

Agenda
April 18th 2024 @ 6:00 p.m.
Regular Council Meeting



1. Call to Order
2. Roll Call: Bennett, Dumont, Figueroa, Fladmark, Holley, Sayre
(a) Establish Quorum
3. Invocation and Pledge of Allegiance

Presentations, Proclamations and Recognitions

4. Mayor Dumont to present a Proclamation declaring April 2024 as Child Abuse Awareness and Prevention Month
5. **Citizen Comments:** Citizens wishing to speak on an agenda item must sign up to do so **(3 Minute Maximum)**

Consent Agenda - *Approval of Consent Agenda items authorize each to be implemented in accordance with staff recommendations provided. An item may be removed from the consent agenda and added to the Statutory Agenda for full discussion upon request by a member of the Council present at this meeting.*

6. Approve Minutes: March 13th, 2024 Council Workshop and the March 21st, 2024 Regular Meeting
7. Approve Monthly Activity Reports for March 2024 as presented: (A) Executive Summary (B) Financial and Expenditure (C) Municipal Court; (D) Police (E) Maintenance; (F) Building (G) Code Enforcement and; (H) Animal Control

Statutory Agenda - *The purpose of this section is to have full discussion upon request by the Tool City Council. Ideas, thoughts and decisions are formulated by City Council and staff plans, operations, policies, and/or future projects, including the following:*

8. Consider and take action on a request by Dee Ann Russell of 1017 Doe Run of the Cedarcrest Shores Subdivision to replat Lot 221, Lot 222 and Lot 223 creating one 0.35 acre lot, Lot 221-R
9. Consider and adopt an Amendment to Appendix A: Schedule of Uses, in regards to, the Local and General Business District for adding a “Y” in the Business District One Zoning designation to allow a car wash
10. Discuss and take action on the creation of a Type B Economic Development Corporation
11. Discuss and take action on bid tabulations received for a City Hall Addition

Ordinance Readings

12. Consider, Discuss and take action to Adopt Ordinance 2024-04, Residential Home Elevation
13. Consider, Discuss and take action to Adopt Ordinance 2024-05, Mowing Fees

Resolution Adoption

14. Consider, Discuss and take action to Adopt Resolution 2024-02R, Council Message Board

15. **Council Comments** - *Hear announcements concerning matters appearing on the agenda; items of community interest; and/or inquiries of staff regarding specific factual information or existing policy from the Mayor, Councilpersons, and City staff, for which no formal action will be discussed or taken.*

16. **Staff Comments** - *Hear announcements concerning matters appearing on the agenda; items of community interest; Staff gives regards dealing with specific factual information or existing policy*

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dealing within the City, that may have an impact on citizens, staff or the City Council of Tool. No formal action will be discussed or taken.

17. **Closing**

- A. Next Meeting: May 16th, 2024
- B. Adjourn

A meeting that is “open to the public”, pursuant to the Open Meetings Act, is one that the public is permitted to attend. The act does not entitle the public to choose the items to be discussed or to speak about items on the agenda. If the City Council, during the course of the meeting covered by this notice, should determine that an executive session is required, then such executive session, as authorized by the Texas Open Meetings Act, Texas Government Code, Section 551.001 et seq., will be held by the Council at the date, hour and place given in this notice, concerning but not limited to the following sections and purposes of the Act: 551.071 Private consultation with the city’s attorney; 551.072 Deliberations about Real Property; or, 551.074 Discussing personnel or to hear complaints against personnel. Should any final action, final decision or final vote be required in the opinion of the City Council regarding any matter considered in such executive session, then the final action, final decision or final vote shall be in the open meeting covered by this Notice upon the reconvening of the public meeting.

I certify that the above notice of meeting, a true and correct copy, was posted on the bulletin board in front of Tool City Hall prior to the required 72 hours and that the city’s official newspaper was notified.

Attest:

SEAL

Mike Dumont, Mayor

Kimberley Price, City Secretary



City of Tool City Council

City Council Agenda Request

Meeting Date Requested: April 18th, 2024

Requested By: _____

Department: Administration

Is this a Budgeted Item? Yes No

Contract/Agreement General Discussion Ordinance Report Resolution

Attachments: Proclamation – Child Abuse Awareness and Prevention Month April 2024

Agenda
Item No.
4

Summary of Agenda Item to be considered:

Staff is presenting a proclamation from the Henderson County HELP Center, to showcase awareness for child abuse, within Henderson County and throughout the state of Texas.

Action Requested to be taken by Council:

Recognize Child Abuse Awareness and Prevention Month in the month of April

The deadline for agenda requests is by the end of the day on the first Wednesday of the month, prior to the scheduled Council Meeting. If you have any additional information you would like for Council to view, please attach it to this form. Please send this form to Kimberley Price, City Secretary when finished.

Approved for the City Council meeting agenda

Julius Kizzee, City Administrator

Date

Child Abuse Awareness and Prevention Month April 2024

Whereas, Children are Henderson County’s next generation of leaders and our brightest rays of hope for the future. Child abuse and neglect not only directly harm children, but also increase the likelihood of long-term physical and mental health problems, alcohol and substance abuse, criminal behavior and poverty. Child maltreatment is a community problem and finding solutions depends on involvement amongst people throughout the community. It is a time to focus on ways not only to protect children, but, to prevent abuse from ever occurring and this is an opportunity to make a difference in young lives.

Whereas, in fiscal year 2023, The State of Texas completed 210,614 investigations of child abuse or neglect, of those investigations 58,120 were confirmed victims.

Henderson County numbers for 2023:

- 894 investigations with Child Protective Services/Investigations
- 231 children served with a Court Appointed Special Advocate, (CASA), of Trinity Valley
- 471 children received services at Maggie’s House - A Child Advocacy Center

Whereas, Communities must make every effort to promote programs that benefit children and families across Tool; and

Whereas, Effective child abuse prevention programs success because of partnerships among agencies, school, religious organizations, laws enforcement agencies, and the business community; and

Whereas, everyone in Tool should become more aware of child abuse prevention and consider helping parents raise their children in a safe, nurturing environment;

Now, Therefore, I, Mike Dumont, Mayor, and the Councilmembers do hereby proclaim the month of April 2024 to be ***Child Abuse Prevention Month*** in Tool and urge all citizens to work together to help reduce child abuse and neglect significantly in years to come.

APPROVED AND ADOPTED by the Tool City Council on the 18th day of April, 2024.

Mike Dumont, Mayor

Greg Figueroa, Mayor Pro Tem

Vera Bennett, Councilmember

Michael Fladmark, Councilmember

Mark Holley, Councilmember

Daniel Sayre, Councilmember

Minutes
March 13th, 2024 @ 10:00 a.m.
City Council Workshop



1. Call to Order @ 10:19 a.m.
2. Roll Call: Bennett, Dumont, Figueroa, Fladmark, Holley, Sayre. All Present with Mayor Dumont Presiding.
3. **Citizen Comments:** Citizens wishing to speak on an agenda item must sign up to do so (**3 Minute Maximum**).
 - A. Mayor Dumont read the email submitted by Jessica and Shane Bradley regarding their concerns on Agenda Item Number Six.

Public Hearings – *The Tool City Council shall open relevant public hearings to receive citizen testimony regarding the following items. The public comment period begins on the first date notice is published and extends to the close of the public hearing. Public comments may be submitted either in writing to the City of Tool City Council, Office of the City Secretary, 701 N. Tool Dr., Tool, TX 75143, or electronically via email at contact@tooltexas.org. Please be aware that any contact information you provide, including your name, phone number, email address and physical address will become part of the agency’s public record.*

4. Consideration of Development Plans by Developer Yaniv of 1450 N. Tool Dr. as presented, per the Planned Development Ordinance for the City of Tool, in accordance with Ordinance 2024-03, Lakeview. **Public Hearing was opened @ 10:23AM.**

City Administrator Julius Kizzee stated that he had been in conversations with City Council, Hayes Engineering, the City Attorney and Bureau Veritas on this project. City Administrator Kizzee continued by stating that as of the printing of the packet, the construction plans were listed as not for construction. City Administrator Kizzee continued by stating that plans not for construction was a problem, per the Planned Development Ordinance to approve the Development Plan. City Administrator Kizzee continued by stating that the comments from the City Attorney in regards to the Planned Development Ordinance was suggested to approve the conceptual plan. City Administrator Kizzee continued by stating that all the plans had been submitted as final plans and that Hayes Engineering, which is the City’s engineering for this project, is reviewing the plans with a review fee of \$1,000.00. Councilmember Bennett read the email from Hayes Engineering on their recommendations. City Administrator Kizzee stated that after the receipt of the email from Hayes Engineering, the developer had submitted additional plans, and they were currently being reviewed by Hayes Engineering. Councilmember Fladmark inquired how long the review process was to which City Administrator Kizzee stated that the review process would be a few days but that if additional plans are needed from the developer, the review process could take longer. Councilmember Fladmark inquired if today the City Council was voting to approve the conceptual plan to which City Administrator Kizzee stated that yes, the City Council could vote to approve the conceptual plan today. Councilmember Bennett stated that the developer was not being delayed because of the city and that the City Administrator and Building Official had worked extremely hard on this project. Councilmember Bennett continued by stating that the City needs to be protected by getting Hayes Engineering’s blessing and that this project needs to be done the right way. Councilmember Fladmark discussed flooding near the development. City Administrator Kizzee stated that the Utility Plan is through West Cedar Creek Municipal Water District and that the city did not have jurisdiction on this. City Administrator Kizzee continued by stating that Henderson County is currently working on drainage in that area, and he believes by fixing the drainage issue on the corner adjacent to County Road 2403, it will help for better drainage overall. Councilmember Bennett stated that this project had been a learning curve

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for the city and that next time the city would be ahead of the game. Councilmember Bennett continued by inquiring if City Administrator Kizzee had sent Hayes Engineering's recommendations to the developer to which City Administrator Kizzee stated that he had yesterday morning. Councilmember Fladmark inquired if the final plan would come before the City Council to which City Administrator Kizzee stated that yes, the plan would be brought before the City Council, if they so choose

- A. Kathryn Pinell stated that this development was in Henderson County to which Mayor Dumont stated that this property is in the City Limits. Kathryn Pinell inquired if there were any City Council connections to this project to which City Administrator stated that there were not any City Council connections to this project.

Councilmember Figueroa stated that he had purchased the property in March 2023 and sold the property in October 2023. Councilmember Figueroa continued by stating that he had gone to the City Attorney to get a legal opinion to which the City Attorney stated there was no conflict. Councilmember Figueroa continued by stating that he then reached out to the Attorney General's Office, and they also said there was no conflict. Councilmember Figueroa continued by stating that he did not know the developers prior to selling the property and that the developer is helping create affordable housing and that the city needs these types of developments. Councilmember Figueroa concluded by stating that he has no financial interest in this development.

- B. Mark Silla inquired if Phase One of development was to build three buildings with a two-parking space requirement per unit. Councilmember Bennett stated that it was a 1.75 parking space requirement per unit. Mayor Dumont stated that the total project was to build 216 units but currently there is not enough parking to do so.

- 5. Close the public hearing and take any action necessary from the public hearing @ 11:02AM.

Statutory Agenda - *The purpose of this section is to have full discussion upon request by the Tool City Council. Ideas, thoughts and decisions are formulated by City Council and staff plans, operations, policies, and/or future projects, including the following:*

- 6. Discuss and take action to receive development plans by Developer Yaniv of 1450 N. Tool Dr. as presented, per the Planned Development Ordinance for the City of Tool, in accordance with Ordinance 2024-03, Lakeview. Motion to Receive the Conceptual Plan by Yaniv and in accordance with the Planned Development Ordinance and acceptance by City Engineer to be brought back to City Council to issue a permit was made by Councilmember Fladmark with second by Councilmember Holley. Motion Passed 3/0. Councilmember Bennett and Councilmember Figueroa Abstained.
- 7. Receive and discuss Texas Municipal League Resources on Ethics. City Administrator Kizzee requested acknowledgment from the City Council that they all received a copy of the Texas Municipal League Resources on Ethics.
- 8. General Discussion on the creation of a Planning and Zoning Commission.
 - A. Kathryn Pinell stated that she had lived here in Tool since 1963 and that this community had always had a home environment and asked did the City really want to rezone for business. Kathryn Pinell concluded by stating that she knew of several people who were against this.

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Mayor Dumont stated that there was a need for a Planning and Zoning Commission. Mayor Dumont continued by stating that the city needed a strategic plan and would like to see people with a background in planning and zoning to apply. Mayor Dumont concluded by stating that the city did not need a second City Council. Councilmember Holley stated that that he would like to spearhead the creation of a Planning and Zoning commission. Councilmember Bennett stated that the City needs a five-year plan that is also an orderly plan.

9. General Discussion on the creation of an Economic Development Corporation. City Administrator Kizzee stated that there are two types of Economic Development Corporations he had seen and that he has the resources needed to explore these. Councilmember Bennett stated that if a person is able to meet all of the requirements to build in Tool, that the City must let them build here. Councilmember Bennett continued by stating that an Economic Development Corporation would tell the city what is needed here. Councilmember Bennett continued by stating that Tool had grown but needs orderly development and that an Economic Development Corporation can only do Economic Development Agreements, not Chapter 380 Agreements. Councilmember Bennett continued by stating that all the cities on the lake had an Economic Development Corporation except Tool and that the creation of one is needed. Councilmember Figueroa inquired if the Economic Development Corporation would have the ability to negotiate terms to which Councilmember Bennett stated that the City Council would have the final approval but if all the boxes are checked, we must allow them to build. City Administrator Kizzee stated that he would like to work with Councilmember Bennett on this for the next Council Meeting.
10. General Discussion on Economic Development items and tools. City Administrator Kizzee discussed Tax Abatements and Tax Increment Reinvestment Zones. City Administrator Kizzee continued by stating that the City would have to assign the Tax Increment Reinvestment Zone but that the city could not administer issuing a Tax Increment Reinvestments and that an outside consultant would be needed. Councilmember Bennett inquired about the location of the Tax Increment Reinvestment Zone to which City Administrator Kizzee stated that the whole City of Tool could be the zone.
11. General Discussion and recommendations for a General Noise Ordinance.
 - A. Kathryn Pinell stated that the city needed to cut down on noise and that no one likes noise. Kathryn Pinell concluded by stating that letting people rent out their houses adds to the noise.

Councilmember Figueroa stated that there needed to be a Noise Ordinance for Highway 274 and a Noise Ordinance for residential properties. Councilmember Fladmark requested that language be added to state that the sound meters are calibrated. Councilmember Holley suggested that City Administrator Kizzee query other cities on the lake in regard to their quiet time hours. City Administrator Kizzee stated that City Clerk Alicia Keith and Building Official LaCosta Davis will remind contractors who pull permits of the City's quiet hours.

Mayor Dumont called for a five-minute adjournment for a break @ 11:55AM and reconvened @ 12:04 PM.

12. General Discussion on the process necessary for possible future liquor sales in the City of Tool.

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- A. Kathryn Pinell stated that the city did not need the revenue from liquor sales and to let other cities deal with the riffraff. Kathryn Pinell concluded by stating that she did not want people driving drunk in the neighborhoods.

City Administrator Kizzee stated that to have liquor sales in the City of Tool there must be a Local Option Liquor Election. City Administrator Kizzee continued by stating that the City Staff and the City Council cannot dedicate time, money or resources to this cause. City Administrator Kizzee concluded by stating that the City must wait and see if petitions are submitted for it to be added to the next election. Councilmember Fladmark stated that there are scheduling timelines for petitions that must be followed. Councilmember Figueroa stated that he believed someone is wanting to start a petition. Councilmember Figueroa continued by stating that there is a liquor store a quarter mile outside of the city that is making tons of revenue. Councilmember Figueroa continued by stating that the city needs money for streets, city services, and drainage projects so yes, the city needs additional revenue. Councilmember Figueroa continued by stating that currently, here in Tool, hotels and restaurants require private club licenses to sell liquor and those costs do add up. Councilmember Figueroa concluded by stating that if liquor sales were approved in Tool, the market would determine the number of liquor stores built, so it is doubtful that there would be one on every corner. Councilmember Bennett stated that this is an issue for the voters and not the City Council. Councilmember Fladmark stated that a petition for or against the sale of liquor could be submitted. Councilmember Bennett requested additional information on the election process of a Local Option Liquor Election. City Administrator Kizzee stated that ten voters would need to sign a petition and submit to the City Secretary. City Administrator Kizzee continued by stating that 25% of voters who voted in the last General Election would have to sign the petition. City Administrator Kizzee continued by stating that the petition would be sent to Henderson County Elections to be placed on the ballot for citizens to vote. City Administrator Kizzee concluded by stating that once the election was canvassed, we would then find out the results of the election. Councilmember Bennett inquired who would pay for the election to which City Administrator Kizzee stated that the City of Tool would pay for the election.

13. General Discussion on positional needs for City Staff for FY 2024-2025. Mayor Dumont listed the current positions in the City and stated that there are a total of 18 employees currently. City Administrator Kizzee stated that in the future, the city would need an employee for the park. City Administrator Kizzee continued by stating that currently there is a need for an additional Police Officer for nights and a full-time City Controller. Councilmember Bennett stated that the city needed a full time City Controller now and to start the hiring process. Mayor Dumont stated that he did not agree with this being a current need, that this would be something to revisit down the road. City Administrator Kizzee stated that the City Controller, the City Secretary and himself have a great working relationship. City Administrator Kizzee continued by stating that the City Controller is currently a part-time position, and the current City Controller has expressed not being able to work full-time. City Administrator Kizzee continued by stating that it would be difficult to replace a City Controller mid-project and that finding a replacement should be a future discussion. Councilmember Figueroa stated that the City had come a long way and that the City Controller helped get the books corrected and up to date. Councilmember Figueroa continued by stating that the city must have the bandwidth to grow and would like the to keep the current City Controller as a consultant in the future. Councilmember Figueroa continued by stating that a full-time City Controller could create processes and assist with projects that would help the city grow. Councilmember Figueroa continued by stating that a full-time City Controller position was added to the budget last year and it needs to be filled. Councilmember Figueroa concluded by stating that he is looking

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forward to having help on collecting missed money in the city. City Controller Debbie Debrick stated that she would like to see through hiring a full time City Controller. City Administrator Kizzee inquired about additional positional needs for the Maintenance Department and Police Department. Court Clerk Stacy Hamaker stated that her workload was very heavy and that hiring an additional court clerk was needed. Councilmember Figueroa stated that the city needed to hire an additional Court Clerk. Councilmember Bennett stated that additional positional needs added to the budget would be entertained but would be dependent on available funds.

14. General Discussion on amending the operating hours for Tool City Hall. Councilmember Figueroa stated that since the City Administrator runs the daily operations of the city, this is a decision for the City Administrator. City Administrator Kizzee stated that he would like to see City Hall closed two Fridays a month. Court Clerk Hamaker recommended that City Hall be closed for lunch daily. Councilmember Figueroa stated that closing City Hall for lunch daily was a good idea.

Mayor Dumont called for an adjournment for a lunch break with the request to reconvene @ 1:30PM. Meeting reconvened @1:38 PM.

15. General Discussion on the future location of City Hall. Councilmember Sayre inquired what the benefit was by moving the location of City Hall. City Administrator Kizzee shared his view of leaving City Hall in the current location and building a community center on the 81-acre development. Councilmember Fladmark stated that the city center needed to be near the park and would like to see a senior center built on the 81-acre development. Councilmember Bennett stated that it would cost \$500,000.00 minimum to move City Hall which is very costly. Councilmember Bennett continued by stating that the developer backed out of donating park land so we should not wait on building City Hall. Councilmember Holley inquired what the developer would give at this time to which City Administrator Kizzee stated that the developer would give one acre of land, but it could only be used for building City Hall. Councilmember Figueroa stated that he felt that City Hall should remain in its current location. City Administrator Kizzee stated that bids for City Hall bids had been opened and would be presented at the next City Council Meeting.
16. Review and give direction to city staff regarding the deposit and rental fee for use of the Oran White Civic Center. Director of Maintenance and Operations Frank Martin stated that the cost to clean the Oran White Civic Center was well over the \$50.00 rental fee. City Administrator Kizzee stated that that it was brought to his attention that the Oran White Civic Center is not being cleaned after it is rented and while he agrees with a waiver of a fee for certain groups, the building should be cleaned up after it is rented. City Clerk Alicia Keith stated that she felt that a rental fee of \$100.00 was a fair rate for the facility and that there had been an influx of rentals. Councilmember Bennett stated that the hourly fee for a for-profit renting the Oran White Civic Center should be at a rate of \$100.00 for a two-hour period with a \$50.00 hourly fee for every additional hour. Councilmember Fladmark recommended that the rental fee be set at \$50.00 for half a day and \$100.00 for a full day. City Clerk Alicia Keith discussed an instance where the Oran White Civic Center was not cleaned prior to another event coming in causing a complaint from the second event. Councilmember Bennett stated that there should be a mandatory cleaning fee added to the rental fee and suggested having someone come clean the building in between events. Councilmember Fladmark requested charging a rental fee and a cleaning fee for use of the Oran White Civic Center.
 - A. Kathy Donoghue stated that the Garden Club had never had to mop the floors after use of the Oran White Civic Center and did not like the idea due to the possible damage of the floors if

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incorrect chemicals were used. Kathy Donoghue concluded by stating that she had never received a cleaning checklist when renting the Oran White Civic Center.

17. General Discussion on tree trimming needs throughout the City of Tool and the cost associated with this project. Mayor Dumont stated that there were currently 66 dead trees in the city's Right of Ways. Director of Maintenance and Operations Frank Martin stated that he only had equipment to trim the trees and that there are several dead trees on empty lots. Councilmember Bennett recommended sending the homeowner a letter regarding the dead trees on their lots causing a potential hazard. Councilmember Figueroa recommended the creation of a Dangerous Tree Ordinance with a section regarding hardships added. Councilmember Figueroa inquired the cost of purchasing equipment to assist in removing large trees. City Administrator Kizzee stated that the end goal is to remove dead trees from the Right of Way and that he did not agree with purchasing a bucket truck that could only serve one purpose. Councilmember Bennett inquired if it was possible to rent a bucket truck for this project. Councilmember Figueroa inquired if the city could rent a bucket truck once a year.
 - A. Vicki Dumont stated that there are currently 24 dead trees on Oakwood and that a letter should be sent urging them to remove the dead trees that could become hazardous. Vicki Dumont continued by stating that for the people who are unable to pay for the tree removal, the city could use the neighborhood cleanup money for this project.

Councilmember Bennett stated that the City should start by sending out letters notifying the citizens of having a dangerous tree and by doing this, it should reduce the number of trees the city will need to remove.

18. General Discussion on anticipated drainage and road projects needs throughout the City of Tool. Councilmember Fladmark stated there were federal grants for drainage projects for municipalities. Councilmember Figueroa stated that drainage issues are hard to overcome, and that the city needed to develop a drainage plan. Councilmember Figueroa continued by inquiring which subdivision had the worst drainage to which Director of Maintenance and Operations Frank Martin stated the worst drainage is in the largest subdivision which was Paradise Bay. Director of Maintenance and Operations Martin continued by stating that his crew is currently cleaning out culverts so that should alleviate some of the drainage issue. Councilmember Sayre stated that in his neighborhood of Paradise Bay most yards become underwater after a heavy rain. Councilmember Figueroa inquired if the installation of additional culverts would help alleviate some of the drainage problems. City Administrator Julius Kizzee stated that since the city does not own the water utility that the city must consult with West Cedar Creek Municipal Water District on a drainage plan. Mayor Dumont stated that the city needed a Strategic Plan. Director of Maintenance and Operations Martin stated there were 2.3 miles of road that were never paved. Councilmember Bennett advised Director of Maintenance and Operations Martin to create a list of the most urgent streets first. Councilmember Fladmark stated that on certain Subdivision Plats the streets were dedicated to the city, but the actual street was never built. Councilmember Figueroa stated that the purpose of the Interest and Sinking fund was to assist with projects like these and if needed the city could go out for a bond to fix the streets. City Administrator Kizzee discussed the bond debt schedule for the next 10 years and highlighted the first of the two bonds the city currently has will be paid off in 2027. City Administrator Kizzee continued by stating that the city would need to work on the most dire streets first and then go from there. City Administrator Kizzee continued by stating that the current funding structure does not support this project due to the enormous cost associated. Mayor Dumont inquired about the possibility of entering into an interlocal agreement with Henderson County.

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19. General Discussion on the possible need for Interlocal Agreements involving the City of Tool. Director of Maintenance and Operations Frank Martin stated that the allocated amount that an interlocal agreement with Henderson County would provide is \$5,000.00 per year. Director of Maintenance and Operations Martin continued by stating that in addition to funding, equipment and man power was also needed for a project this size. Councilmember Figueroa inquired regarding the equipment needed by the Maintenance Department. Councilmember inquired the cost of a lay down machine to which Director of Maintenance and Operations Martin stated that the machine would cost \$100,000.00 brand new. Councilmember Sayre inquired if the needed equipment could be rented to which Director of Maintenance and Operations Martin stated that the lay down machine could not be rented. Councilmember Fladmark inquired if the needed equipment could be purchased through the BuyBoard to which Director of Maintenance and Operations Martin stated that yes, it could be purchased through the BuyBoard.

20. Discuss and give direction to city staff regarding the creation of a Strategic Plan. Mayor Dumont discussed the need for a Strategic Plan. Councilmember Holley stated that he felt that the City needed a five-year plan at minimum. Mayor Dumont stated that the City Council needed to define a starting point for the Strategic Plan. Councilmember Figueroa stated that he felt the immediate needs were for a Drainage Plan, a stronger Police Force, additional City Services, a Road Project Plan and additional equipment for the Maintenance Department. Councilmember Fladmark stated that the City Council needed to give people a reason to come to the City of Tool. Councilmember Fladmark continued by inquiring what could the City of Tool could be known for that separates our city from the other cities around the lake. Councilmember Bennett stated that she felt that the Eight at Tool Park would bring people to the City of Tool.
 - A. Kathy Donoghue provided her background citing that she had previous experience in the creation of Strategic Planning and offered to assist the City Council if there were interested in assistance.

Mayor Dumont stated that he felt that citizen involvement would be a great asset in the creation of a Strategic Plan. Councilmember Fladmark agreed that citizen involvement would be a great thing.

21. General Discussion on the current city website and the need for a website redesign. Mayor Dumont stated that the city website was an intangible asset. City Administrator Julius Kizzee stated that he had reached out to Civic Plus to gather information on a possible website update. City Administrator Kizzee continued by stating that the highlight of the meeting was to determine what data would need to be updated and what information needed to be removed. Councilmember Figueroa stated that Sugar Rock was another potential vendor and cited the company being reasonably priced. Councilmember Bennett inquired if there was currently money in the budget for this project to which City Administrator Kizzee stated that no, there is not money in the budget allocated for this project. Councilmember Bennett stated that money for this project should be added to budget for the next fiscal year. Councilmember Bennett recommended amending the budget on the City Controller salary and use those funds for the website. Councilmember Figueroa stated that the city has money for these types of projects and the City of Tool is not broke.

Mayor Dumont called for an adjournment for five-minute break with the request to reconvene @ 3:25PM. Meeting reconvened @3:26PM.

22. General Discussion on Mayor Dumont's desires for accomplishments for FY 2024-2025. Mayor Dumont highlighted his top 15 goals for FY 2024-2025 highlighting items such as Highway 274 widening project, Broad Reach Power Battery Storage facility hoping to build in Tool, the remodel of City Hall, website

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updates and the remodel of the Police Department. Councilmember Bennett recommended reviewing the Mayors desires for accomplishments for FY 2024-2025 every quarter.

Resolution Adoptions

23. Discuss and take action to Adopt Resolution 2024-02R, Employee Handbook. City Administrator Julius Kizzee stated that he purpose of this resolution was to give authority to the City Administrator to amend the Employee Handbook with the exception of items that deal with the budget or powers that are reserved for the City Council or the Mayor. Councilmember Figueroa stated that he did not see any problem with this resolution. Councilmember Fladmark stated that if an employee did not agree they would still have the ability to speak to the City Council. City Administrator Kizzee stated that he would keep the City Council informed of discussions that were made. Councilmember Fladmark requested an update once a quarter. Mayor Dumont agreed that an update once a quarter would be needed. Motion to Adopt Resolution 2024-02R, Employee Handbook was made by Councilmember Bennett with second by Councilmember Figueroa. Motion Passed 5/0.

Executive Session

Mayor Dumont stated that due to time constraints of this meeting, Item 24 and Item 25 would be moved to the March 21st, 2024 Meeting.

24. Convene into executive session Convene into executive session pursuant to Texas Government Code Chapter 551 (2) sections:
- a. Section 551.074 to consider the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Administrator.
25. Reconvene in open session and take any action necessary resulting from executive session
26. **Council Comments** - *Hear announcements concerning matters appearing on the agenda; items of community interest; and/or inquiries of staff regarding specific factual information or existing policy from the Mayor, Councilpersons, and City staff, for which no formal action will be discussed or taken.*
- A. Councilmember Figueroa stated that he felt that this meeting was a good planning session.
 - B. Councilmember Bennett stated that she did not want to see good ideas fall through the cracks and would like to take actions and not rehash ideas.
 - C. Councilmember Fladmark stated he appreciated everyone coming to the meeting and felt that a lot was accomplished.
 - D. Mayor Dumont thanked everyone for coming to the meeting and thanked City Controller Debbie Debrick stating that she was a valued member of the City of Tool. Mayor Dumont continued by discussing the meeting he had with the Gardens and Beautification Committee in regard to a tree potentially needing to be removed by the parking lot in the Eight at Tool Park. Mayor Dumont concluded by discussing the new AV system and the work that is still being done to make it 100% functional.
27. **Staff Comments** - *Hear announcements concerning matters appearing on the agenda; items of community interest; Staff gives regards dealing with specific factual information or existing policy dealing within the City, that may have an impact on citizens, staff or the City Council of Tool. No formal action will be discussed or taken.*

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March 13th, 2024 @ 10:00 a.m.
City Council Workshop



- A. Chief of Police Robert Walker stated that there had been restructuring in the Police Department due to recent promotions. Chief of Police continued by stating that Sergeant Jason Lee was promoted to the rank of Lieutenant, Patrol Officer Stacy Hatcher was promoted to the rank of Patrol Sergeant and Patrol Officer Hillary Bateman was promoted to the rank of Investigator. Chief of Police Walker continued by stating that these officers took this promotion with the knowledge of no increase in pay but all accepted promotions due to wanting to further their career. Councilmember Bennett inquired if the promotions would be pulling officers off the streets to which Chief of Police Walker stated that no, officers would still patrol streets but having an Investigator would be beneficial to the department. Chief of Police Walker continued by stating that the primary job of the Investigator would be assisting with cases citing the time it takes on each case ranges from two weeks to one month. Councilmember Bennett agreed that the Investigator position was especially important for the Police Department. Councilmember Figueroa congratulated Chief of Police Walker and the Police Department for all of their hard work.
- B. Court Clerk Stacy Hamaker highlighted the Court bringing in \$45,000.00 last month and clearing 40 warrants that dated from 2014 to 2017.
- C. Code Enforcement Officer Allen Anderson highlighted the implementation progress of MyGov.

28. Closing

- A. Next Meeting: March 21st, 2024
- B. Adjourn @ 3:55PM

A meeting that is “open to the public”, pursuant to the Open Meetings Act, is one that the public is permitted to attend. The act does not entitle the public to choose the items to be discussed or to speak about items on the agenda. If the City Council, during the course of the meeting covered by this notice, should determine that an executive session is required, then such executive session, as authorized by the Texas Open Meetings Act, Texas Government Code, Section 551.001 et seq., will be held by the Council at the date, hour and place given in this notice, concerning but not limited to the following sections and purposes of the Act: 551.071 Private consultation with the city’s attorney; 551.072 Deliberations about Real Property; or, 551.074 Discussing personnel or to hear complaints against personnel. Should any final action, final decision or final vote be required in the opinion of the City Council regarding any matter considered in such executive session, then the final action, final decision or final vote shall be in the open meeting covered by this Notice upon the reconvening of the public meeting.

I certify that the above notice of meeting, a true and correct copy, was posted on the bulletin board in front of Tool City Hall prior to the required 72 hours and that the city’s official newspaper was notified.

Attest:

SEAL

Mike Dumont, Mayor

Kimberley Price, City Secretary



Minutes

March 21st, 2024 @ 6:00 p.m.
Regular Council Meeting

1. Call to Order @ 6:00 p.m.
2. Roll Call: Bennett, Dumont, Figueroa, Fladmark, Holley, Sayre. Quorum was established with Mayor Dumont Presiding.
3. Invocation and Pledge of Allegiance
4. **Citizen Comments** - *Citizens wishing to speak on an agenda item, or not, must sign up to do so. The Council will not comment on items not on the agenda; however, the Council may refer the item to city staff for research, resolution or referral of the matter to the Council as a future agenda item. (3 Minute Maximum)*

A. None

Consent Agenda - *Approval of Consent Agenda items authorizes each to be implemented in accordance with staff recommendations provided. An item may be removed from the Consent Agenda and added to the Statutory Agenda for full discussion upon request by a member of the Council present at this meeting.*

5. Approve Minutes: February 15th, 2024 Regular Meeting. Mayor Dumont recommended language changes to the minutes. Motion to Approve Minutes: February 15th, 2024 Regular Meeting as amended was made by Councilmember Fladmark with second by Councilmember Figueroa. Motion Passed 5/0.
6. Approve Monthly Activity Reports for February 2024 as presented: (A) Executive Summary (B) Financial and Expenditure (C) Municipal Court (D) Police (E) Maintenance (F) Building (G) Code Enforcement and (H) Animal Control. City Administrator Julius Kizzee presented the Executive Summary and the Financial and Expenditure Summary Report highlighting the progress made on the MyGov software integration. Councilmember Sayre and Councilmember Bennett both stated that they appreciated the update and that they were looking forward for its launch. Mayor Dumont requested additional information in regards to the Police Activity Report. Councilmember Holley requested additional information in regards to the Animal Control Activity Report. Councilmember Bennett requested an update on the online ethics message board. City Administrator Kizzee stated that he and citizen David Moses were collaborating on this project and that he had reached out to the City Attorney. David Moses provided additional information in regards to the online message board highlighting ease of use, retention rates and the requirement of a resolution to allow the launch of the message board. Motion to Approve the Monthly Activity Reports for February 2024 as presented was made by Councilmember Holley with second by Councilmember Sayre. Motion Passed 5/0.

Statutory Agenda - *The purpose of this section is to have full discussion upon request by a member of the Tool City Council present at this meeting while formulating City Council and staff plans, operations, policies and/or future projects, including the following:*

7. Consider, Discuss and take action on a request by Martin Castillo of 1820 South Tool Drive to allow a fence to be taller than 30 inches in the front yard. Mayor Dumont stated that the new fence was currently 46.5 inches tall and since it was constructed of quality materials and off the highway, he would recommend the approval of this variance. Motion to Approve the request by Martin Castillo of 1820 South Tool Drive to allow a fence to be taller than 30 inches in the front yard was made by Councilmember Bennett with second by Councilmember Figueroa. Motion Passed 5/0.

Minutes
March 21st, 2024 @ 6:00 p.m.
Regular Council Meeting



8. Consider, Discuss and take action on a request by Gene Kernodle of 1824 Cherokee Trace to allow the placement of a recreational vehicle cover in the front yard. John White on behalf of Gene Kernodle presented the variance request. Mr. White stated that the variance was needed due to the fact that the homeowner did not have space in the back yard to place the carport. Councilmember Bennett stated that the recreational vehicle, in her opinion, was too large to be placed in the front yard. Councilmember Holley inquired about the dimension size of the recreational vehicle cover, to which John White stated that the cover was 20 by 40 feet. Councilmember Figueroa inquired the property lot depth to which John White stated that the lot depth was 100 feet. Mayor Dumont stated that the city is trying to get away from metal carports and are wanting to see carports that match the aesthetic of the home. John White stated that all of the carports he installs are engineered and have engineered stamps. No Motion was made so item did not pass.

9. Consider, Discuss and take action on a request by Tufan Kilinc on behalf of Robert Synder of 1211 Joe Dupree Road to allow a 10' set back from State Highway 274. Betina Miller spoke on behalf of Robert Synder. Councilmember Fladmark inquired why a variance was requested. Betina Miller stated that more space was needed to expand the business, M&M BBQ Company. Councilmember Bennett inquired where on State Highway 274 was the variance being requested, to which Building Official LaCosta Davis stated that it was between the 81-acre development and the Royal Oaks subdivision. Councilmember Bennett stated that the request was for a 10' set back from State Highway 274. Building Official Davis stated that a mistake was made on the Agenda. Councilmember Bennett inquired if a variance was needed on the south side of the property to which Building Official Davis stated that yes, a variance was needed on the south side of the property and east side of the property. Councilmember Bennett inquired if a sound barrier would be installed on the east and west side of the property. Betina Miller stated that they planned to build a privacy fence and they currently have no issues with noise. Councilmember Fladmark inquired if the owners of the property had talked with neighbors to get their input on this matter to which Betina Miller stated that yes, the property owners had talked to several people and that they were fine with the idea. Councilmember Fladmark continued by inquiring about a timeline for construction if approved to which Betina Miller stated that construction would be completed within two years. Councilmember Holley inquired what the space would be used for to which Betina Miller stated that the space would be used for building equipment and hosting classes to the public. Councilmember Fladmark inquired where the access points to the property would be located to which Betina Miller stated that the access points would be the existing entrance on Highway 274 and another entrance that would be created. Motion to Approve variance with the condition of a 10-foot setback on the east and southside of the property and that an eight-foot wooden fence be installed to cut down on noise was made by Councilmember Bennett with second by Councilmember Sayre. Motion Passed 4/0 with Councilmemembr Figueroa Abstaining.

10. Discuss and take action on bids received for a City Hall Addition. Mayor Dumont stated that the city had received four bids with a price range between \$735,000.00 and \$875,000.00. Building Official Davis stated she had spoken to New Beginnings Custom Homes and stated that they were knowledgeable and answered her questions. Mayor Dumont inquired if this builder had built commercial buildings before to which Building Official stated that they had not built a commercial building before. Councilmember Figueroa stated that he liked how detailed the bid from Ackley Custom Homes was stated that he would like to see more details on New Beginnings Custom Homes Bid. Councilmember Bennett stated that she spoke with New Beginnings Custom Homes and discussed their

Minutes
March 21st, 2024 @ 6:00 p.m.
Regular Council Meeting



bid and felt comfortable with the bid that was presented. Councilmember Bennett stated that according to Local Government Code, the city must go with the lowest bidder or provide good reason on why we did not go with the lowest bidder. Councilmember Fladmark stated that he agreed with Councilmember Figueroa and would like to compare the bids line item by line item to ensure the city is getting the best deal for our money. Councilmember Sayre stated that you get what you pay for and going with the lowest bidder is not always the best quality of product. Councilmember Fladmark requested that the bids be resubmitted on a template provided by the city so everything can be compared evenly.

No Action was Taken

Mayor Dumont called for a five-minute adjournment for a break @ 7:19PM and reconvened @ 7:22 PM.

Resolution Adoptions

11. Discuss and take action to adopt Resolution 2024-03R, Official City Newspaper. Mayor Dumont stated that per Local Government Code, the City of Tool is required to establish a newspaper as the Official Newspaper for the City of Tool. Motion to Adopt Resolution 2024-03R, stating that the Mabank Monitor is the Official City Newspaper was made by Councilmember Bennett with second by Councilmember Sayre. Motion Passed 5/0.

Executive Session

12. Convene into executive session pursuant to Texas Government Code Chapter 551 (2) sections:
 - a. Section 551.074 to consider the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Administrator @ 7:24PM.
13. Reconvene in open session and take any action necessary resulting from executive session @ 8:00PM. **No Action was Taken.**
14. **Council Comments** - *Hear announcements concerning matters appearing on the agenda; items of community interest; and/or inquiries of staff regarding specific factual information or existing policy from the Mayor, Councilpersons, and City staff, for which no formal action will be discussed or taken.*

- A. Councilmember Fladmark thanked everyone for coming to the meeting.
- B. Councilmember Sayre thanked everyone for coming to the meeting and discussed a Spring Bash that was being held in the Paradise Bay Subdivision on Saturday.
- C. Councilmember Bennett thanked everyone for coming to the meeting and thanked all the staff for their hard work.
- D. Councilmember Figueroa wished everyone a Happy Easter and stated that he would not be at the next Council Meeting. Councilmember Figueroa continued by discussing a Derby Party that will be held May 4th, 2024, with all proceeds benefiting the Community Food Pantry in Tool.
- E. Councilmember Holley stated that he liked to see the Council working together and also thanked David Moses on all his hard work on the Events Committee.
- F. Mayor Dumont stated that the online message board was a big opportunity and would be a wonderful tool.



Minutes

March 21st, 2024 @ 6:00 p.m.
Regular Council Meeting

15. **Staff Comments** - *Hear announcements concerning matters appearing on the agenda; items of community interest; and/or inquiries regarding specific factual information or existing policy from the Mayor, Councilpersons, and City staff, for which no formal action will be discussed or taken.*
- A. Chief of Police Robert Walker discussed the Criminal Justice Information Services Audit that would take place on April 3rd, 2024. Chief of Police Walker continued by stating that this audit is conducted every ten years and that several changes will be made after the audit is completed.
 - B. Court Clerk Stacy Hamaker stated that there is currently seven jury trials on the docket and that this is the first jury trial in five years.
 - C. City Clerk Alicia Keith discussed the Trash Off that will take place on April 20th, 2024 and noted that passenger tires off the rim will be accepted.
 - D. Building Official LaCosta Davis stated that the Paradise Bay Apartments had sold, and demolition should start soon.
16. **Closing**
- A. Next Meeting: April 18th, 2024
 - B. Adjourn @ 8:15PM

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Attest:

SEAL

Mike Dumont, Mayor

Kimberley Price, City Secretary



Executive Summary

From the City Administrator

Dear Council and Mayor,

Here is a Monthly Executive Summary of the past 30 days for the City.

- ◇ The city's website will be a project between three members of the City Staff, with the help of Sugar Rock – the local company out of Mabank.
- ◇ Starting in March, The Park Committee Chairs will hold monthly meetings.
- ◇ Staff, as well as representatives from Henderson County, a Councilman and Stan Hayes from Hayes Engineering met with Yaniv, developer of the five acres in the north end of town. The developer and his engineers are now in contact with Stan Hayes regarding his Development Plan and final engineered drawings.
- ◇ With the Resolution on tap for City Council, the message board will be operational and up to speed for City Council later this month – if the resolution is passed.
- ◇ Staff is currently in conversations with the 81-acre development regarding their plans. Staff will bring forth the project updates as necessary.



Financial and Expenditure Cover Page

Council and Mayor,

I wanted to give additional notes from the financial reports that are presented. This is for information for this Council Meeting on April 18th, 2024.

Our bank account balances remain steady through the month of March, with our Ad Valorem revenue still being at a healthy amount.

The attached Financial & Expenditure Summaries for the Month are for General City Expenses and Park Expenses.

Income

- 4064 Fines & Forfeitures has taken a dip this month with our officers gearing up for their CJIS Audit on April 18th.

Expenditures

- 4800 Interest Earned was the highest amount (\$15,489.24) since the month of October of this year.
- 5080-1a Park retains our Park Expenses for the month. These are expenses that we send back for reimbursement to Texas Parks and Wildlife. These expenses include Grading by Back 40 Land Services, our Builder's Risk Policy and Utility installations.
- 5140 Dues and Subscriptions was expensed for the City's annual Zoom subscription.
- 5355 Meals had the expense in the amount of \$200.77 due to the meals for the City Workshop last month.
- 5430 Salaries took a dip this month, while our city remained fully staffed and operations were kept at an efficient rate.

Respectfully,

Julius Kizzee
City Administrator

Account Name	3/31/2024
General Fund	\$ 4,486.29
Ad Valorem	\$ 1,051,425.44
Emergency Fund	\$ 383,966.20
Municipal Court	\$ 61,692.86
Security Fund (Municipal Court)	\$ 21,992.31
Municipal Tech Fund (Municipal Court)	\$ 7,551.20
Interest & Sinking Fund	\$ 15,665.05
Police Seizure Fund	\$ 135.09
Public Funds MM 9 / Bond Paving Project	\$ 539,801.34
Public Funds MM 10/Escrow Draw 380 Agreement	\$ 211,344.66
TexStar	\$ 868.13
Capital Improvement Fund Acct	\$ 509,252.35
Park Construction Account	\$ 643,035.30
The Eight At Tool Inc / PF IntCK 11	\$ 9,616.58
Total Cash on Hand	\$ 3,460,832.80



CITY OF TOOL

Monthly Profit and Loss

March 2024

	TOTAL
Income	
4000 Revenues	
4010 Animal Registrations/ Fees	300.00
4011 Alarm Permit	10.00
4012 Garage Sale Permits	5.00
4020 Building Permits	9,098.00
4025 Short Term Rental Annual Permit	200.00
4030 Civic Center Rental	50.00
4050 Contributions/Donations	
4050-2 contributions - Police dept.	1,253.99
Total 4050 Contributions/Donations	1,253.99
4051 Park Grant Money	63,810.00
4064 Fines & Forfeitures	19,878.41
4064a - Municipal 3rd Party Payout	10,870.71
4064b - Municipal Jury Fund (MJF)	10.32
4064c - Municipal Truancy & Prev (MTPF)	514.02
4064d - Municipal Court Security Fund (MSF)	503.77
4064e - Municipal Court Technology Fund (MTF)	411.24
Total 4064 Fines & Forfeitures	32,188.47
4068 Service Fee Retained by City	5.23
4070 HCAD Ad Valorem	22,594.08
4071 HCAD Interest & Sinking	7,514.02
Total 4070 HCAD Ad Valorem	30,108.10
4120 State Sales Tax-Rev. Sharing	15,388.91
4121 State Mixed Beverage Sale Tax R	256.39
4122 Sales & Use Tax - Street Maint	15,388.90
Total 4000 Revenues	168,062.99
Total Income	\$168,062.99
GROSS PROFIT	\$168,062.99
Expenses	
5000 Expenditures	
5010 Accounting Services	376.30
5030 Animal Care	1,250.00
5045 Auto Allowance	369.24
5050 Auto Fuel	2,514.40
5070 Bank Charges	474.77
5080-1a Park	154,535.77



CITY OF TOOL

Monthly Profit and Loss

March 2024

	TOTAL
5097 Computers,Software & Supplies	2,084.68
5101-0 Contract Services IT-Multi Dept	2,647.71
5102-0 Contract Services Acct-Multi Dept	4,313.75
5103 Permit and InspectBuilding/Code	2,941.25
5120-4 Court Costs & Arrest Fees - Judicial	2,916.24
5140 Dues & Subscriptions	520.46
5160 Employee Benefits - Retirement	5,224.44
5170 Equipment Purchases	1,653.51
5200-0 HCAD Collections-Multi Dept	7,704.75
5230 Employee Insurance Benefits (Medical, Dental, Vision and Life))	11,601.43
5264 Vehicle Loan Interest	2,347.39
5265 Janitorial/Cleaning	445.48
5270 - 4 MJF (FUND) Juror Fees - Judicial/Court	260.00
5300 Legal Fees (Professional)	4,362.14
5301 LEOSE	695.00
5320 Maintenance Building	4,765.00
5330 Maintenance-Equipment	388.08
5335-0 Maintenance - CITY PARK	241.40
5340 Maintenance-Vehicle	2,718.38
5355 Meals	200.77
5370 Office Supplies Expense	519.07
5380 Postage	474.31
5390 Records Management	60.00
5400 Printing	325.91
5430 Salaries	69,796.15
5460 Telephone and Internet	1,678.90
5480 Training/Education Expense	137.00
5490 Uniforms	507.30
5500 Utilities/Electricity	845.56
5510 Utilities/Water	272.80
Total 5000 Expenditures	292,169.34
6000 Payroll Expenses	
xxxxx6500 Payroll Taxes Total	5,298.31
Total 6000 Payroll Expenses	5,298.31
Reimbursements	0.00
Total Expenses	\$297,467.65
NET OPERATING INCOME	\$ -129,404.66



CITY OF TOOL
Monthly Profit and Loss
March 2024

	TOTAL
Other Income	
4800 Interest Earned	15,489.24
Total Other Income	\$15,489.24
NET OTHER INCOME	\$15,489.24
NET INCOME	\$ -113,915.42

CITY OF TOOL
Budget vs. Actuals: FY_2023_2024 - FY24 P&L
October 2023 - March 2024

	Actual	Annual Budget	Difference
Income			
4000 Revenues	\$ -	\$ -	\$ -
4010 Animal Registrations/ Fees	\$ 880.00	\$ 650.00	\$ 230.00
4011 Alarm Permit	\$ 130.00	\$ 500.00	\$ (370.00)
4012 Garage Sale Permits	\$ 90.00	\$ 200.00	\$ (110.00)
4020 Building Permits	\$ 54,241.90	\$ 110,000.00	\$ (55,758.10)
4025 Short Term Rental Annual Permit	\$ 600.00	\$ 5,000.00	\$ (4,400.00)
4030 Civic Center Rental	\$ 1,400.00	\$ 400.00	\$ 1,000.00
4040 Cable TV	\$ 16,231.90	\$ 5,417.98	\$ 10,813.92
4050 Contributions/Donations	\$ -	\$ -	\$ -
4050-1b Event Donations/Contributions/Fees	\$ 425.00	\$ -	\$ 425.00
4050-2 contributions - Police dept.	\$ -	\$ -	\$ -
4064 Fines & Forfeitures	\$ 109,721.87	\$ -	\$ 109,721.87
4064a - Municipal 3rd Party Payout	\$ 75,861.69	\$ 160,564.68	\$ (84,702.99)
4064b - Municipal Jury Fund (MJF)	\$ 75.00	\$ 96.00	\$ (21.00)
4064c - Municipal Truancy & Prev (MTPF)	\$ 3,745.22	\$ 5,280.00	\$ (1,534.78)
4064d - Municipal Court Security Fund (MSF)	\$ 3,679.49	\$ 4,920.00	\$ (1,240.51)
4064e - Municipal Court Technology Fund (MTF)	\$ 3,010.16	\$ 4,200.00	\$ (1,189.84)
4068 Service Fee Retained by City	\$ 2,120.72	\$ 5,000.00	\$ (2,879.28)
4069 Police Seizure Income	\$ -	\$ -	\$ -
4070 HCAD Ad Valorem	\$ 1,252,728.14	\$ 1,306,469.65	\$ (53,741.51)
4071 HCAD Interest & Sinking	\$ 428,151.60	\$ 459,768.75	\$ (31,617.15)
4090 Trinity Valley Electric	\$ 80,325.30	\$ 89,054.79	\$ (8,729.49)
4100 Miscellaneous Revenue	\$ -	\$ 3,500.00	\$ (3,500.00)
4110 Hotel Occupancy Tax	\$ 22,053.62	\$ 35,000.00	\$ (12,946.38)
4120 State Sales Tax-Rev. Sharing	\$ 100,992.39	\$ 190,000.00	\$ (89,007.61)
4121 State Mixed Beverage Sale Tax R	\$ 1,475.94	\$ 1,000.00	\$ 475.94
4122 Sales & Use Tax - Street Maint	\$ 100,992.36	\$ 190,000.00	\$ (89,007.64)
4140 TU/Oncor Electric	\$ 20,296.55	\$ 18,801.00	\$ 1,495.55
4150 Waste Services	\$ 16,729.03	\$ 30,000.00	\$ (13,270.97)
4160 Telephone Franchise Fees	\$ 80.69	\$ 8,000.00	\$ (7,919.31)
4301 L.E.O.S.E	\$ 1,043.36	\$ 500.00	\$ 543.36
Total 4000 Revenues	\$ 2,297,081.93	\$ 2,634,322.85	\$ (337,240.92)
Total Income	\$ 2,297,081.93	\$ 2,634,322.85	\$ (337,240.92)
Gross Profit	\$ 2,297,081.93	\$ 2,634,322.85	\$ (337,240.92)
Expenses			
5000 Expenditures	\$ -	\$ -	\$ -
5010 Accounting Services	\$ -	\$ -	\$ -
5010-1 Accounting Services-Admin	\$ 1,806.50	\$ -	\$ 1,806.50
5020 Advertising Expense	\$ -	\$ -	\$ -
5020-1 Advertising-Admin	\$ 2,544.40	\$ 4,500.00	\$ (1,955.60)
5030 Animal Care	\$ -	\$ -	\$ -
5030-9 Animal Control	\$ 7,514.25	\$ 15,900.00	\$ (8,385.75)
5045 Auto Allowance	\$ -	\$ -	\$ -
5045-1 Executive Auto Allowance-Admin	\$ 2,400.06	\$ 4,800.00	\$ (2,399.94)
5050 Auto Fuel	\$ -	\$ -	\$ -
5050-1 Auto Fuel-Admin.	\$ -	\$ 500.00	\$ (500.00)
5050-2 Auto Fuel-Police	\$ 10,950.97	\$ 17,000.00	\$ (6,049.03)
5050-3 Auto Fuel-Maint	\$ 4,110.28	\$ 6,000.00	\$ (1,889.72)
5050-8 Auto Fuel-Building/Code	\$ 892.12	\$ 2,500.00	\$ (1,607.88)
5060 Audit Fees	\$ -	\$ -	\$ -

5060-1 Audit Fees -Admin	\$	-	\$	25,250.00	\$	(25,250.00)
5070 Bank Charges	\$	-	\$	-	\$	-
5070-1 Bank Charges-Admin	\$	2,924.42	\$	1,938.24	\$	986.18
5080 Bond	\$	-	\$	-	\$	-
5080-0 Bond - Multi Departmental	\$	-	\$	1,000.00	\$	(1,000.00)
5096 Property Abatements	\$	11,240.00	\$	-	\$	11,240.00
5096-8 Unsafe Building Fund-Building	\$	-	\$	20,000.00	\$	(20,000.00)
5097 Computers,Software & Supplies	\$	-	\$	-	\$	-
5097-0 Computers,Software & Supplies-Multi	\$	417.29	\$	1,500.00	\$	(1,082.71)
5097-1 Computers,Software & Supplies-Admin	\$	15.99	\$	3,500.00	\$	(3,484.01)
5097-2 Computers,Software & Supplies-Police	\$	-	\$	2,000.00	\$	(2,000.00)
5097-3 Computers,Software & Supplies-Maint	\$	32.47	\$	-	\$	32.47
5097-4 MTF (FUND) Computers,Software & Supplies-Judicial - MTF Fund	\$	-	\$	6,100.00	\$	(6,100.00)
5097-8 Computers,Software & Supplies-Building/Code	\$	4,959.68	\$	5,000.00	\$	(40.32)
5101-0 Contract Services IT-Multi Dept	\$	15,761.26	\$	27,000.00	\$	(11,238.74)
5102-0 Contract Services Acct-Multi Dept	\$	27,335.00	\$	35,217.00	\$	(7,882.00)
5103 Permit and InspectBuilding/Code	\$	28,988.05	\$	110,000.00	\$	(81,011.95)
5104-2 Contract Services PD-Police	\$	38,300.00	\$	37,300.00	\$	1,000.00
5120-4 Court Costs & Arrest Fees - Judicial	\$	68,827.99	\$	14,000.00	\$	54,827.99
5121 Debt Service	\$	-	\$	-	\$	-
5121-1 Admin GO Bond	\$	282,368.75	\$	275,000.00	\$	7,368.75
5121-2 Admin CO Bond	\$	138,967.50	\$	105,000.00	\$	33,967.50
5122-0 General Debt Service-Multi Dept	\$	-	\$	100,000.00	\$	(100,000.00)
5140 Dues & Subscriptions	\$	-	\$	-	\$	-
5140-0 Dues & Subscriptions-Multi	\$	-	\$	50.00	\$	(50.00)
5140-1 Dues & Subscriptions-Admin.	\$	3,343.26	\$	6,000.00	\$	(2,656.74)
5140-2 Dues & Subscriptions-Police	\$	240.00	\$	200.00	\$	40.00
5140-4 MTF (FUND) Dues & Subscriptions-Judicial - Judicial/Court (MTF FUND)	\$	-	\$	400.00	\$	(400.00)
5140-8 Dues & Subscriptions-Build/Code	\$	15,185.00	\$	18,000.00	\$	(2,815.00)
5150 Election Expense	\$	3,233.44	\$	3,200.00	\$	33.44
5160 Employee Benefits - Retirement	\$	-	\$	-	\$	-
5160-1 Employee Benefits/Retirement-Admin	\$	4,053.06	\$	8,756.61	\$	(4,703.55)
5160-2 Employee Benefits/Retirement-Police	\$	11,676.06	\$	15,989.68	\$	(4,313.62)
5160-3 Employee Benefits/Retirement-Maint	\$	3,435.38	\$	5,317.72	\$	(1,882.34)
5160-4 Employee Benefits/Retirement-Judicial/Court	\$	1,126.64	\$	1,644.72	\$	(518.08)
5160-8 Employee Benefits/Retirement-Build/Code	\$	2,108.63	\$	3,228.52	\$	(1,119.89)
5170 Equipment Purchases	\$	-	\$	-	\$	-
5170-0 Equipment Purchases-Multi	\$	-	\$	1,500.00	\$	(1,500.00)
5170-1 Equipment Purchases-Admin	\$	4,151.28	\$	-	\$	4,151.28
5170-2 Equipment Purchases-Police	\$	9,267.15	\$	10,000.00	\$	(732.85)
5170-3 Equipment Purchases-Maint.	\$	11,318.90	\$	20,000.00	\$	(8,681.10)
5170-8 Equipment Purchases-Building/Code	\$	747.65	\$	5,000.00	\$	(4,252.35)
5170-9 Equipment Purchases-Animal Control	\$	-	\$	450.00	\$	(450.00)
5170-MSF Equipment Purchases-Court-Municipal Security Fund	\$	22.08	\$	-	\$	22.08
5171 - HOT FUND Events - HOT FUND	\$	2,424.34	\$	20,000.00	\$	(17,575.66)
5190 Filing/Notary Fees	\$	-	\$	-	\$	-
5190-1 Filing/Notary Fees-Admin	\$	110.00	\$	110.00	\$	-
5200-0 HCAD Collections-Multi Dept	\$	16,946.70	\$	30,100.00	\$	(13,153.30)
5220 Insurance Property & Liability	\$	-	\$	-	\$	-
5220-0 Insurance Property & Liability-Multi Dept.	\$	7,129.00	\$	13,698.33	\$	(6,569.33)
5225 Insurance/Auto	\$	-	\$	-	\$	-
5225-0 Insurance/Auto-Multi Dept.	\$	5,550.50	\$	8,006.82	\$	(2,456.32)
5230 Employee Insurance Benefits (Medical, Dental, Vision and Life))	\$	-	\$	-	\$	-
5230-1 Admin	\$	-	\$	-	\$	-
5230-1a Employee Medical Insurance-Admin	\$	11,024.94	\$	25,200.00	\$	(14,175.06)

5230-1b Employee Dental & Vision Insurance-Admin	\$	1,189.56	\$	1,786.68	\$	(597.12)
5230-1c Employee Life Insurance-Admin	\$	161.40	\$	322.80	\$	(161.40)
5230-2 Police	\$	-	\$	-	\$	-
5230-2a Employee Medical Insurance-Police	\$	34,055.16	\$	61,200.00	\$	(27,144.84)
5230-2b Employee Dental & Vision Insurance-Police	\$	2,671.62	\$	5,346.36	\$	(2,674.74)
5230-2c Employee Life Insurance-Police	\$	422.76	\$	1,219.10	\$	(796.34)
5230-3 Maint	\$	-	\$	-	\$	-
5230-3a Employee Medical Insurance-Maint.	\$	10,033.92	\$	25,200.00	\$	(15,166.08)
5230-3b Employee Dental & Vision Insurance-Maint.	\$	893.34	\$	1,786.68	\$	(893.34)
5230-3c Employee Life Insurance-Maint.	\$	401.52	\$	832.80	\$	(431.28)
5230-4 Employee Insurance Benefits-Judicial	\$	-	\$	-	\$	-
5230-4a Employee Medical Insurance-Judicial	\$	3,344.64	\$	9,600.00	\$	(6,255.36)
5230-4b Employee Dental & Vision Insurance-Judicial	\$	941.28	\$	1,184.28	\$	(243.00)
5230-4c Employee Life Insurance-Judicial	\$	123.48	\$	246.96	\$	(123.48)
5230-8 Employee Insurance Benefits-Building/Code	\$	-	\$	-	\$	-
5230-8a Employee Medical Insurance-Build/Code	\$	3,344.64	\$	16,800.00	\$	(13,455.36)
5230-8b Employee Dental & Vision Insurance-Build/Code	\$	507.03	\$	1,191.12	\$	(684.09)
5230-8c Employee Life Insurance-Build/Code	\$	383.30	\$	155.52	\$	227.78
5250 Workers Comp Insurance	\$	-	\$	-	\$	-
5250-1 Workers Comp Insurance-Admin.	\$	399.50	\$	1,608.42	\$	(1,208.92)
5250-2 Workers Comp Insurance-Police	\$	5,825.00	\$	19,622.77	\$	(13,797.77)
5250-3 Workers Comp Insurance-Maint.	\$	2,968.50	\$	9,972.23	\$	(7,003.73)
5250-8 Workers Comp Insurance-Building/Code	\$	394.00	\$	965.05	\$	(571.05)
5263 Interest Expense on General Expenses	\$	-	\$	79,768.75	\$	(79,768.75)
5264 Vehicle Loan Interest	\$	-	\$	-	\$	-
5264 - 2 Vehicle Loan Interest - Police	\$	-	\$	-	\$	-
5264 - 2a - Vehicle Loan Interest - Police -Tahoes (3)	\$	12,100.50	\$	-	\$	12,100.50
5265 Janitorial/Cleaning	\$	-	\$	-	\$	-
5265-0 Janitorial/Cleaning-Multi Dept	\$	1,430.14	\$	4,800.00	\$	(3,369.86)
5265-1 Janitorial/Cleaning-Admin	\$	976.74	\$	-	\$	976.74
5270 - 4 MJF (FUND) Juror Fees - Judicial/Court	\$	668.00	\$	100.00	\$	568.00
5290 Lease Equipment Expense	\$	-	\$	-	\$	-
5290-1 Lease Equipment Expense-Admin	\$	161.64	\$	8,302.56	\$	(8,140.92)
5300 Legal Fees (Professional)	\$	-	\$	-	\$	-
5300-1 Legal Fees-Admin	\$	5,520.00	\$	9,000.00	\$	(3,480.00)
5300-10 Legal Fees-Council/Mayor	\$	700.00	\$	6,500.00	\$	(5,800.00)
5300-4 Legal Fees-Judicial	\$	10,054.97	\$	12,500.00	\$	(2,445.03)
5301 LEOSE	\$	-	\$	-	\$	-
5301-2 Police	\$	1,390.00	\$	500.00	\$	890.00
5302 Marketing	\$	-	\$	-	\$	-
5302-0 Marketing-Multi HOT	\$	-	\$	5,000.00	\$	(5,000.00)
5302-1 Marketing-Admin	\$	-	\$	120.00	\$	(120.00)
5302-10 Marketing-Council/Mayor	\$	-	\$	1,250.00	\$	(1,250.00)
5305 - MTPF Public Awareness & Education - Police	\$	-	\$	2,000.00	\$	(2,000.00)
5320 Maintenance Building	\$	-	\$	-	\$	-
5320-0 Maintenance Building-Multi Dept	\$	5,953.17	\$	8,800.00	\$	(2,846.83)
5320-1 Maintenance Building-Admin	\$	1,775.60	\$	-	\$	1,775.60
5330 Maintenance-Equipment	\$	-	\$	-	\$	-
5330-2 Maintenance-Equipment-Police	\$	1,564.29	\$	6,250.00	\$	(4,685.71)
5330-3 Maintenance-Equipment-Maint	\$	3,192.45	\$	5,500.00	\$	(2,307.55)
5335-0 Maintenance - CITY PARK	\$	3,451.92	\$	45,011.49	\$	(41,559.57)
5340 Maintenance-Vehicle	\$	-	\$	-	\$	-
5340-1 Maintenance-Vehicle-Admin	\$	-	\$	300.00	\$	(300.00)
5340-2 Maintenance-Vehicle-Police	\$	7,489.36	\$	7,000.00	\$	489.36
5340-3 Maintenance-Vehicle-Maint	\$	387.32	\$	2,500.00	\$	(2,112.68)
5340-8 Maintenance-Vehicle-Building/Code	\$	3,035.07	\$	3,000.00	\$	35.07
5340-9 Maintenance-Vehicle-	\$	363.76	\$	5,250.00	\$	(4,886.24)
5350 Maintenance-Road Materials	\$	-	\$	-	\$	-
5350-3 Maintenance-Road Materials-	\$	973.78	\$	38,100.00	\$	(37,126.22)

5355 Meals	\$	-	\$	-	\$	-
5355-1 Meals-Admin	\$	466.06	\$	750.00	\$	(283.94)
5366 Neighborhood Infrastructure Reinvestment	\$	-	\$	-	\$	-
5366-8 Neighborhood Infrastructure Reinvestment-Building& Code	\$	600.75	\$	5,000.00	\$	(4,399.25)
5370 Office Supplies Expense	\$	-	\$	-	\$	-
5370-1 Office Supplies-Admin	\$	1,836.41	\$	2,500.00	\$	(663.59)
5370-10 Office Supplies-Council/Mayor	\$	283.09	\$	400.00	\$	(116.91)
5370-2 Office Supplies-Police	\$	1,041.87	\$	1,300.00	\$	(258.13)
5370-3 Office Supplies-Maint.	\$	85.24	\$	420.00	\$	(334.76)
5370-4 Office Supplies-Judicial	\$	666.31	\$	1,000.00	\$	(333.69)
5370-8 Office Supplies-Building/Code	\$	581.18	\$	330.00	\$	251.18
5370-9 Office Supplies--Animal Control	\$	146.07	\$	300.00	\$	(153.93)
5380 Postage	\$	-	\$	-	\$	-
5380-1 Postage-Admin.	\$	1,263.89	\$	300.00	\$	963.89
5380-2 Postage-Police	\$	28.65	\$	-	\$	28.65
5380-3 Postage-Maint.	\$	108.25	\$	-	\$	108.25
5380-4 Postage-Judicial	\$	100.00	\$	1,100.00	\$	(1,000.00)
5380-8 Postage - Build/Code	\$	500.00	\$	1,100.00	\$	(600.00)
5390 Records Management	\$	-	\$	-	\$	-
5390-1 Records Management-Admin	\$	140.00	\$	1,200.00	\$	(1,060.00)
5390-2 Records Management-Police	\$	561.00	\$	727.50	\$	(166.50)
5400 Printing	\$	-	\$	-	\$	-
5400-1 Printing- Admin.	\$	1,665.71	\$	3,109.20	\$	(1,443.49)
5400-2 Printing- Police	\$	70.53	\$	-	\$	70.53
5400-4 MTF Printing - Judicial (MTF FUND)	\$	-	\$	80.00	\$	(80.00)
5430 Salaries	\$	-	\$	-	\$	-
5430-1 Salaries-Admin	\$	91,722.13	\$	242,859.89	\$	(151,137.76)
5430-10 Salaries-Council/Mayor	\$	1,700.00	\$	1,200.00	\$	500.00
5430-2 Salaries-Police	\$	252,458.17	\$	419,565.81	\$	(167,107.64)
5430-3 Salaries-Maint	\$	75,150.30	\$	139,207.32	\$	(64,057.02)
5430-4 Salaries-Other-Judicial	\$	22,454.04	\$	43,055.40	\$	(20,601.36)
5430-8 Salaries-Building/Code-	\$	49,672.86	\$	96,764.29	\$	(47,091.43)
5460 Telephone and Internet	\$	-	\$	-	\$	-
5460-0 Tel/Internet-Multi Dept.	\$	5,712.58	\$	11,800.68	\$	(6,088.10)
5460-1 Tel/Internet-Admin.	\$	1,284.33	\$	3,215.76	\$	(1,931.43)
5460-2 Tel/Internet-Police	\$	1,707.01	\$	4,122.60	\$	(2,415.59)
5460-3 Tel/Internet-Maint.	\$	471.92	\$	630.00	\$	(158.08)
5460-8 Tel/Internet-Building/Code	\$	723.57	\$	1,200.00	\$	(476.43)
5460-9 Tel/Internet-Animal Control	\$	16.50	\$	629.04	\$	(612.54)
5470 Travel Expense	\$	-	\$	-	\$	-
5470-1 Travel-Admin	\$	33.47	\$	1,000.00	\$	(966.53)
5470-10 Travel-Council/Mayor	\$	-	\$	250.00	\$	(250.00)
5470-2 Travel-Police	\$	134.56	\$	1,150.00	\$	(1,015.44)
5470-3 Travel-Maint.	\$	-	\$	150.00	\$	(150.00)
5470-4 Travel-Judicial	\$	-	\$	300.00	\$	(300.00)
5470-8 Travel-Building/Code	\$	872.42	\$	2,700.00	\$	(1,827.58)
5470-9 Travel-Animal Control	\$	-	\$	120.00	\$	(120.00)
5480 Training/Education Expense	\$	-	\$	-	\$	-
5480-1 Training/Education Expense-Admin.	\$	777.35	\$	3,000.00	\$	(2,222.65)
5480-10 Training/Education Expense-Council/Mayor	\$	-	\$	600.00	\$	(600.00)
5480-2 Training/Education Expense-Police	\$	217.00	\$	2,000.00	\$	(1,783.00)
5480-4 Training/Education Expense-Judicial	\$	-	\$	340.00	\$	(340.00)
5480-8 Training/Education Expense-Building/Code	\$	2,178.00	\$	3,240.00	\$	(1,062.00)
5480-9 Training/Education Expense-Animal Control	\$	-	\$	600.00	\$	(600.00)
5490 Uniforms	\$	-	\$	-	\$	-
5490-2 Uniforms-Police	\$	1,656.17	\$	2,000.00	\$	(343.83)
5490-3 Uniforms-Maint	\$	381.28	\$	1,050.00	\$	(668.72)
5490-8 Uniforms-Building/Code	\$	226.97	\$	250.00	\$	(23.03)

5490-9 Uniforms-Animal Control	\$	-	\$	100.00	\$	(100.00)
5500 Utilities/Electricity	\$	-	\$	-	\$	-
5500-0 Utilities/Electricity-Multi Dept	\$	5,473.21	\$	13,400.00	\$	(7,926.79)
5510 Utilities/Water	\$	-	\$	-	\$	-
5510-0 Utilities/Water-Multi Dept-Multi Dept.	\$	-	\$	3,200.00	\$	(3,200.00)
5510-1 Utilities/Water-Admin	\$	1,233.01	\$	-	\$	1,233.01
5510-3 Utilities/Water-Maint	\$	354.80	\$	-	\$	354.80
5540-0 Website-Multi Dept.	\$	-	\$	1,000.00	\$	(1,000.00)
5540-1 Website-Multi Dept.-Admin	\$	550.00	\$	-	\$	550.00
6000 Payroll Expenses	\$	-	\$	-	\$	-
6500-1 Payroll Taxes - Admin	\$	7,085.76	\$	19,252.15	\$	(12,166.39)
6500-2 Payroll Taxes- Police	\$	19,553.72	\$	35,453.21	\$	(15,899.49)
6500-3 Payroll Taxes- Maint	\$	5,775.98	\$	11,936.36	\$	(6,160.38)
6500-4 Payroll Taxes- Judicial	\$	1,726.74	\$	3,722.74	\$	(1,996.00)
6500-8 Payroll Taxes- Building/Code	\$	3,905.23	\$	7,323.49	\$	(3,418.26)
Total Expenses	\$	1,463,604.94	\$	2,536,447.31	\$	(1,072,842.37)
Net Operating Income	\$	833,476.99	\$	97,875.54	\$	735,601.45
Other Income						
4800 Interest Earned	\$	-	\$	-	\$	-
4800-a Interest Income-Ad Valorem	\$	19,274.62	\$	5,000.00	\$	14,274.62
4800-b Interest Income-Capitol Improvement	\$	6,632.48	\$	300.00	\$	6,332.48
4800-c Interest Income-Emergency Fund	\$	11,797.31	\$	10,735.98	\$	1,061.33
4800-d Interest Income-General Fund	\$	52.50	\$	250.00	\$	(197.50)
4800-e Interest Income-Hotel-Motel Tax	\$	-	\$	1,500.00	\$	(1,500.00)
4800-f Interest Income-Municipal Fund	\$	1,149.41	\$	-	\$	1,149.41
4800-g Interest Income-Municipal Security	\$	1.16	\$	568.19	\$	(567.03)
4800-h Interest Income-Public Funds MM 9	\$	22,381.56	\$	7,000.00	\$	15,381.56
4800-i Interest Income-Public Funds MM 10	\$	9,497.81	\$	2,500.00	\$	6,997.81
4800-j Interest Income-TexStar	\$	26.31	\$	-	\$	26.31
4800-k Interest Income-Municipal Tech	\$	0.35	\$	-	\$	0.35
4800-L Interest Earned - Park Construction Acct	\$	12,396.48	\$	-	\$	12,396.48
Total 4800 Interest Earned	\$	83,209.99	\$	27,854.17	\$	55,355.82
Total Other Income	\$	83,209.99	\$	27,854.17	\$	55,355.82



CITY OF TOOL

MoM Profit and Loss

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	APR 2023		MAY 2023		JUN 2023	
	CURRENT	APR 2022 (PY)	CURRENT	MAY 2022 (PY)	CURRENT	JUN 2022 (PY)
Income						
4000 Revenues						
4010 Animal Registrations/ Fees	215.00	10.00	50.00	80.00	110.00	20.00
4011 Alarm Permit		10.00			100.00	20.00
4012 Garage Sale Permits	30.00	15.00	20.00	20.00	5.00	45.00
4020 Building Permits	6,470.31	19,328.90	7,676.91	9,206.50	9,440.43	6,082.90
4025 Short Term Rental Annual Permit	1,000.00		400.00			
4030 Civic Center Rental				100.00	150.00	
4040 Cable TV	6,192.65	7,014.39	0.00			
4050 Contributions/Donations	245.05				875.00	100.00
4050-1a City Contributions-Park Park Build/Development Contributions						
Total 4050-1a City Contributions-Park						
4051 Park Grant Money						
4064 Fines & Forfeitures	11,989.89	3,890.35	13,317.98	9,349.56	14,929.38	4,309.95
4064a - Municipal 3rd Party Payout						
4064b - Municipal Jury Fund (MJF)	9.46	2.03	8.02	3.34	9.60	3.51
4064c - Municipal Truancy & Prev (MTPF)	474.46	102.86	403.68	167.25	478.99	175.73
4064d - Municipal Court Security Fund (MSF)	468.07	106.33	398.95	198.33	469.69	176.15
4064e - Municipal Court Technology Fund (MTF)	383.63	88.66	327.43	179.73	383.56	145.79
Total 4064 Fines & Forfeitures	13,325.51	4,190.23	14,456.06	9,898.21	16,271.22	4,811.13
4068 Service Fee Retained by City	107.22	2,055.50	95.81	3,941.53	255.64	29.68
4070 HCAD Ad Valorem	10,207.61	9,728.03	8,162.34	12,867.40	8,593.70	7,055.63
4071 HCAD Interest & Sinking						
Total 4070 HCAD Ad Valorem	10,207.61	9,728.03	8,162.34	12,867.40	8,593.70	7,055.63
4080 Interest Income		0.00		0.00		0.00
4090 Trinity Valley Electric						
4100 Miscellaneous Revenue		643.00		135.00		
4110 Hotel Occupancy Tax	7,454.13	1,787.14	3,594.26		1,100.01	
4120 State Sales Tax-Rev. Sharing	14,853.88	11,889.04	17,947.45	15,722.98	13,390.53	15,676.13
4121 State Mixed Beverage Sale Tax R					134.35	
4122 Sales & Use Tax - Street Maint	14,853.88	11,889.05	17,947.46	15,587.45	13,390.52	15,483.16
4140 TU/Oncor Electric	56.60	36.26				
4150 Waste Services	6,225.75	5,897.68				
4160 Telephone Franchise Fees			1,672.82	1,855.43		
4301 L.E.O.S.E						
Total 4000 Revenues	81,237.59	74,494.22	72,023.11	69,414.50	63,816.40	49,323.63
Total Income						
GROSS PROFIT	\$81,237.59	\$74,494.22	\$72,023.11	\$69,414.50	\$63,816.40	\$49,323.63
Expenses						
5000 Expenditures						
5010 Accounting Services	279.10	1,752.48	357.17	1,020.19	357.11	95.32
5020 Advertising Expense	72.15	435.55		111.83	97.60	
5030 Animal Care		275.00	835.00	220.00		495.00
5045 Auto Allowance						
5045-1 Executive Auto Allowance-Admin						
Total 5045 Auto Allowance						
5050 Auto Fuel	4,349.61	1,785.59	2,399.19	1,883.60	2,439.15	2,210.27



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	APR 2023		MAY 2023		JUN 2023	
	CURRENT	APR 2022 (PY)	CURRENT	MAY 2022 (PY)	CURRENT	JUN 2022 (PY)
5060 Audit Fees				1,750.00	12,076.35	2,064.45
5070 Bank Charges	151.11		152.92	24.87	194.18	24.91
5080-1a Park						
Engineering Plans				2,800.00		
Geotechnical & Environmental						
Grading Expenses						
Multi Use Trail Drainage						
Total Grading Expenses						
Insurance Expenses - Park						
Landscaping/Land Development						
Tree Removal						
Total Landscaping/Land Development						
Recreation Equipment & Installation Expenses						
Fishing Pier						
Pickleball Courts						
Total Recreation Equipment & Installation Expenses						
Utility Installations & Expenses						
TVEC Utility Installation & Labor						
WCC MUD Utility Installation & Labor						
Total Utility Installations & Expenses						
Total 5080-1a Park				2,800.00		
5096 Property Abatements				250.00		
5097 Computers, Software & Supplies			50.95	951.08	4,886.00	
5100 Contract Services		-2,644.98		1,185.24		-654.42
5101-0 Contract Services IT-Multi Dept	5,047.48	2,410.75	2,505.74	2,514.75	2,505.74	2,462.75
5102-0 Contract Services Acct-Multi Dept	2,756.25		2,686.25		2,922.50	
5103 Permit and Inspect Building/Code	9,254.76	1,704.53		5,959.93	3,815.92	
5104-2 Contract Services PD-Police						
5120-4 Court Costs & Arrest Fees - Judicial	1,293.17	3,839.95	1,004.58	1,615.24	729.18	2,726.28
5121 Debt Service			400.00			9,058.65
5140 Dues & Subscriptions	250.00	28.00	75.00	882.50	5,547.47	28.00
5150 Election Expense						
5160 Employee Benefits - Retirement	3,105.23	3,499.53	2,162.41	3,765.61	2,105.04	4,214.43
5170 Equipment Purchases	5,315.37			35,737.12	-32,038.79	44.99
5170-MSF Equipment Purchases-Court-Municipal Security Fund						
5171 - HOT FUND Events - HOT FUND	120.05		499.99			478.26
5172 Contribution / Donation					1,000.00	
5174 Finance and Late Fees						
5190 Filing/Notary Fees						
5190-1 Filing/Notary Fees-Admin						
Total 5190 Filing/Notary Fees						
5200-0 HCAD Collections-Multi Dept			8,023.50	6,724.50		754.86
5210 Investigation/Test Expense						
5210-2 Investigation/Test-Police		110.00				
Total 5210 Investigation/Test Expense		110.00				
5215 Test/License Expense						
5220 Insurance Property & Liability	4,503.00	4,324.25	849.00			
5225 Insurance/Auto						



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	APR 2023		MAY 2023		JUN 2023	
	CURRENT	APR 2022 (PY)	CURRENT	MAY 2022 (PY)	CURRENT	JUN 2022 (PY)
5230 Employee Insurance Benefits (Medical, Dental, Vision and Life))	9,140.94	7,485.63	11,094.54	7,022.03	10,559.65	8,255.61
5250 Workers Comp Insurance	5,037.50	3,343.00	612.50			
5263 Interest Expense on General Expenses						
5264 Vehicle Loan Interest						
5265 Janitorial/Cleaning	286.60	275.16	359.84	275.30	488.71	280.43
5270 - 4 MJF (FUND) Juror Fees - Judicial/Court						
5300 Legal Fees (Professional)	600.00		700.00	2,514.54	1,285.67	4,033.29
5301 LEOSE			695.00			
5302 Marketing		30.03				34.57
5310 Mayor / Council Expense			46.89			
5320 Maintenance Building	424.16	1,045.58	1,609.36	13.12	271.68	
5330 Maintenance-Equipment	1,829.75	467.20	735.99	1,158.03	2,242.61	1,233.43
5335-0 Maintenance - CITY PARK					600.00	
5340 Maintenance-Vehicle	273.00	409.87	3,853.55	709.13	132.71	686.46
5350 Maintenance-Road Materials	3,069.36	3,854.94		2,686.17	616.62	
5355 Meals	107.20		87.73	298.51	45.63	11.05
5366 Neighborhood Infrastructure Reinvestment						
5370 Office Supplies Expense	1,006.35	978.31	495.70	822.55	614.49	1,105.00
5380 Postage	266.50	100.00	102.60	100.00	791.23	680.82
5390 Records Management			510.38	71.50	4,500.00	
5400 Printing	249.51	278.90	243.58	287.20	444.17	352.22
5430 Salaries	56,607.61	43,647.95	55,105.75	47,782.61	57,705.68	52,919.93
5460 Telephone and Internet	1,480.01	784.24	2,052.17	1,025.52	1,568.72	1,315.73
5470 Travel Expense	39.61			391.00	318.91	11.13
5480 Training/Education Expense	575.00	525.00	640.00		1,299.00	17.18
5490 Uniforms	189.44	107.36	460.39	202.68	287.25	58.68
5500 Utilities/Electricity	754.42	731.27	812.73	780.94	857.21	985.58
5510 Utilities/Water	223.00		219.60	431.32	244.94	224.68
5540-0 Website-Multi Dept.				239.88	262.01	
Total 5000 Expenditures	118,657.24	81,585.09	102,440.00	134,208.49	91,774.34	96,209.54
6000 Payroll Expenses						
6500 Payroll Tax Totals - ALL DEPARTMENTS	4,378.93		4,229.87		4,418.75	
6506XX Payroll Taxes		3,297.17		3,666.71		3,828.22
Total Expenses	\$123,036.17	\$84,882.26	\$106,669.87	\$137,875.20	\$96,193.09	\$100,037.76
NET OPERATING INCOME	\$ -41,798.58	\$ -10,388.04	\$ -34,646.76	\$ -68,460.70	\$ -32,376.69	\$ -50,714.13
Other Income						
4800 Interest Earned	12,231.23	413.26	10,091.59	725.28	9,073.60	1,051.17
Total Other Income	\$12,231.23	\$413.26	\$10,091.59	\$725.28	\$9,073.60	\$1,051.17
NET OTHER INCOME	\$12,231.23	\$413.26	\$10,091.59	\$725.28	\$9,073.60	\$1,051.17
NET INCOME	\$ -29,567.35	\$ -9,974.78	\$ -24,555.17	\$ -67,735.42	\$ -23,303.09	\$ -49,662.96



CITY OF TOOL

MoM Profit and Loss

April 2023 - March 2024

	JUL 2023		AUG 2023		SEP 2023	
	CURRENT	JUL 2022 (PY)	CURRENT	AUG 2022 (PY)	CURRENT	SEP 2022 (PY)
Income						
4000 Revenues						
4010 Animal Registrations/ Fees	60.00	10.00	70.00	10.00	10.00	120.00
4011 Alarm Permit	100.00	60.00		150.00	50.00	
4012 Garage Sale Permits	20.00	25.00	20.00	10.00	25.00	25.00
4020 Building Permits	11,351.20	13,067.20	17,990.12	8,270.05	7,634.61	7,795.66
4025 Short Term Rental Annual Permit	200.00		200.00		200.00	
4030 Civic Center Rental			3,850.00	200.00		
4040 Cable TV	6,425.79	6,817.00	1,054.49			
4050 Contributions/Donations	50.00	504.00	30.00	230.00	290.00	
4050-1a City Contributions-Park Park Build/Development Contributions						
Total 4050-1a City Contributions-Park						
4051 Park Grant Money						
4064 Fines & Forfeitures	7,279.97	7,496.95	20,756.85	4,408.71	18,497.78	6,324.76
4064a - Municipal 3rd Party Payout	7,152.16		10,361.27		12,356.73	
4064b - Municipal Jury Fund (MJF)	6.97	4.02	9.70	3.61	12.94	4.11
4064c - Municipal Truancy & Prev (MTPF)	346.74	201.26	483.44	183.03	647.54	207.31
4064d - Municipal Court Security Fund (MSF)	349.53	229.53	485.96	184.87	637.29	217.31
4064e - Municipal Court Technology Fund (MTF)	290.36	203.31	402.95	153.76	521.59	184.73
Total 4064 Fines & Forfeitures	15,425.73	8,135.07	32,500.17	4,933.98	32,673.87	6,938.22
4068 Service Fee Retained by City	294.22	82.10	122.31	87.09	61.44	34.87
4070 HCAD Ad Valorem	8,760.79	9,502.24	3,950.64	5,021.15	2,312.38	2,703.10
4071 HCAD Interest & Sinking						
Total 4070 HCAD Ad Valorem	8,760.79	9,502.24	3,950.64	5,021.15	2,312.38	2,703.10
4080 Interest Income		1,538.58		2,099.08		2,392.78
4090 Trinity Valley Electric						
4100 Miscellaneous Revenue		1,985.55		2,405.27		
4110 Hotel Occupancy Tax	17,558.93	631.88	1,863.56	3,134.11	3,323.93	
4120 State Sales Tax-Rev. Sharing	14,794.91	13,027.50	20,621.08	17,640.46	17,437.05	15,355.69
4121 State Mixed Beverage Sale Tax R	278.47	325.26	291.06	320.04	398.72	280.15
4122 Sales & Use Tax - Street Maint	14,794.90	13,027.51	20,621.09	17,640.47	17,437.05	15,355.70
4140 TU/Oncor Electric						
4150 Waste Services	6,249.06			5,990.95		
4160 Telephone Franchise Fees			608.67	2,053.79		
4301 L.E.O.S.E						
Total 4000 Revenues	96,364.00	68,738.89	103,793.19	70,196.44	81,854.05	51,001.17
Total Income						
GROSS PROFIT	\$96,364.00	\$68,738.89	\$103,793.19	\$70,196.44	\$81,854.05	\$51,001.17
Expenses						
5000 Expenditures						
5010 Accounting Services	357.11	103.21	351.78	617.93		-804.72
5020 Advertising Expense				112.80	482.40	724.35
5030 Animal Care		965.00	7,259.50	570.00	1,250.00	1,425.00
5045 Auto Allowance						
5045-1 Executive Auto Allowance-Admin						
Total 5045 Auto Allowance						
5050 Auto Fuel	2,711.64	3,244.11	2,626.56	2,416.03	3,583.37	1,332.25



CITY OF TOOL

MoM Profit and Loss

April 2023 - March 2024

	JUL 2023		AUG 2023		SEP 2023	
	CURRENT	JUL 2022 (PY)	CURRENT	AUG 2022 (PY)	CURRENT	SEP 2022 (PY)
5060 Audit Fees		750.00				1,000.00
5070 Bank Charges	459.68		337.31	17.98	459.11	17.99
5080-1a Park						
Engineering Plans						620.00
Geotechnical & Environmental						
Grading Expenses						
Multi Use Trail Drainage						
Total Grading Expenses						
Insurance Expenses - Park						
Landscaping/Land Development						
Tree Removal						
Total Landscaping/Land Development						
Recreation Equipment & Installation Expenses						
Fishing Pier						
Pickleball Courts						
Total Recreation Equipment & Installation Expenses						
Utility Installations & Expenses						
TVEC Utility Installation & Labor						
WCC MUD Utility Installation & Labor						
Total Utility Installations & Expenses						
Total 5080-1a Park						620.00
5096 Property Abatements					2,080.00	4,000.00
5097 Computers, Software & Supplies	2,480.66		60.62		4,939.07	
5100 Contract Services		3,638.28				-2,694.86
5101-0 Contract Services IT-Multi Dept	2,540.69	2,485.74	2,791.68	2,500.73	2,823.72	2,485.74
5102-0 Contract Services Acct-Multi Dept	3,928.75		5,722.50		6,203.75	
5103 Permit and Inspect Building/Code	1,254.57	6,251.50	10,742.69		14,143.22	9,301.22
5104-2 Contract Services PD-Police			11,400.00			
5120-4 Court Costs & Arrest Fees - Judicial	7,768.45	206.70	10,298.53	1,606.39	12,296.31	1,897.89
5121 Debt Service		400.00		35,017.50		
5140 Dues & Subscriptions		28.00		2,364.60	3,874.28	723.00
5150 Election Expense					1,570.92	
5160 Employee Benefits - Retirement	2,201.97	4,402.95	2,158.09	4,589.92	2,158.29	4,251.80
5170 Equipment Purchases	691.88	3,015.16	1,021.50	1,102.31	2,276.86	34,312.39
5170-MSF Equipment Purchases-Court-Municipal Security Fund						
5171 - HOT FUND Events - HOT FUND		769.55	3,136.08		1,615.80	1,391.79
5172 Contribution / Donation						
5174 Finance and Late Fees				70.92		
5190 Filing/Notary Fees						
5190-1 Filing/Notary Fees-Admin						
Total 5190 Filing/Notary Fees						
5200-0 HCAD Collections-Multi Dept	756.90				8,023.50	6,724.50
5210 Investigation/Test Expense						
5210-2 Investigation/Test-Police						
Total 5210 Investigation/Test Expense						
5215 Test/License Expense	150.00					
5220 Insurance Property & Liability	3,654.00	4,324.25				
5225 Insurance/Auto						



CITY OF TOOL

MoM Profit and Loss

April 2023 - March 2024

	JUL 2023		AUG 2023		SEP 2023	
	CURRENT	JUL 2022 (PY)	CURRENT	AUG 2022 (PY)	CURRENT	SEP 2022 (PY)
5230 Employee Insurance Benefits (Medical, Dental, Vision and Life))	8,699.74	413.89	9,925.48	14,400.19	10,614.53	8,350.57
5250 Workers Comp Insurance	182.50	3,343.00	387.50			
5263 Interest Expense on General Expenses			41,336.25			
5264 Vehicle Loan Interest						
5265 Janitorial/Cleaning	395.22	152.09	255.00	580.46	277.03	261.49
5270 - 4 MJF (FUND) Juror Fees - Judicial/Court						
5300 Legal Fees (Professional)	2,756.76		450.00	2,298.29	3,379.26	4,429.08
5301 LEOSE					695.00	
5302 Marketing						
5310 Mayor / Council Expense	167.91					
5320 Maintenance Building	339.90	4,096.50	299.07	155.31	270.00	
5330 Maintenance-Equipment	2,151.41	763.18	4,735.00	5,273.71	420.06	625.87
5335-0 Maintenance - CITY PARK						
5340 Maintenance-Vehicle	84.74		4,933.49	4,272.77	2,077.41	1,735.74
5350 Maintenance-Road Materials		2,933.96	3,855.38	299.79	4,587.86	7,300.55
5355 Meals		17.00				
5366 Neighborhood Infrastructure Reinvestment					1,500.00	
5370 Office Supplies Expense	411.31	244.62	892.16	537.74	884.78	326.29
5380 Postage	100.00	153.89	1,078.98	200.00	115.89	130.82
5390 Records Management	60.00	1,292.00	200.00		60.00	65.50
5400 Printing	287.47	326.42	354.91	330.97	429.21	600.97
5430 Salaries	56,494.50	52,343.28	79,629.09	48,206.38	60,576.13	71,802.89
5460 Telephone and Internet	1,736.50	1,034.07	1,415.61	1,220.01	1,594.96	1,338.66
5470 Travel Expense	153.71	542.15		289.40		621.57
5480 Training/Education Expense	335.00	250.00	116.77	426.53	250.00	250.00
5490 Uniforms	253.62	29.34	825.85	2,117.03	437.92	58.68
5500 Utilities/Electricity	1,015.47	1,206.83	960.26	1,387.97	1,265.36	1,068.36
5510 Utilities/Water	251.69		246.63	480.59	241.56	293.90
5540-0 Website-Multi Dept.					165.80	
Total 5000 Expenditures	104,833.75	99,726.67	209,804.27	133,464.25	157,623.36	165,969.28
6000 Payroll Expenses					0.00	
6500 Payroll Tax Totals - ALL DEPARTMENTS	4,337.84		6,046.50		4,511.38	
6506XX Payroll Taxes		4,012.21		3,693.07		5,303.09
Total Expenses	\$109,171.59	\$103,738.88	\$215,850.77	\$137,157.32	\$162,134.74	\$171,272.37
NET OPERATING INCOME	\$ -12,807.59	\$ -34,999.99	\$ -112,057.58	\$ -66,960.88	\$ -80,280.69	\$ -120,271.20
Other Income						
4800 Interest Earned	9,501.16		9,760.67			
Total Other Income	\$9,501.16	\$0.00	\$9,760.67	\$0.00	\$0.00	\$0.00
NET OTHER INCOME	\$9,501.16	\$0.00	\$9,760.67	\$0.00	\$0.00	\$0.00
NET INCOME	\$ -3,306.43	\$ -34,999.99	\$ -102,296.91	\$ -66,960.88	\$ -80,280.69	\$ -120,271.20



CITY OF TOOL

MoM Profit and Loss

April 2023 - March 2024

	OCT 2023		NOV 2023		DEC 2023		JAN 2024	
	CURRENT	OCT 2022 (PY)	CURRENT	NOV 2022 (PY)	CURRENT	DEC 2022 (PY)	CURRENT	JAN 2023 (PY)
Income								
4000 Revenues								
4010 Animal Registrations/ Fees	40.00	105.00		50.00	260.00		80.00	20.00
4011 Alarm Permit	60.00	150.00				50.00		
4012 Garage Sale Permits	35.00	70.00	25.00	5.00	10.00	5.00	5.00	5.00
4020 Building Permits	15,242.70	14,992.15	7,089.50	1,325.00	6,532.15	2,450.83	10,615.55	7,256.00
4025 Short Term Rental Annual Permit	200.00						200.00	600.00
4030 Civic Center Rental	400.00	100.00			700.00	100.00	100.00	
4040 Cable TV	7,165.84	6,605.15	1,057.73				7,313.27	6,638.97
4050 Contributions/Donations	25.00	320.00	100.00					
4050-1a City Contributions-Park Park Build/Development Contributions			7,500.00	7,500.00			12,100.00	
Total 4050-1a City Contributions-Park			7,500.00	7,500.00			12,100.00	
4051 Park Grant Money								
4064 Fines & Forfeitures	16,819.66	4,028.12	19,750.51	3,761.96	16,084.12	4,308.33	13,938.92	8,055.76
4064a - Municipal 3rd Party Payout	12,316.96		14,322.49		9,974.12		9,770.65	
4064b - Municipal Jury Fund (MJF)	13.81	0.63	15.58	1.68	10.13	2.45	9.90	3.29
4064c - Municipal Truancy & Prev (MTPF)	684.57	31.92	778.25	83.95	506.00	122.79	500.47	167.65
4064d - Municipal Court Security Fund (MSF)	680.75	32.41	762.29	93.78	495.50	126.11	490.46	170.78
4064e - Municipal Court Technology Fund (MTF)	560.82	27.07	623.28	82.49	404.86	105.95	400.40	142.72
Total 4064 Fines & Forfeitures	31,076.57	4,120.15	36,252.40	4,023.86	27,474.73	4,665.63	25,110.80	8,540.20
4068 Service Fee Retained by City	69.27	1,060.81	1,930.95	32.49	53.02	10.66	12.43	
4070 HCAD Ad Valorem	58,162.04	64,431.75	65,665.53	74,925.83	506,893.00	455,851.91	403,561.88	418,673.88
4071 HCAD Interest & Sinking	19,731.41		20,416.02		178,406.76		141,477.53	
Total 4070 HCAD Ad Valorem	77,893.45	64,431.75	86,081.55	74,925.83	685,299.76	455,851.91	545,039.41	418,673.88
4080 Interest Income								
4090 Trinity Valley Electric							80,325.30	
4100 Miscellaneous Revenue					0.00			
4110 Hotel Occupancy Tax	12,333.08	3,838.32	1,075.39		578.74		8,066.41	
4120 State Sales Tax-Rev. Sharing	17,525.41	13,857.31	19,549.96	15,701.78	14,212.73	11,717.84	15,588.67	12,343.61
4121 State Mixed Beverage Sale Tax R	129.65	135.88	64.27	150.17	130.29		417.17	
4122 Sales & Use Tax - Street Maint	17,525.42	13,857.31	19,549.96	15,701.79	14,212.72	11,717.85	15,588.66	12,343.61
4140 TU/Oncor Electric			1,892.00		18,404.55	18,639.99		
4150 Waste Services	7,675.19	6,149.19					9,053.84	
4160 Telephone Franchise Fees			46.04	2,232.27				
4301 L.E.O.S.E								
Total 4000 Revenues	187,396.58	129,793.02	182,214.75	121,648.19	767,868.69	505,209.71	729,616.51	466,421.27
Total Income								
GROSS PROFIT	\$187,396.58	\$129,793.02	\$182,214.75	\$121,648.19	\$767,868.69	\$505,209.71	\$729,616.51	\$466,421.27
Expenses								
5000 Expenditures								
5010 Accounting Services		72.70	376.30	103.79	376.30	-76.49	376.30	
5020 Advertising Expense	97.60	128.60	2,446.80			413.24		
5030 Animal Care		855.00	1,259.50	1,150.00	1,375.00	190.00	1,379.75	
5045 Auto Allowance								
5045-1 Executive Auto Allowance-Admin	369.24		369.24		369.24		369.24	
Total 5045 Auto Allowance								



CITY OF TOOL

MoM Profit and Loss

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	OCT 2023		NOV 2023		DEC 2023		JAN 2024	
	CURRENT	OCT 2022 (PY)	CURRENT	NOV 2022 (PY)	CURRENT	DEC 2022 (PY)	CURRENT	JAN 2023 (PY)
5050 Auto Fuel	3,154.16	1,896.70	2,950.10	1,150.74	2,236.21	1,006.53	2,730.36	1,390.61



CITY OF TOOL

MoM Profit and Loss

April 2023 - March 2024

	OCT 2023		NOV 2023		DEC 2023		JAN 2024	
	CURRENT	OCT 2022 (PY)	CURRENT	NOV 2022 (PY)	CURRENT	DEC 2022 (PY)	CURRENT	JAN 2023 (PY)
5060 Audit Fees		2,053.75						
5070 Bank Charges	392.03	18.00	403.69	18.00	390.78	44.94	410.41	43.80
5080-1a Park								
Engineering Plans								
Geotechnical & Environmental					1,250.00			
Grading Expenses								
Multi Use Trail Drainage								
Total Grading Expenses								
Insurance Expenses - Park								
Landscaping/Land Development								
Tree Removal					6,700.00			
Total Landscaping/Land Development					6,700.00			
Recreation Equipment & Installation Expenses								
Fishing Pier								
Pickleball Courts								
Total Recreation Equipment & Installation Expenses								
Utility Installations & Expenses								
TVEC Utility Installation & Labor								
WCC MUD Utility Installation & Labor								
Total Utility Installations & Expenses								
Total 5080-1a Park					7,950.00			
5096 Property Abatements					11,070.00			
5097 Computers, Software & Supplies	376.30		40.99					
5100 Contract Services								
5101-0 Contract Services IT-Multi Dept	2,522.71	2,485.74	2,615.71	2,505.74	2,615.71	2,552.73	2,735.71	2,549.74
5102-0 Contract Services Acct-Multi Dept	7,332.50		3,911.25		4,305.00	1,970.00	3,106.25	4,103.75
5103 Permit and Inspect Building/Code		5,915.84	10,161.49	6,850.35	7,814.50	3,270.60	1,742.31	236.92
5104-2 Contract Services PD-Police							18,300.00	
5120-4 Court Costs & Arrest Fees - Judicial	12,621.21		14,382.49	977.76	10,234.10	697.84	10,067.19	
5121 Debt Service								
5140 Dues & Subscriptions	240.00	28.00	2,622.80	2,525.80	200.00	200.00		
5150 Election Expense	185.81		3,047.63	2,941.19				
5160 Employee Benefits - Retirement	2,928.83	2,646.80	3,339.98	1,666.32	3,770.60	1,544.33	3,578.10	2,142.08
5170 Equipment Purchases	14,893.75	4,089.84	5,706.82	761.07	540.88	691.88	1,998.14	
5170-MSF Equipment Purchases-Court-Municipal Security Fund	22.08							
5171 - HOT FUND Events - HOT FUND	459.69	2,919.04	675.47	68.84	1,289.18	976.79		
5172 Contribution / Donation								
5174 Finance and Late Fees								
5190 Filing/Notary Fees								
5190-1 Filing/Notary Fees-Admin	110.00							
Total 5190 Filing/Notary Fees	110.00							
5200-0 HCAD Collections-Multi Dept	768.60	756.90			7,704.75	8,037.75	768.60	
5210 Investigation/Test Expense								
5210-2 Investigation/Test-Police								
Total 5210 Investigation/Test Expense								
5215 Test/License Expense								
5220 Insurance Property & Liability	3,564.50	4,503.00					3,564.50	4,503.00
5225 Insurance/Auto	2,775.25						2,775.25	



CITY OF TOOL

MoM Profit and Loss

April 2023 - March 2024

	OCT 2023		NOV 2023		DEC 2023		JAN 2024	
	CURRENT	OCT 2022 (PY)	CURRENT	NOV 2022 (PY)	CURRENT	DEC 2022 (PY)	CURRENT	JAN 2023 (PY)
5230 Employee Insurance Benefits (Medical, Dental, Vision and Life))	11,228.70	8,199.16	11,864.17	10,762.02	10,511.02	4,594.09	12,691.84	430.34
5250 Workers Comp Insurance	4,741.00	5,037.50			105.00	4,109.00	4,741.00	5,037.50
5263 Interest Expense on General Expenses								
5264 Vehicle Loan Interest			2,683.75		2,316.86		2,371.50	
5265 Janitorial/Cleaning	254.93	231.58	313.52	365.69	538.94	284.14	431.29	145.97
5270 - 4 MJF (FUND) Juror Fees - Judicial/Court								
5300 Legal Fees (Professional)	600.00	100.00	1,555.00	1,700.00	3,906.76	3,127.50	3,701.07	600.00
5301 LEOSE					695.00			
5302 Marketing								
5310 Mayor / Council Expense				1,593.52		222.89		42.91
5320 Maintenance Building	305.50	369.00	1,194.24	455.88	679.98	805.27	175.00	140.00
5330 Maintenance-Equipment	1,562.74	500.00	271.63	597.20		565.51		136.14
5335-0 Maintenance - CITY PARK		500.00	295.00		600.00		2,202.12	
5340 Maintenance-Vehicle	2,037.51	406.40	992.82		3,323.83	1,238.70	695.86	50.60
5350 Maintenance-Road Materials		2,034.97	281.80					
5355 Meals	33.43	29.18	164.54	48.98		61.20	67.32	
5366 Neighborhood Infrastructure Reinvestment	250.75				350.00			
5370 Office Supplies Expense	554.82	599.18	1,380.48	218.91	1,000.91	666.87	827.11	346.13
5380 Postage	198.17	150.00	455.24		280.82	234.71	400.00	100.00
5390 Records Management	200.00	60.50	60.00	63.50	121.00	60.00	140.00	
5400 Printing	251.89		342.49	244.75	246.36		268.72	
5430 Salaries	66,769.59	48,090.26	76,142.63	54,233.86	71,192.69	56,075.34	70,696.72	57,075.25
5460 Telephone and Internet	1,683.07	1,575.58	1,865.34	818.37	1,394.57	1,194.69	1,639.34	685.72
5470 Travel Expense	33.47		841.93	38.89			30.49	
5480 Training/Education Expense		180.00	618.00	1,575.00	40.00	325.00	33.48	
5490 Uniforms	419.08	396.20	45.06	80.65	145.10	2,375.34	915.41	852.15
5500 Utilities/Electricity		1,017.75	940.13	832.38	768.52	625.71	1,503.54	1,309.41
5510 Utilities/Water	265.19	273.33	255.07	314.17	263.51	229.75	265.20	208.64
5540-0 Website-Multi Dept.					550.00	495.00		
Total 5000 Expenditures	144,204.10	98,120.50	156,873.10	94,663.37	161,273.12	98,810.85	157,699.12	82,130.66
6000 Payroll Expenses	5,136.47		5,764.87		5,457.00		5,594.26	
6500 Payroll Tax Totals - ALL DEPARTMENTS	0.00	3,678.91		4,152.50		4,384.88		4,423.36
6506XX Payroll Taxes		0.00		0.00		0.00		0.00
Total Expenses	\$149,340.57	\$101,799.41	\$162,637.97	\$98,815.87	\$166,730.12	\$103,195.73	\$163,293.38	\$86,554.02
NET OPERATING INCOME	\$38,056.01	\$27,993.61	\$19,576.78	\$22,832.32	\$601,138.57	\$402,013.98	\$566,323.13	\$379,867.25
Other Income								
4800 Interest Earned	18,779.04	3,067.55	8,949.94	3,707.86	11,802.22	4,270.77	13,849.35	4,619.07
Total Other Income	\$18,779.04	\$3,067.55	\$8,949.94	\$3,707.86	\$11,802.22	\$4,270.77	\$13,849.35	\$4,619.07
NET OTHER INCOME	\$18,779.04	\$3,067.55	\$8,949.94	\$3,707.86	\$11,802.22	\$4,270.77	\$13,849.35	\$4,619.07
NET INCOME	\$56,835.05	\$31,061.16	\$28,526.72	\$26,540.18	\$612,940.79	\$406,284.75	\$580,172.48	\$384,486.32



CITY OF TOOL

MoM Profit and Loss

April 2023 - March 2024

	FEB 2024		MAR 2024		TOTAL	
	CURRENT	FEB 2023 (PY)	CURRENT	MAR 2023 (PY)	CURRENT	APR 2022 - MAR 2023 (PY)
Income						
4000 Revenues					\$0.00	\$0.00
4010 Animal Registrations/ Fees	200.00	70.00	300.00	195.00	\$1,395.00	\$690.00
4011 Alarm Permit	60.00	150.00	10.00	50.00	\$380.00	\$640.00
4012 Garage Sale Permits	10.00		5.00	5.00	\$210.00	\$230.00
4020 Building Permits	5,664.00	7,641.75	9,098.00	13,666.98	\$114,805.48	\$111,083.92
4025 Short Term Rental Annual Permit		1,000.00	200.00	1,200.00	\$2,600.00	\$2,800.00
4030 Civic Center Rental	150.00		50.00		\$5,400.00	\$500.00
4040 Cable TV	695.06	0.00			\$29,904.83	\$27,075.51
4050 Contributions/Donations	300.00		1,253.99	4,641.95	\$3,169.04	\$5,795.95
4050-1a City Contributions-Park					\$0.00	\$0.00
Park Build/Development Contributions					\$19,600.00	\$7,500.00
Total 4050-1a City Contributions-Park					\$19,600.00	\$7,500.00
4051 Park Grant Money			63,810.00		\$63,810.00	\$0.00
4064 Fines & Forfeitures	23,250.25	6,762.94	19,878.41	13,284.30	\$196,493.72	\$75,981.69
4064a - Municipal 3rd Party Payout	18,606.76		10,870.71		\$105,731.85	\$0.00
4064b - Municipal Jury Fund (MJF)	15.26	3.59	10.32	8.04	\$131.69	\$40.30
4064c - Municipal Truancy & Prev (MTPF)	761.91	181.59	514.02	403.15	\$6,580.07	\$2,028.49
4064d - Municipal Court Security Fund (MSF)	746.72	185.61	503.77	403.85	\$6,488.98	\$2,125.06
4064e - Municipal Court Technology Fund (MTF)	609.56	155.53	411.24	334.22	\$5,319.68	\$1,803.96
Total 4064 Fines & Forfeitures	43,990.46	7,289.26	32,188.47	14,433.56	\$320,745.99	\$81,979.50
4068 Service Fee Retained by City	49.82	6.00	5.23	14.21	\$3,057.36	\$7,354.94
4070 HCAD Ad Valorem	195,851.61	136,816.13	22,594.08	36,645.72	\$1,294,715.60	\$1,234,222.77
4071 HCAD Interest & Sinking	60,605.86		7,514.02		\$428,151.60	\$0.00
Total 4070 HCAD Ad Valorem	256,457.47	136,816.13	30,108.10	36,645.72	\$1,722,867.20	\$1,234,222.77
4080 Interest Income					\$0.00	\$6,030.44
4090 Trinity Valley Electric		79,655.45			\$80,325.30	\$79,655.45
4100 Miscellaneous Revenue	0.00				\$0.00	\$5,168.82
4110 Hotel Occupancy Tax		1,291.48			\$56,948.44	\$10,682.93
4120 State Sales Tax-Rev. Sharing	18,726.71	18,186.28	15,388.91	12,251.96	\$200,037.29	\$173,370.58
4121 State Mixed Beverage Sale Tax R	478.17		256.39		\$2,578.54	\$1,211.50
4122 Sales & Use Tax - Street Maint	18,726.70	17,240.94	15,388.90	12,251.97	\$200,037.26	\$172,096.81
4140 TU/Oncor Electric					\$20,353.15	\$18,676.25
4150 Waste Services		6,186.40			\$29,203.84	\$24,224.22
4160 Telephone Franchise Fees	34.65	1,867.79			\$2,362.18	\$8,009.28
4301 L.E.O.S.E	1,043.36				\$1,043.36	\$0.00
Total 4000 Revenues	346,586.40	277,401.48	168,062.99	95,356.35	\$2,880,834.26	\$1,978,998.87
Total Income						
GROSS PROFIT	\$346,586.40	\$277,401.48	\$168,062.99	\$95,356.35	\$2,880,834.26	\$1,978,998.87
Expenses						
5000 Expenditures					\$0.00	\$0.00
5010 Accounting Services	301.30	354.94	376.30		\$3,508.77	\$3,239.35
5020 Advertising Expense		445.00		1,033.09	\$3,196.55	\$3,404.46
5030 Animal Care	2,250.00		1,250.00	2,925.00	\$16,858.75	\$9,070.00
5045 Auto Allowance					\$0.00	\$0.00
5045-1 Executive Auto Allowance-Admin	553.86		369.24		\$2,400.06	\$0.00
Total 5045 Auto Allowance						
5050 Auto Fuel	2,368.14	1,472.58	2,514.40		\$34,062.89	\$19,789.01



CITY OF TOOL

MoM Profit and Loss

April 2023 - March 2024

	FEB 2024		MAR 2024		TOTAL	
	CURRENT	FEB 2023 (PY)	CURRENT	MAR 2023 (PY)	CURRENT	APR 2022 - MAR 2023 (PY)
5060 Audit Fees				1,762.40	\$12,076.35	\$9,380.60
5070 Bank Charges	412.65	123.50	474.77	183.20	\$4,238.64	\$517.19
5080-1a Park					\$0.00	\$0.00
Engineering Plans			8,775.00		\$8,775.00	\$3,420.00
Geotechnical & Environmental					\$1,250.00	\$0.00
Grading Expenses			51,000.00		\$51,000.00	\$0.00
Multi Use Trail Drainage			40,500.00		\$40,500.00	\$0.00
Total Grading Expenses			91,500.00		\$91,500.00	\$0.00
Insurance Expenses - Park			2,400.00		\$2,400.00	\$0.00
Landscaping/Land Development					\$0.00	\$0.00
Tree Removal					\$6,700.00	\$0.00
Total Landscaping/Land Development					\$6,700.00	\$0.00
Recreation Equipment & Installation Expenses					\$0.00	\$0.00
Fishing Pier			18,000.00		\$18,000.00	\$0.00
Pickleball Courts			18,000.00		\$18,000.00	\$0.00
Total Recreation Equipment & Installation Expenses			36,000.00		\$36,000.00	\$0.00
Utility Installations & Expenses			1,351.33		\$1,351.33	\$0.00
TVEC Utility Installation & Labor			1,459.44		\$1,459.44	\$0.00
WCC MUD Utility Installation & Labor			13,050.00		\$13,050.00	\$0.00
Total Utility Installations & Expenses						
Total 5080-1a Park			154,535.77		\$162,485.77	\$3,420.00
5096 Property Abatements	170.00				\$13,320.00	\$4,250.00
5097 Computers, Software & Supplies	2,923.46	722.06	2,084.68	159.80	\$17,842.73	\$1,832.94
5100 Contract Services					\$0.00	\$ -1,170.74
5101-0 Contract Services IT-Multi Dept	2,623.71	2,541.74	2,647.71		\$33,976.31	\$27,496.15
5102-0 Contract Services Acct-Multi Dept	4,366.25	4,873.75	4,313.75	2,756.25	\$51,555.00	\$13,703.75
5103 Permit and Inspect Building/Code	6,328.50	17,587.02	2,941.25		\$68,199.21	\$57,077.91
5104-2 Contract Services PD-Police	10,000.00				\$39,700.00	\$0.00
5120-4 Court Costs & Arrest Fees - Judicial	18,606.76	1,552.53	2,916.24	1,235.41	\$102,218.21	\$16,355.99
5121 Debt Service	421,336.25	405,017.50			\$421,736.25	\$449,493.65
5140 Dues & Subscriptions	15,185.00	590.00	520.46		\$28,515.01	\$7,397.90
5150 Election Expense					\$4,804.36	\$2,941.19
5160 Employee Benefits - Retirement	3,554.82	2,181.19	5,224.44	2,091.17	\$36,287.80	\$36,996.13
5170 Equipment Purchases	691.88	2,036.57	1,653.51	20,799.38	\$2,751.80	\$102,590.71
5170-MSF Equipment Purchases-Court-Municipal Security Fund					\$22.08	\$0.00
5171 - HOT FUND Events - HOT FUND					\$7,796.26	\$6,604.27
5172 Contribution / Donation					\$1,000.00	\$0.00
5174 Finance and Late Fees					\$0.00	\$70.92
5190 Filing/Notary Fees					\$0.00	\$0.00
5190-1 Filing/Notary Fees-Admin					\$110.00	\$0.00
Total 5190 Filing/Notary Fees					\$110.00	\$0.00
5200-0 HCAD Collections-Multi Dept		8,780.40	7,704.75	756.90	\$33,750.60	\$32,535.81
5210 Investigation/Test Expense					\$0.00	\$0.00
5210-2 Investigation/Test-Police		220.42			\$0.00	\$330.42
Total 5210 Investigation/Test Expense		220.42			\$0.00	\$330.42
5215 Test/License Expense		50.00			\$150.00	\$50.00
5220 Insurance Property & Liability					\$16,135.00	\$17,654.50
5225 Insurance/Auto					\$5,550.50	\$0.00



CITY OF TOOL

MoM Profit and Loss

April 2023 - March 2024

	FEB 2024		MAR 2024		TOTAL	
	CURRENT	FEB 2023 (PY)	CURRENT	MAR 2023 (PY)	CURRENT	APR 2022 - MAR 2023 (PY)
5230 Employee Insurance Benefits (Medical, Dental, Vision and Life))	11,601.43	14,701.61	11,601.43	11,920.06	\$129,533.47	\$96,535.20
5250 Workers Comp Insurance					\$15,807.00	\$20,870.00
5263 Interest Expense on General Expenses		9,137.25			\$41,336.25	\$9,137.25
5264 Vehicle Loan Interest	2,381.00		2,347.39		\$12,100.50	\$0.00
5265 Janitorial/Cleaning	422.72	500.14	445.48	286.92	\$4,469.28	\$3,639.37
5270 - 4 MJF (FUND) Juror Fees - Judicial/Court			260.00		\$260.00	\$0.00
5300 Legal Fees (Professional)	1,550.00	5,341.76	4,362.14	3,256.76	\$24,846.66	\$27,401.22
5301 LEOSE			695.00		\$2,780.00	\$0.00
5302 Marketing					\$0.00	\$64.60
5310 Mayor / Council Expense		125.00			\$214.80	\$1,984.32
5320 Maintenance Building	424.60	369.28	4,765.00	215.38	\$10,758.49	\$7,665.32
5330 Maintenance-Equipment	2,534.29	1,500.00	388.08	4,609.96	\$16,871.56	\$17,430.23
5335-0 Maintenance - CITY PARK	113.40		241.40		\$4,051.92	\$500.00
5340 Maintenance-Vehicle	1,507.11	977.54	2,718.38	1,406.61	\$22,630.41	\$11,893.82
5350 Maintenance-Road Materials	691.98	2,431.39		31.74	\$13,103.00	\$21,573.51
5355 Meals			200.77	66.32	\$706.62	\$532.24
5366 Neighborhood Infrastructure Reinvestment					\$2,100.75	\$0.00
5370 Office Supplies Expense	405.55	502.59	519.07	495.50	\$8,992.73	\$6,843.69
5380 Postage	300.00	406.34	474.31	331.72	\$4,563.74	\$2,588.30
5390 Records Management	60.00	120.50	60.00	60.00	\$5,971.38	\$1,793.50
5400 Printing	300.87	564.08	325.91	316.23	\$3,745.09	\$3,301.74
5430 Salaries	103,934.21	54,749.66	69,796.15	81,289.13	\$824,650.75	\$668,216.54
5460 Telephone and Internet	1,522.83	1,727.50	1,678.90	1,507.32	\$19,632.02	\$14,227.41
5470 Travel Expense	134.56				\$1,552.68	\$1,894.14
5480 Training/Education Expense	2,343.87	872.00	137.00	40.00	\$6,388.12	\$4,460.71
5490 Uniforms	41.77	688.75	507.30	1,738.17	\$4,528.19	\$8,705.03
5500 Utilities/Electricity	1,415.46	1,417.04	845.56	827.64	\$11,138.66	\$12,190.88
5510 Utilities/Water	266.04	209.48	272.80	224.68	\$3,015.23	\$2,890.54
5540-0 Website-Multi Dept.					\$977.81	\$734.88
Total 5000 Expenditures	623,624.27	544,891.11	292,169.34	142,326.74	\$2,320,976.01	\$1,772,106.55
6000 Payroll Expenses	8,118.91	0.00	5,298.31		\$35,369.82	\$0.00
6500 Payroll Tax Totals - ALL DEPARTMENTS		4,241.74		6,295.61	\$27,923.27	\$27,177.00
6506XX Payroll Taxes		0.00			\$0.00	\$23,800.47
Total Expenses	\$631,743.18	\$549,132.85	\$297,467.65	\$148,622.35	\$2,384,269.10	\$1,823,084.02
NET OPERATING INCOME	\$ -	\$ -	\$ -	\$ -53,266.00	\$496,565.16	\$155,914.85
	285,156.78	271,731.37	129,404.66			
Other Income						
4800 Interest Earned	14,340.20	4,427.91	15,489.24	4,813.42	\$133,868.24	\$27,096.29
Total Other Income	\$14,340.20	\$4,427.91	\$15,489.24	\$4,813.42	\$133,868.24	\$27,096.29
NET OTHER INCOME	\$14,340.20	\$4,427.91	\$15,489.24	\$4,813.42	\$133,868.24	\$27,096.29
NET INCOME	\$ -	\$ -	\$ -	\$ -48,452.58	\$630,433.40	\$183,011.14
	270,816.58	267,303.46	113,915.42			



CITY OF TOOL

Park Financial Activity

March 2024

	TOTAL
Income	
4000 Revenues	
4051 Park Grant Money	63,810.00
Total 4000 Revenues	63,810.00
Total Income	\$63,810.00
GROSS PROFIT	\$63,810.00
Expenses	
5000 Expenditures	
5080-1a Park	
Engineering Plans	8,775.00
Grading Expenses	91,500.00
Insurance Expenses - Park	2,400.00
Recreation Equipment & Installation Expenses	36,000.00
Utility Installations & Expenses	15,860.77
Total 5080-1a Park	154,535.77
5335-0 Maintenance - CITY PARK	241.40
Total 5000 Expenditures	154,777.17
Total Expenses	\$154,777.17
NET OPERATING INCOME	\$ -90,967.17
NET INCOME	\$ -90,967.17

Tool Municipal Court

March Monthly Report

Money Collected:	● Cash:	\$6,989.80
	● Check:	\$0.00
	● Money Order:	\$1,573.50
	● Online Payments:	\$20,217.87
	Total:	\$ 28,781.17
Money Collected		\$ 28,781.17
	Remitted to State	\$8,404.47
	OMNI	\$136.42 ●TLFT2
	Security Fund	\$ 503.77 ●LBSF
	Technology Fund	\$ 411.24 ●LCTF
	Collection Fees	\$2,329.82 ●PC30
	Jury Fund	\$10.32 ●LMJF
	Truancy Fund	\$514.02 ●LTPF
	Money Kept by City	\$ 16,471.11
	Number of Citations :	193
Number of Trials:	3	
Number of Hearing:	5	
Warrants:	● Entered:	3
	● Cleared:	16
Close Case:	● CLOSED:	122
	● Community Service:	1
	● Time Served:	2



Tool Police Department

701 N. Tool Drive | Tool, TX 75143
Office 903-432-2550 | Fax 903-432-3867

Mayor and City Council,

This will be a quick overview of other incidents that have occurred in the City of Tool, other than what is reflected on the Bar Chart.

The Tool Police Department has several incident reports that are under investigation with no offense reports as of this time.

The department reported one Failure to Comply with register requirements, (Sex Offender) two crash reports with no major injuries and one warrant arrest.

The Department will be undergoing a CJIS audit on April 18th. This will include the security of information, policies and procedures of the department and also dispatch. I am confident we will be able to catch up on what is needed by the 18th.

In this month's bar chart, the department enforced 317 traffic violations. The department has written 176 citations and 141 warnings. Overall, there were 304 calls for service. This includes extra patrols and minor complaints that just require a call sheet or an incident report.

Thank You,

Chief Robert Walker

Chief of Police

Robert Walker, PID# 313572
903.880-8872
rwalker@tooltexas.org

Police Sergeant

Jason Lee
jlee@tooltexas.org



March - Maintenance Report

Week Of	Road Repairs	Culverts & Ditches	Trees	City Property Maint.	Citizen Work Orders	Misc.	After Hours	Material Expense
Mar.4th		3	3	2	2	3		
Mar.11th		4	1	2	1	7		\$ 50.00
Mar.18th	1	3	1	3	1	5		\$ 300.00
Mar.25th		3		4		5		
TOTALS	1	13	5	11	4	20		\$350



701 N. Tool Dr. Office: 903.432.3522 www.tooltexas.org
 Tool, TX 75143 Fax: 903.432.3867 fmartin@tooltexas.org

City Of Tool Maint Report for the week of: 3/4 - 3/8/24

Day	Location	Action	Equipment	Material	Cost	Frank M.	Jeff	Troy	Notes
Monday	Maint Office	Reports/Emails/Sched.	Phone Calls			1.5	1	1	
	Park Property	With Contractor				1	1	1	Vera & Julius also - Signage,Rain Guage/ General Discussion
	City Hall/Maint. Barn	Ck. Equip.	Dmp.Trk./Backhoe			1	2	1.5	
	Whispering Springs	Clean Ditches	Dmp.Trk./Backhoe			4	4	3.5	W/O - WWB POA Park
	OWCC	Quote /Landscaper				0.5			
	208 Utopia	2 Dogs@Large	A/C Trk.					0.5	A/C Call -RTO- Warning
309 Sunset	Dog@Large	A/C Trk.					0.5	A/C Call -RTO- Warning	
Tuesday	Maint Office	Reports/Emails/Sched.	Phone Calls			1.5	1	1	A.M. Thunder Storms - Rained
	Maint Barn/Circle S	Ck.Equip./Fuel	Dmp.Trk./Backhoe			1	1.5	0.5	
	Whispering Springs	Ditch/Clean out Culvert	Dmp.Trk./Backhoe			3	3	3	
	Woodcanyon	Ditch	Dmp.Trk./Backhoe			2.5	2.5	2.5	W/O
	1096 Tupuna	4 Puppies @ Large	A/C Trk.					1	A/C Call - 4 H.S.
Wednesday	Maint Office	Reports/Emails/Sched.	Phone Calls			2.5	1	1	Met with Julius
	City Hall / Maint Barn	Ck.Equip.	Dmp.Trk./Backhoe				1.5	1.5	
	OWCC	Dept.Head Meeting				1.5			Per Julius
	Sunrise	Clean Ditch/Trim Trees	Dmp.Trk./Backhoe/Trk./Saw			4	4	4	
	1750 Arnold Hills Rd	Dog@Large	A/C Trk.				1	1	A/C Call - 1 H.S.
1212 Tupuna Ct.	Dog @ Large/Was in Yard	A/C Trk.				0.5	0.5	A/C Call - Spoke with Owner - Warning	
Thursday	Maint Office	Reports/Emails/Sched.	Phone Calls/ Project List			3	1	1	
	City Hall/Maint. Barn	Ck.Equip.	Dmp.Trk./Backhoe			1	1		
	Sunrise	Clean Ditch/ Dead Trees	Dmp.Trk./Backhoe/Trk./Saw			3	4	4	Rain on&off @ 1:00 pm
	City Hall/Park	Bld.Maint				1			
	All city Culverts	Precheck	Trk./Hand Tools				2	2	
	Old Indian Tr.@ 274	2 Dogs@Large/1 Hit by Car	A/C Trk.					0.5	A/C Call - UTL - Dogs ran off not injured
1212 Tupuna Ct.	Dog @ large	A/C Trk.					0.5	A/C Call - UTL	
Friday	Maint Office	Reports/Emails/Sched.	Phone Calls			1.5	1	1	
	OWCC	Bld.Maint./Clean				1.5	2.5	2.5	
	City Culverts&Ditches	Check&Clear	Trk./Hand Tools			1.5	1	1	
	Sunrise&W.Will White Rd.	Ditch/Dead Branches	Backhoe/Trk.Saw			2.5	2.5	2.5	
	Pearl Harbor	Check Drainage	Trk.			1	1	1	Spoke with Residents about Drainage

Total	\$ -	40	40	40
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701 N. Tool Dr. Office: 903.432.3522 www.tooltexas.org
 Tool, TX 75143 Fax: 903.432.3867 fmartin@tooltexas.org

City Of Tool Maint Report for the week of: 3/11 - 3/15/24

Day	Location	Action	Equipment	Material	Cost	Frank M.	Jeff	Troy	Notes
Monday	Maint Office	Reports/Emails/Sched.	Time Sheets/Phone Calls			2	1	1	
	OWCC	Set up for Court				0.5			
	City Hall/Maint.Barn/Valero	Ck.Equip./Fuel	Dmp.Trk./Backhoe			0.5	1.5	1	
	Leyte@Kanakoa	Street&Stop Signs Down	Trk./post driver/Handtools	Post	\$ 50.00		1.5	1.5	W/O - 1603 Let me know it had been damaged
	City Hall	Open Bids - City Hall				1			LaCosta&Frank
	Sunrise	Ditch	Dmp.Trk./Backhoe			4	4	4	
	1301 S. Tool Dr.	Dog@Large	A/C Trk.					0.5	A/C Call - UTL
Tuesday	Maint Office	Reports/Emails/Sched.	Phone Calls			1.5	1	1	
	Hidden Valley	Inspect DriveWay Culvert	Trk.			0.5			Allen Called me to come look at Culvert before they poured
	125 Towering Oaks	Possible Drainage Issue	Trk.			0.5			Resident Called In -
	Maint Barn	Ck.&Service Equip.	Dmp.Trk./Backhoe/ J.D.			2	2	2	
	Sunrise	Ditch&Boomcut	Dmp.Trk./Backhoe/ J.D.			2.5	5	5	
	City Hall	Go over Bids for City Hall				1			
Wednesday	Maint Office	Reports/Emails/Sched.	Phone Calls/Budget			2	1	1	
	OWCC	City&Staff Workshop				6			
	City Hall/CityLots/M.B.	Mow	Mowers				5	5	
	Maint. Barn/Dragon Mart	Ck.Equip./Fuel	Trk.				1	1	
	Park Property	Haul Off Old Dirt	Loader				1	1	
Thursday	Maint Office	Reports/Emails/Sched.	Phone Calls/Equip.Research			4	1	1	
	Maint Barn	Ck.&Service Equip.				1	2	2	
	City Hall / Lots	Mow&Weedeat				1	2	2	
	Pearl Harbor	Shot Grade for Drainage	Trk./Laser			1	1	1	
	City Culverts	Precheck	Trk./Hand Tools			1	1	1	Check before Storms
	Park property	Haul off Old dirt	Loader				1	1	
Friday	Maint Office	Reports/Emails/Sched.	Phone Calls/Equip.Research	Park		4	1	1	Rained - Park with Vera&Mayor
	Maint Barn	Ck.&Service Equip.				2	1	2	
	City Culverts	Check&Clear	Trk./Hand Tools			2	2	2	
	Behind OWCC	Haul Off Old Dirt	Loader				4	2	
	904 Diamondhead	Dog@Large	A/C Trk.					0.5	A/C Call - RTO- Warning
	495 Kontiki	Dog@Large	A/C Trk.					0.5	A/C Call - 1 H.S.

Total	\$ 50.00	40	40	40
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701 N. Tool Dr. Office: 903.432.3522 www.tooltexas.org
 Tool, TX 75143 Fax: 903.432.3867 fmartin@tooltexas.org

City Of Tool Maint Report for the week of: 3/18 - 3/22/24

Day	Location	Action	Equipment	Material	Cost	Frank M.	Jeff	Troy	Notes
Monday	Maint Office	Reports/Emails/Sched.	Phone Calls / Park-Drainage			3	1	1	Vera&Contractor
	OWCC	Set up& Take Down/Court				1	0.5	0.5	Troy off @ NOON
	Park	Combs Well service				1			Meet with Contractor
	Maint Barn	Repair Equip./Hoses	Loader			3	3	2.5	
	Behind OWCC	Haul off old Dirt	Loader				3		
	Buy Low	Hyd. Fluid&Hoses	Trk				0.5		
	Earl Kay	Set Traps&Check	A/C Trk.					1	A/C Call - Set Traps
Tuesday	Maint Office	Reports/Emails/Sched.	Phone Calls			2	1	1	
	Maint Barn	Ck.Equip.	Dmp.Trk./Backhoe			1	2	2	
	Park Property	TVEC - Tree Service	Trk.			1			Tree is in the way for Temp. Service
	Pearl Harbor	Ditch&Clean Culvert	Dmp.Trk./Backhoe			4	4	4	W/O
	Earl Kay	Check & Reset Traps	A/C Trk.				1	1	A/C Call -
Wednesday	Maint. Office/Park	Reports/Email/Sched.	PhoneCalls/ParkMeeting			2	1	1	Vera, Mayor, Julius, Frank
	Maint Barn	Ck.Equip./Grind Material	Backhoe/Grinder			1	1	1	
	106 - 109 Oakwood	Large Drop off/Road/Mailboxes	Backhoe/Trk.Hand Tools	Cold Mix	\$ 300.00	3	3	3	W/O
	1115 Owhyne	Cat in Her Trap	A/C Trk.				0.5	0.5	A/C Call - Cat was released by resident - Didn't want to pay surrender fee
	926 Regal Dr.	Evicted tennants left dogs	A/C Trk.				2	2	A/C Call - Investagate number of dogs - Meet with property owner 3H.S.
	1005 Tupuna Ct.	Possible Stray dog	A/C Trk.				0.5	0.5	A/C Call - UTL
Thursday	Maint Office	Reports/Emails/Sched.	CJIS - Test			2	1	1	Drizzle - Rain on & off @ Noon
	Maint.Barn/Dragon Mart	Ck.Equip./Fuel	Dmp.Trk./ Backhoe			1	2	2	
	Old Indian Trl.@Church	Repair Ruts	Backhoe			1	1	1	Cement Truck was stuck in Ditch
	Behind OWCC	Haul off Old Dirt	Dmp.Trk./Backhoe			1.5	2	1.5	
	City Culverts	Check&Clear	Trk./Hand Tools			2	2	2	
	OWCC	Set up for Council Meeting				0.5			
	300 Tepoto	Dog Abandoned	A/C Trk.					0.5	A/C Call - 1 H.S.
Friday	Maint Office	Reports/Emails/Sched.	Phone Calls/Research Equip.			3		1.5	Jeff Off
	City Hall / Maint Barn/Circles	Ck.Equip./Fuel	Laoder/Saws			1		2	Rained
	Whispering Springs	Huge Tree Down	Loader/Saws/Trk.			2		2	Dispatch called me about down tree blocking road
	City Culverts/Drainage	Checked	Trk.			1		1	
	OWCC	Sweep/Mop/Trash				1		1	
	308&216 Early Dr.	2 Dogs @ Large	A/C Trk.					0.5	A/C Call - RTO - Warning

Total	\$ 300.00	38	32	37
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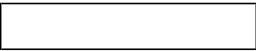
701 N. Tool Dr. Office: 903.432.3522 www.tooltexas.org
 Tool, TX 75143 Fax: 903.432.3867 fmartin@tooltexas.org

City Of Tool Maint Report for the week of: 3/25 - 3/29/24

Day	Location	Action	Equipment	Material	Cost	Frank M.	Jeff	Troy	Notes
Monday	Maint Office	Reports/Emails/Sched.	Time Sheets/Phone Calls	Research Equip.		2		1	Rain & Thunderstorms
	Maint Barn	Ck./Service Equip.	Chain Saws			1		1	Jeff Vacation
	City Culverts	Check&Clear (3) Times	Trk./Hand Tools			4.5		4.5	Between Rains
	Fuji @ Kauai	Refregerator in Ditch	Trk.			0.5		0.5	Resident called me on Sunday
	Earl Kay	Ck./Set/Pick up Traps	A/C Trk.					1	A/C Call - Nothing Caught in 4 Days
Tuesday	Maint Office	Reports/Emails/Sched.	Phone Calls			1.5		1.5	Jeff Vacation
	City Hall / Maint Barn	Ck.Equip.	Backhoe/Loader			1		1	
	City Hall	Bld. Maint.				0.5		0.5	
	Behind OWCC	Burn Brush Pile	Backhoe			1		1	
	W.Will White Rd.	Unstop Culvert	Trk.Hand Tools			1		1	
Hillcrest	Fill in Ditch	Trk.Hand Tools/Loader	Old Dirt			3		3	
Wednesday	Maint Office	Reports/Emails/Sched.	Park Drainage/Meeting			2		1	Per Julius
	City Hall / Maint Barn	Ck.Equip./Pick up Trash Grd.				1		2	Jeff Vacation
	W.Will White	Repair Bent Culvert	Loader/Chain			1		1	
	Lowe's	Supplies/ Locks	Trk.			1		1	
	P.D.Dispatch	Replace&Program Locks	Trk./Hand Tools			2.5		2.5	
OWCC	Bld. Maint.				0.5		0.5		
Thursday	Maint Office	Reports/Emails/Sched.	Phone Calls			2		1	Jeff Vacation
	City Hall / Maint.Barn	Ck.&Service Equip.	Dmp.Trk./Loader/J.D.			1.5		2	
	Arnold Hills Sub.	Boommow	J.D.			3			
	Hillcrest	Fill in Ditch Erosion	Loader					3	
	OWCC	A/V Guy				0.5			Me & Julius
Behind OWCC	Burn Brush	Backhoe			1		2		
Friday	Closed - - Holiday								
	Good Friday								

Total	\$ -	32	0	32
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Date	#	Issued to: (Name/Contractor)	Location	Subdivision	Permit Type	Const. Cost	Permit Fee	BV Billed Date	BV Invoice #	BV Payment
3/5/2024	2024-041	Randy Cox	1701 Oak Shore	Tradewinds	Garage	\$180,000.00	\$1,250.00			
3/6/2024	2024-042	Carlos Castro	914 Guam St.	Paradise Bay	Res. New Construction	\$150,000.00	\$1,749.50			
3/7/2024	2024-043	Gilberto Baeza	1112 Hidden Valley Dr.		Concrete	\$500.00	\$75.00			
3/8/2024	2024-044	JM Homes Texas Inc.	721 Tupuna Dr.		Fence	\$5,500.00	\$75.00			
3/8/2024	2024-045	United Build Homes	314 Oak Creek Dr	Arnold Hills	Res. New Construction	\$325,000	\$1,844.00			
3/8/2024	2024-046	Mathew Herndon	500 Kontiki	Paradise Bay	Accessory Structure	\$3,000.00	\$75.00			
3/11/2024	2024-047	Martin Castillo	1820 S Tool Dr		Roofing	\$4,000.00	\$200.00			
3/11/2024	2024-048	Martin Castillo	1820 S Tool Dr		Accessory Structure	\$3,500.00	\$75.00			
3/11/2024	2024-049	Martin Castillo	1820 S Tool Dr		Fence		\$75.00			
3/12/2024	2024-050	Jason Shafer	610 Kalura Way	Paradise Bay	Electric	\$1,000.00	\$200.00			
3/14/2024	2024-051	John Smith	215 Tangle Way	Lakeway Estates	Garage Sale Permit		\$5.00			
3/14/2024	2024-052	Monroy Homes	200 Luzon	Paradise Bay	Res. New Construction	\$120,000.00	\$1,729.50			
3/14/2024	2024-053	Full Circle Home Repairs and	217 Utopia	Paradise Bay	Deck	\$10,000.00	\$75.00			
3/15/2024	2024-054	Rowdy Altum	1001 Leaning Oak Drive	Cedar Crest Shores	Garage Sale Permit	\$0.00	\$5.00			
3/15/2024	2024-055	Beck'n Call Construction	621 W Will White Rd	Cedar Creek Center	Commercial Remodel	\$25,000.00	\$600.00			
3/18/2024	2023-200	OH Improvement LLC	1116 Kingsway		Permit Extension		\$50.00			
3/19/2024	2024-056	Chris Vrana	709 Westwind Rd	Cedar Crest Shores	flatwork/screenin prch	\$6,000.00	\$150.00			
3/19/2024	2024-057	Rodriguez Concrete Construct	1112 Leyte Dr.		Concrete	\$13,000.00	\$75.00			
3/19/2024	2024-058	Luna's Roofing	101 Tangle Dr		Roofing	\$11,000.00	\$200.00			
3/20/2024	2024-059	King Roofing	1414 S Tool Dr		Roof	\$49,277.28	\$200.00			
3/21/2024	2024-060	Accurate Home Services	111 Towering Oaks		HVAC	\$11,539.33	\$200.00			
3/28/2024	2024-061	Orfanel Gregorio	900 S Tool Dr		Demolition		\$0.00			
3/28/2024	2024-062	Built 4 You, LLC	805 Tahiti Ln		Fence	\$9,200.00	\$75.00			
3/28/2024	2024-063				Garage Sale Permit		\$5.00			
					Totals:	\$927,516.61	\$8,988.00			#REF!



Code Enforcement Activity Report

Report Criteria: March, 2024

Case Activity:

	Anderson, Allen	Total
New Cases	27	27
Closed Cases	12	12
Open Cases at start of period	123	123
Open Cases at end of period	111	111

Violation Activity

New Violations Cited	Anderson, Allen	Total
JUNKED, ABANDONED AND/OR LEGALLY UNUSABLE VEHICLES, BOATS AND TRAILERS DECLARED A PUBLIC NUISANCE.	15	15
DANGEROUS BUILDINGS	5	5
DUMPING ON PROPERTY PROHIBITED.	13	13
Fence restrictions	2	2
PERMIT REQUIRED.	2	2
TALL WEEDS AND GRASS PROHIBITED.	34	34
SWIMMING POOL FENCES	1	1
Totals	72	72



701 N. Tool Dr.
Tool, TX 75143

Office: 903.432.3522
Fax: 903.432.3867

www.tooltexas.org
fmartin@tooltexas.org

March Animal Control Report

CALLS FOR SERVICE	15
UNABLE TO LOCATE	4
OWNER RECOVERED	4
HUMANE SOCIETY	10
TRAPS SET	4
Citations	
Animal Complaints	1
Extra Patrols	



City of Tool City Council

City Council Agenda Request

Meeting Date Requested: April 18th, 2024

Requested By: LaCosta Davis, Building Official

Department: Building

Is this a Budgeted Item? Yes No

Contract/Agreement General Discussion Ordinance Report Resolution

Attachments: Request to Appear on City Council Agenda, Plat

Agenda
Item No.
8

Summary of Agenda Item to be considered:

Staff is presenting the replat from property owner Dee Ann Russell, requesting to replat three lots into one.

Action Requested to be taken by Council:

Approve the replat for DeeAnn Russell

The deadline for agenda requests is by the end of the day on the first Wednesday of the month, prior to the scheduled Council Meeting. If you have any additional information you would like for Council to view, please attach it to this form. Please send this form to Kimberley Price, City Secretary when finished.

Approved for the City Council meeting agenda

Julius Kizzee, City Administrator

Date



701 N. Tool Dr.
Tool, TX 75143

Office: 903.432.3522
Fax: 903.432.3867

www.tooltexas.org
Contact@tooltexas.org

Application to Appear on City Council Agenda

Date Submitted: 3/25/2024 / Meeting Date Requested: 4/18/2024
Name: DeeAnn Russell Phone: 817-312-9688
Email: deeanrussell1969@yahoo.com
Address: 3924 menn street
City: Haltom City State: TX

Brief summary of Agenda Item to be considered:

Re-plat of three properties in Cedarcrest Shores

What action is requested from the Council:

Approve replat

Has additional information been submitted for this item? YES NO

If yes, what has been submitted?

Replat plans submitted to Lacosta.

The deadline to appear on the City Council agenda is the first of the month, prior to the scheduled Council Meeting that month. If you have any additional information you would like for the Council to view, please attach it to this form. Do not submit this form until all items have been attached and the application is complete.

**** Before signing please ensure that all sections of the application have been filled out****

x DeeAnn Russell
Signature

3/25/2024
Date



Phone: 903-432-3522
Fax: 903-432-3867
Email: permits@tooltexas.org

City of Tool
701 N. Tool Drive
Tool, TX 75143

DEVELOPMENT APPLICATION

GENERAL INFORMATION			
Request is for a:	<input type="checkbox"/> Preliminary Plat	<input type="checkbox"/> New Site Plan	<input type="checkbox"/> ROW Abandonment
	<input type="checkbox"/> Final Plat	<input type="checkbox"/> Site Plan Revision	<input type="checkbox"/> Easement Abandonment
	<input type="checkbox"/> Minor Plat	<input type="checkbox"/> Zoning Change	
	<input type="checkbox"/> Amending Plat	<input type="checkbox"/> Zoning Variance	
	<input checked="" type="checkbox"/> Replat	<input type="checkbox"/> Zoning Appeal	
Property Address:	1017 Doe Run Tool TX 75143		
Legal Description:	Lot 221, 222, 223 AB 360 B Hancock Sur, Cedarcrest		
Present Zoning:	residential	Requested Zoning:	150ft x 100ft residential
Proposed Use:	residential		
# of Lots Involved:	3	Total Acreage:	150ft x 100ft
Please provide any additional detail relating to your request:			

OWNER CONTACT INFORMATION	
Property Owner(s):	DeAnn Russell Phone: 817-312-9688
Mailing Address:	3924 menn St. Alt. Phone: 817-401-5638
City, State, Zip:	Haltom City TX 76117 (Cary-husband)
Email:	deannrussell1969@yahoo.com

OWNER'S REPRESENTATIVE CONTACT INFORMATION (if applicable)	
Representative:	Phone:
Mailing Address:	Alt. Phone:
City, State, Zip:	
Email:	

I understand that it is necessary for me, or my representative, to be present at the Planning and Zoning Commission or Zoning Board of Adjustment meeting when this request(s) is heard. I also understand that failure to appear at the meeting will result in the case being denied. I also understand that fees paid are not refundable. I acknowledge that all of the information provided in the application is true and correct to the best of my knowledge. Furthermore, I am the legal owner or lawful tenant of the property described in the application or, alternatively, that I am authorized to represent the owner(s)/tenant(s) of the property for which the certificate of occupancy is requested.

I have read and understand the supplemental information on the reverse side of this application.

Signature: DeAnn Russell Date: 3/25/2024

FOR OFFICE USE ONLY

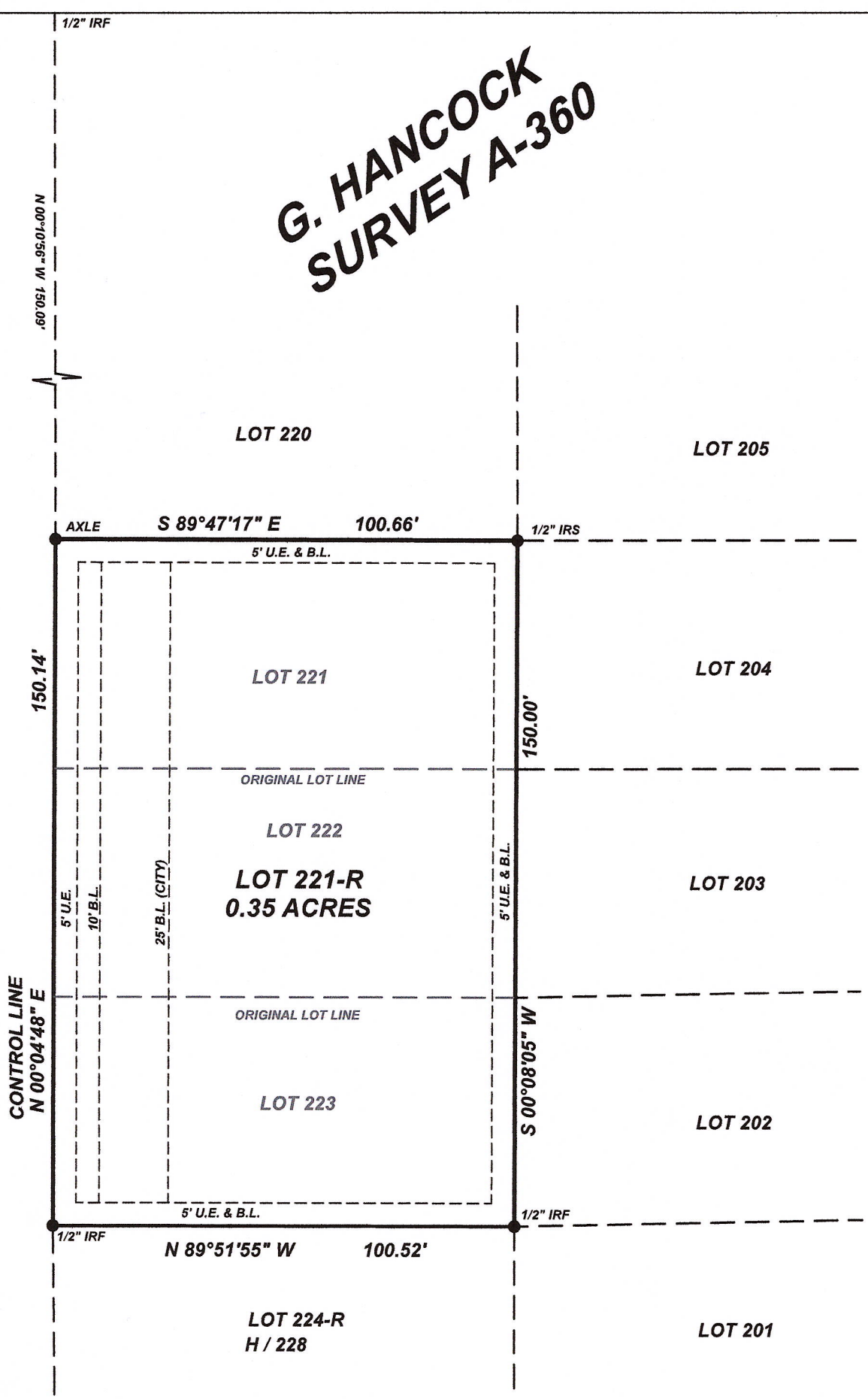
App Complete?	Yes	No	Recvd by:		Date Recvd:		Permit #:	
App Fee:			Payment Date:		Recvd By:		Receipt #:	

**G. HANCOCK
SURVEY A-360**

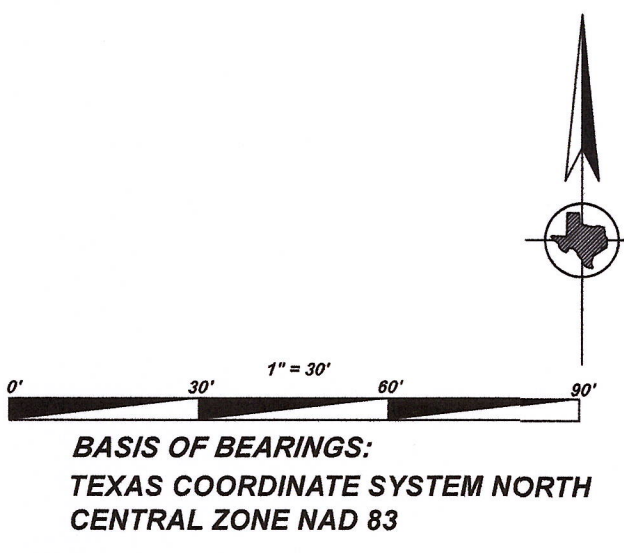
LEGEND

C = CONCRETE	TB = TELEPHONE BOX
PP = POWER POLE	LP = LIGHT POLE
WM = WATER METER	GM = GAS METER
WV = WATER VALVE	EB = ELECTRICAL BOX
IRF = IRON ROD FOUND	PT = PROPAANE TANK
IRS = IRON ROD SET	SP = SERVICE POLE
WICAP = W/OT	PH = FIRE HYDRANT
IPF = IRON PIPE FOUND	BL = BUILD LINE
FC = FENCE CORNER FOUND	UE = UTILITY EASEMENT
BCS = BURIED CABLE SIGN	DE = DRAINAGE EASEMENT

DOE RUN DRIVE



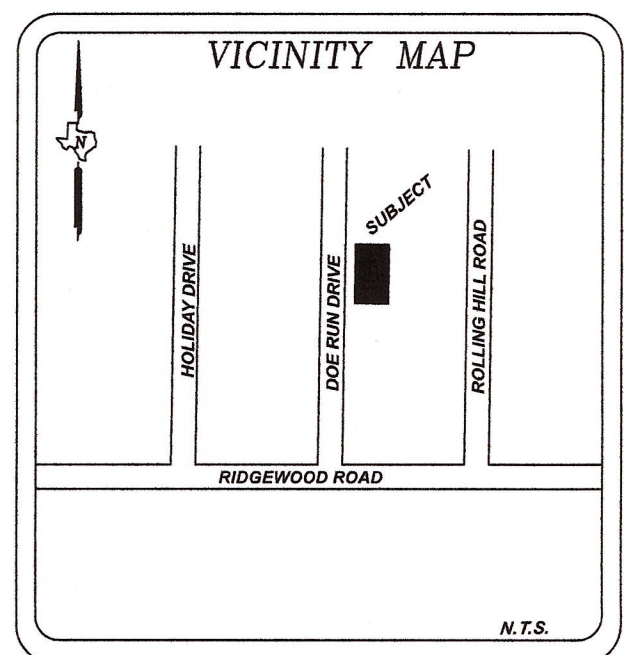
FLOOD STATEMENT
A PORTION OF THIS TRACT DOES NOT LIE WITHIN A FLOOD HAZARD AREA AND IS IN A MINIMAL FLOOD HAZARD AREA KNOWN AS ZONE "X" AS INDICATED ON FEMA FIRM MAP COMMUNITY PANEL NO. 48213C0070E. THIS STATEMENT IS BASED SOLELY ON THE FEMA FIRM MAP AND IS NOT INTENDED TO IMPLY THAT ANY FIELD VERIFICATION WAS MADE TO MAKE THIS DETERMINATION.



OWNER'S CERTIFICATION STATE OF TEXAS
CITY OF TOOL
COUNTY OF HENDERSON :

BEING ALL THAT CERTAIN LOT TRACT OR PARCEL OF LAND LOCATED IN THE G. HANCOCK SURVEY, A-360, CITY OF TOOL, HENDERSON COUNTY, TEXAS, BEING DESCRIBED AS LOTS 221, 222, & 223 OF CEDARCREST SHORES ESTATES, ACCORDING TO THE PLAT RECORDED IN VOLUME 3, PAGE 45 & 46, CABINET B, SLIDE 62 OF THE PLAT RECORDS, HENDERSON COUNTY, TEXAS.

SURVEYOR'S CERTIFICATE
I, GARY L. HARDIN, REGISTERED PROFESSIONAL LAND SURVEYOR NO. 4207, DO HEREBY CERTIFY THAT THE PLAT HEREON REPRESENTS THE RESULTS OF A SURVEY MADE ON THE GROUND UNDER MY DIRECTION AND SUPERVISION, THE LINES AND DIMENSIONS OF SAID PROPERTY BEING AS INDICATED.



NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:
I, DEE ANN RUSSELL DO HEREBY ADOPT THIS RE-PLAT, DESIGNATING THE HEREIN ABOVE DESCRIBED PROPERTY AS LOT 221-R A RE-PLAT OF LOTS 221, 222, & 223 OF CEDARCREST SHORES ESTATES AND HEREBY IN ACCORDANCE WITH THE COVENANTS, CONDITIONS AND RESTRICTIONS OF CEDARCREST SHORES ESTATES AS AMENDED, A SUBDIVISION LOCATED IN HENDERSON COUNTY, TEXAS, RECORDED IN THE OFFICIAL PUBLIC RECORDS ON HENDERSON COUNTY, TEXAS.

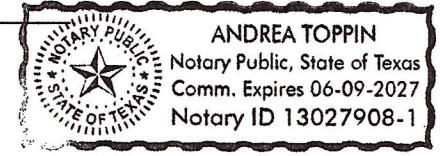
Dee Ann Russell
DEE ANN RUSSELL

STATE OF TEXAS
COUNTY OF

BEFORE ME, THE UNDERSIGNED AUTHORITY, A NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS ON THIS DAY PERSONALLY APPEARED DEE ANN RUSSELL KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE 15th DAY OF March 2024.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS



APPROVED BY CITY OF TOOL, HENDERSON COUNTY, TEXAS, THIS THE _____ DAY OF _____ 2024.

MAYOR _____ CITY SECRETARY _____

SANITARY SEWER IS AVAILABLE AND NO O.S.S.F. WILL BE ALLOWED

ACCEPTED BY: _____ DATE _____
TARRANT REGIONAL WATER DISTRICT

**FINAL RE-PLAT
CEDARCREST SHORES
ESTATES
1 LOT**

RE-PLAT OF LOTS 221, 222 & 223
CREATING LOT 221-R
0.35 ACRES
CITY OF TOOL
G. HANCOCK SURVEY, A-360
HENDERSON COUNTY, TEXAS



OWNERS/DEVELOPER
DEE ANN RUSSELL
3924 MENN ST.
HALTOM CITY, TX 76117
(817) 401-5638

201 E. MASON STREET
MABANK, TEXAS 75147
(903) 887-5674 FIRM# 10114700
DATE PERFORMED: MARCH 7, 2024 WORK ORDER # 2402099
SCALE: 1"= 30 FEET FIELD BY: JT DRAWN BY: TF



City of Tool City Council

City Council Agenda Request

Meeting Date Requested: April 18th, 2024

Requested By: LaCosta Davis, Building Official

Department: Building

Is this a Budgeted Item? Yes No

Contract/Agreement General Discussion Ordinance Report Resolution

Attachments: Appendix A: Schedule of Uses

Agenda
Item No.
9

Summary of Agenda Item to be considered:

Staff is presenting the Appendix A: Schedule of Uses again for consideration.

Staff has been approached by a developer to build a car wash at 2500 N. Tool Dr. According to Appendix A: Schedule of Uses, a car wash needs a Specific Use Permit. (Please see Page 12 of the Appendix) To alleviate that need, staff is presenting the appendix for a simple change – similar to the July 20th, 2023 Regular Council meeting.

Other changes may be considered as well.

Action Requested to be taken by Council:

Add a “Y” in the B-1 zoning designation for car wash.

The deadline for agenda requests is by the end of the day on the first Wednesday of the month, prior to the scheduled Council Meeting. If you have any additional information you would like for Council to view, please attach it to this form. Please send this form to Kimberley Price, City Secretary when finished.

Approved for the City Council meeting agenda

Julius Kizzee, City Administrator

Date

Local utility distribution lines	1l	S	S	S	S	S	S	S	S			
Motor home		Y	Y	Y	Y	Y						
Off-street parking incidental to main use (3)	1j	Y	Y	Y	Y	Y	Y	Y	Y	Y		
Public safety building		Y	Y	Y	Y	Y	Y	Y	Y	Y		
Recycling collection bin		Y	Y	Y	Y	Y	Y	Y	Y	Y		
Recreational vehicle		Y	Y	Y	Y	Y	Y	Y	Y			
Storage facilities for goods used in or produced by permitted uses or related activities										Y		
Swimming pool (private) (4)		Y	Y	Y	Y	Y						
Trailer; travel trailer; cattle trailer and the like		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
*The number in this column references the description/definition listed in Appendix B												
(1) See § 155.223 for additional regulations												
(2) See § 155.251 for additional information and regulations												
(3) See § 155.255 for off-street parking requirements												
(4) See § 155.229 for additional regulations												
*Permitted only on premises of a governmental, educational or institutional use that is permitted in this district												
The numbers in the “note” column in the Schedule of Uses refer to descriptions/definitions listed in Appendix B												

TABLE 2: RESIDENTIAL USES.

<i>Type of Use</i>	<i>note</i>	<i>RA</i>	<i>R-1</i>	<i>MF-1</i>	<i>RM-2</i>	<i>MH-2</i>	B-1	B-2	<i>THOR</i>	<i>I-1</i>	<i>I-2</i>	<i>FH</i>
<i>Type of Use</i>	<i>note</i>	<i>RA</i>	<i>R-1</i>	<i>MF-1</i>	<i>RM-2</i>	<i>MH-2</i>	B-1	B-2	<i>THOR</i>	<i>I-1</i>	<i>I-2</i>	<i>FH</i>

Bed and breakfast inn	2a	S	S	S		S	Y	Y	Y			
Boarding or rooming house	2b			Y			Y	S	Y			
Dormitory	2c			S								
Duplex (see two-family dwelling)	2d											
Garage apartment	2f	S	S	Y		S						
Garden (patio) home (1)	2g		S	Y		S						
Hotel, motel, motor lodge	2i		Y				S	Y	Y			
Manufactured housing, HUD Code (2)	2j				Y	Y						
Manufactured home park	2k				Y							
Manufactured home subdivision	2l					Y						
Mobile home	2m	Not permitted use in any district										
Modular home	2n	Y	Y	Y		Y						
Motel, motor hotel or motor lodge (see hotel, motel, motor lodge)												
Multi-family residence	2p			Y								
Patio home (see garden home)												
Residence hotel	2q			S			S	Y	S			
Retirement housing	2r			Y								
Servant's, caretaker's or guard's residence	2s	S	S	S	S	S	S		S			

Feedlot, (livestock)		S									S	
Foster family home	3z	S	S	S	S	S	S	S	S			
Foster group home	3aa	S	S	S	S	S	S	S	S			
Fraternal organization, lodge or civic club	3bb		S	Y		S		Y	Y	Y	Y	
Garage sale		Y	Y	Y	Y	Y						
Golf course, commercial	3cc	S	S	S	S	S	S	S	S	S	S	S
Golf course, public	3dd	S	S	S	S	S	S	S	S	S	S	S
Golf driving range		S								Y	S	S
Greenhouse or plant nursery, commercial	3ee	Y							Y	Y	Y	
Greenhouse, or plant nursery, non- commercial	3ff	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Group day care center	3gg	S	S	S	S	S	Y	Y	Y			
Governmental buildings and services		Y	Y	Y	Y	Y	Y	Y		Y	Y	
Health club; gymnasium							Y	Y	Y	Y		
Hospice	3ii						Y	Y	Y	Y		
Hospital (chronic care); long-term health care facility (3)	3jj						S	Y	Y	Y		
Hospital (acute care) (6)	3kk						S	Y	Y	Y		
Household care facility	3ll	S	S	Y	S	S	S	S	S			
Household care institution	3mm						Y	Y	Y	Y		
Kennel (no outside pens)	3nn						S	Y	Y	Y		
Kennel (outside pens)	3nn						S	Y	Y	Y		

Prison, jail, place of incarceration		S					S	S	S	S	S	
Race track	3ccc									S	S	
Rehabilitation care facility	3ddd			S			S	S	S			
Rehabilitation care institution	3eee			S			S	S	S			
Respite care facility	3fff			S			S	S	S			
Rest home or nursing home (7)	3ggg	S	S	S	S	S	Y	Y	Y			
Rodeo arena and grounds		S									S	
School, (primary and/or secondary)	3iii	S	S	S	S	S	Y	Y	Y	S		
School, trade or commercial	3kkk						Y	Y	Y	Y		
Shooting range, target range										S	Y	
Stable, private	3lll	Y	S								S	
Stable, public	3mmm	Y										
Stadium or playfield, public	3nnn	S	S	S	S	S	Y	Y	Y	Y	Y	S
Swim or tennis club	3ooo	S	S	S	S	S	Y	Y	Y	Y		
Swimming pool, commercial	3ppp	S	S	S	S	S	Y	Y	Y	Y		
*The number in this column references the description/definition listed in Appendix B												

Liquified petroleum gas, storage and safe (no bulk plants)											S	
Local utility distribution lines	1i	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Radio, TV or microwave operation, amateur (1)	4h	S	S	S	S	S	Y	Y	Y	Y	Y	
Radio, TV or microwave operation, commercial (1)	4i	S				Y	Y	Y	Y	Y		
Railroad facility (excluding passenger station)	4k					S	S	S	Y	Y		
Railroad freight terminal	4l								Y	Y		
Railroad station	4m					Y	Y	Y	Y	Y		
Railroad track and right-of-way	4n	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Service yards of public entity (2)	4p	S	S	S	S	S	S	Y	Y	Y	Y	
Service yards of private entity (2)	4q						S	Y	S	Y	Y	
Sewage pumping station (2)		S	S	S		S	S	S		S		Y
Sewage treatment plant (2)		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Solid waste transfer station	4r						S	S	S	S	S	
Taxi-cab service							Y	Y	Y	Y	Y	
Transit station or turnaround		S	S	S	S	S	Y	Y	Y	Y	Y	

Water pumping station or well (2)		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Water storage, elevated or ground (2)		S	S	S	S	S	Y	Y	Y	Y	Y	Y
Water treatment plant (2)		S	S	S	S	S	S	S	S	S	S	Y
(1) See § 155.224 for additional regulations (2) See § 155.221 for additional regulations												

TABLE 5: AUTOMOBILE AND RELATED SERVICE USES.

<i>Type of Use</i>	<i>note*</i>	<i>R</i>	<i>R-1</i>	<i>MF-1</i>	<i>MH-</i>	<i>MH-2</i>	<i>B-1</i>		<i>THOR</i>	<i>I-1</i>	<i>I-2</i>	<i>FH</i>
<i>Type of Use</i>	<i>note*</i>	<i>R</i>	<i>R-</i>	<i>MF-1</i>	<i>MH-</i>	<i>MH-2</i>	<i>B-1</i>		<i>THOR</i>	<i>I-1</i>	<i>I-2</i>	<i>FH</i>
Auto laundry	23.4.1						S		Y	Y	Y	
Auto leasing	23.4.2						Y		Y	Y	Y	
Auto paint and body shop									S	Y	Y	
Auto parts sales (inside)	23.4.3						Y		Y	Y	Y	
Auto parts sales (outside)	23.4.4								S	S	Y	
Auto repair, major	23.4.5								S	Y		
Auto repair, minor	23.4.6						S		Y	Y	Y	
Automobile and trailer sales area, new	23.4.7						S		Y	Y	Y	
Automobile and trailer sales area, used	23.4.8								Y	Y	Y	
Automobile service station (1)	23.4.9						Y		Y	Y		
Auto storage	23.4.10								S	Y	Y	
Auto wrecking yard or junk, yard	23.4.11										S	
Bus terminal	23.4.12								S	Y		

Car wash (1)	23.4.13						S		Y	Y	Y	
Gasoline service station (see automobile service station)												
Motorcycle sales and service							S		Y	Y	S	
Parking lot or parking garage, automobile	23.4.14						Y		Y	Y	Y	
Parking lot or parking garage, truck	23.4.15								Y	Y	Y	
Quick oil change facility	23.4.16						Y	Y	Y	Y		
Quick tuneup facility	23.4.17						Y	Y	Y	Y		
Service station (see automobile service station)												
Tire dealer (no outside storage)							S	Y	Y	Y		
Tire dealer (with outside storage)								Y	Y	Y	Y	
Tire retreading and recapping								Y	Y	Y	Y	
Truck and bus leasing	23.4.18						S	Y	Y	Y	Y	
Truck and bus repair	23.4.19							Y	Y	Y	Y	
Truck or motor freight terminal	23.4.20									Y		
Truck sales	23.4.21							Y	Y	Y	Y	
Truck stop									Y	Y	Y	
*The number in this column references a description/definition listed in Appendix B, § 5.												
(1) See § 155.219 for additional regulations												

TABLE 6: OFFICE, RETAIL, COMMERCIAL AND SERVICE TYPE USES.

<i>Type of Use</i>	<i>note*</i>	<i>R</i>	<i>R-1</i>	<i>MF-1</i>	<i>MH-1</i>	<i>MH-2</i>	<i>B-1</i>	<i>B-2</i>	<i>THOR</i>	<i>I-1</i>	<i>I-2</i>	<i>FH</i>
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Type of Use	note*	R	R-1	MF-1	MH-1	MH-2	B-1	B-2	THOR	I-1	I-2	FH
Adult entertainment establishment	6a									S	S	
Air conditioning and refrigeration contractor	6b						S	Y	Y	Y		
Amusement commercial (indoor)	6c						Y	Y	Y			
Amusement, commercial (outdoor)	6d						S	S	S	Y	S	
Antique shop	6e						Y	Y	Y			
Arcade	6f						S	Y	Y	S		
Arts, crafts store (inside sales)							Y	Y	Y			
Arts, crafts store (outdoor sales)							S	Y	S	Y		
Bakery and confectionery, retail sales	6g						Y	Y	Y	Y		
Bakery and confectionery, commercial	6h							Y	Y	Y		
Bank, savings and loan, credit union	6i						Y	Y	Y			
Barber shop	6j						Y	Y	Y			
Barber school or college	6k						Y	Y	Y			
Beauty culture school; cosmetology speciality school	6l						Y	Y	Y			
Beauty shop	6m						Y	Y	Y			
Boat sales and storage							S	Y	Y	Y		
Bowling alley							S	Y	Y	Y		

Building. materials, hardware (inside storage)	6n						Y	Y		Y	Y		
Building materials, hardware (outside storage)	6n							Y		Y	Y		
Business service establishments	6o						Y	Y		Y			
Cabinet and upholstery shop	6p						S	Y		Y	Y	Y	
Cafeteria (see restaurant)													
Cleaning and pressing, small shop and pickup	6q						Y	Y		Y	Y		
Clinic, medical or dental	6r						Y	Y		Y			
Convenience store	6s						Y	Y		Y			
Custom personal service shop	6t						Y	Y		Y	Y		
Dance hall, night club	6u						S	Y		Y			
Discount, variety or department store	6v						Y	Y		Y			
Drapery, needlework or weaving shop							Y	Y		Y	Y	Y	
Dry goods store	6w						Y	Y		Y			
Engine and motor repair							S	Y		Y	Y		
Farm equipment, sales and service							S	Y		Y	Y		
Feed and farm supply (inside sales/storage)	6x						Y	Y		Y	Y		
Feed and farm supply (outside sales/storage)	6x						S	Y		Y	Y	Y	
Financial institution	6y						Y	Y		Y			

Flea market	6z					S	Y	Y	S		
Florist	6aa					Y	Y	Y			
Food store; grocery store	6bb					Y	Y	Y			
Funeral home (see mortuary or funeral home)											
Furniture and appliance repair and storage	6cc					S	Y	Y			
Furniture, appliance store	6dd					Y	Y	Y			
Garden center (retail sales)	6ee					Y	Y	Y			
General merchandise store	6ff					Y	Y	Y			
Gymnastic or dance studio						Y	Y	Y			
Handcraft shop						Y	Y	Y	Y	Y	
Heavy machinery sales							Y	Y			
Hotel, motel, motor hotel or motor lodge	2m					Y	Y	Y			
Laboratory, medical or dental						S	Y	Y	Y		
Laboratory, scientific or research	6gg						S	S	Y		
Laundry and cleaning, self service	6hh					Y	Y	Y			
Laundry and cleaning, commercial						S	S	Y	Y		
Metal dealer, secondhand	6ii						S	S	Y	Y	
Metal dealer, crafted precious	6jj					Y	Y	Y	Y		
Mortuary or funeral home (1)						Y	Y	Y	Y	S	

Motel (see hotel)													
Office center	6kk						Y	Y	Y				
Office, professional or general administrative	6ll						Y	Y	Y				
Office/showroom	6mm						Y	Y	Y				
Office/warehouse	6nn						S	Y	Y	Y	Y	Y	
Package store	6oo												
Pawn shop	6pp						S	Y	S	Y	Y		
Personal service shop	6qq						Y	Y	Y				
Pet shop	6rr						Y	Y	Y				
Medical supplies, sales and service							S	Y	Y				
Newspaper printing							S	Y	Y				
Pharmacy	6ss						Y	Y	Y				
Plumbing, heating, refrigeration or air conditioning business	6tt						S	Y	Y				
Plumbing service	6uu						S	Y	Y				
Portable building sales	6vv							Y	S				
Post office, government and private	6ww						Y	Y	Y				
Print shop	6xx						S	Y	Y				
Racquetball facilities	6yy						S	Y	Y				
Restaurant, with drive-in service	6aaa						S	Y	Y				
Restaurant, with drive-through service	6bbb						S	Y	Y				
Restaurant or cafeteria, no drive-in/drive-through service	6ddd						Y	Y	Y				
Restaurant with private club allowing on-premises consumption of alcohol	6ccc						S	Y	Y				

Retail shops and stores other than listed	6eee						Y	Y	Y				
Reverse vending machine	6fff						Y	Y	Y	Y			
Second hand goods, collection	6ggg						S	Y	S	Y			
Second hand store, furniture/clothing	6hhh						S	Y	S	Y			
Service, retail	6iii						S	Y	Y	Y			
Sexually oriented business (see adult entertainment)													
Shopping center	6kkk						S	Y	Y				
Studio (photographer, musician, artist)							Y	Y	Y	Y			
Studio for radio and television							Y	Y	Y	Y			
Tanning salon							Y	Y	Y				
Taxidermist							Y	Y	Y				
Theater (indoor)							Y	Y	Y				
Theater (outdoor)	6lll						S	S	S	S			
Tool or trailer rental	6mmm						S	Y	Y	Y			
Tool rental (residential uses)	6nnn						S	Y	Y	Y			
Trailer, manufactured housing display and sales	6ooo						S	Y		Y	Y		
Trailer rental	6ppp						S	Y	Y	Y			
Veterinarian clinic (no outside pens) (2)	6qqq						Y	Y	Y	Y			
Veterinarian clinic (outside pens) (2)								S	S	Y			
Washateria							Y	Y	Y				

*The number in this column references the description/definition listed in Appendix B

(1) See § 155.218 for additional regulations

(2) See § 155.222 for additional regulations

TABLE 7: MANUFACTURING, STORAGE AND WAREHOUSING USES.

<i>Type of Use</i>	<i>note</i>	<i>RA</i>	<i>R-</i>	<i>MF-1</i>	<i>MH-1</i>	<i>MH-2</i>	<i>B-1</i>	<i>B-2</i>	<i>THOR</i>	<i>I-1</i>	<i>I-2</i>	<i>FH</i>
<i>Type of Use</i>	<i>note</i>	<i>RA</i>	<i>R-</i>	<i>MF-</i>	<i>MH-1</i>	<i>MH-2</i>	<i>B-1</i>	<i>B-2</i>	<i>THOR</i>	<i>I-1</i>	<i>I-2</i>	<i>FH</i>
Acetylene gas manufacture or storage											Y	
Acid manufacture											S	
Advertising displays manufacture										Y	Y	
Alcohol manufacture											Y	
Ammonia, bleach or chlorine manufacture											S	
Apparel and other products assembled from finished textiles										Y	Y	
Arsenal											S	
Asphalt manufacture or refining											Y	
Batch plant	7a							S	S	S	S	
Bag cleaning											Y	
Blast furnace											Y	
Boats, building or repair										Y	Y	
Boiler works										Y	Y	
Bookbinding, except hand binding											Y	
Bottling works	7b									Y	Y	
Brick, tile, pottery or terra cotta manufacture, other than handcraft										S	Y	

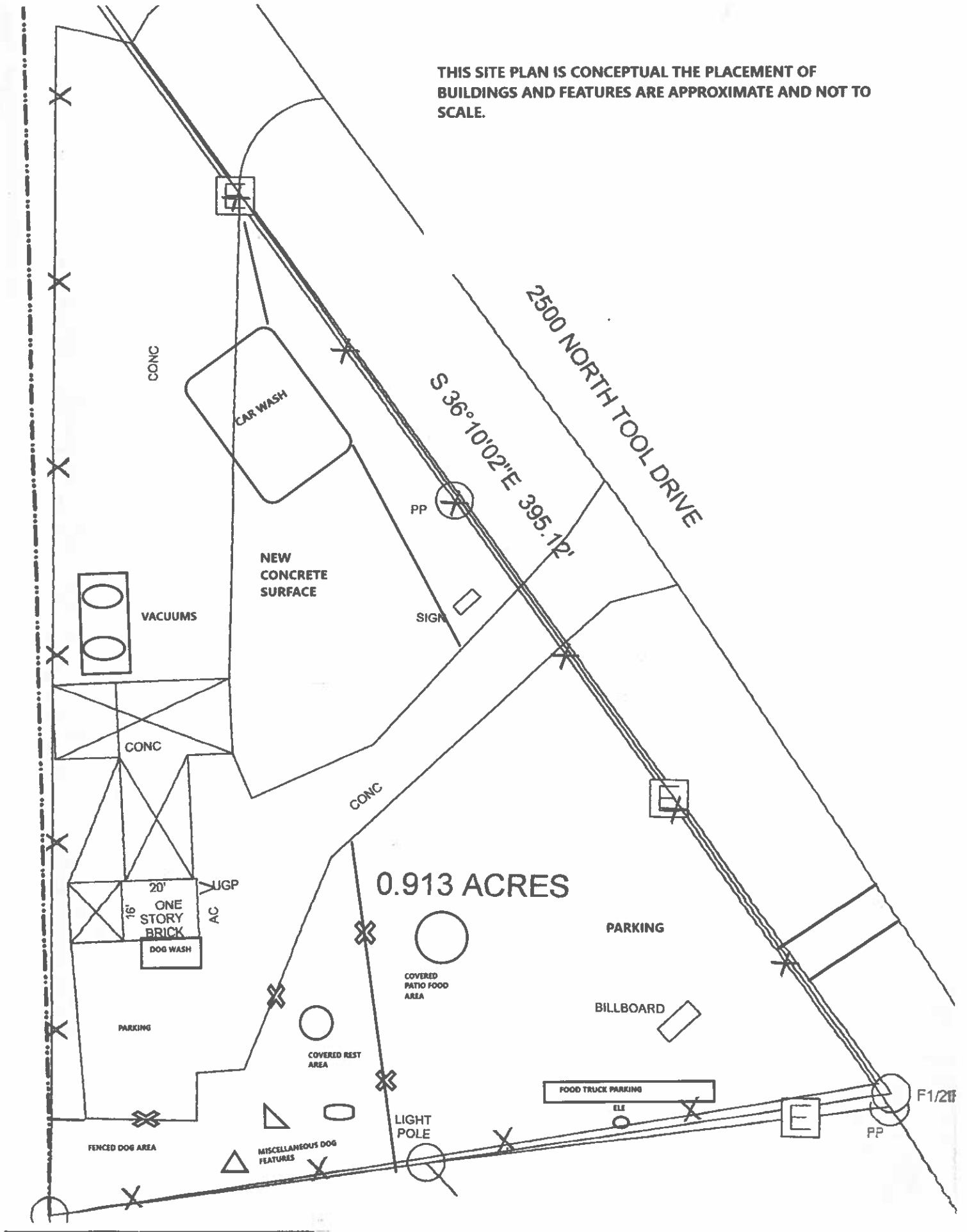
Brooms or brushes, manufacture										Y	Y	
Building materials (inside storage)							Y	Y	Y	Y		
Building materials (outside storage)								Y	Y			
Bulk storage terminal	7c									S	Y	
Cameras or other photographic equipment manufacturing										Y	Y	
Candle manufacture										S	Y	
Carpet manufacture or cleaning										Y	Y	
Celluloid manufacture or treatment											Y	
Cement lime, gypsum or plaster of pans mfg.											S	
Ceramics, stone, glass, marble or porcelain products manufacture										Y	Y	
Chemical manufacturing											S	
Cleaning and dyeing; dry cleaning plant	7d									Y	Y	
Clothing manufacture or fabrication	7e									Y	Y	
Coal, coke or wood yard										S	Y	
Concrete, asphalt batching plant (permanent)	7a								S	S	Y	
Concrete, asphalt batching plant (temporary)	7a	S	S	S	S	S	Y	Y	Y	Y	Y	

Contract construction services	7f								S	Y	
Contractor's shop and	7g								Y	Y	
Cosmetic manufacture									Y	Y	
Cotton gin										S	
Cotton seed oil manufacture										Y	
Creosote treatment										S	
Dairy products processing, manufacturing									S	Y	
Disinfectant manufacture										Y	
Distillation of bones, coal or wood										Y	
Drugs or pharmaceutical products manufacturing									S	Y	
Dyestuff manufacture									S	Y	
Electrical appliances, supplies and machinery, assembly or manufacture									Y	Y	
Electronic products, assembly									Y	Y	
Electronic products, manufacturing									S	Y	
Emery cloth and sandpaper manufacture										Y	
Explosives or fireworks manufacture or storage										S	
Farm seed and/or fertilizer sales/storage (inside)	6x						Y	Y	Y	Y	

Self storage; mini-warehouse (see mini-storage warehouse; self-storage)												
Sporting and athletic equipment manuf.									Y			
Steel fabrication									S	Y		
Storage, mini- warehouse (see mini- storage warehouse; self-storage)												
Storage/wholesale warehouse, light	7s						S	S	Y	Y		
Storage/wholesale warehouse, heavy	7t								S	Y		
Tanning, curing, treating or storage of skins or bones											S	
Tire recapping, vulcanizing									S	Y		
Tools or hardware manufacture									Y	Y		
Toys and novelty products manufacture									Y	Y		
Welding shop							S	S	Y	Y		
Window shade, awnings, Venetian blind manufacturing									Y	Y		
Wrecking yard (see junk or salvage yard)												
Yeast manufacture										Y		
*The number in this column references the description/definition listed in Appendix B												

(Ord. passed 4-4-2000)

THIS SITE PLAN IS CONCEPTUAL THE PLACEMENT OF BUILDINGS AND FEATURES ARE APPROXIMATE AND NOT TO SCALE.



0.913 ACRES

2500 NORTH TOOL DRIVE

S 36° 10' 02" E 395.12'

CONC

CAR WASH

VACUUMS

NEW CONCRETE SURFACE

SIGN

CONC

CONC

20' ONE STORY BRICK
DOG WASH

UJGP
AC

PARKING

COVERED PATIO FOOD AREA

BILLBOARD

PARKING

COVERED REST AREA

FOOD TRUCK PARKING

ELE

F1/2B

FENCED DOG AREA

MISCELLANEOUS DOG FEATURES

LIGHT POLE

PP



City of Tool City Council

City Council Agenda Request

Meeting Date Requested: April 18th, 2024

Requested By: Vera Bennett, Councilmember

Department: _____

Is this a Budgeted Item? Yes No

Contract/Agreement General Discussion Ordinance Report Resolution

Attachments: EDC Appointee Application, Blake Correspondence on Agenda Item

Agenda
Item No.
10

Summary of Agenda Item to be considered:

A councilmember has proposed the formation of an EDC board.

Statutorily, a Type B EDC board will be comprised of seven members, in which the City Council will appoint those given members. Also, the Council determines term limits, up to a maximum of six years.

City Council will retain the authority to approve each EDC program and expense, remove board members, approve any changes to bylaws and review EDC's financial statements and budget.

Bylaws for an EDC board will have to be adopted at a later date.

Action Requested to be taken by Council:

Take action on the creation of a Type B Economic Development Corporation for the City of Tool

The deadline for agenda requests is by the end of the day on the first Wednesday of the month, prior to the scheduled Council Meeting. If you have any additional information you would like for Council to view, please attach it to this form. Please send this form to Kimberley Price, City Secretary when finished.

Approved for the City Council meeting agenda

Julius Kizzee, City Administrator

Date

RE: EDC Committee

Blake Armstrong <blake@birdsonglaw.com>

Mon 4/8/2024 2:40 PM

To: Julius Kizzee <jkizzee@tooltexas.org>

Julius – I think we should go ahead and establish a Type B corporation, but we simply don't put the sales tax initiative to the voters to fund the EDC. Type B corps have the greatest flexibility. We would need 7 board members. That way, we have a legally recognized EDC that would be fully functional if we decided to move forward in establishing a funding tax a some point in the future. Let me know how I can assist. Thank you. Blake

From: Julius Kizzee <jkizzee@tooltexas.org>
Sent: Monday, April 8, 2024 1:08 PM
To: Blake Armstrong <blake@birdsonglaw.com>
Subject: Re: EDC Committee

Yes, sir!

That's the conception. What are your thoughts on this?



Julius Kizzee

City Administrator

Phone: 903-432-3522 x106

Email: jkizzee@tooltexas.org

701 N. Tool Dr.

Tool, TX 75143

www.tooltexas.org



From: Blake Armstrong <blake@birdsonglaw.com>
Sent: Monday, April 8, 2024 10:51 AM
To: Julius Kizzee <jkizzee@tooltexas.org>
Subject: RE: EDC Committee

Julius – Are we thinking of establishing a true EDC with Articles of Incorporation/Bylaws, but simply not funding it with a sales tax? Let me know. Thank you. Blake
Sincerely,

Blake E. Armstrong, Esq.

BLAKE E. ARMSTRONG, P.C.
2307 Dueling Oaks Dr., Ste. 103
Tyler, Texas 75703
Phone: (903) 705-6088
Fax: (903) 595-3630
Email: blake@birdsonglaw.com

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From: Julius Kizzee <jkizzee@tooltexas.org>
Sent: Sunday, April 7, 2024 12:09 PM
To: Blake Armstrong <blake@birdsonglaw.com>
Subject: EDC Committee

Hey Blake,

Vera would like to propose an EDC Committee - that would not require the sales tax initiative (Type A or B). Is there anything that we would need to do statutorily?

- Five members
- EDC has no abilities to expend money.
- City Council would still have the ability to remove board members, create Ch. 380 agreements, approve bylaws, etc.

These are some of the frameworks. What are your thoughts?



Application for Appointment to Tool's
Economic Development Corporation

Applications should be submitted for an appointment of the Tool Economic Development Corporation for a TBD term to the City Secretary Kimberley Price in person at City Hall located at 701 N. Tool Dr., Tool, TX 75143 or electronically at contact@tooltexas.org.

City Council, in Executive Session pursuant to Section 551.074, will deliberate on the appointment and final selection to be made at the special called meeting of the Tool City Council on _____.

Personal Information

Name: _____ Application Date: _____

Mailing Address: _____

Primary Phone: _____ Secondary Phone: _____

Email: _____

Eligibility Information

Additional recommended qualifications:

- a) Any individuals possessing specific knowledge, skill sets or expertise that has demonstrated interest in the betterment of Tool and the business community.

Current Employer and Position (if retired or unemployed, write N/A)

Position Title: _____

Business Name: _____

Business Address: _____

What skills do you possess that would contribute to the board and community?

What has been your involvement in community activities and projects?

List any governmental committees, commissions, boards in which you have been involved:

Please give a brief statement of why you would like to serve as on the EDC:

Please note any real estate, personal, business, or commercial interest that you have that may cause a potential conflict of interest in your deliberations as a member of the EDC:

Please share any other background or personal information that you deem helpful to the City Council in making its decision:

PLEASE READ CAREFULLY: I understand that there are requirements for making public any conflicts of interest I may have in service with the Tool Economic Development Corporation and also Nepotism laws (Local Gov't Code, Chapter 573) relative to this position. I understand that in compliance with Chapter 552, Vernon's Texas Codes Annotated, (Open Records Law), information provided on this application may be available to the public upon request and will be kept on file for at least two years.

Signature _____

Date _____

Please return application to:

*Kimberley Price, City Secretary
701 N. Tool Dr. Tool, TX 75143*

*Phone: 903-432-3522
Email: contact@tooltexas.org*



City of Tool City Council

City Council Agenda Request

Meeting Date Requested: April 18th, 2024

Requested By: Julius Kizzee, City Administrator

Department: Administration

Is this a Budgeted Item? Yes No

Contract/Agreement General Discussion Ordinance Report Resolution

Attachments: Bid Tabulation, Itemized Bid Tabulations from Ackley Custom Homes, Lakeside Construction & Remodel, New Beginnings Home Construction

Agenda
Item No.
11

Summary of Agenda Item to be considered:

Staff is presenting an itemized bid tabulation for the City hall addition. Bids were first presented to City Council at the March regular Council meeting.

The lowest bid tabulation received is from New Beginnings Custom Homes at \$735,000, when they were opened in March. Their bid tabulation reflects the same.

The City of Tool requires all bidders be able to get a payment and performance bond for the work.

The current balance in the "Bond Paving Project" line item is \$539,801.34. The Capital Improvement account currently has a balance of \$509,252.35.

Action Requested to be taken by Council:

The deadline for agenda requests is by the end of the day on the first Wednesday of the month, prior to the scheduled Council Meeting. If you have any additional information you would like for Council to view, please attach it to this form. Please send this form to Kimberley Price, City Secretary when finished.

Approved for the City Council meeting agenda

Julius Kizzee, City Administrator

Date



PO BOX 566 Mabank, Texas 75147

Bill Ackley 903-860-3579

TOOL CITY HALL

Estimated bid only

ALL ITEM LINES ARE BUDGETED BASED ON INFO WE HAVE AT TIME OF BIDDING AND ARE SUBJECT TO CHANGE PER THE SELECTIONS AND PRODUCT AVAILABILITY ON THE DAY OF PURCHASE.

GENERAL CONDITIONS	BUDGET
PERMITS TO BE DETERMINED BY TOOL CITY	0.00
SOIL REPORT	0.00
SLAB ENGINEERING	0.00
SEWER SYSTEM CONNECTION IF ON CITY SEWER (TBD)	3,654.00
	3,654.00

SITE FACILITIES	BUDGET
SANITATION/PORTA POTTY	1,200.00
TEMPORARY UTILITY POLE utilities to be provided by owner	1,500.00
	2,700.00

SITE PREPERATION	BUDGET
EQUIPMENT RENTAL	2,000.00
TERMITE CONTROL	1,586.00
	0.00
	3,586.00

CONCRETE	BUDGET
FOUNDATION ESTIMATE UNTIL SLAB IS ENGINEERED	41,760.00
PARKINGLOT DEMOLITION	16,760.00
DIRT WORK	6,000.00
FLAT WORK ON PARKING AREA Allowance	14,000.00
	78,510.00

WINDOWS AND DOORS SPECIAL ORDER	BUDGET
EXTERIOR DOORS AND WINDOWS	33,777.53
	0.00
	33,777.53

FRAMING	BUDGET
LUMBER AND MATERIALS	97,440.00
FRAMING LABOR	55,680.00
CLEANING CONTRACT LABOR (THIS PHASE)	870.00
	153,990.00

ROOF/WATERPROOFING	BUDGET
ROOFING	14,950.58
GUTTERS	1,043.00
	15,993.58

MEP (Mechanical, Electrical, Plumbing)	BUDGET
PLUMBING CONTRACT	42,000.00
PLUMBING FIXTURES INCLUDED IN PLUMBING CONTRACT	0.00
ELECTRICAL CONTRACT LABOR	21,750.00
ELECTRICAL FIXTURES Fixtures need to be picked out	8,700.00
HVAC SYSTEM	15,250.00
AUDIO/VIDEO/ INTERNET PRE WIRE	5,800.00
SECURITY SYSTEM ALLOWANCE.	5,168.94
INSULATION PER PLAN	12,184.00
SHEETROCK MATERIAL & LABOR (TBT)	23,864.00
CLEANUP THIS PHASE	870.00
	135,186.94

PERMANENT UTILITIES	BUDGET
LABOR	0.00
	0.00
	0.00

MASONARY	BUDGET
STONE	15,660.00
MASONRY LABOR	26,100.00
MASONRY MATERIAL SAND & MORTAR	6,960.00
CLEANUP THIS PHASE	870.00
	49,590.00

INTERIOR TRIM	BUDGET
TRIM LABOR	6,300.00
TRIM MATEIRIAL	6,612.00
INTERIOR DOOR ALLOWANCE	12,500.00
BULLET PROOF CASHERS WINDOWS	7,500.00
	32,912.00

PAINTING & DECORATION	BUDGET
PAINTING CONTRACT (STD PAINT)	34,000.00
DOOR HARDWARE ALLOWANCE	6,090.00
CABINET HARDWARE ALLOWANCE	2,784.00
MIRRORS ALLOWANCE	10,440.00
CLEANUP THIS PHASE	870.00
	54,184.00

TILE AND COUNTERTOPS	BUDGET
CABINETS	36,600.00
COUNTERTOPS	11,250.00
CERAMIC TILE ALLOWANCE	0.00
	47,850.00

FLOORING	BUDGET
FLOORING ALLOWANCE	48,720.00
	48,720.00

APPLIANCES	BUDGET
APPLIANCE ALLOWANCE	0.00
	0.00
	0.00

MAKE READY	BUDGET
DUMPSTER FEES AND HAUL OFF	5,000.00
FINAL CLEAN (ALL)	2,088.00
	7,088.00

TOTALS	BUDGET
SUBTOTAL 1	664,068.05

MISCELLANEOUS	BUDGET
MISCELLANEOUS	
CONTINGENCY (5%)	33,203.40
	33,203.40

BUILDER'S SECTION	BUDGET
BUILDERS FEE (17%)	112,891.57
	0.00
	112,891.57

INSURANCE WORKERS COMP IS NOT FIGURED IN THIS BID	BUDGET
BUILDERS RISK INSURANCE (.32% OF COST)	2,125.02
LIABILITY INSURANCE (8.54% PER 1000)	5,671.14
	7,796.16

PROJECT TOTAL	810,301.02
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City of Tool
701 N. Tool Dr.
Tool, TX 75143

New City Hall Estimate Bid

A performance bond is required for bidding in this project.

All contractors are required to be registered with the City of Tool.

All trades/contractors are required to remove their debris from the build site.

Company Name:	Landers Marine dba Lakeside Construction & Remodel
Company Address:	111 Pleasant Trail, Mabank, TX 75156

Contact Name:	Damon Lewis
Contact Phone Number:	903-880-8763
Contact Email:	lakesideconstructionandremodel@gmail.com

GENERAL CONDITIONS	
PERMITS TO BE DETERMINED BY CITY OF TOOL	\$3,500
SOIL REPORT	\$2,500
SLAB ENGINEERING	\$2,500
MUD SEWER SYSTEM CONNECTION	\$0
MUD WATER CONNECTION	\$5,000
	\$13,500

SITE FACILITIES DURING CONSTRUCTION	
SANITATION/PORTA POTTY	\$2,000
TEMPORARY ELECTRICAL POLE	\$1,500
	\$3,500

SITE PREPARATION	
EQUIPMENT RENTAL	
TERMITE CONTROL	\$1,500
	\$1,500

CONCRETE	
FOUNDATION	\$42,000
PARKING LOT DEMOLITION	\$18,000
DIRT WORK	\$7,500
FLAT WORK ON PARKING LOT AREA	\$7,500
	\$75,000

FRAMING	
LUMBER AND MATERIALS	\$65,000
FRAMING LABOR	\$29,000
	\$94,000

WINDOWS AND DOORS	
EXTERIOR DOORS AND WINDOWS	\$38,000
	\$38,000

ROOF AND WATERPROOFING	
ROOFING AND LABOR	\$17,000
GUTTERS AND LABOR	\$4,500
	\$21,500

HVAC	
HVAC SYSTEM AND LABOR	\$27,000
Please list tonnage, number of units and seer rating:	16 Seer 5 ton

\$27,000

PLUMBING	
PLUMBING FIXTURES ALLOWANCE	\$6,000
PLUMBING MATERIALS AND LABOR	\$18,000
	\$24,000

ELECTRICAL	
ELECTRICAL FIXTURE ALLOWANCE	\$1,500
ELECTRICAL MATERIALS AND LABOR	\$51,000
	\$52,500

A/V - SECURITY (If applicable)	
AUDIO - VIDEO - INTERNET PRE WIRING AND LABOR	\$2,500
SECURITY SYSTEM WITH WIRING AND LABOR	
	\$2,500

INTERIOR WALLS	
INSULATION MATERIALS AND LABOR	\$58,000
DRYWALL MATERIALS AND LABOR	\$25,000
	\$83,000

MASONRY	
STONE AND MASONRY LABOR	\$23,000
SAND AND MORTAR	\$4,000
	\$27,000

INTERIOR TRIM	
TRIM MATERIALS AND LABOR	\$18,000
INTERIOR DOOR ALLOWANCE	\$17,000
BULLETPROOF SECURITY WINDOWS AND LABOR	\$10,000
	\$45,000

PAINTING AND DECORATION	
PAINTING MATERIALS AND LABOR	\$29,000
DOOR HARDWARE ALLOWANCE WITH LABOR	\$9,000
CABINET HARDWARE MATERIALS AND LABOR	\$1,000
MIRRORS MATERIALS AND LABOR	\$2,000
	\$41,000

TILE AND CABINETS WITH COUNTERTOPS	
CABINETS AND LABOR	\$16,500
COUNTERTOPS AND LABOR	\$10,000
CERAMIC TILE AND LABOR ALLOWANCE	\$0
	\$26,500

FLOORING	
FLOORING MATERIALS AND LABOR ALLOWANCE	\$33,000
FLOORING TYPE AND MANUFACTURE	LVP
	\$33,000

APPLIANCES	
APPLIANCE ALLOWANCE AND LABOR	\$0
APPLIANCE MANUFACTURE	
	\$0

MAKE READY	
REPUBLIC DUMPSTERS FOR DEBRIS AND HAUL OFF	\$5,000
FINAL CLEAN (ENTIRE BUILDING INTERIOR AND EXTERIOR)	\$2,000
	\$7,000

TOTALS	
SUBTOTAL 1	\$615,500

MISC. CONTINGENCY	
CONTINGENCY % IF ANY	
	\$0

BUILDER'S FEE	
BUILDER'S % FEE	
	\$105,212

PERFORMANCE BOND	
PERFORMANCE BOND	\$25,000
	\$25,000

INSURANCES	
WORKER'S COMPENSATION	
BUILDER'S RISK POLICY	\$3,000
LIABILITY	\$3,000
	\$6,000

PROJECT TOTAL	\$751,712
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City of Tool
 701 N. Tool Dr.
 Tool, TX 75143

New City Hall Estimate Bid

A performance bond is required for bidding in this project.

All contractors are required to be registered with the City of Tool.

All trades/contractors are required to remove their debris from the build site.

Company Name:	New Beginnings Custom Homes
Company Address:	Mabank Tx
Contact Name:	Justin Brannon
Contact Phone Number:	469-335-4229
Contact Email:	Newbeginningscustomhomes@yahoo.com

GENERAL CONDITIONS	
PERMITS TO BE DETERMINED BY CITY OF TOOL	\$3,400
SOIL REPORT	\$2,300
SLAB ENGINEERING	\$2,000
MUD SEWER SYSTEM CONNECTION	\$0
MUD WATER CONNECTION	\$5,000
	\$12,700

TBD - WCCMUD needs to scheule evaluation to give a quote
 TBD - WCCMUD needs to schedule evaluation to give a quote

SITE FACILITIES DURING CONSTRUCTION	
SANITATION/POR TA POTT Y	\$2,500
TEMPORARY ELECTRICAL POLE	\$1,500
	\$4,000

SITE PREPARATION	
EQUIPMENT RENTAL	\$0
TERMITE CONTROL	\$1,000
	\$1,000

CONCRETE	
FOUNDATION	\$37,000
PARKING LOT DEMOLITION	\$22,000
DIRT WORK	\$7,000
FLAT WORK ON PARKING LOT AREA	\$7,000
	\$73,000

Allowance due to not having engineer drawings

FRAMING	
LUMBER AND MATERIALS	\$50,000
FRAMING LABOR	\$30,000
	\$80,000

WINDOWS AND DOORS	
EXTERIOR DOORS AND WINDOWS	\$40,000
	\$40,000

ROOF AND WATERPROOFING	
ROOFING AND LABOR	\$16,500
GUTTERS AND LABOR	\$4,000
	\$20,500

HVAC	
HVAC SYSTEM AND LABOR	\$25,000
Please list tonage, number of units and seer rating:	16 Seer
	5 Ton
	Single Air handler and condenser
	\$25,000

PLUMBING	
PLUMBING FIXTURES ALLOWANCE	\$5,000
PLUMBING MATERAILS AND LABOR	\$16,500
	\$21,500

ELECTRICAL	
ELECTRICAL FIXTURE ALLOWANCE	\$1,500
ELECTRICAL MATERIALS AND LABOR	\$48,000
	\$49,500

Lithonia 6" Can lights included in electric install and are not part of allowance

\$49,500

AV - SECURITY (If applicable)	
AUDIO - VIDEO - INTERNET PRE WIRING AND LABOR	\$1,500
SECURITY SYSTEM WITH WIRING AND LABOR	\$0
	\$1,500

INTERIOR WALLS	
INSULATION MATERIALS AND LABOR	\$59,000
DRYWALL MATERIALS AND LABOR	\$26,000
	\$85,000

MASONRY	
STONE AND MASONRY LABOR	\$13,000
SAND AND MORTAR	\$3,000
	\$16,000

INTERIOR TRIM	
TRIM MATERIALS AND LABOR	\$17,000
INTERIOR DOOR ALLOWANCE	\$16,500
BULLETPROOF SECURITY WINDOWS AND LABOR	\$25,000
	\$58,500

PAINTING AND DECORATION	
PAINTING MATERIALS AND LABOR	\$24,500
DOOR HARDWARE ALLOWANCE WITH LABOR	\$10,000
CABINET HARDWARE MATERIALS AND LABOR	\$1,300
MIRRORS MATERIALS AND LABOR	\$1,500
	\$37,300

TILE AND CABINETS WITH COUNTERTOPS	
CABINETS AND LABOR	\$18,000
COUNTERTOPS AND LABOR	\$9,000
CERAMIC TILE AND LABOR ALLOWANCE	\$8,900
	\$35,900

Allowance of 4.50 per sqft on material

FLOORING	
FLOORING MATERIALS AND LABOR ALLOWANCE	\$35,000
FLOORING TYPE AND MANUFACTURE	TBD by City
	\$35,000

4.50 per sqft on materials

APPLIANCES	
APPLIANCE ALLOWANCE AND LABOR	\$1,500
APPLIANCE MANUFACTURE	30 gallon Rheem Water heater
	\$1,500

MAKE READY	
REPUBLIC DUMPSTERS FOR DEBRIS AND HAUL OFF	\$6,000
FINAL CLEAN (ENTIRE BUILDING INTERIOR AND EXTERIOR)	\$2,500
	\$8,500

TOTALS	
SUBTOTAL 1	\$606,400

MISC. CONTINGENCY	
CONTINGENCY % IF ANY	0
	\$0

BUILDER'S FEE	
BUILDER'S % FEE	
	\$97,100

PERFORMANCE BOND	
PERFORMANCE BOND	\$25,000
	\$25,000

INSURANCES	
WORKER'S COMPENSATION	\$0
BUILDER'S RISK POLICY	\$3,500
LIABILITY	\$3,000
	\$6,500

PROJECT TOTAL	\$735,000
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City of Tool City Council

City Council Agenda Request

Meeting Date Requested: April 18th, 2024

Requested By: LaCosta Davis, Building Official

Department: Building

Is this a Budgeted Item? Yes No

Contract/Agreement General Discussion Ordinance Report Resolution

Attachments: Ordinance 2024-04, Elevation of Residential Structures

Agenda
Item No.
12

Summary of Agenda Item to be considered:

Staff is presenting an ordinance that should help prevent runoff from streets that would possibly flood homes and garages. In staff's opinion, the home elevation should never be lower than the street elevation.

Action Requested to be taken by Council:

Adopt Ordinance 2024-04, Elevation of Residential Structures

The deadline for agenda requests is by the end of the day on the first Wednesday of the month, prior to the scheduled Council Meeting. If you have any additional information you would like for Council to view, please attach it to this form. Please send this form to Kimberley Price, City Secretary when finished.

Approved for the City Council meeting agenda

Julius Kizzee, City Administrator

Date



Elevation of Residential Structures

ORDINANCE 2024-04, ELEVATION OF RESIDENTIAL STRUCTURES

AN ORDINANCE TO PROTECT THE HEALTH, SAFETY, WELFARE, COMFORT AND CONVENIENCE OF THE CITIZENS OF TOOL, TEXAS, BY ENACTING AND CREATING REGULATIONS REGARDING THE MINIMUM FIRST FLOOR ELEVATIONS OF RESIDENTIAL STRUCTURES THROUGHOUT THE CITY OF TOOL TO MAINTAIN A PEACEFUL AND SAFE ENVIRONMENT WITHIN THE CITY LIMITS, AND ESTABLISHING GUIDELINES AND PROVIDING AN EFFECTIVE DATE

BE IT ORDAINED BY THE CITY OF TOOL, TEXAS:

SECTION I.

General Provisions

All structures within the city limits of The City of Tool shall hereafter have established a minimum first floor elevation of twelve (12) inches above the existing top of street grade. Elevation shall be determined at the center of the structure. Site drainage plans are required prior to issuance of a building permit.

This requirement shall apply to the detached garage of any dwelling. Where no curb exists, elevations will be as determined by the engineering services, as designated by the City of Tool.

Section II.

Penalties

- 1) Any property owner who violates a provision/section of this ordinance or who does not comply with the requirements of this ordinance shall upon conviction by the municipal court of the city be subject to a fine not to exceed five hundred dollars (\$500.00) for each offense, not in compliance shall constitute a separate offense.

PASSED AND APPROVED this 18th of April, 2024.

Attest:

Mike Dumont, Mayor

Kimberley Price, City Secretary

RE: Proposed Ordinance Drafts

Blake Armstrong <blake@birdsonglaw.com>

Mon 4/1/2024 3:25 PM

To: Julius Kizzee <jkizzee@tooltexas.org>

Julius – I think those ordinances will get the job done. They will need to be submitted to our Code codification company (I think we use American Publishing) to be included in the appropriate sections of our Code. Regarding publication, only ordinances that carry a penalty for violation are required to be published before becoming effective.

Let me know if you need anything else. Thank you. Blake

From: Julius Kizzee <jkizzee@tooltexas.org>

Sent: Thursday, March 28, 2024 11:28 AM

To: Blake Armstrong <blake@birdsonglaw.com>

Subject: Proposed Ordinance Drafts

Hey Blake,

I'm sending over a few ordinance ideas that we wanted to pass.

Another random note, do our ordinances have to be published in the newspaper before passing?

Thanks!



Julius Kizzee

City Administrator

Phone: 903-432-3522 x106

Email: jkizzee@tooltexas.org

701 N. Tool Dr.

Tool, TX 75143

www.tooltexas.org



City of Tool City Council

City Council Agenda Request

Meeting Date Requested: April 18th, 2024

Requested By: LaCosta Davis, Building Official

Department: Building

Is this a Budgeted Item? Yes No

Contract/Agreement General Discussion Ordinance Report Resolution

Attachments: Ordinance 2024-05, Mowing Fee Schedule

Agenda
Item No.
13

Summary of Agenda Item to be considered:

Staff is proposing an ordinance that will give the Maintenance team the fee structure to mow properties throughout the City of Tool.

Staff has identified properties that have not been mowed or maintained in years. The Director of Maintenance and Operations and his team will have the responsibility of mowing them. After being mowed, staff will invoice the property owner. If that invoice is not paid in a reasonable time, there will be a lien placed on the property.

Action Requested to be taken by Council:

Adopt Ordinance 2024-05, Mowing Fee Schedule

The deadline for agenda requests is by the end of the day on the first Wednesday of the month, prior to the scheduled Council Meeting. If you have any additional information you would like for Council to view, please attach it to this form. Please send this form to Kimberley Price, City Secretary when finished.

Approved for the City Council meeting agenda

Julius Kizzee, City Administrator

Date



Mowing Fee Schedule

ORDINANCE 2024-05, MOWING FEE SCHEDULE

AN ORDINANCE TO PROTECT THE HEALTH, SAFETY, WELFARE, COMFORT AND CONVENIENCE OF THE CITIZENS OF TOOL, TEXAS, BY ENACTING AND CREATING REGULATIONS REGARDING A FEE SCHEDULE REGARDING MOWING OF PROPERTIES WITHIN THE CITY OF TOOL BY TOOL CITY STAFF MAINTAINING A PEACEFUL AND SAFE ENVIRONMENT WITHIN THE CITY LIMITS, AND ESTABLISHING GUIDELINES AND PROVIDING AN EFFECTIVE DATE

BE IT ORDAINED BY THE CITY OF TOOL, TEXAS:

SECTION I.

General Provisions

Lots, within the City of Tool, that are in violation of the "Tall Weed and Grass Ordinance" for an extended period of time, as determined by a City of Tool Code Enforcement Officer, will be mowed by The City of Tool. The City of Tool will invoice the property owner, by the following fee schedule:

Brush Hog	\$300 per hour, per employee working
Riding Mower	\$300 per hour, per employee working
Push Mower	\$200 per hour, per employee working
Weed Eating	\$200 per hour, per employee working
Clean Up Yard	\$100 per hour, per employee working

All worked the City of Tool shall do shall be billed with a one-hour minimum for the services provided. An additional \$100 administrative fee shall be enforced as well.

PASSED AND APPROVED this 18th of April, 2024.

Attest:

Mike Dumont, Mayor

Kimberley Price, City Secretary

RE: Proposed Ordinance Drafts

Blake Armstrong <blake@birdsonglaw.com>

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Subject: Proposed Ordinance Drafts

Hey Blake,

I'm sending over a few ordinance ideas that we wanted to pass.

Another random note, do our ordinances have to be published in the newspaper before passing?

Thanks!



Julius Kizzee

City Administrator

Phone: 903-432-3522 x106

Email: jkizzee@tooltexas.org

701 N. Tool Dr.

Tool, TX 75143

www.tooltexas.org



City of Tool City Council

City Council Agenda Request

Meeting Date Requested: April 18th, 2024

Requested By: Julius Kizzee, City Administrator

Department: Administration

Is this a Budgeted Item? Yes No

Contract/Agreement General Discussion Ordinance Report Resolution

Attachments: Resolution 2024-04R, Council Message Board

Agenda
Item No.
14

Summary of Agenda Item to be considered:

Staff is presenting a Resolution for the implementation of the Council Message Board, as will be seen via an online platform by the city.

This online message board will serve as the regular means of communication between the Council members. This resolution will keep the message board in effect, for as long as the resolution is in effect.

Action Requested to be taken by Council:

Adopt Resolution 2024-04R, Council Message Board

The deadline for agenda requests is by the end of the day on the first Wednesday of the month, prior to the scheduled Council Meeting. If you have any additional information you would like for Council to view, please attach it to this form. Please send this form to Kimberley Price, City Secretary when finished.

Approved for the City Council meeting agenda

Julius Kizzee, City Administrator

Date

RESOLUTION 2024-04R
Council Message Board

**A RESOLUTION OF THE CITY COUNCIL OF TOOL, TEXAS, RECOGNIZING THE
“CITY OF TOOL COUNCIL MESSAGE BOARD” AS THE OFFICIAL MESSAGE
BOARD FOR THE CITY COUNCIL OF THE CITY OF TOOL, TEXAS.**

WHEREAS, the Texas Open Meetings Act was adopted in 1967 to help make governmental decision-making transparent to the public by requiring meetings of governmental bodies to be open to the public, except for expressly authorized closed sessions, and to be preceded by public notice of the time, place and subject matter of the meeting; and

WHEREAS, the Texas Open Meetings Act was amended by passage of Senate Bill 1297 and by House Bill 2424, both of which authorize the establishment and use by municipal governments of an online message board; and

WHEREAS, such online message board is restricted to use by members of the governmental body or staff members of the governmental body who have received specific authorization from a member of the governmental body, and allows Council Members to communicate and exchange information without violating the Texas Open Meetings Act; and

WHEREAS, communication on an online message board by authorized users must be displayed in real time, must be searchable and viewable by the public, and must remain posted for a statutory time and remain archived and accessible for a statutory time; and

WHEREAS, such statutory safeguards allow communication by Council Members between regularly-scheduled meetings, and increase Council Members’ ability to communicate with one another in a manner that leads to more informed decision making, while at the same time offering paramount protection to the public’s right and ability to have fully-transparent and open access.

NOW, THEREFORE, BE IT RESOLVED, by the City Council for the City of Tool Texas, the City Administrator is hereby directed to develop and implement an online message board for use by the Council Members and other staff members of the governmental body who have received specific authorization from a Council Member, and the online message board and

use of same must adhere to the statutory requirements set forth in Senate Bill 1297 and House Bill 2424, to-wit:

- (1) The City may have only one online message board to be used for the purposes as described in the statute;
- (2) The City must own or control the online message board;
- (3) The online message board must be prominently displayed on the City's primary Internet web page, and cannot be more than one click away from the City's primary Internet web page;
- (4) The online message board may only be used by members of the governmental body or by staff members of the governmental body who have received specific authorization from a member of the governmental body, and if an authorized staff member posts, the name and title of the staff member must be posted along with the communication;
- (5) Any communication to the online message board must be in writing;
- (6) The communication must be posted to the online message board which must be viewable and searchable by the public;
- (7) The communication must be displayed in real time and displayed for no less than 30 days after the communication is first posted;
- (8) When a posting is removed from the online message board after a minimum 30-day period, the City must maintain the posting for 6 years; as such posting is public information and must be disclosed in accordance with the Public Information Act.
- (9) The governmental body may not vote or take any action that is required to be taken at a meeting by posting on the online message board.

The City Administrator is further directed to implement the following restrictions and capabilities for the online message board:

- (1) Use of the online message board shall be restricted exclusively to City Council Members and to such staff members of the City who have received specific authorization from a Council Member, and if an authorized staff member posts, the name and title of the staff member must be posted along with the communication;

- (2) The City Administrator may authorize City staff to respond to questions or requests;
- (3) Users are to be given the capability and authorization to create categories under which to post;
- (4) Users are to be given the capability and authorization to upload and share documents.

PASSED AND APPROVED this 18th day of April 2024, by the City Council for the City of Tool, Texas.

Mayor Mike Dumont

ATTEST:

seal

Kimberley Price,
CITY SECRETARY