3        | 3    | 3    |  |
|           | 501 Cedar Trails        | 2 Stray dogs                    | A/C Trk.                 |           |          |          | 1    | 1    | A/C Call - UTL - Patrol Area                         |
| Tuesday   | Maint Office            | Reports/Emails/Sched.           | Phone Calls/Research     |           |          | 2        | 1    | 1    | 39 Degrees   |
|           | City Hall               | Set up For Tree Lighting        |                          |           |          | 2.5      | 2.5  | 2.5  |  |
|           | Miss Frans Garden       | Pick up Tables&Chairs           | Trk.                     |           |          | 0.5      | 0.5  | 0.5  |  |
|           | Maint Barn              | Repair Vehicle                  | Dmp. Trk.                |           |          | 3        | 3.5  | 3    |  |
|           | Orielly's               | Parts                           | Dmp. Trk.                |           |          |          | 0.5  | 0.5  |  |
|           | Tool Marine             | State Inspection                | Dmp. Trk.                |           |          |          |      | 0.5  |  |
| Wednesday | Maint Office            | Reports/Emails/Sched.           | Phone Calls              |           |          | 2        | 1    | 1    |  |
|           | City Hall / Canopy      | Clean up                        |                          |           |          | 0.5      | 0.5  | 0.5  |  |
|           | Maint Barn              | Ck.Equip.                       | Dmp.Trk./Backhoe         |           |          | 1        | 2    | 2    |  |
|           | Sunrise Dr.             | Clean Ditch                     | Dmp.Trk./Backhoe         |           |          | 3.5      | 4.5  | 4.5  |  |
|           | OWCC                    | Dept. Head Meeting              |                          |           |          | 1        |      |      |  |
|           |                         |                                 |                          |           |          |          |      |      |  |
| Thursday  | Maint Office            | Reports/Emails/Sched.           | Phone Calls              |           |          | 1        | 1    | 1    |  |
|           | Tool Elem.              | Santa for Kids                  | Trk                      |           |          | 4        |      | 4    | Troy & Frank - Per Julius                            |
|           | Maint Barn              | Service Equip/Clean Shop        | Loader/Backhoe           |           |          |          | 6    |      |  |
|           |                         |                                 |                          |           |          |          |      |      |  |
|           | Maint Office / P.D.     | Dog Dumped/Abandon              | Research/ Paper Work     |           |          | 3        |      | 2    |  |
|           | 203 Lakeview            | Dog Dumped/Abandon              | A/C Trk.                 |           |          |          | 1    | 1    | A/C Call - 1H.S. / Dog was found @ Tool Bapt. Church |
| Friday    | Maint Office            | Reports/Emails/Sched.           | Phone Calls/Clean Office |           |          | 2        | 1.5  |      | Troy Off Vacation 8hrs.                              |
|           | Park Property (2) Times | Ck. Survey Markings             | Side by Side             |           |          | 1        | 1    |      | Me&Jeff -- Me &Vera                                  |
|           | Maint Barn              | Ck. Equip.                      | Loader/Backhoe           |           |          | 1.5      | 2    |      |  |
|           | 1000 Aloha Rd.          | Sink Hole / Saw Cut Out         | Trk./Saw/Hand Tools      | Base Rock | \$ 50.00 | 3        | 3    |      | Saw cut Street and rebased                           |
|           | OWCC                    | Ck. Supplies for Rental         |                          |           |          | 0.5      | 0.5  |      |  |
|           |                         |                                 |                          |           |          |          |      |      |  |
| Total     |                         |                                 |                          |           | \$ 50.00 | 40       | 40   | 32   |  |



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## City Of Tool Maint Report for the week of: 12/11 - 12/15/23

| Day       | Location                 | Action                      | Equipment                     | Material       | Cost     | Frank M. | Jeff | Troy | Notes                     |
|-----------|--------------------------|-----------------------------|-------------------------------|----------------|----------|----------|------|------|---------------------------|
| Monday    | Maint Office             | Reports/Emails/Sched.       | Phone Calls/Research          | Material Cost  |          | 3        | 2    | 2    | 34 Degrees                |
|           | Maint Barn               | Start/Ck./Grind Material    | All Equip.                    |                |          | 2        | 2    | 2    | Troy Off @ 2:00           |
|           | Luzon                    | Patch                       | Trk./Hand Tools               | Cold Mix       | \$ 50.00 | 2        | 2    |      |                           |
|           | City Streets             | Check Repairs               | Trk.                          |                |          | 1        | 1    |      |                           |
|           |                          |                             |                               |                |          |          |      |      |                           |
|           | Humane Society           | Paperwork for Case File     | A/C Trk.                      |                |          |          |      | 1    |                           |
|           | Subdivisons              | Patrol for Animals          | A/C Trk.                      |                |          |          | 1    | 1    |                           |
| Tuesday   | Maint Office             | Reports/Emails/Sched.       | Phone Calls                   |                |          | 2        | 2    | 2    | 39 Degrees                |
|           | Maint Barn               | Start/Ck/Equip              |                               |                |          | 1.5      | 2    | 1.5  |                           |
|           | Tool Elm.                | Picture with Santa          | Trk.                          |                |          | 0.5      |      | 0.5  | Per Julius                |
|           | Behind OWCC              | Cut up Old Pipe to Haul off | Backhoe/Saw/Trk.              |                |          | 2        | 2    | 2    |                           |
|           | City Hall                | Help Load Trailer           | Backhoe                       |                |          | 1        | 1    | 1    | Vender Broke Down         |
|           | Winding Shore            | Ck. Equip.& Material Need   | Trk.                          |                |          | 0.5      | 0.5  | 0.5  |                           |
|           | OWCC                     | Set up                      |                               |                |          | 0.5      | 0.5  | 0.5  |                           |
| Wednesday | Maint Office             | Reports/Emails/Sched.       | Phone Calls / Order parts for | Code&Bld. Cars |          | 2        | 2    | 2    |                           |
|           | OWCC                     | Bld.Maint./ Clean           |                               |                |          | 3        | 3    | 3    |                           |
|           | City Park                | Pull out stuck tractor      | Loader                        |                |          | 1        | 1    | 1    | Guy mowing Park got stuck |
|           | Sunrise                  | Repair Bent Down Culvert    | Trk./Jack/Impact              |                |          | 2        | 2    | 2    |                           |
|           |                          |                             |                               |                |          |          |      |      |                           |
| Thursday  | Maint Office             | Reports/Emails/Sched.       | Phone Calls                   |                |          | 2        | 1    | 1    |                           |
|           | City Hall                | Bld. Maint.                 |                               |                |          | 1        | 1    | 1    |                           |
|           | Lowe's                   | Supplies                    | Trk.                          |                |          |          | 0.5  | 0.5  |                           |
|           | Behind OWCC              | Load Old Culverts           | Backhoe                       |                |          | 2        | 2    | 2    |                           |
|           | Maint Barn               | Equip. Maint                |                               |                |          | 3        | 3.5  | 3.5  |                           |
|           |                          |                             |                               |                |          |          |      |      |                           |
| Friday    | Maint Office             | Sched./Phone Calls          |                               |                |          |          | 1    | 1    | Frank 8hrs. Vacation      |
|           | Buy-Low                  | Get Parts                   | Trk.                          |                |          |          | 1    | 1    | Raining                   |
|           | All City Culverts        | Ck.& Clear                  | Trk./Hand Tools               |                |          |          | 2    | 2    |                           |
|           | Oak Circle/CityHall/Park | Unstop Culvert              | Trk./Hand Tools               |                |          |          | 2    | 2    |                           |
|           | OWCC                     | Clean Mop Floors            |                               |                |          |          | 1    | 1    |                           |
|           |                          |                             |                               |                |          |          |      |      |                           |
| Total     |                          |                             |                               |                | \$ 50.00 | 32       | 39   | 37   |                           |



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## City Of Tool Maint Report for the week of: 12/18 - 12/22/23

| Day       | Location                 | Action                     | Equipment                    | Material | Cost | Frank M. | Jeff | Troy | Notes   |
|-----------|--------------------------|----------------------------|------------------------------|----------|------|----------|------|------|---|
| Monday    | Maint Office             | Reports/Emails/Sched.      | Phone Calls/Safety Meeting   |          |      | 2        | 1    | 1    |   |
|           | OWCC                     | Set up Council Meeting     |                              |          |      | 0.5      | 0.5  | 0.5  |   |
|           | Maint Barn               | Brakes/Oil Change          | Code Vehicle                 |          |      | 3.5      | 5    | 4.5  |   |
|           | OWCC                     | Meeting with Contractor    |                              |          |      | 2        |      |      |   |
|           |                          |                            |                              |          |      |          |      |      |   |
|           | City Hall                | Animal Surrender           | A/C Trk.                     |          |      |          |      | 0.5  | A/C Call - 1 H.S. Payed Surrender Fee           |
|           | Royal Oaks&Cedar Crest   | Extra Patrol               | A/C Trk.                     |          |      |          | 1.5  | 1.5  | Extra Patrols                                   |
| Tuesday   | Maint. Office            | Reports/Emails/Sched.      | Phone Calls/Order Parts      |          |      | 2        | 1    | 1    |   |
|           | Maint Barn               | Service Equip./Repair      |                              |          |      | 1.5      | 2.5  | 2.5  |   |
|           | City Hall& Park Property | Meeting with WCCMUD        |                              |          |      | 1.5      |      |      | Frank,Julius,LaCosta,Vera                       |
|           | Buy-Low                  | Exchange Parts/Supplies    | Trk.                         |          |      |          |      | 0.5  |   |
|           | Maint Barn               | Front Brakes               | Bld.Dept. Vehicle            |          |      | 3        | 3    | 2.5  |   |
|           |                          |                            |                              |          |      |          |      |      |   |
|           | Westwood Beach/TradeW.   | Extra Patrols              | A/C Trk.                     |          |      |          | 1.5  | 1.5  |   |
| Wednesday | Maint Office             | Reports/Emails/Sched.      | Phone Calls/Supply Quote     |          |      | 2        | 1.5  | 1.5  |   |
|           | Maint Barn               | Chain Saws/ Chains/Filters | Chain Saws                   |          |      | 2        | 2    | 2    |   |
|           | Buy Low                  | Parts/Supplies             | Trk.                         |          |      |          | 0.5  | 0.5  |   |
|           | Maint Barn               | Rear Brakes/ Service Trk.  | Bld.Dept.Vehicle/Maint. Trk. |          |      | 3        | 3    | 3    |   |
|           | Park Property            | Check for Water Leak       | Trk.                         |          |      | 0.5      |      |      | Frank with WCCMUD - Test Water                  |
|           | 1418 Oakshore            | 4 @ Dogs @ Large           | A/C Trk. Maint. Trk.         |          |      | 0.5      | 1    | 1    | A/C Call - RTO with Tickets / 1604 on Scen also |
| Thursday  | Maint Office             | Reports/Emails/Sched.      | Phone Calls                  |          |      | 1        | 1    | 1    | Light Rain @ Noon                               |
|           | Maint Barn               | Replace Rear Calipers      | Code Vehicle                 |          |      | 3.5      | 3.5  | 3.5  |   |
|           | Buy-Low                  | Return Cores               | Trk.                         |          |      |          |      | 0.5  |   |
|           | OWCC                     | Set up for Meeting         |                              |          |      | 0.5      | 0.5  |      |   |
|           | All City Culverts        | Precheck/ Clear            | Trk./Hand Tools              |          |      | 3        | 3    | 3    |   |
|           |                          |                            |                              |          |      |          |      |      |   |
| Friday    | Closed --- Holiday       |                            |                              |          |      |          |      |      |   |
|           |                          |                            |                              |          |      |          |      |      |   |
|           |                          |                            |                              |          |      |          |      |      |   |
|           |                          |                            |                              |          |      |          |      |      |   |
|           |                          |                            |                              |          |      |          |      |      |   |
|           |                          |                            |                              |          |      |          |      |      |   |
| Total     |                          |                            |                              |          | \$ - | 32       | 32   | 32   |   |



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## City Of Tool Maint Report for the week of: 12/25 - 12/29/23

| Day       | Location                  | Action                                | Equipment                     | Material      | Cost     | Frank M. | Jeff | Troy | Notes             |
|-----------|---------------------------|---------------------------------------|-------------------------------|---------------|----------|----------|------|------|-------------------|
| Monday    | Closed -- Holiday         |                                       |                               |               |          |          |      |      |                   |
|           |                           |                                       |                               |               |          |          |      |      |                   |
|           | Christmas Day             |                                       |                               |               |          |          |      |      |                   |
|           |                           |                                       |                               |               |          |          |      |      |                   |
|           |                           |                                       |                               |               |          |          |      |      |                   |
|           |                           |                                       |                               |               |          |          |      |      |                   |
| Tuesday   | Maint Office              | Reports/Emails/Sched.                 | Phone Calls/Research          |               |          | 3        | 1    | 1    | 32 Degrees        |
|           | Maint Barn                | Start&Ck.Equip.                       |                               |               |          | 1        | 2    | 2    |                   |
|           | OWCC                      | Take Down/Sweep                       |                               |               |          | 0.5      |      |      |                   |
|           | W. Will White@Sunset      | Culvert End Bent                      | Trk. Hand Tools               |               |          | 2.5      | 2.5  | 2.5  |                   |
|           | 805 Oak Cir./Storage      | Move Furniture/Pictures               | Trk.                          |               |          | 1        | 1    | 1    |                   |
|           | Cedar Crest/ Royal Oaks   | Extra Patrols                         | A/C Trk.                      |               |          |          | 1    | 1    |                   |
|           | 201 N. Tool Dr            | Dog @ Large                           | A/C Trk.                      |               |          |          | 0.5  | 0.5  | A/C Call - 1 H.S. |
| Wednesday | Maint Office              | Reports/Emails/Sched.                 | Phone Calls/Search for Dogs   | Owner         |          | 3        | 1.5  | 1.5  | 33 Degrees        |
|           | Maint Barn                | Start/Ck.Equip./Grind Mat.            | Loader/Grinder                |               |          | 3        | 3    | 3    |                   |
|           | Shoreline                 | Ck.for Materials Needed               | Trk.                          |               |          | 0.5      | 0.5  | 0.5  |                   |
|           | Aloha Rd.                 | Patch                                 | Trk./Hand Tools               | Cold Mix      | \$ 50.00 | 1.5      | 1.5  | 1.5  |                   |
|           | Westwood Beach/Lakeway    | Extra Patrol                          | A/C Trk.                      |               |          |          | 1    | 1    |                   |
|           | 300 N. Tool Dr.           | <a href="#">Dog@Large/ In Roadway</a> | A/C Trk.                      |               |          |          | 0.5  | 0.5  | A/C Call - 1 H.S. |
| Thursday  | Maint Office              | Reports/Emails/Sched.                 | Phone Calls/Research Parts    |               |          | 3        | 2    | 2    | 36 Degrees        |
|           | Maint Barn                | Start/Ck./Repair Blower Fan           | Fan Not Blowing/Dodge         |               |          | 3        | 3    | 3    |                   |
|           | O'Reilly's                | Order Parts                           | Blower/Relay                  |               |          |          | 1    |      |                   |
|           | Maint Barn                | Service Vehicles                      | Ford/Dodge                    |               |          | 2        | 2    | 3    |                   |
|           |                           |                                       |                               |               |          |          |      |      |                   |
|           |                           |                                       |                               |               |          |          |      |      |                   |
| Friday    | Maint Office              | All Reports/Emails/Sched.             | Phone Calls/Parking Lot Plans | Quote Asphalt |          | 3        | 1.5  | 1.5  | 32 Degrees        |
|           | Maint Barn                | Start/Ck. Equip./Service              |                               |               |          | 3        | 3    | 3    |                   |
|           | OWCC                      | Bld.Maint.                            |                               |               |          | 2        | 2    | 2    |                   |
|           |                           |                                       |                               |               |          |          |      |      |                   |
|           |                           |                                       |                               |               |          |          |      |      |                   |
|           | Hwy. 274                  | Remove Dead Animal                    | Trk.                          |               |          |          | 0.5  | 0.5  |                   |
|           | Sport-N Rest/Paradise Bay | Extra Patrols                         | A/C Trk.                      |               |          |          | 1    | 1    |                   |
| Total     |                           |                                       |                               |               | \$ 50.00 | 32       | 32   | 32   |                   |



| Date       | #        | Issued to: (Name/Contractor)  | Location               | Subdivision         | Permit Type           | Const. Cost    | Permit Fee | BV Billed Date | BV Invoice # | BV Payment |
|------------|----------|-------------------------------|------------------------|---------------------|-----------------------|----------------|------------|----------------|--------------|------------|
| 12/4/2023  | 2023-272 | Generator Supercenter         | 909 Whispering Springs | Westwood Beach      | generator             | \$8,627.77     | \$200.00   |                |              |            |
| 12/5/2023  | 2023-273 | Cebridge Acquistition/Optimum | 1320 E Will White Rd   |                     | Bore                  | \$0.00         | \$0.00     |                |              |            |
| 12/6/2023  | 2023-122 | Brad Barrett Construction     | 1813 Scenic Dr.        |                     | Permit Extension      |                | \$50.00    |                |              |            |
| 12/8/2023  | 2023-125 | Richland Builds               | 904 Lover's Lane       |                     | Permit Extension      |                | \$50.00    |                |              |            |
| 12/8/2023  | 2023-274 | Beth Armstrong                | 809 Royal Way          | Royal Oaks          | Awning/Porch          | \$5,000.00     | \$75.00    |                |              |            |
| 12/13/2023 | 2023-275 | R4U Ventures                  | 213 Tepoto             | Paradise Bay Mobile | Res. New Construction | \$105,000.00   | \$1,315.45 |                |              |            |
| 12/13/2023 | 2023-276 | City of Tool                  | 515 N Tool Dr          |                     | Fishing Pier/Concrete |                |            |                |              |            |
| 12/13/2023 | 2023-277 | Julie Kelley                  | 103 Tanglewood Dr.     | Lakeway Estates     | Garage Sale Permit    |                | \$5.00     |                |              |            |
| 12/14/2023 | 2023-278 | Monty Nelson                  | 1213 Guam              | Paradise Bay        | fence                 |                | \$75.00    |                |              |            |
| 12/15/2023 | 2023-279 | Gary Martin                   | 109 Betty Lou Dr.      |                     | Garage Sale Permit    |                | \$5.00     |                |              |            |
| 12/19/2023 | 2023-280 | Jordan Roofing                | 501 Lake Dr.           |                     | Roofing               |                | \$200.00   |                |              |            |
| 12/20/2023 | 2023-281 | Rosa Guerroero                | 1007 Maloma Ct         | Paradise Bay        | Res. New Construction | \$160,000.00   | \$1,442.50 |                |              |            |
| 12/27/2023 | 2023-282 | Guy Crawford                  | 1618 Oak Shore         | Tradewinds          | Accessory Structure   | \$5,000.00     | \$75.00    |                |              |            |
| 12/27/2023 | 2023-283 | William Cox                   | 1905 Island Cir        |                     | flatwork              | \$5,000.00     | \$75.00    |                |              |            |
| 12/27/2023 | 2023-284 | Thurman                       | 2577 Groves Dr         | CC Groves           | Res. New Construction | \$1,000,000.00 | \$2,432.50 |                |              |            |
| 12/27/2023 | 2023-285 | Pete Silva                    | 209 Lake Dr            | Arnold Hills        | flatwork/electric     | \$5,375.00     | \$275.00   |                |              |            |
| 12/28/2023 | 2023-286 | Brad Barrett Construction     | 1528 Cherokee Trace    | Tradewinds          | Accessory Structure   | \$8,469.00     | \$75.00    |                |              |            |
| 12/28/2023 | 2023-287 | Rycon                         | 1904 S Tool Dr         |                     | fence                 | \$12,000.00    | \$75.00    |                |              |            |
| 12/29/2023 | 2023-288 | Steve Casteel                 | 133 Towering Oaks      |                     | flatwork/shop         | \$14,000.00    | \$150.00   |                |              |            |
| 12/29/2023 | 2023-289 | FLD                           | 1104 Bora Bora         | Paradise Bay        | demolition            | \$0.00         | \$0.00     |                |              |            |
|            |          |                               |                        |                     |                       |                |            |                |              |            |
|            |          |                               |                        |                     |                       |                |            |                |              |            |
|            |          |                               |                        |                     |                       |                |            |                |              |            |
|            |          |                               |                        |                     |                       |                |            |                |              |            |
|            |          |                               |                        |                     | Totals:               | \$1,328,471.77 | \$6,575.45 |                |              | \$0.00     |



# Code Enforcement Activity Report

Report Criteria: December 2023

## Case Activity:

|  | Anderson, Allen        | Total        |
|--|------------------------|--------------|
| New Addresses with Cases   | 38                     | 39           |
| Closed Cases   | 23                     | 23           |
| Open Cases at start of period  | 83                     | 83           |
| Open Cases at end of period  | 98                     | 98           |
|  |                        |              |
| <b>Violation Activity</b>  |                        |              |
|  |                        |              |
| <b>New Violations Cited</b>  | <b>Anderson, Allen</b> | <b>Total</b> |
| JUNKED, ABANDONED AND/OR LEGALLY UNUSABLE VEHICLES, BOATS AND TRAILERS DECLARED A PUBLIC NUISANCE. | 3                      | 3            |
| Harboring Unvaccinated Animals   | 0                      | 0            |
| 155.227 MANUFACTURED HOMES   | 0                      | 0            |
| ACCESSORY BUILDINGS  | 0                      | 0            |
|  |                        |              |
| ADDRESSES SHALL BE DISPLAYED, CLEARLY MARKED AND LEGIBLE   | 0                      | 0            |
| City Street Beautification 2023-07   | 0                      | 0            |
| DANGEROUS BUILDINGS  | 0                      | 0            |
| DRAINAGE   | 0                      | 0            |
| DUMPING ON PROPERTY PROHIBITED.  | 8                      | 8            |
| Encroachments and Obstructions   | 0                      | 0            |
| Fence restrictions   | 0                      | 0            |
| FILTH PROHIBITED.  | 2                      | 2            |
| HOME OCCUPATIONS.  | 0                      | 0            |
| Permit Required  | 0                      | 0            |
| Registration of Dogs and Cats  | 0                      | 0            |
| SWIMMING POOL FENCE HEIGHT RESTRICTED; LOCKING DEVICE REQUIRED.                                    | 1                      | 1            |
| TALL WEEDS AND GRASS PROHIBITED.   | 31                     | 31           |
|  |                        |              |
| <b>Totals</b>  | <b>45</b>              | <b>45</b>    |



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## City Of Tool Maint Report for the week of: 12/1/23

| Day       | Location               | Action                     | Equipment   | Material | Cost | Frank M. | Jeff | Troy | Notes                        |
|-----------|------------------------|----------------------------|-------------|----------|------|----------|------|------|------------------------------|
| Monday    |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
| Tuesday   |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
| Wednesday |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
| Thursday  |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
| Friday    | Maint Office           | Reports/Emails/Sched.      | Phone Calls |          |      | 1        |      | 0.5  | Jeff Off                     |
|           | OWCC/Miss Frans Garden | Tables/Chairs              | Trk.        |          |      | 0.5      |      | 0.5  | For Garden Club Home Tours   |
|           | City Hall / Maint Barn | Tree/Christmas Decorations | Trk.        |          |      | 4.5      |      | 4.5  | For Tree Lighting on 12/5/23 |
|           | Maint Barn             | Install Hyd. Cyclinder     | Loader      |          |      | 2        |      | 2    |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           |                        |                            |             |          |      |          |      |      |                              |
|           | 1013 Kingsway          | Dog @ Large                | A/C Trk.    |          |      |          |      | 0.5  | A/C Call - RTO               |

|       |    |   |   |   |   |
|-------|----|---|---|---|---|
| Total | \$ | - | 8 | 0 | 8 |
|-------|----|---|---|---|---|



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## City Of Tool Maint Report for the week of: 12/4 - 12/8/23

| Day       | Location                | Action                          | Equipment                | Material  | Cost     | Frank M. | Jeff | Troy | Notes  |
|-----------|-------------------------|---------------------------------|--------------------------|-----------|----------|----------|------|------|--|
| Monday    | Maint Office            | Reports/Emails/Sched.           | Phone Calls/Time Sheets  |           |          | 3        | 1    | 1    | 37 Degrees   |
|           | Lowe's (2) Times        | Christ. Lights/ Fire Ant Killer | Trk.                     |           |          |          | 1.5  | 1.5  |  |
|           | Maint Office            | Meeting A/C                     |                          |           |          | 0.5      | 0.5  | 0.5  | Julius, Chief & My Crew                              |
|           | City Hall               | Replace Lights/ Clean Canopy    |                          |           |          | 1.5      | 1    | 1    |  |
|           | Maint Barn              | Repair for Inspection           | Dmp. Trk.                |           |          | 3        | 3    | 3    |  |
|           | 501 Cedar Trails        | 2 Stray dogs                    | A/C Trk.                 |           |          |          | 1    | 1    | A/C Call - UTL - Patrol Area                         |
| Tuesday   | Maint Office            | Reports/Emails/Sched.           | Phone Calls/Research     |           |          | 2        | 1    | 1    | 39 Degrees   |
|           | City Hall               | Set up For Tree Lighting        |                          |           |          | 2.5      | 2.5  | 2.5  |  |
|           | Miss Frans Garden       | Pick up Tables&Chairs           | Trk.                     |           |          | 0.5      | 0.5  | 0.5  |  |
|           | Maint Barn              | Repair Vehicle                  | Dmp. Trk.                |           |          | 3        | 3.5  | 3    |  |
|           | Orielly's               | Parts                           | Dmp. Trk.                |           |          |          | 0.5  | 0.5  |  |
|           | Tool Marine             | State Inspection                | Dmp. Trk.                |           |          |          |      | 0.5  |  |
| Wednesday | Maint Office            | Reports/Emails/Sched.           | Phone Calls              |           |          | 2        | 1    | 1    |  |
|           | City Hall / Canopy      | Clean up                        |                          |           |          | 0.5      | 0.5  | 0.5  |  |
|           | Maint Barn              | Ck.Equip.                       | Dmp.Trk./Backhoe         |           |          | 1        | 2    | 2    |  |
|           | Sunrise Dr.             | Clean Ditch                     | Dmp.Trk./Backhoe         |           |          | 3.5      | 4.5  | 4.5  |  |
|           | OWCC                    | Dept. Head Meeting              |                          |           |          | 1        |      |      |  |
|           |                         |                                 |                          |           |          |          |      |      |  |
| Thursday  | Maint Office            | Reports/Emails/Sched.           | Phone Calls              |           |          | 1        | 1    | 1    |  |
|           | Tool Elem.              | Santa for Kids                  | Trk                      |           |          | 4        |      | 4    | Troy & Frank - Per Julius                            |
|           | Maint Barn              | Service Equip/Clean Shop        | Loader/Backhoe           |           |          |          | 6    |      |  |
|           |                         |                                 |                          |           |          |          |      |      |  |
|           | Maint Office / P.D.     | Dog Dumped/Abandon              | Research/ Paper Work     |           |          | 3        |      | 2    |  |
|           | 203 Lakeview            | Dog Dumped/Abandon              | A/C Trk.                 |           |          |          | 1    | 1    | A/C Call - 1H.S. / Dog was found @ Tool Bapt. Church |
| Friday    | Maint Office            | Reports/Emails/Sched.           | Phone Calls/Clean Office |           |          | 2        | 1.5  |      | Troy Off Vacation 8hrs.                              |
|           | Park Property (2) Times | Ck. Survey Markings             | Side by Side             |           |          | 1        | 1    |      | Me&Jeff -- Me &Vera                                  |
|           | Maint Barn              | Ck. Equip.                      | Loader/Backhoe           |           |          | 1.5      | 2    |      |  |
|           | 1000 Aloha Rd.          | Sink Hole / Saw Cut Out         | Trk./Saw/Hand Tools      | Base Rock | \$ 50.00 | 3        | 3    |      | Saw cut Street and rebased                           |
|           | OWCC                    | Ck. Supplies for Rental         |                          |           |          | 0.5      | 0.5  |      |  |
|           |                         |                                 |                          |           |          |          |      |      |  |
| Total     |                         |                                 |                          |           | \$ 50.00 | 40       | 40   | 32   |  |



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## City Of Tool Maint Report for the week of: 12/11 - 12/15/23

| Day       | Location                 | Action                      | Equipment                     | Material       | Cost     | Frank M. | Jeff | Troy | Notes                     |
|-----------|--------------------------|-----------------------------|-------------------------------|----------------|----------|----------|------|------|---------------------------|
| Monday    | Maint Office             | Reports/Emails/Sched.       | Phone Calls/Research          | Material Cost  |          | 3        | 2    | 2    | 34 Degrees                |
|           | Maint Barn               | Start/Ck./Grind Material    | All Equip.                    |                |          | 2        | 2    | 2    | Troy Off @ 2:00           |
|           | Luzon                    | Patch                       | Trk./Hand Tools               | Cold Mix       | \$ 50.00 | 2        | 2    |      |                           |
|           | City Streets             | Check Repairs               | Trk.                          |                |          | 1        | 1    |      |                           |
|           |                          |                             |                               |                |          |          |      |      |                           |
|           | Humane Society           | Paperwork for Case File     | A/C Trk.                      |                |          |          |      | 1    |                           |
|           | Subdivisons              | Patrol for Animals          | A/C Trk.                      |                |          |          | 1    | 1    |                           |
| Tuesday   | Maint Office             | Reports/Emails/Sched.       | Phone Calls                   |                |          | 2        | 2    | 2    | 39 Degrees                |
|           | Maint Barn               | Start/Ck/Equip              |                               |                |          | 1.5      | 2    | 1.5  |                           |
|           | Tool Elm.                | Picture with Santa          | Trk.                          |                |          | 0.5      |      | 0.5  | Per Julius                |
|           | Behind OWCC              | Cut up Old Pipe to Haul off | Backhoe/Saw/Trk.              |                |          | 2        | 2    | 2    |                           |
|           | City Hall                | Help Load Trailer           | Backhoe                       |                |          | 1        | 1    | 1    | Vender Broke Down         |
|           | Winding Shore            | Ck. Equip.& Material Need   | Trk.                          |                |          | 0.5      | 0.5  | 0.5  |                           |
|           | OWCC                     | Set up                      |                               |                |          | 0.5      | 0.5  | 0.5  |                           |
| Wednesday | Maint Office             | Reports/Emails/Sched.       | Phone Calls / Order parts for | Code&Bld. Cars |          | 2        | 2    | 2    |                           |
|           | OWCC                     | Bld.Maint./ Clean           |                               |                |          | 3        | 3    | 3    |                           |
|           | City Park                | Pull out stuck tractor      | Loader                        |                |          | 1        | 1    | 1    | Guy mowing Park got stuck |
|           | Sunrise                  | Repair Bent Down Culvert    | Trk./Jack/Impact              |                |          | 2        | 2    | 2    |                           |
|           |                          |                             |                               |                |          |          |      |      |                           |
|           |                          |                             |                               |                |          |          |      |      |                           |
| Thursday  | Maint Office             | Reports/Emails/Sched.       | Phone Calls                   |                |          | 2        | 1    | 1    |                           |
|           | City Hall                | Bld. Maint.                 |                               |                |          | 1        | 1    | 1    |                           |
|           | Lowe's                   | Supplies                    | Trk.                          |                |          |          | 0.5  | 0.5  |                           |
|           | Behind OWCC              | Load Old Culverts           | Backhoe                       |                |          | 2        | 2    | 2    |                           |
|           | Maint Barn               | Equip. Maint                |                               |                |          | 3        | 3.5  | 3.5  |                           |
|           |                          |                             |                               |                |          |          |      |      |                           |
| Friday    | Maint Office             | Sched./Phone Calls          |                               |                |          |          | 1    | 1    | Frank 8hrs. Vacation      |
|           | Buy-Low                  | Get Parts                   | Trk.                          |                |          |          | 1    | 1    | Raining                   |
|           | All City Culverts        | Ck.& Clear                  | Trk./Hand Tools               |                |          |          | 2    | 2    |                           |
|           | Oak Circle/CityHall/Park | Unstop Culvert              | Trk./Hand Tools               |                |          |          | 2    | 2    |                           |
|           | OWCC                     | Clean Mop Floors            |                               |                |          |          | 1    | 1    |                           |
|           |                          |                             |                               |                |          |          |      |      |                           |
| Total     |                          |                             |                               |                | \$ 50.00 | 32       | 39   | 37   |                           |



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## City Of Tool Maint Report for the week of: 12/18 - 12/22/23

| Day       | Location                 | Action                     | Equipment                    | Material | Cost | Frank M. | Jeff | Troy | Notes   |
|-----------|--------------------------|----------------------------|------------------------------|----------|------|----------|------|------|---|
| Monday    | Maint Office             | Reports/Emails/Sched.      | Phone Calls/Safety Meeting   |          |      | 2        | 1    | 1    |   |
|           | OWCC                     | Set up Council Meeting     |                              |          |      | 0.5      | 0.5  | 0.5  |   |
|           | Maint Barn               | Brakes/Oil Change          | Code Vehicle                 |          |      | 3.5      | 5    | 4.5  |   |
|           | OWCC                     | Meeting with Contractor    |                              |          |      | 2        |      |      |   |
|           |                          |                            |                              |          |      |          |      |      |   |
|           | City Hall                | Animal Surrender           | A/C Trk.                     |          |      |          |      | 0.5  | A/C Call - 1 H.S. Payed Surrender Fee           |
|           | Royal Oaks&Cedar Crest   | Extra Patrol               | A/C Trk.                     |          |      |          | 1.5  | 1.5  | Extra Patrols                                   |
| Tuesday   | Maint. Office            | Reports/Emails/Sched.      | Phone Calls/Order Parts      |          |      | 2        | 1    | 1    |   |
|           | Maint Barn               | Service Equip./Repair      |                              |          |      | 1.5      | 2.5  | 2.5  |   |
|           | City Hall& Park Property | Meeting with WCCMUD        |                              |          |      | 1.5      |      |      | Frank,Julius,LaCosta,Vera                       |
|           | Buy-Low                  | Exchange Parts/Supplies    | Trk.                         |          |      |          |      | 0.5  |   |
|           | Maint Barn               | Front Brakes               | Bld.Dept. Vehicle            |          |      | 3        | 3    | 2.5  |   |
|           |                          |                            |                              |          |      |          |      |      |   |
|           | Westwood Beach/TradeW.   | Extra Patrols              | A/C Trk.                     |          |      |          | 1.5  | 1.5  |   |
| Wednesday | Maint Office             | Reports/Emails/Sched.      | Phone Calls/Supply Quote     |          |      | 2        | 1.5  | 1.5  |   |
|           | Maint Barn               | Chain Saws/ Chains/Filters | Chain Saws                   |          |      | 2        | 2    | 2    |   |
|           | Buy Low                  | Parts/Supplies             | Trk.                         |          |      |          | 0.5  | 0.5  |   |
|           | Maint Barn               | Rear Brakes/ Service Trk.  | Bld.Dept.Vehicle/Maint. Trk. |          |      | 3        | 3    | 3    |   |
|           | Park Property            | Check for Water Leak       | Trk.                         |          |      | 0.5      |      |      | Frank with WCCMUD - Test Water                  |
|           | 1418 Oakshore            | 4 @ Dogs @ Large           | A/C Trk. Maint. Trk.         |          |      | 0.5      | 1    | 1    | A/C Call - RTO with Tickets / 1604 on Scen also |
| Thursday  | Maint Office             | Reports/Emails/Sched.      | Phone Calls                  |          |      | 1        | 1    | 1    | Light Rain @ Noon                               |
|           | Maint Barn               | Replace Rear Calipers      | Code Vehicle                 |          |      | 3.5      | 3.5  | 3.5  |   |
|           | Buy-Low                  | Return Cores               | Trk.                         |          |      |          |      | 0.5  |   |
|           | OWCC                     | Set up for Meeting         |                              |          |      | 0.5      | 0.5  |      |   |
|           | All City Culverts        | Precheck/ Clear            | Trk./Hand Tools              |          |      | 3        | 3    | 3    |   |
|           |                          |                            |                              |          |      |          |      |      |   |
| Friday    | Closed --- Holiday       |                            |                              |          |      |          |      |      |   |
|           |                          |                            |                              |          |      |          |      |      |   |
|           |                          |                            |                              |          |      |          |      |      |   |
|           |                          |                            |                              |          |      |          |      |      |   |
|           |                          |                            |                              |          |      |          |      |      |   |
|           |                          |                            |                              |          |      |          |      |      |   |
| Total     |                          |                            |                              |          | \$ - | 32       | 32   | 32   |   |



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## City Of Tool Maint Report for the week of: 12/25 - 12/29/23

| Day       | Location                  | Action                                | Equipment                     | Material      | Cost     | Frank M. | Jeff | Troy | Notes             |
|-----------|---------------------------|---------------------------------------|-------------------------------|---------------|----------|----------|------|------|-------------------|
| Monday    | Closed -- Holiday         |                                       |                               |               |          |          |      |      |                   |
|           |                           |                                       |                               |               |          |          |      |      |                   |
|           | Christmas Day             |                                       |                               |               |          |          |      |      |                   |
|           |                           |                                       |                               |               |          |          |      |      |                   |
|           |                           |                                       |                               |               |          |          |      |      |                   |
|           |                           |                                       |                               |               |          |          |      |      |                   |
| Tuesday   | Maint Office              | Reports/Emails/Sched.                 | Phone Calls/Research          |               |          | 3        | 1    | 1    | 32 Degrees        |
|           | Maint Barn                | Start&Ck.Equip.                       |                               |               |          | 1        | 2    | 2    |                   |
|           | OWCC                      | Take Down/Sweep                       |                               |               |          | 0.5      |      |      |                   |
|           | W. Will White@Sunset      | Culvert End Bent                      | Trk. Hand Tools               |               |          | 2.5      | 2.5  | 2.5  |                   |
|           | 805 Oak Cir./Storage      | Move Furniture/Pictures               | Trk.                          |               |          | 1        | 1    | 1    |                   |
|           | Cedar Crest/ Royal Oaks   | Extra Patrols                         | A/C Trk.                      |               |          |          | 1    | 1    |                   |
|           | 201 N. Tool Dr            | Dog @ Large                           | A/C Trk.                      |               |          |          | 0.5  | 0.5  | A/C Call - 1 H.S. |
| Wednesday | Maint Office              | Reports/Emails/Sched.                 | Phone Calls/Search for Dogs   | Owner         |          | 3        | 1.5  | 1.5  | 33 Degrees        |
|           | Maint Barn                | Start/Ck.Equip./Grind Mat.            | Loader/Grinder                |               |          | 3        | 3    | 3    |                   |
|           | Shoreline                 | Ck.for Materials Needed               | Trk.                          |               |          | 0.5      | 0.5  | 0.5  |                   |
|           | Aloha Rd.                 | Patch                                 | Trk./Hand Tools               | Cold Mix      | \$ 50.00 | 1.5      | 1.5  | 1.5  |                   |
|           | Westwood Beach/Lakeway    | Extra Patrol                          | A/C Trk.                      |               |          |          | 1    | 1    |                   |
|           | 300 N. Tool Dr.           | <a href="#">Dog@Large/ In Roadway</a> | A/C Trk.                      |               |          |          | 0.5  | 0.5  | A/C Call - 1 H.S. |
| Thursday  | Maint Office              | Reports/Emails/Sched.                 | Phone Calls/Research Parts    |               |          | 3        | 2    | 2    | 36 Degrees        |
|           | Maint Barn                | Start/Ck./Repair Blower Fan           | Fan Not Blowing/Dodge         |               |          | 3        | 3    | 3    |                   |
|           | O'Reilly's                | Order Parts                           | Blower/Relay                  |               |          |          | 1    |      |                   |
|           | Maint Barn                | Service Vehicles                      | Ford/Dodge                    |               |          | 2        | 2    | 3    |                   |
|           |                           |                                       |                               |               |          |          |      |      |                   |
|           |                           |                                       |                               |               |          |          |      |      |                   |
| Friday    | Maint Office              | All Reports/Emails/Sched.             | Phone Calls/Parking Lot Plans | Quote Asphalt |          | 3        | 1.5  | 1.5  | 32 Degrees        |
|           | Maint Barn                | Start/Ck. Equip./Service              |                               |               |          | 3        | 3    | 3    |                   |
|           | OWCC                      | Bld.Maint.                            |                               |               |          | 2        | 2    | 2    |                   |
|           |                           |                                       |                               |               |          |          |      |      |                   |
|           |                           |                                       |                               |               |          |          |      |      |                   |
|           | Hwy. 274                  | Remove Dead Animal                    | Trk.                          |               |          |          | 0.5  | 0.5  |                   |
|           | Sport-N Rest/Paradise Bay | Extra Patrols                         | A/C Trk.                      |               |          |          | 1    | 1    |                   |
| Total     |                           |                                       |                               |               | \$ 50.00 | 32       | 32   | 32   |                   |



# City of Tool City Council

## City Council Agenda Request

Meeting Date Requested: January 18<sup>th</sup>, 2024

Requested By: LaCosta Davis, Building Official

Department: Building

Is this a Budgeted Item? ☐ Yes ☐ No

☐ Contract/Agreement ☐ General Discussion ☐ Ordinance ☐ Report ☐ Resolution

Attachments: Application to Appear on City Council Agenda, Development Application, Land Survey

Agenda  
Item No.  
7

### Summary of Agenda Item to be considered:

Staff received an application from Dana Pendergraph in the month of December, to build a restaurant with a drive-thru, Elevation Coffee & Bakery. Dana is requesting a variance for a portable building. The building will be a portable building strapped down, skids removed, and 12x20 (240 sq ft). The entrance to the drive-through will be from Kingsway and exit onto Royal Way, causing no traffic impact onto Highway 274.

This is her second submission to City Council. Ms. Pendergraph told staff that she will have a presentation and recommended changes from the Building Official and City Council from the December meeting.

### Action Requested to be taken by Council:

*The deadline for agenda requests is by the end of the day on the first Wednesday of the month, prior to the scheduled Council Meeting. If you have any additional information you would like for Council to view, please attach it to this form. Please send this form to Kimberley Price, City Secretary when finished.*

### Approved for the City Council meeting agenda

\_\_\_\_\_  
Julius Kizzee, City Administrator

\_\_\_\_\_  
Date





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Tool, TX 75143

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Contact@tooltexas.org

## Application to Appear on City Council Agenda

Date Submitted: 11-20-23 / Meeting Date Requested: 12-21-23  
Name: Dana Pendergraph Phone: 214-914-8600  
Email: blossomragdolls@aol.com  
Address: 1201 N. Tool Dr.  
City: Tool State: TX

### Brief summary of Agenda Item to be considered:

Elevation Coffee Shop @ 1201 N. Tool Dr.  
I have culinary school & 25 years of professional  
kitchen experience. This shop will be coffee &  
bagels. No food permit required.

### What action is requested from the Council:

Permit

Has additional information been submitted for this item? YES \_\_\_\_\_ NO X

If yes, what has been submitted?

*The deadline to appear on the City Council agenda is the first of the month, prior to the scheduled Council Meeting that month. If you have any additional information you would like for the Council to view, please attach it to this form. Do not submit this form until all items have been attached and the application is complete.*

\*\*\*\* Before signing please ensure that all sections of the application have been filled out\*\*\*\*

X [Signature]  
Signature

11-20-23  
Date





Phone: 903-432-3522  
Fax: 903-432-3867  
Email: [permits@tooltexas.org](mailto:permits@tooltexas.org)

City of Tool  
701 N. Tool Drive  
Tool, TX 75143

## DEVELOPMENT APPLICATION

### GENERAL INFORMATION

Request is for a: ☐ Preliminary Plat ☐ New Site Plan ☐ ROW Abandonment  
☐ Final Plat ☐ Site Plan Revision ☐ Easement Abandonment  
☐ Minor Plat ☐ Zoning Change  
☐ Amending Plat ☒ Zoning Variance  
☐ Replat ☐ Zoning Appeal

Property Address: 1201 N. TOOL DR.

Legal Description: \_\_\_\_\_

Present Zoning: Commercial Requested Zoning: \_\_\_\_\_

Proposed Use: Retail Coffee Shop

# of Lots Involved: \_\_\_\_\_ Total Acreage: \_\_\_\_\_

Please provide any additional detail relating to your request:

Want a bldg of about 12' x 20'  
Will be over 5' from main house. Over 10' from road.

### OWNER CONTACT INFORMATION

Property Owner(s): Randall Turner Phone: 214-231-0100  
Mailing Address: 2911 Turtle Creek Blvd. Alt. Phone: \_\_\_\_\_  
City, State, Zip: Dallas TX 75225  
Email: rturner@harvardco.com

### OWNER'S REPRESENTATIVE CONTACT INFORMATION (if applicable)

Representative: Dana Pendergraph Phone: 214-914-8600  
Mailing Address: 1201 N. TOOL DR. Alt. Phone: \_\_\_\_\_  
City, State, Zip: Tool TX 75143  
Email: blossomragdolls@aol.com

I understand that it is necessary for me, or my representative, to be present at the Planning and Zoning Commission or Zoning Board of Adjustment meeting when this request(s) is heard. I also understand that failure to appear at the meeting will result in the case being denied. I also understand that fees paid are not refundable. I acknowledge that all of the information provided in the application is true and correct to the best of my knowledge. Furthermore, I am the legal owner or lawful tenant of the property described in the application or, alternatively, that I am authorized to represent the owner(s)/tenant(s) of the property for which the certificate of occupancy is requested.

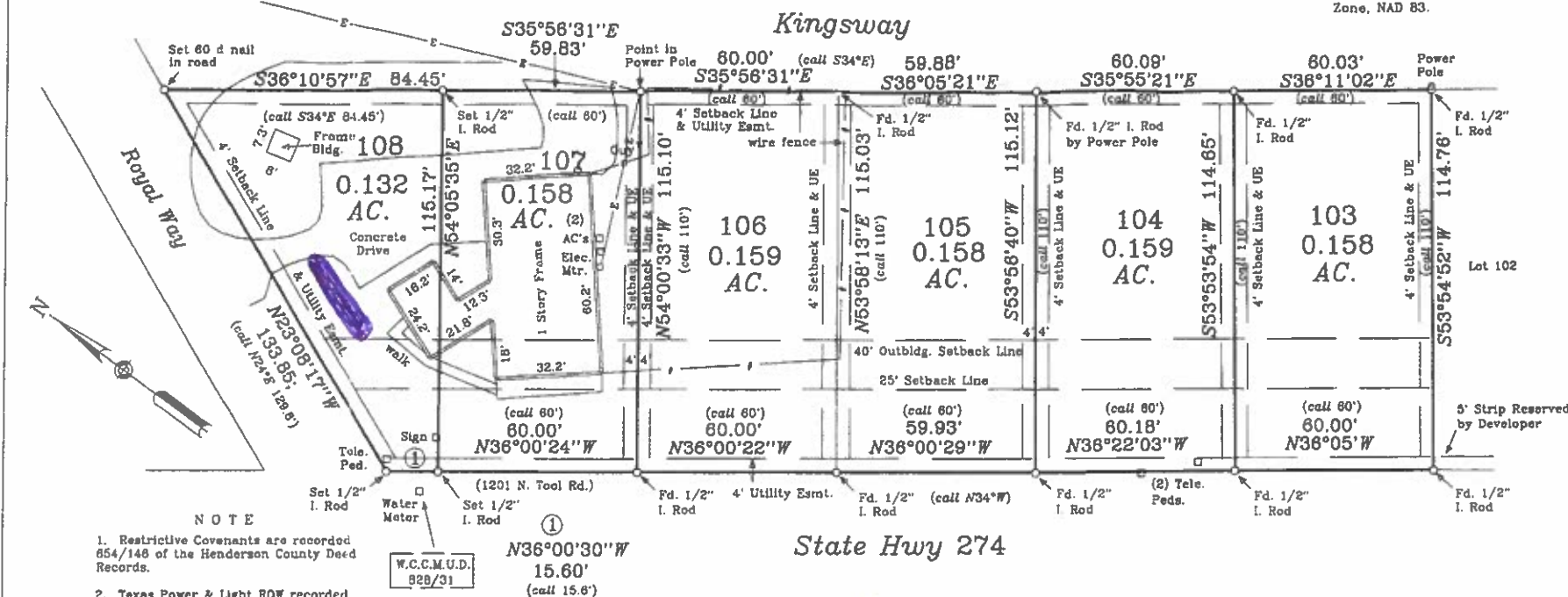
I have read and understand the supplemental information on the reverse side of this application.

Signature: Dana Pendergraph Date: 11-30-23

### FOR OFFICE USE ONLY

|               |     |    |               |  |             |  |            |  |
|---------------|-----|----|---------------|--|-------------|--|------------|--|
| App Complete? | Yes | No | Recvd by:     |  | Date Recvd: |  | Permit #:  |  |
| App Fee:      |     |    | Payment Date: |  | Recvd By:   |  | Receipt #: |  |

BASIS OF BEARING = Based on  
geodetic observation, North Central  
Zone, NAD 83.



**NOTE**  
UE = Utility Easement

SCALE: 1" = 40'  
COUNTY: HENDERSON  
ACREAGE: AS SHOWN

SURVEY: GEORGE HANCOCK A-360  
DESCRIPTION: B/124 PR  
SURVEY FOR: THGP LLC

I, Clark Fincher, R.P.T.S. No. 5035, declare that the plat shown hereon represents the results of an on the ground survey made under my direction and supervision April 8, 2021 and this survey complies with the Texas Board of Professional Land Surveyors Standards effective September 1992.

Also this survey substantially complies with the current Texas Society of Professional Surveyors Standards and Specifications for a Category 1 Condition Survey. This survey was performed and partially relies on the information furnished in the transaction in G. F. No. CCT-2103020 of Cedar Creek Title Co..

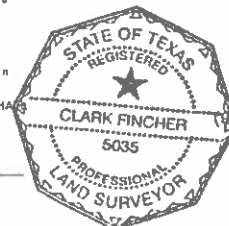
USE OF THIS SURVEY FOR ANY OTHER PURPOSE OR BY OTHER PARTIES SHALL BE AT THEIR OWN RISK AND THE UNDERSIGNED SURVEYOR IS NOT RESPONSIBLE FOR ANY LOSS RESULTING THEREFROM.

CLARK FINCHER, REGISTERED PROFESSIONAL LAND SURVEYOR NO. 5035  
FIRM NO. 10194479

**JACK L. WARD & ASSOCIATES**

P. O. BOX 1490  
1206A S. PALESTINE ST.  
ATHENS, TEXAS 75751

(936) 675-3819 or (936) 675-8855  
FIRM NO. 10194479





Elevation Coffee & Bakery  
Dana Pendergraph



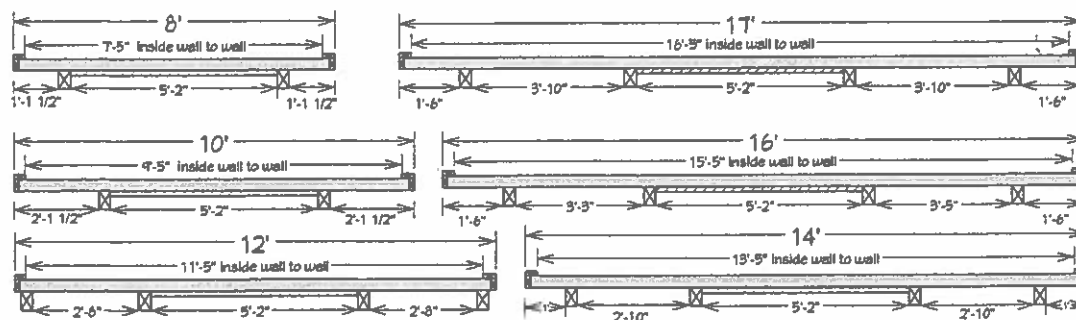
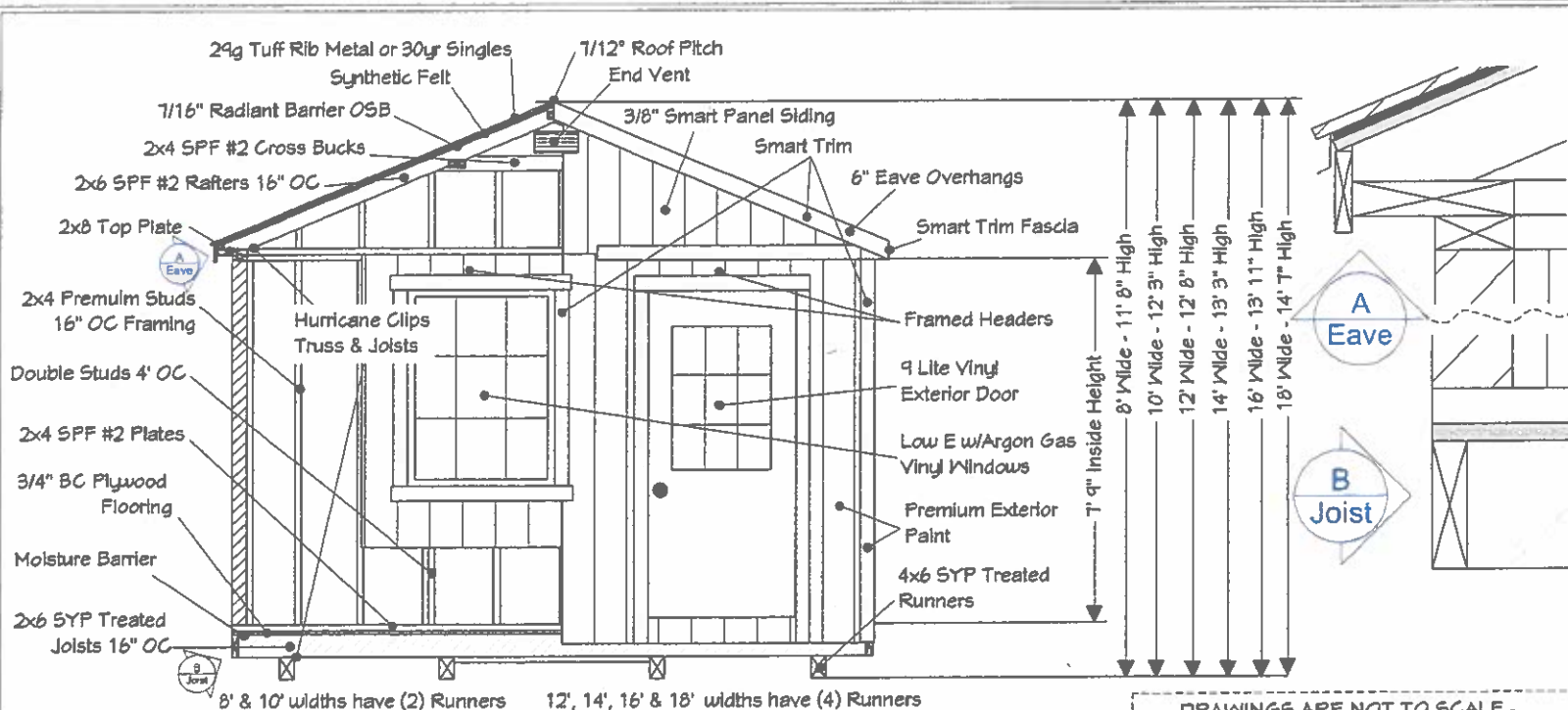


Elevation  
Coffee &  
Bakery

Dana  
Pendergraph

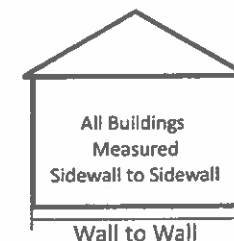


Elevation Coffee & Bakery  
Dana Pendergraph



DRAWINGS ARE NOT TO SCALE -  
FOR REFERENCE PURPOSES ONLY

Measurements may vary slightly  
Door & Window placement will  
vary per client design



All Buildings measure as shown.  
ASK DEALER FOR INFORMATION

Specifications for the:  
**CHALET**

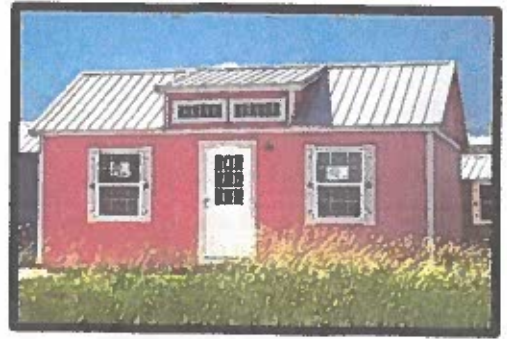
Defender  
Series

DRAWINGS COPYRIGHT 2020 BY:  
**Leland's Barns & Sheds**  
[www.lelandsbarns.com](http://www.lelandsbarns.com) Grandview, TX 76031

**LELAND'S**  
BARN & SHEDS



# Chalet



Pictured with available upgrades, Texas star shutters & dormer.

**Chalet is built with the following specifications.**

4x6 pressure treated runners

**\*\* Plated Runner is for units 40' long or more! \*\***

2x4 Headers above doors and windows

2 runners on 8' and 10' wide buildings

4 runners on 12', 14', and 16' wide buildings

2x6 Pressure treated floor joists 16" O.C.

3/4 BC plywood floor

Moisture Barrier under floor

Hurricane Clips

1x4 Trim

**Walls & Siding**

2x4 walls studs on 16" centers

Double studs at siding splices

Standard walls 7'9" (inside)

LP Smart Panel siding

(1) 9 Lite Door

(2) 3x4 Vinyl Windows Low E

End Vents

**Roof**

7/12 Roof Pitch

6" Gable Overhangs (End walls)

Roof decking Radiant Barrier 7/16 OSB

2x6 Roof Trusses

29 gauge metal

Truss Brace (NOT on dormer upgrade)





# City of Tool City Council

## City Council Agenda Request

Meeting Date Requested: January 18<sup>th</sup>, 2024

Requested By: Julius Kizzee, City Administrator

Department: Administration

Is this a Budgeted Item? ☐ Yes ☐ No

☐ Contract/Agreement ☒ General Discussion ☐ Ordinance ☐ Report ☐ Resolution

Attachments: Agenda/Minutes from last P&Z meeting

Agenda  
Item No.  
8

### Summary of Agenda Item to be considered:

Staff is presenting information for general discussion on a Planning and Zoning Commission.

The last P&Z meeting in the city of Tool was in the year 2000.

Usually P&Z's are the first communications from a city, giving direction and recommendations to developers and homeowners. Commonly, a P&Z's agenda includes replat review, development plan review, zoning cases, planned unit development detailing, comprehensive plan amendments, variance applications, etc.

The final approval on these items rests with City Council and the P&Z holds the duty of making recommendations to the Council.

### Action Requested to be taken by Council:

Give direction for a Planning and Zoning Commission

*The deadline for agenda requests is by the end of the day on the first Wednesday of the month, prior to the scheduled Council Meeting. If you have any additional information you would like for Council to view, please attach it to this form. Please send this form to Kimberley Price, City Secretary when finished.*

### Approved for the City Council meeting agenda

\_\_\_\_\_  
Julius Kizzee, City Administrator

\_\_\_\_\_  
Date

CITY OF TOOL PLANNING & ZONING COMMISSION MEETING  
THURSDAY, AUGUST 3, 2000 4:00 P. M.  
TOOL CITY HALL

**MINUTES**

The meeting was called to order at 4:00 P. M., with Chairman Ray Reed, Skip Smith, Ray Sullivan and Stan Crosser present. A quorum was established.

Mr. Reed explained that the commission was a volunteer group working with the City of Tool that acts as a sounding board for new development in the city. They take the ideas under consideration in relation to the Zoning and Subdivision Ordinances of the city, and make their recommendation to the Tool city council. He said after their recommendations, the person must then appear on before the council and formally make their request. He said their process, the commission's, is more informal, a one-on-one meeting.

X Calvin Hamel, new owner of the Paradise Bay Motel, was first to speak. He wanted to use his land by the motel as commercial, and he presented a brochure to the commission members showing that when the land was advertised for sale, it said the adjacent property was zoned commercial. Mr. Hamel wants to build storage buildings, and possibly a small café or filling station. He does not have concrete plans yet, but he wanted to be sure it was zoned commercial before he did start making plans. It is the contention of the P & Z Commission that the property is zoned B-1, and that therefore, nothing needs to be done.

Mr. Hulsey and Mr. McClure were next on the agenda. They wish to develop the 82 acres at the corner of Arnold Hills Rd. and Hwy. 274. They want to keep the commercial frontage, and they would like the depth of the commercial portion to be 350 ft., rather than the 200 ft. that is now commercial. This is because the TxDOT is supposed to be widening that road by the year 2005. The plans are for built-on-site houses, no manufactured homes, with a minimum sq. ft. area of 1,000 ft. The minimum lot size for the homes will be just over one acre, as the RA zoning mandates. They have not completed the purchase of the land at this time.

There was some discussion of the road inside the development, and Mr. Reed said they might possibly need more access for emergency reasons.

After some general discussion of the plans for that property, the P & Z Commission unanimously agreed to recommend to the city council to allow the commercial zoning to be extended to the 350 ft. that Mr. Hulsey and Mr. McClure requested. The meeting adjourned about 4:45 P. M.

THE STATE OF TEXAS  
COUNTY OF HENDERSON  
CITY OF TOOL

PLANNING & ZONING COMM. MTG.  
THURSDAY, AUGUST 3, 2000  
Page 1 of 1

CITY OF TOOL PLANNING & ZONING COMMITTEE MEETING  
THURSDAY, AUGUST 3, 2000 4:00 P. M.  
ORAN WHITE CIVIC CENTER

AGENDA

- X A. CALVIN HAMEL (PARADISE BAY HOTEL, REQUESTING SPECIAL EXCEPTION)
- B. ANTONY HULSEY/ JAMES MC CLURE ( DISCUSS DEVELOPMENT IN CITY OF TOOL)
- C. DISCUSS RECOMMENDATIONS TO BE PRESENTED AT NEXT CITY COUNCIL MEETING.
- D. ADJOURN

\_\_\_\_\_  
Mayor Fran Sonka for Ray Reed, Chairman

ATTEST:

\_\_\_\_\_  
CITY SECRETARY  
by: Tamra Brickey

SEAL

THE STATE OF TEXAS  
COUNTY OF HENDERSON  
CITY OF TOOL

PLANNING & ZONING COMMISSION  
THURSDAY, SEPTEMBER 7, 2000  
Page 1 of 1

CITY OF TOOL PLANNING & ZONING COMMISSION  
THURSDAY, SEPTEMBER 7, 2000 4:00 P. M.  
ORAN WHITE CIVIC CENTER

**AGENDA**

A. CALL TO ORDER/ROLL CALL/ESTABLISH QUORUM

IN THE EVENT THIS MEETING IS CANCELLED FOR ANY REASON  
IT WILL BE HELD ON MONDAY, SEPTEMBER 11, 2000, AT 4:00 PM.

- X B. CALVIN HAMEL TO PRESENT PLANS FOR DEVELOPING HIS LAND ADJACENT  
TO THE PARADISE BAY MOTEL AND TO ASK FOR A SPECIAL EXCEPTION.
- C. DISCUSS CITY OF TOOL ZONING AND SUBDIVISION ORDINANCES, AND  
CONSIDER RECOMMENDATIONS IF NEEDED.
- D. DISCUSS MEETING TIME (IS 4:00 P. M. CONVENIENT FOR ALL?)
- E. ADJOURN

---

RAY REED

**CERTIFICATION**

I CERTIFY THE ABOVE NOTICE OF MEETING WAS POSTED ON THE BULLETIN  
BOARD IN FRONT OF CITY HALL, TOOL, TX. BY 5:00 PM ON FRIDAY, September 1,  
2000.

ATTEST:

---

CITY SECRETARY

SEAL



# City of Tool City Council

## City Council Agenda Request

Meeting Date Requested: January 18<sup>th</sup>, 2024

Requested By: Julius Kizzee, City Administrator

Department: Administration

Is this a Budgeted Item? ☐ Yes ☐ No

☐ Contract/Agreement ☐ General Discussion ☐ Ordinance ☒ Report ☐ Resolution

Attachments: Allocation of Funds Summary

Agenda  
Item No.  
**9**

### Summary of Agenda Item to be considered:

Staff is presenting an allocation of funds summary, to use along with the Bank Balance Sheet to approve the proposal brought forth by the City Administrator.

At next Council meeting, the City Hall plans and a proposed five-year CIP plan will be presented for discussion and later approval.

### Action Requested to be taken by Council:

Approve allocating funds to the Capital Improvement and Emergency Funds.

*The deadline for agenda requests is by the end of the day on the first Wednesday of the month, prior to the scheduled Council Meeting. If you have any additional information you would like for Council to view, please attach it to this form. Please send this form to Kimberley Price, City Secretary when finished.*

### Approved for the City Council meeting agenda

\_\_\_\_\_  
Julius Kizzee, City Administrator

\_\_\_\_\_  
Date



## Allocation of Funds Summary

In recent years, the Tool City Council has expressed and expected that the General Fund overages be moved to the Emergency Fund. Since 2019, those funds have remained in the Ad Valorem account and ballooned to amounts exceeding that of the Emergency Fund. Through a deep audit, the amounts have been broken down as follows (before the monthly interest on each account took place):

| SCENARIO IF MONEY MOVED TO EMERGENCY FUND LEAVING \$50K |               |                 |                   |                 |   |
|---|---------------|-----------------|-------------------|-----------------|---|
| Fiscal year   | Beginning Bal | Total Deposits  | Total Withdrawals | Ending Acct Bal | Move to Emergency Fund                                |
| 2018-2019   | \$ 59,777.56  | \$ 1,050,538.88 | \$ (1,063,416.80) | \$ 46,899.64    | This would be the starting amount left in Ad Valorem. |
| 2019-2020   | \$ 46,899.64  | \$ 1,117,509.32 | \$ (1,054,321.72) | \$ 110,087.24   | \$ 60,087.24  |
| 2020-2021   | \$ 50,000.00  | \$ 1,156,075.03 | \$ (1,066,956.60) | \$ 139,118.43   | \$ 89,118.43  |
| 2021-2022   | \$ 50,000.00  | \$ 1,207,321.49 | \$ (1,148,522.27) | \$ 108,799.22   | \$ 58,799.22  |
| 2022-2023   | \$ 50,000.00  | \$ 1,246,134.33 | \$ (880,524.75)   | \$ 415,609.58   | \$ <b>365,609.58</b>                                  |
|   |               |                 |                   |                 | \$ <b>573,614.47</b>                                  |

Simply put, the amount carryover from last fiscal year (2022-2023) is the highlighted \$365,609.58. This amount can be contributed to shortages of staff, unsteady budget projections, an influx of sales tax and other cost savings measures.

The previous year's balances amounted to \$208,004.89. Those amounts were left in the Ad Valorem Fund and should be transferred to the Emergency Fund. With that being said, please refer to the below proposal, from the Bank Balance sheet and the other attached Exhibit, to be made after Council approval.

- The ARPA funds to be taken out of the General Fund and transferred over to the City Hall Build Account. The General Fund will keep a modest amount month over month rolling, to pay for operating expenses.
- The Emergency Fund to receive the leftover Ad Valorem carryover from the previous fiscal years. Several amounts were taken out from the Ad Valorem carryover relative to City Hall buildout, the Capital Improvement Account and the Magic AV Upgrades.
- The Ad Valorem account will start with a balance of ~\$50,000~ to start each fiscal year. The current balance is from Oct. 1<sup>st</sup>, 2023, to the reporting date.
- Public Funds MM/City Hall Buildout shall receive the ARPA Funds and \$275,000 from the Emergency Fund overage, to bring the total amount to **\$800,645.49**, at a later date when the bids are received and plans are finalized.
- The Capital Improvement Account to receive its first debit of \$100,000 from that overage from the Emergency Fund. It shall receive \$200,000 through the year from the General Fund.

Currently, it takes about \$160,000 to operate the City of Tool on a month-to-month basis, including the debt service that has to be paid every year. The ordinance that is attached in this meeting packet for the month of January proposes a minimum of \$375,000 and a maximum of \$500,000 for operating/ emergency expenses kept in the Emergency Fund at all times.



# City of Tool City Council

## City Council Agenda Request

Meeting Date Requested: January 18<sup>th</sup>, 2024

Requested By: Julius Kizzee, City Administrator

Department: Administration

Is this a Budgeted Item? ☐ Yes ☐ No

☐ Contract/Agreement ☐ General Discussion ☒ Ordinance ☐ Report ☐ Resolution

Attachments: Ordinance 2024-01, Emergency Fund Balance Standards

Agenda  
Item No.  
10

### Summary of Agenda Item to be considered:

Staff is presenting an Ordinance for an Emergency Fund Balance Standards for more economic stability and uniformity for the City of Tool.

Currently, the Emergency Fund Balance sits at \$375,000. In years past, the Emergency Fund was used to fund some of the more major projects in the city. Now, the city will fund those projects through a Capital Improvement Plan.

Moving forward, the General Fund reserves from previous fiscal years, will be divided up into either the Emergency Fund or the Capital Reserve Fund.

The drafted ordinance has the major points as follows:

### **Minimum Fund Balance Points**

- The minimum balance of the emergency fund amount shall be sufficient with a minimum of \$375,000 and a maximum of \$500,000.
- If the balance falls below the maximum required level, the city has a maximum of four years to replenish the fund to the required maximum level.
- Additions to the emergency fund shall be as follows:
  - Interest earnings on the current balance of the emergency fund; and
  - Insurance reimbursements on expenditures paid for out of the emergency funds; and
  - Grant reimbursement on expenditures paid for out of the emergency fund; and
  - Miscellaneous revenue related to expenditures paid for out of the emergency fund; and
  - Other private source donations made specifically for emergency situations; and
  - Excess funds at the end of the previous fiscal year, not to exceed fifty-percent (50%) of those funds;
  - In order that city services be rapidly restored, the emergency fund may be spent on recovery efforts and public infrastructure damage that occurs as a result of any disaster that has been declared by the city or the state. All expenditures from the emergency fund shall be made in compliance with state law and city policy through City Council approval.



This is a second reading of this ordinance, brought forth first to City Council at December’s regular Council meeting. This second reading, is for the adoption of this ordinance.

**Action Requested to be taken by Council:**

Adopt Ordinance 2024-01, Emergency Fund Balance Standards

*The deadline for agenda requests is by the end of the day on the first Wednesday of the month, prior to the scheduled Council Meeting. If you have any additional information you would like for Council to view, please attach it to this form. Please send this form to Kimberley Price, City Secretary when finished.*

**Approved for the City Council meeting agenda**

---

**Julius Kizzee, City Administrator**

---

**Date**



# **Emergency Fund Balance Standards**

## **EMERGENCY FUND BALANCE STANDARDS ORDINANCE 2024-01**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TOOL, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TOOL, TEXAS, ESTABLISHING AN EMERGENCY FUND BALANCE POLICY; PROVIDING GOALS AND OBJECTIVES HEREINAFTER; PROVIDING FOR REPEALER, SEVERABILITY AND AN EFFECTIVE DATE**

**WHEREAS**, the City Council and City Administrator of the City of Tool, Texas strive to maintain secure economic fund balances for the City; and

**WHEREAS**, a Fund Balance Policy is a key element of financial stability of the City of Tool by setting guidelines for maintaining a fund balance; and

**WHEREAS**, the maintenance of adequate levels of unassigned fund balance will mitigate financial risk to the City that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and other similar circumstances; and

**WHEREAS**, unassigned fund balance is an important measure of economic stability; and

**WHEREAS**, the City Council desires to establish a Fund Balance Policy to ensure that the City maintains adequate fund balances in the City's various operating funds with the capacity to provide sufficient cash flow for daily needs; secure and maintain investment grade bond ratings; offset significant economic downturns or revenue shortfalls and provide for unforeseen expenditures related to emergencies.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TOOL TEXAS:**

### **SECTION I.**

#### **Fund Balance Policy**

The minimum balance of the emergency fund shall be \$375,000 and the maximum shall be \$500,000, each fiscal year.

The City of Tool shall have three years from the passage of this ordinance to take the balance to \$500,000.

### **SECTION II.**

#### **Budgetary Obligations**

If the balance is below or falls below the maximum required level, the city has a maximum of four years to replenish the fund to the required maximum level.



# Emergency Fund Balance Standards

## **SECTION III.**

### **Emergency Fund Reserve Policies**

Additions to the emergency fund shall be as follows:

- Interest earnings on the current balance of the emergency fund; and
- Insurance reimbursements on expenditures paid for out of the emergency funds; and
- Grant reimbursement on expenditures paid for out of the emergency fund; and
- Miscellaneous revenue related to expenditures paid for out of the emergency fund; and
- Other private source donations made specifically for emergency situations; and
- Excess funds at the end of the previous fiscal year, not to exceed fifty-percent (50%) of those funds;

If the balance including interest exceeds \$500,000, the excess shall be transferred to the Capital Reserve Fund at the end of the fiscal accounting period.

## **SECTION IV.**

### **Causal Expenditure Cases**

In order that city services be rapidly restored, the emergency fund may be spent on recovery efforts and public infrastructure damage that occurs as a result of any disaster that has been declared by the city or the state. All expenditures from the emergency fund shall be made in compliance with state law and city policy through City Council approval.

PASSED AND APPROVED this 18<sup>th</sup> of January 2024.

Attest:

\_\_\_\_\_  
Mike Dumont, Mayor

\_\_\_\_\_  
Kimberley Price, City Secretary



# City of Tool City Council

## City Council Agenda Request

Meeting Date Requested: January 18<sup>th</sup>, 2024

Requested By: Julius Kizzee, City Administrator

Department: Administration

Agenda  
Item No.  
11

Is this a Budgeted Item? ☒ Yes ☐ No

☐ Contract/Agreement ☐ General Discussion ☒ Ordinance ☐ Report ☐ Resolution

Attachments: Ordinance 2024-02, General Fund Overage

### Summary of Agenda Item to be considered:

Staff is presenting an Ordinance for Council action that should customarily be taken at or near the end of each fiscal year.

Administratively, it has been common practice for staff to rollover the excess funds to the Emergency Fund. Staff is presenting an ordinance to reflect that action.

- Overage of previous fiscal year General Fund expenses
- 50/50 split between Capital Reserve Fund and Emergency Fund, until interval is met with Ordinance 2024-01.

### Action Requested to be taken by Council:

Adopt Ordinance 2024-02, General Fund Overage

*The deadline for agenda requests is by the end of the day on the first Wednesday of the month, prior to the scheduled Council Meeting. If you have any additional information you would like for Council to view, please attach it to this form. Please send this form to Kimberley Price, City Secretary when finished.*

### Approved for the City Council meeting agenda

\_\_\_\_\_  
Julius Kizzee, City Administrator

\_\_\_\_\_  
Date



# General Fund Overage

## GENERAL FUND OVERAGE ORDINANCE 2024-02

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TOOL, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TOOL, TEXAS, ESTABLISHING A FUND BALANCE POLICY FOR EXCESS FUNDS, AS DETERMINED AT THE END OF EACH FISCAL YEAR, PROVIDING GOALS AND OBJECTIVES HEREINAFTER; PROVIDING FOR REPEALER, SEVERABILITY AND AN EFFECTIVE DATE;**

**WHEREAS**, the City Council and City Administrator of the City of Tool, Texas strive to maintain secure economic fund balances for the City; and

**WHEREAS**, a policy mandated for the overages of the General Fund is a key element of financial stability of the City of Tool by setting guidelines for allocating said funds each fiscal year; and

**WHEREAS**, the maintenance of adequate levels of unassigned fund balance will mitigate financial risk to the City that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and other similar circumstances; and

**WHEREAS**, unassigned fund balance is an important measure of economic stability.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TOOL TEXAS:**

### **SECTION I.**

#### **Definitions**

*General Fund Overage.* The amount, as determined by the City Council and City Staff, which are excess funds not used in the preceding fiscal year.

### **SECTION II.**

#### **Assignment of Overage**

The City Council is the City's highest level of decision-making authority and shall take the formal action that is required to establish, modify, or rescind the General Fund Overage from the prior fiscal year, to be allotted and assigned. The amount subject to the General Fund Overage shall be determined, formally, in a Tool City Council meeting.

The City Controller shall be responsible for monitoring and reporting the City's various reserve balances. The City Administrator is directed to make recommendations to the Tool City Council on the use of reserve funds both as an element of the annual operating budget submission and from time to time throughout the fiscal year as needs may arise.



## General Fund Overage

Each fiscal year, the City Council shall assign the General Fund Overage to either the Emergency Fund or the Capital Reserve Fund. In accordance with Ordinance 2024-01, the Emergency Fund balance shall have a minimum of \$375,000 and a maximum of \$500,000.

Each year, the Tool City Council shall assign up to fifty-percent (50%) of the General Fund Overage to the Emergency Fund and the rest of the allotted amount to the Capital Reserve Fund. In the event that the Emergency Fund is at or above \$500,000, then, the entire amount of the General Fund Overage shall be allotted to the Capital Reserve Fund.

Compliance with the provisions of the policy shall be reviewed as a part of the annual operating budget adoption process and subsequent review will be included in the annual audit and financial statement preparation procedures.

### **SECTION III.**

#### **Time Allotment**

The Tool City Council shall make the determination of the assignment of General Fund Overage in a timely manner, after the end of each fiscal year.

### **SECTION IV.**

#### **Considerations**

All Resolutions, Ordinances, parts of Resolutions and parts of Ordinances in force with provisions relating to this Ordinance, which are inconsistent or in conflict with the terms or provisions contained herein, are hereby repealed to the extent of any such conflict only. The non-conflicting sections, sentences, paragraphs, and phrases shall remain in full force and effect.

PASSED AND APPROVED this 18<sup>th</sup> of January, 2024.

Attest:

\_\_\_\_\_  
Mike Dumont, Mayor

\_\_\_\_\_  
Kimberley Price, City Secretary



# City of Tool City Council

## City Council Agenda Request

Meeting Date Requested: January 18<sup>th</sup>, 2024

Requested By: Julius Kizzee, City Administrator

Department: Administration

Agenda  
Item No.  
**12**

Is this a Budgeted Item? ☐ Yes ☐ No

☐ Contract/Agreement ☐ General Discussion ☒ Ordinance ☐ Report ☐ Resolution

Attachments: Ordinance 2024-03, Planned Development – Lakeside

### Summary of Agenda Item to be considered:

Staff is presenting the first reading of the Planned Development Ordinance that will be presented at a later reading, that has to be in accordance with a public hearing.

The Planned Development Ordinance is important due to the mixed-used designation that will have to be an overlay, to give the developer the ability to have retail at the bottom of the buildings along Highway 274.

There are other considerations in the Planned Development, as well.

### Action Requested to be taken by Council:

Adopt Ordinance 2024-03, Planned Development – Lakeside

*The deadline for agenda requests is by the end of the day on the first Wednesday of the month, prior to the scheduled Council Meeting. If you have any additional information you would like for Council to view, please attach it to this form. Please send this form to Kimberley Price, City Secretary when finished.*

### Approved for the City Council meeting agenda

\_\_\_\_\_  
Julius Kizzee, City Administrator

\_\_\_\_\_  
Date





# Planned Development – Lakeside

## PLANNED DEVELOPMENT - LAKESIDE, ORDINANCE 2024-03

AN ORDINANCE OF THE CITY OF TOOL, TEXAS AMENDING THE CITY'S COMPREHENSIVE PLAN, ZONING MAP, AND ZONING ORDINANCE, AND CHANGING THE ZONING OF CERTAIN PROPERTY AS DESCRIBED HEREIN; PROVIDING FOR SAVINGS, REPEALING AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR A PENALTY CLAUSE NOT TO EXCEED \$2000 OR THE HIGHEST PENALTY AMOUNT ALLOWED BY LAW, WHICHEVER IS LESS; AND, PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.

**WHEREAS**, the owner of the property described in Exhibit A attached hereto has requested a certain zoning for said property; and

**WHEREAS**, the City of Tool is experiencing dramatic growth, and;

**WHEREAS**, it is desirous that such growth contributes to the economic viability of Tool's and;

**WHEREAS**, mixed use commercial and residential land uses attracted to that demand provide continued activity and life for the Tool, and;

**WHEREAS**, the City Council of the City of Tool has given the requisite notices and afforded a full and fair hearing to all property owners generally and to all persons interested in and situated in the affected area and in the vicinity thereof, the City Council of the City of Tool has concluded that the Zoning Ordinance of the City of Tool should be amended as follows:

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TOOL TEXAS:**

**Section 1.** The Zoning Ordinance of the City of Tool, Texas, is amended by zoning the tract described in Exhibit A, attached hereto and made an integral part of this Ordinance, as Planned Development (PD).

**Section 2.** The Lakeside Apartments Planned Development District described in Exhibit "A" is comprised of certain Planned Development Sub Districts. These Sub Districts are described below and shown on Exhibit "B". The Concept Plan for the Lakeside Apartments Planned Development District is as shown on the attached Exhibit "C".



# Planned Development – Lakeside

## Section 3. Establishment of Districts

For the purpose of this Planned Development ordinance, the land described in Exhibit A, is hereby divided into districts as follows:

**District A**- Local Business District (B-1/MF-1)

**District B**- Multi-Family District (MF-1)

**District A.** Local Business District (B-1/MF-1)

This district containing approximately 2.25 legal acres is limited to Multi-Family and Commercial land use, amenity uses commonly associated with multi-family development standards as may be required by City of Tool Ordinances. District A allows for a combined overlay with the ability for mixed-use of apartments and retail use in the same zoning designation. (Commercial can only be accommodated if additional land is added to the Planned Development District) The standards for District A will be those standards as set forth in the Multi-Family District (B-1) or as amended below.

### STANDARDS FOR LOCAL BUSINESS DISTRICT A

|                               | ADOPTED "PD"<br>CONDITIONS  | CURRENT "B-1"<br>STANDARDS  |
|-------------------------------|---|---|
| Minimum Front Yard<br>Setback | 25'   | 40'   |
| Minimum Rear Yard<br>Setback  | 10'   | 40'   |
| Side Yard Setback             | 10"   | 10'   |
| Side Yard Corner              | 10'   | 15'   |
| Maximum Height                | 50'   | 60' for MF-1/35' for B-1  |
| Required Parking              | 1.75 for multi-family and<br>per Tool parking<br>requirements for<br>commercial uses. | 2 for MF and per Tool<br>parking requirements for<br>commercial uses. |



# Planned Development – Lakeside

## **District B.** Multi-Family District (MF-1)

This district containing approximately 2.54 legal acres is limited to Multi-Family land use. The standards for District B will be those standards as set forth in the Multi-Family District (MF-1) or as amended below.

### **STANDARDS FOR MULTI-FAMILY DEVELOPMENTS**

|                            | ADOPTED "PD" CONDITIONS | CURRENT "MF-1" STANDARDS |
|----------------------------|-------------------------|--------------------------|
| Minimum Front Yard Setback | 25'                     | 25'                      |
| Minimum Rear Yard Setback  | 10'                     | 20'                      |
| Side Yard Setback          | 10'                     | 10'                      |
| Side Yard Corner           | 15'                     | 15'                      |
| Maximum Height             | 40'                     | 60'                      |
| Required Parking           | 1.75                    | 2 per unit               |

## **Section 4. Other development standards**

### **OTHER STANDARDS PARKING**

Parallel parking is allowed in front setback.

**Section 5.** The official Zoning Map of the City of Tool shall be corrected to reflect the change in zoning described herein.

**Section 6.** All ordinances of the City of Tool in conflict with the provisions of this ordinance are repealed to the extent of that conflict.

**Section 7.** This Ordinance shall take effect immediately from and after its passage and the



# Planned Development – Lakeside

publication of the caption of said ordinance as the law in such case provides.

**PASSED** by the City Council of the City of Tool, Texas, this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

ATTESTED:

APPROVED:

\_\_\_\_\_  
Kimberley Price, City Secretary

\_\_\_\_\_  
Mike Dumont, Mayor

## **Attachments to PD**

**Exhibit “A”**

**Legal Description**

**Exhibit “B”**

**Sub-District Map**

**Exhibit “C”**

**Concept Plan**



## Planned Development - Lakeside

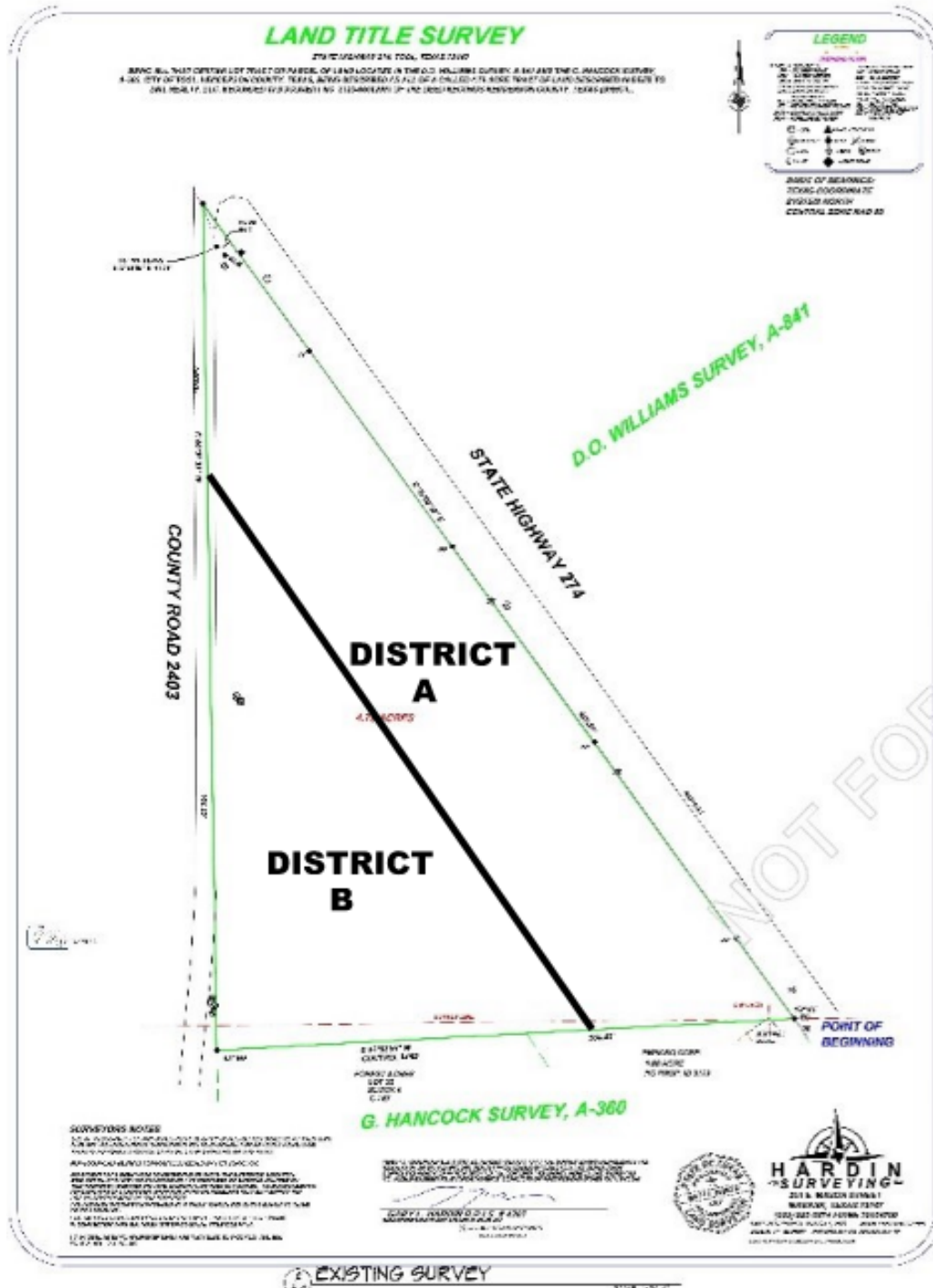
### EXHIBIT A LEGAL DESCRIPTION

**BEING ALL THAT CERTAIN LOT TRACT OR PARCEL OF LAND LOCATED IN THE D.O. WILLIAMS SURVEY, A-841 AND THE G. HANCOCK SURVEY, A-360, CITY OF TOOL, HENDERSON COUNTY, TEXAS, BEING DESCRIBED AS ALL OF A CALL 4.79 ACRE TRACT OF LAND DESCRIBED IN DEED TO DML REALTY, LLC. RECORDED IN DOCUMENT NO. 2020-00012001 OF THE DEED RECORDS HENDERSON COUNTY, TEXAS (DRHCT).**



# Planned Development - Lakeside

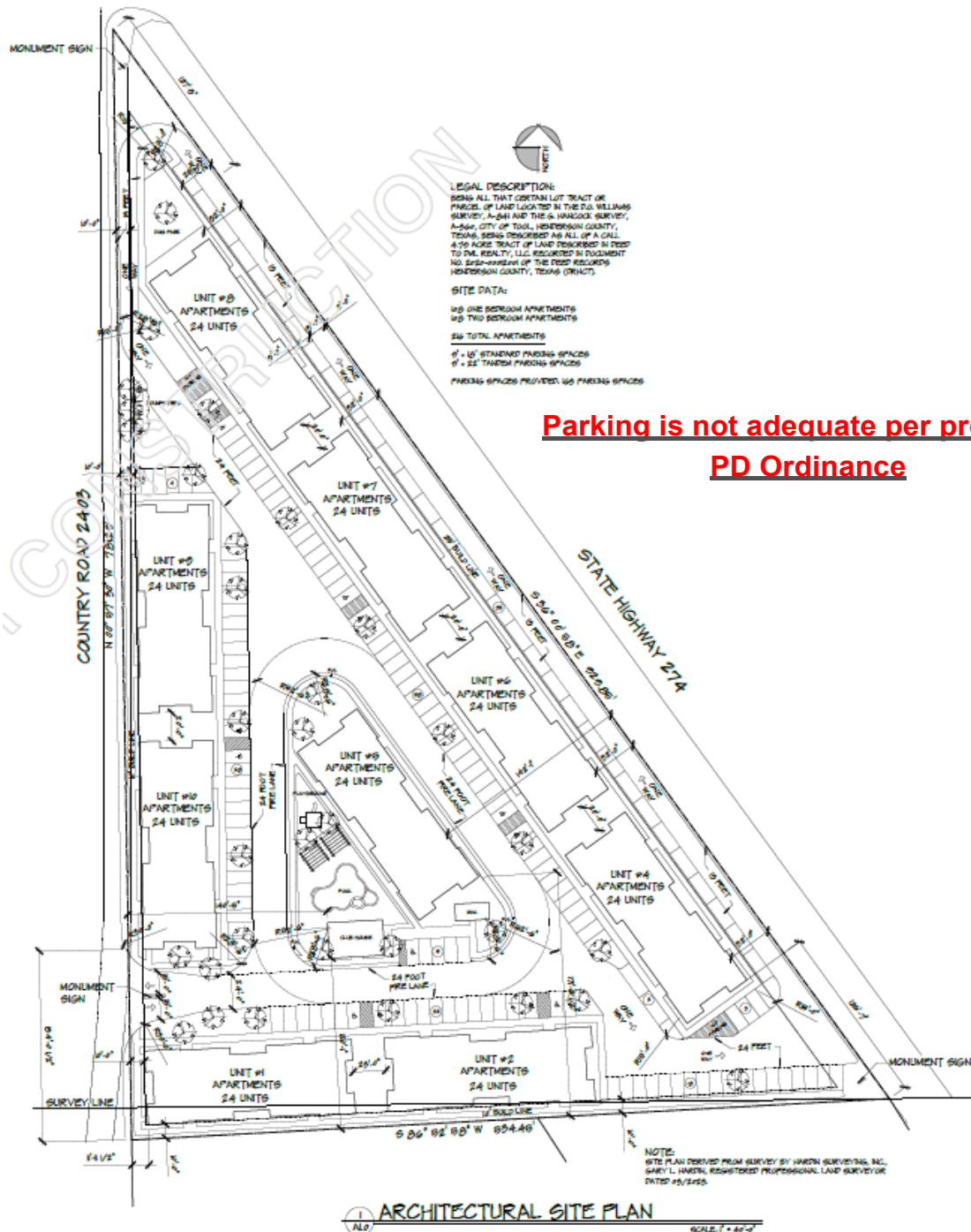
## EXHIBIT B SUB-DISTRICT MAP





# Planned Development - Lakeside

## EXHIBIT C CONCEPT PLAN

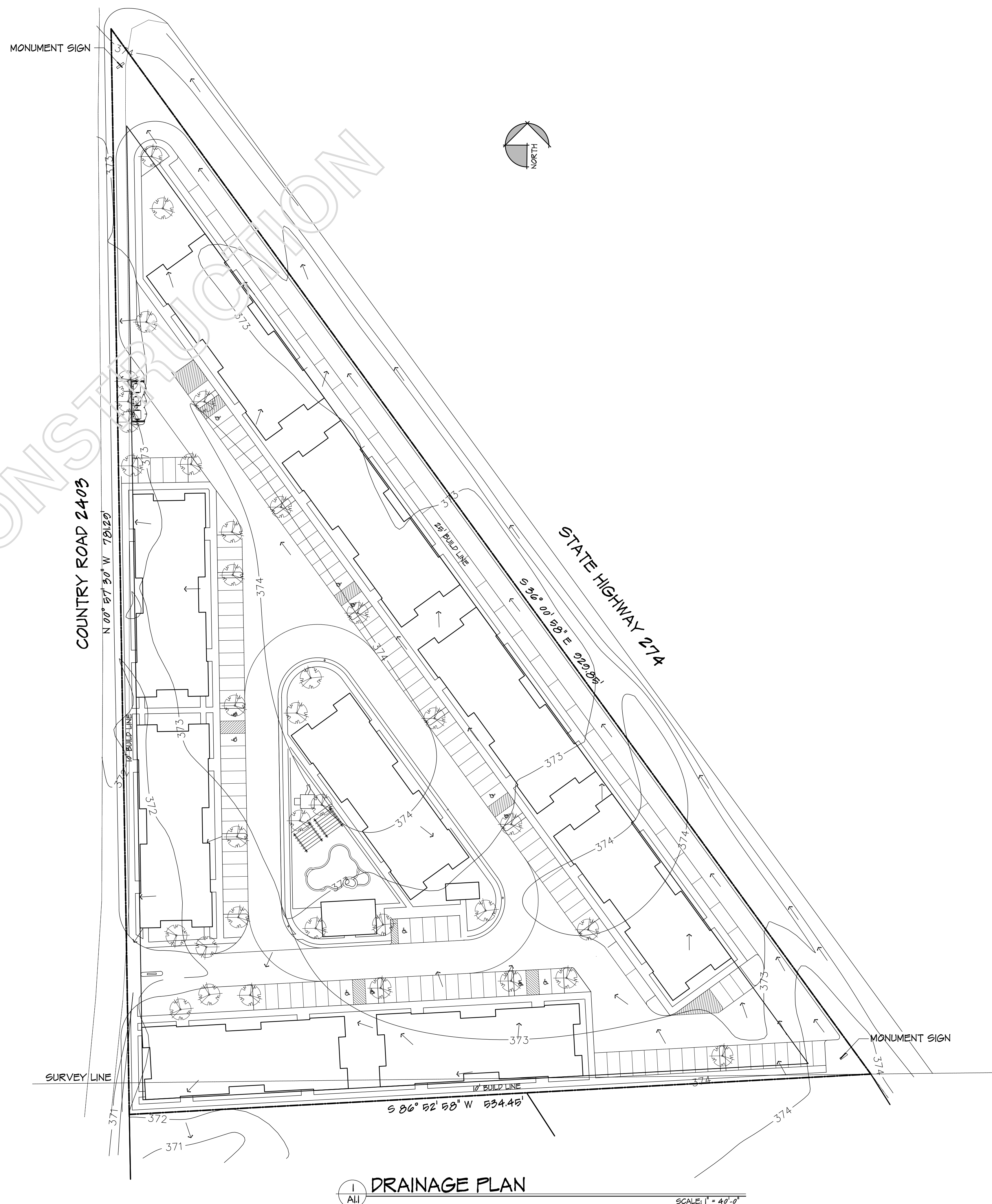


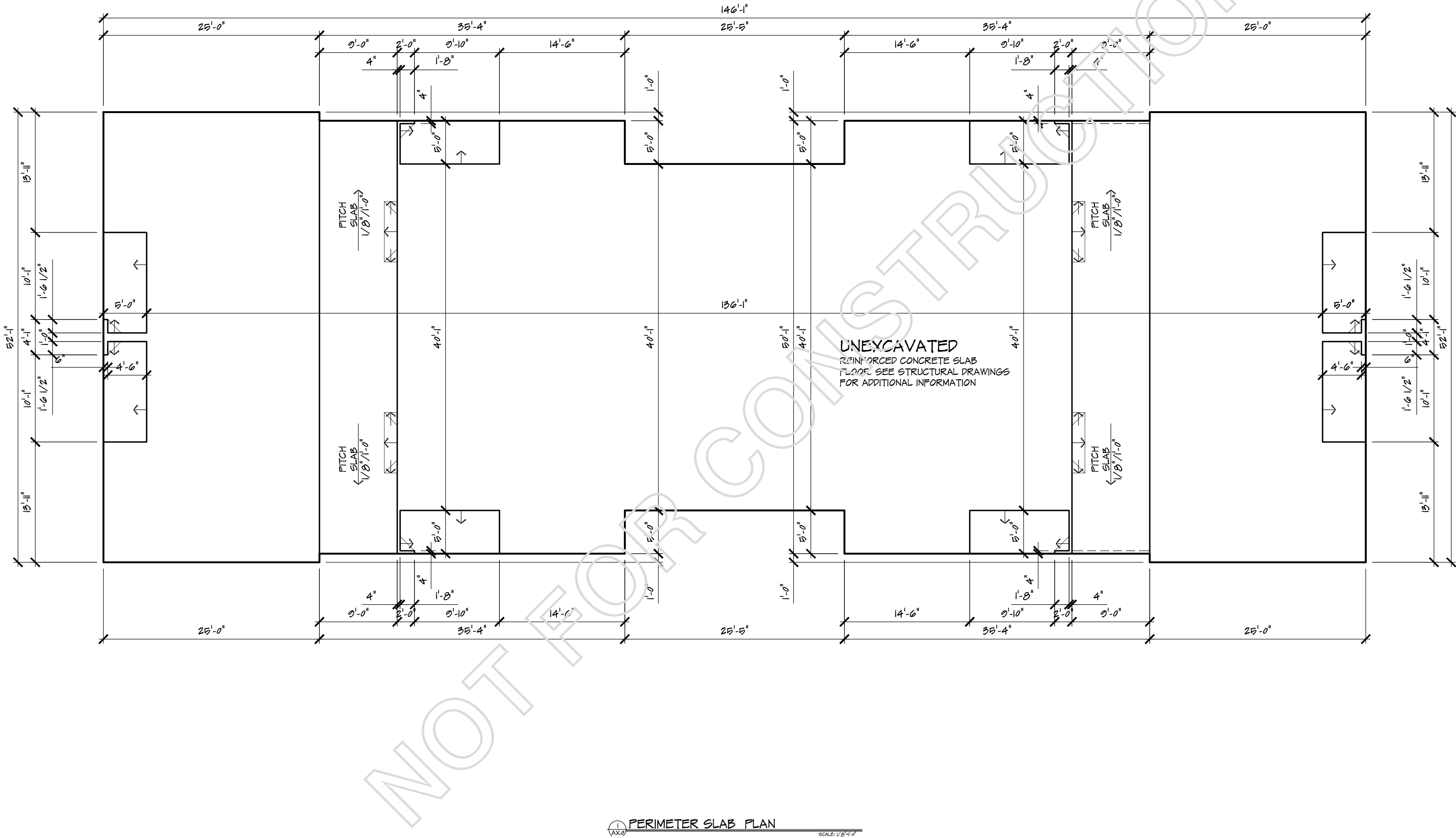
**Parking is not adequate per proposed  
PD Ordinance**











SHEET NOTES:  
• VIGNETTE SLAB PLAN IS FOR DESIGN INTENT ONLY.  
REFER TO STRUCTURAL PLANS FOR ADDITIONAL INFORMATION.



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Haslet, Texas 76052  
Cell: 940.594.3384  
vignettedesignllc@gmail.com

JOHN E. STUMPF, RA.  
CONSULTING ARCHITECT  
Cell: 516.877.2001

Date: 05/15/2023

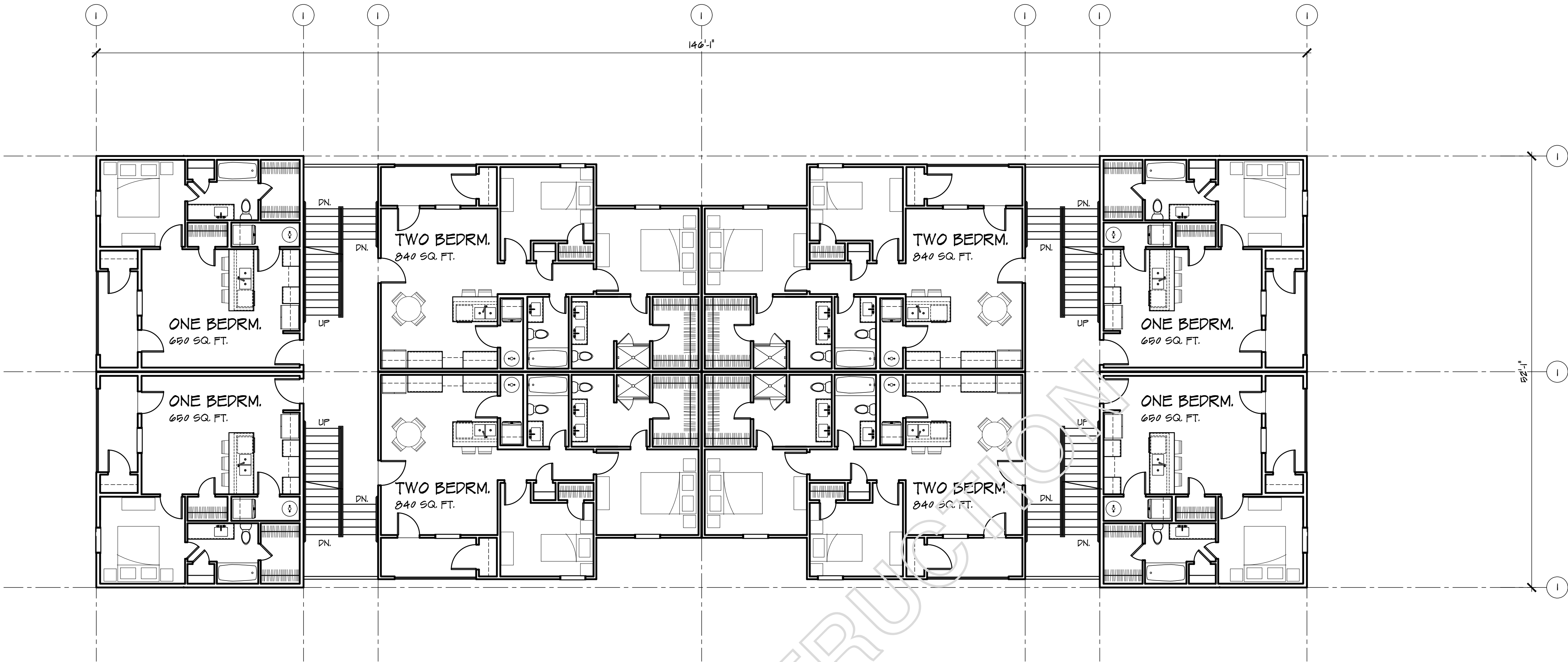
Project:  
**Lakeview Apartments**

1450 State Highway 274  
Tool, Texas 75143

Date:  
10-26-2023  
Project Number:  
23076VIG  
Drawn By:  
vmb3  
Reviewed By:  
jes

REV DATE DESCRIPTION

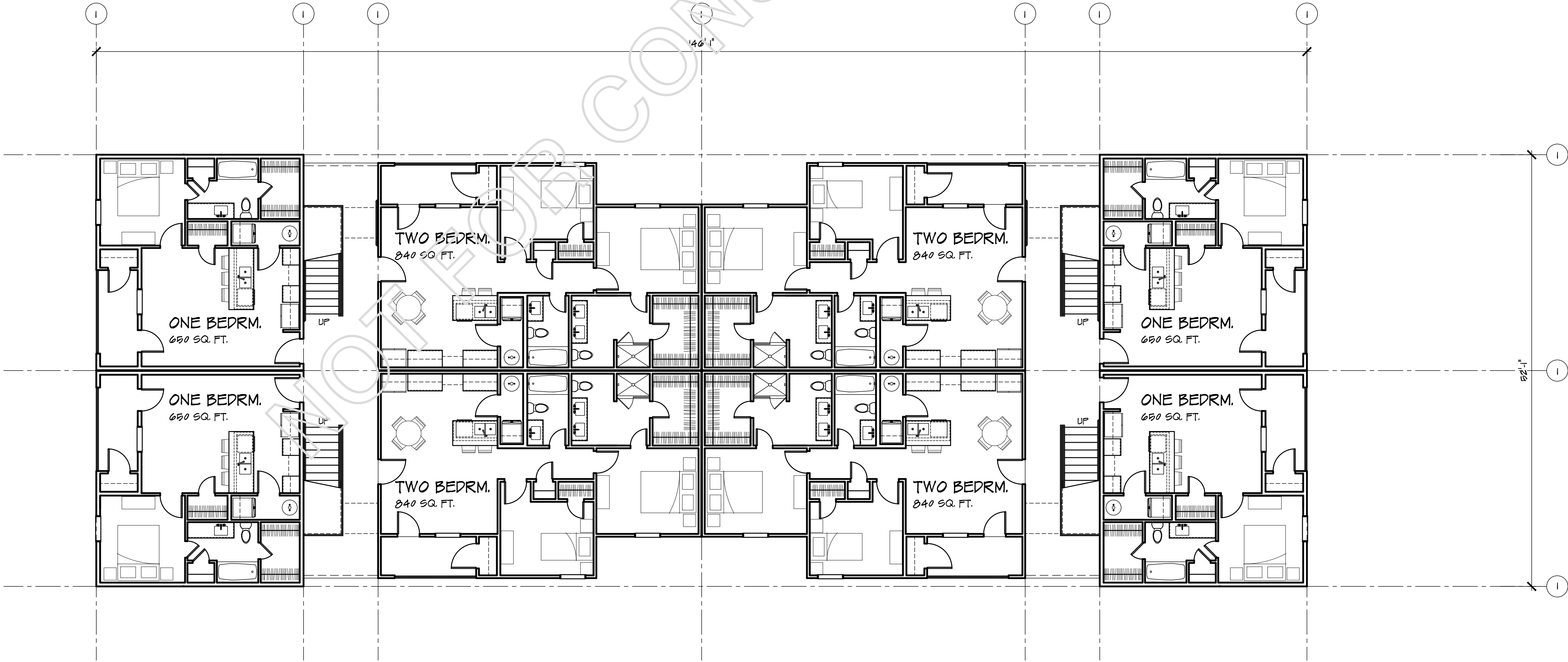
Drawing No:  
**A1.0**



2 SECOND FLOOR PLAN

A3.0

SCALE: 1/8"=1'-0"



1 FIRST FLOOR PLAN

A3.0

SCALE: 1/8"=1'-0"



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# Lakeview Apartments

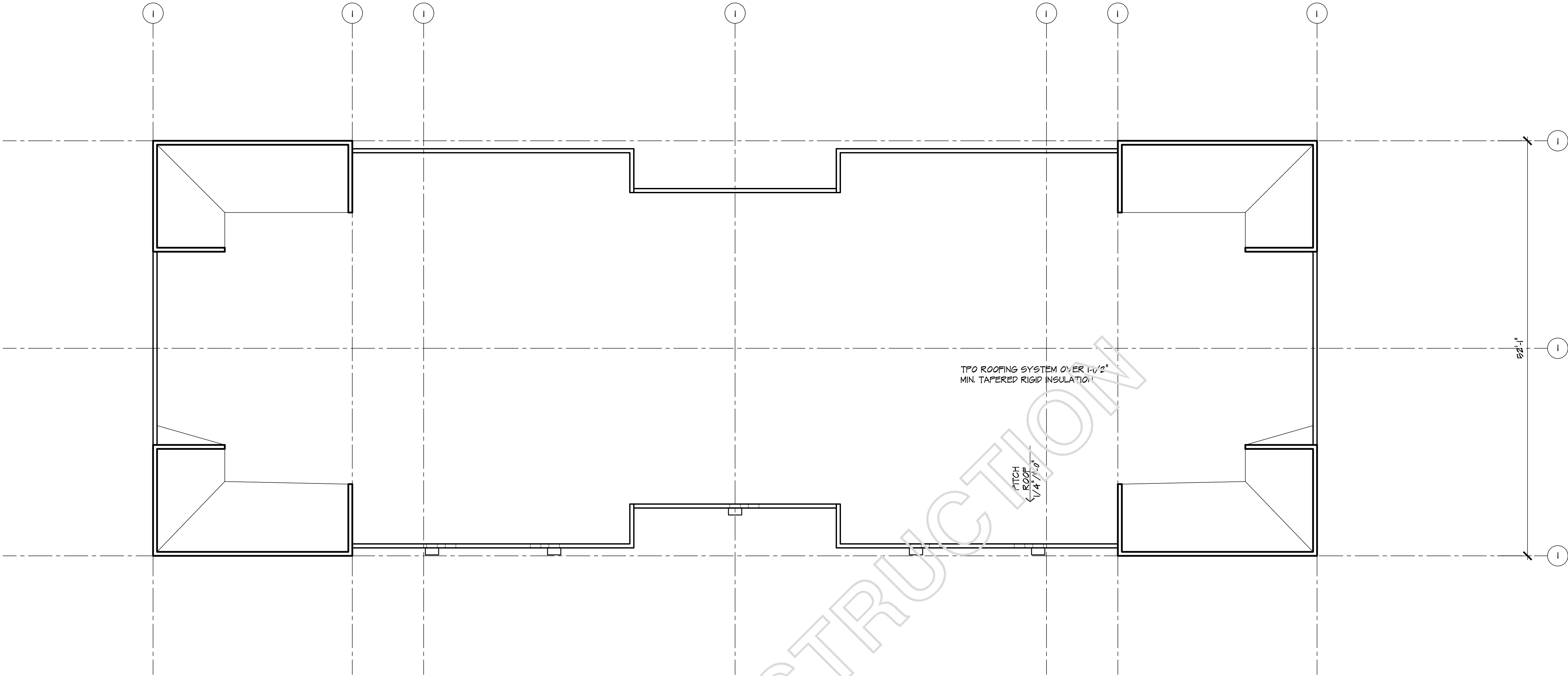
Project:

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Project Number: 23076VIG  
Drawn By: vmb3  
Reviewed By: jes

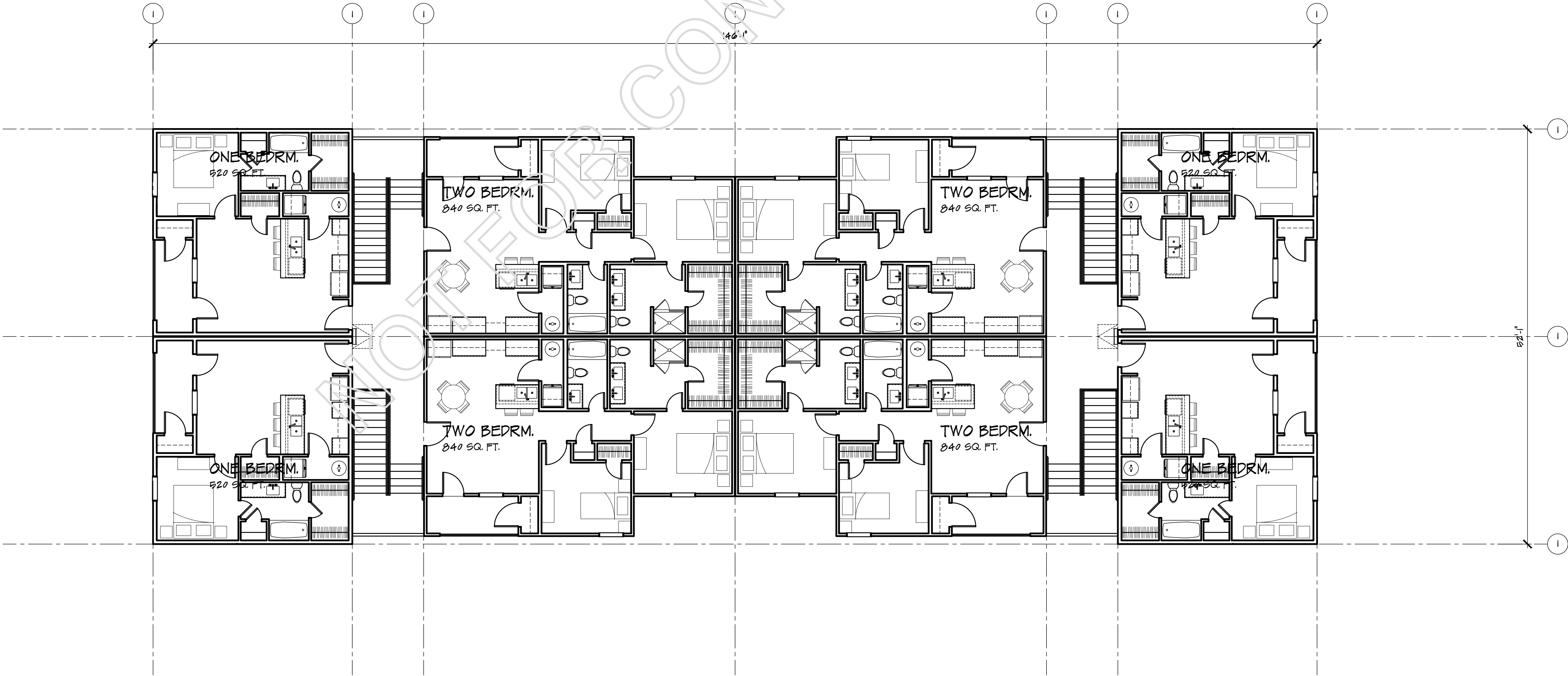
REV DATE DESCRIPTION

Drawing No:  
**A3.0**

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2 ROOF PLAN  
A3.0 SCALE: 1/8"=1'-0"



1 THIRD FLOOR PLAN  
A3.0 SCALE: 1/8"=1'-0"



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Cell: 516.877.2001

Date: 05/15/2023

Project: Lakeview Apartments

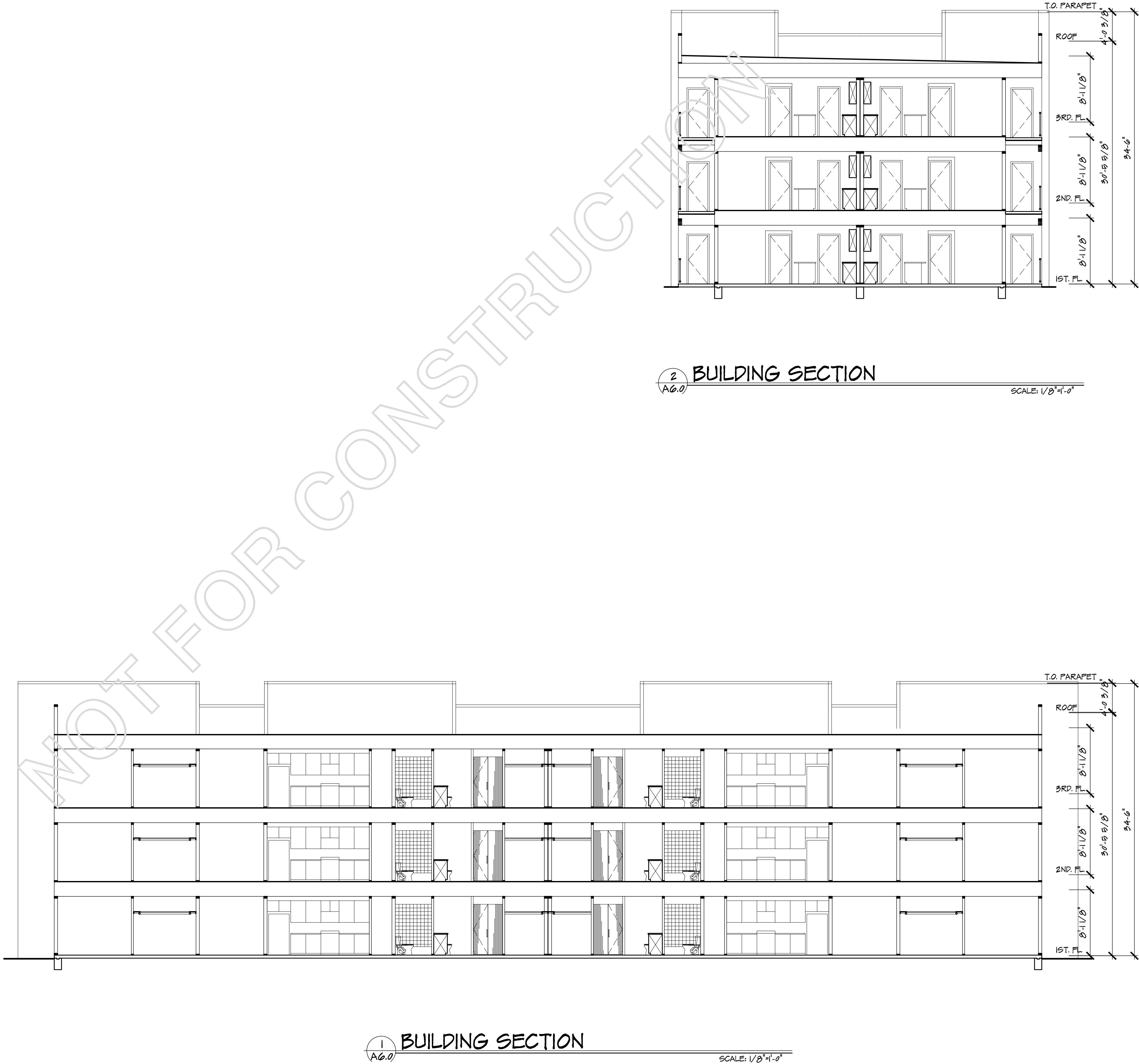
1450 State Highway 274  
Tool, Texas 75143

Date: 10-26-2023  
Project Number: 23076VIG  
Drawn By: vmb3  
Reviewed By: jes

REV DATE DESCRIPTION

Drawing No:  
**A3.0**





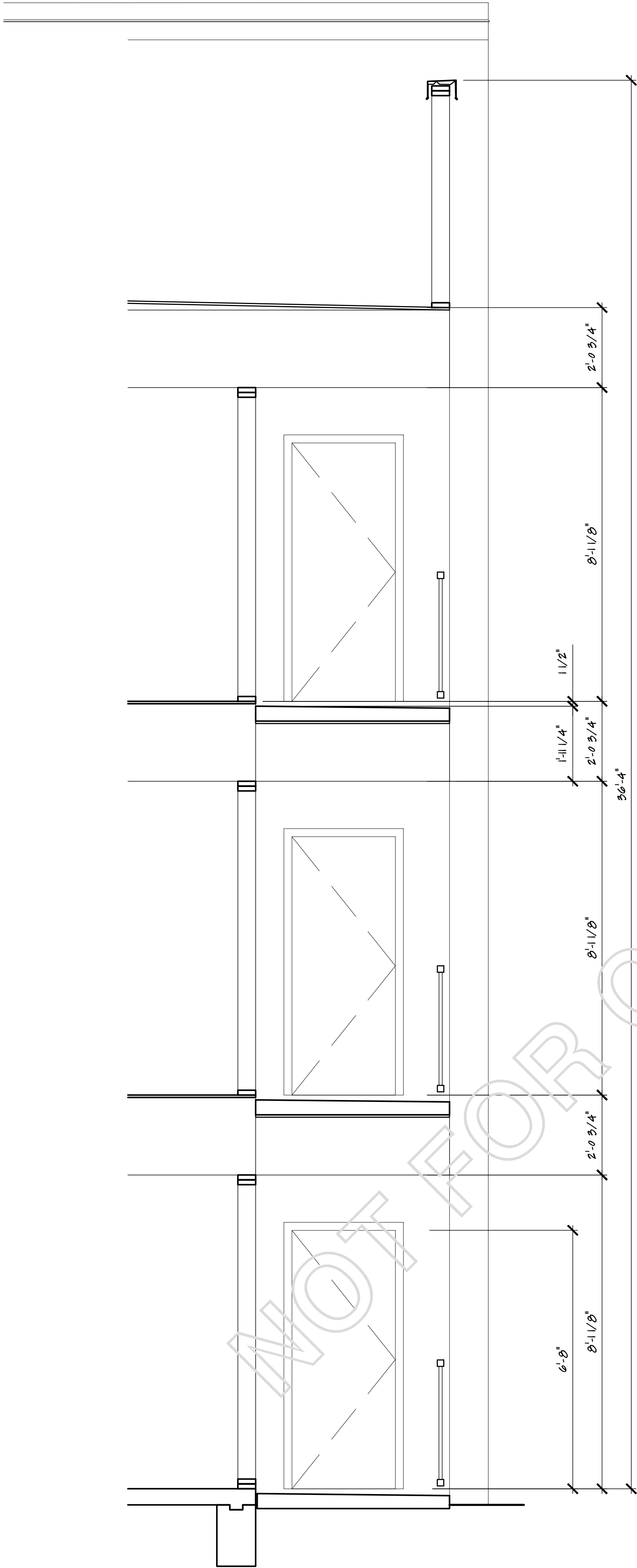
Project: **Lakeview Apartments**  
1450 State Highway 274  
Tool, Texas 75143

Date: 10-26-2023  
Project Number: 23076VIG  
Drawn By: vmb3  
Reviewed By: jes

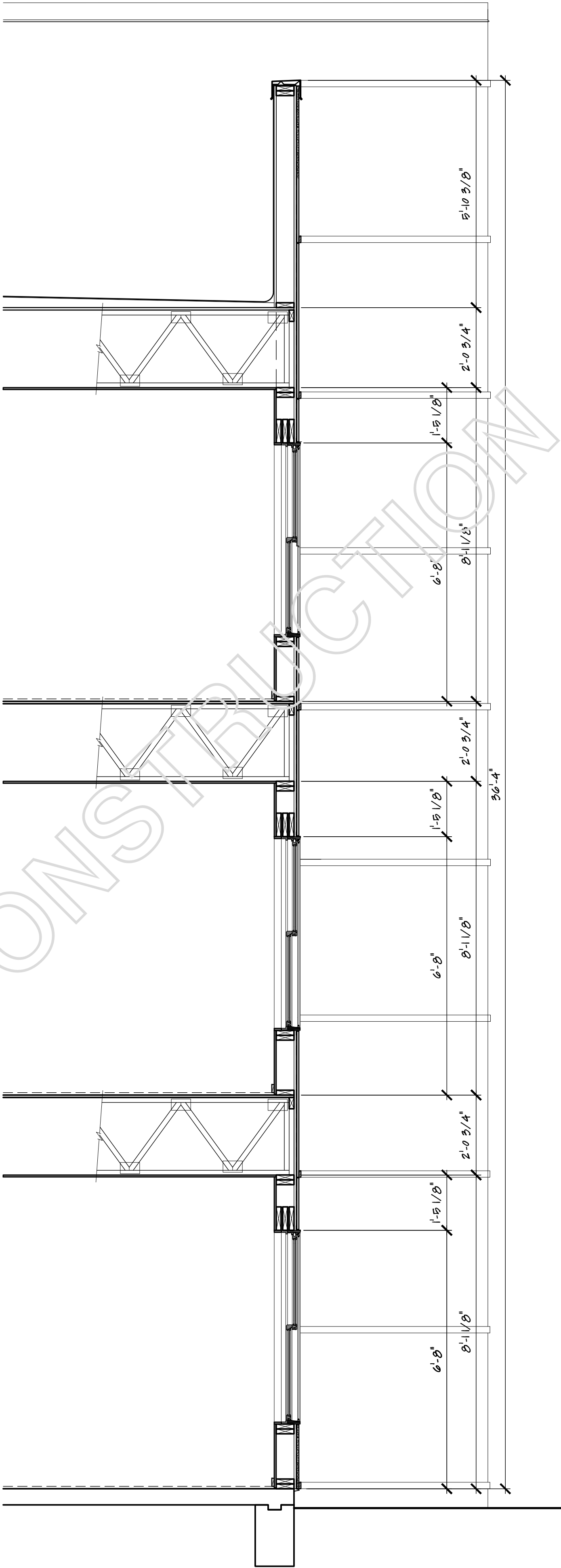
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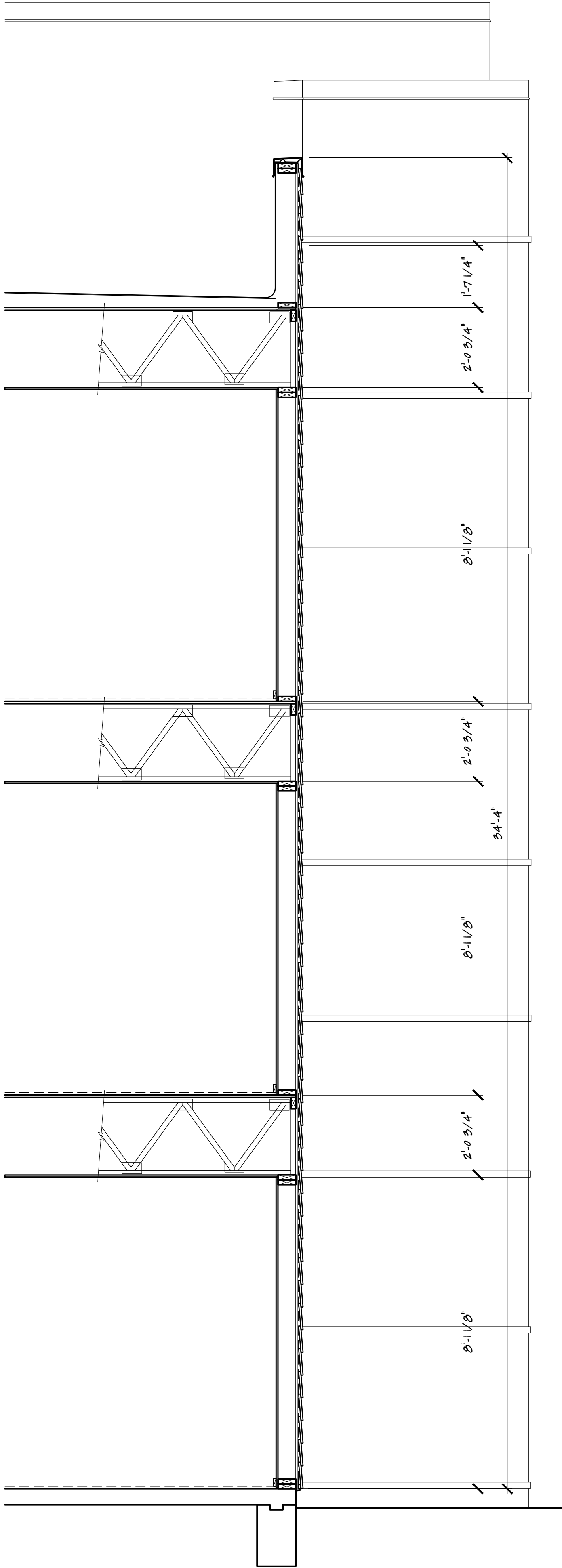
1 WALL SECTION  
SCALE: 1/2"=1'-0"



1 WALL SECTION  
SCALE: 1/2"=1'-0"



1 WALL SECTION  
SCALE: 1/2"=1'-0"



1 WALL SECTION  
SCALE: 1/2"=1'-0"

Project:  
**Lakeview Apartments**  
1450 State Highway 274  
Tool, Texas 75143

Date:  
10-26-2023  
Project Number:  
23076VIG  
Drawn By:  
vmb3  
Reviewed By:  
jes

REV DATE DESCRIPTION

Drawing No:  
**A6.1**





4 LEFT SIDE ELEVATION  
SCALE: 1/8"=1'-0"



5 REAR ELEVATION  
SCALE: 1/8"=1'-0"



1 RIGHT SIDE ELEVATION  
SCALE: 1/8"=1'-0"



1 FRONT ELEVATION  
SCALE: 1/8"=1'-0"



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Cell: 516.877.2001

Date: 05/15/2023

# Lakeview Apartments

Project:

Date: 10-26-2023  
Project Number: 23076VIG  
Drawn By: vmb3  
Reviewed By: jes

REV DATE DESCRIPTION

Drawing No:  
**A5.0**

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# City of Tool City Council

## City Council Agenda Request

Meeting Date Requested: January 18<sup>th</sup>, 2024

Requested By: Julius Kizzee, City Administrator

Department: Administration

Is this a Budgeted Item? ☐ Yes ☐ No

☐ Contract/Agreement ☐ General Discussion ☐ Ordinance ☐ Report ☒ Resolution

Attachments: Resolution 2024-01R, Local Park Grant Program

Agenda  
Item No.  
13

### Summary of Agenda Item to be considered:

Staff is presenting a resolution, provided by Texas Parks and Wildlife, for the application for the Recreational Trails 2024 Grant offered by Texas Parks and Wildlife.

The Recreational Trail Grant Program provides up to 80% matching funds for publicly accessible recreational trail projects throughout the state of Texas. The grant will help finish out certain elements of the “Figure 8” in the Park and also the walking trail.

### Action Requested to be taken by Council:

Adopt Resolution 2024-01R, Local Park Grant Program

*The deadline for agenda requests is by the end of the day on the first Wednesday of the month, prior to the scheduled Council Meeting. If you have any additional information you would like for Council to view, please attach it to this form. Please send this form to Kimberley Price, City Secretary when finished.*

### Approved for the City Council meeting agenda

\_\_\_\_\_  
Julius Kizzee, City Administrator

\_\_\_\_\_  
Date





## Local Park Grant Program Resolution Authorizing Application

A resolution of the City of Tool as hereinafter referred to as "Applicant," designating certain officials as being responsible for, acting for, and on behalf of the Applicant in dealing with the Texas Parks & Wildlife Department, hereinafter referred to as "Department," for the purpose of participating in the Local Park Grant Program, hereinafter referred to as the "Program"; certifying that the Applicant is eligible to receive program assistance; certifying that the Applicant matching share is readily available; and dedicating the proposed site for permanent (or for the term of the lease for leased property) public park and recreational uses.

**WHEREAS**, the Applicant is fully eligible to receive assistance under the Program; and

**WHEREAS**, the Applicant is desirous of authorizing an official to represent and act for the Applicant in dealing with the Department concerning the Program;

### **BE IT RESOLVED BY THE APPLICANT:**

**SECTION 1:** That the Applicant hereby certifies that they are eligible to receive assistance under the Program, and that notice of the application has been posted according to local public hearing requirements.

**SECTION 2:** That the Applicant hereby certifies that the matching share for this application is readily available at this time.

**SECTION 3:** That the Applicant hereby authorizes and directs the City Administrator to act for the Applicant in dealing with the Department for the purposes of the Program, and that Julius Kizzee is hereby officially designated as the representative in this regard.

**SECTION 4:** The Applicant hereby specifically authorizes the official to make application to the Department concerning the site to be known as The Eight at Tool in the City of Tool or use as a park site and is hereby dedicated (or will be dedicated upon completion of the proposed acquisition) for public park and recreation purposes in perpetuity (or for the lease term, if legal control is through a lease). Projects with federal monies may have differing requirements.

Introduced, read and passed by an affirmative vote of the "Applicant" on this 18 day of January, 2024.

\_\_\_\_\_  
Signature of Local Government Official

Mike Dumont, Mayor

\_\_\_\_\_  
Typed Name and Title

### **ATTEST:**

\_\_\_\_\_  
Signature

Julius Kizzee, City Administrator

\_\_\_\_\_  
Typed Name and Title



# City of Tool City Council

## City Council Agenda Request

Meeting Date Requested: January 18<sup>th</sup>, 2024

Requested By: Julius Kizzee, City Administrator

Department: Administration

Is this a Budgeted Item? ☐ Yes ☐ No

☐ Contract/Agreement ☐ General Discussion ☐ Ordinance ☐ Report ☐ Resolution

Attachments: Unanimous Written Consent - Appointments

Agenda  
Item No.  
14

### Summary of Agenda Item to be considered:

Staff is presenting appointments to the Eight at Tool Park Board, for continuity now that we have had a change in City Council members.

This document will be provided to the attorney group.

### Action Requested to be taken by Council:

Adopt appointments to the Board of Directors to the Eight at Tool Park Board

*The deadline for agenda requests is by the end of the day on the first Wednesday of the month, prior to the scheduled Council Meeting. If you have any additional information you would like for Council to view, please attach it to this form. Please send this form to Kimberley Price, City Secretary when finished.*

### Approved for the City Council meeting agenda

\_\_\_\_\_  
Julius Kizzee, City Administrator

\_\_\_\_\_  
Date

**UNANIMOUS WRITTEN CONSENT OF THE BOARD OF DIRECTORS OF  
THE EIGHT AT TOOL, INC.  
IN LIEU OF MEETING**

The undersigned, being all of the members of the Board of Directors of The Eight at Tool, Inc. adopt the following resolutions in lieu of holding a Meeting of the Board of Directors.

**FIRST AMENDED BYLAWS**

**RESOLVED**, that the FIRST AMENDED AND RESTATED Bylaws submitted to the undersigned are approved and adopted as the Bylaws of the Corporation, and the Secretary of the Corporation is instructed to place same or a certified copy thereof in the minute book of the Corporation.

**DIRECTORS**

**RESOLVED**, that the following persons are elected as the Board of Directors:

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**FURTHER INSTRUCTIONS TO OFFICERS**

**RESOLVED**, that the officers of the Corporation are authorized to do all things and take all action necessary and helpful to carry out the above resolutions and all acts of the officers and any persons acting for the Corporation which are consistent with the above resolutions are ratified and adopted as the acts of the Corporation.

DATE: January \_\_\_\_\_, 2024.